



Meeting Minutes

**Multimodal Technical
Advisory Committee (M-TAC)
Thursday, February 2, 2012
8:00 A.M.**

**Prescott City Council Chambers
201 S. Cortez Street
Prescott, AZ 86303**

AGENCY VOTING M-TAC MEMBERS PRESENT

Chairman	Phil Bourdon, Yavapai County
Vice-Chairman	Norm Davis, Town of Prescott Valley
Member	Craig McConnell, City of Prescott
Member	Cynthia Moody, U.S. Forest Service
Member	Richard Straub, Town of Chino Valley
Member	Charla Glendening, ADOT MPD
Proxy Member	James Bramble, ADOT Prescott District

AGENCY M-TAC MEMBERS NOT PRESENT

Town of Dewey-Humboldt	Vacant
Member	Greg Gentsch, ADOT Prescott District

CYMPO STAFF

CYMPO Administrator	Christopher Bridges
CYMPO Program Coordinator	Jean Knight

ADDITIONAL ATTENDEES

Jason Gisi	Citizen Yavapai Hills
Jim Lee	Citizen Ranch at Prescott
Richard Clemmer	Williams Valley Com. Org.
Lauren Hathorn	Prescott Head Start
Craig Brown	Williams Valley Com. Org.
Councilmember Kuknyo	City of Prescott
Mike Willett	Yavapai County

1. CALL TO ORDER AND ROLL CALL

Chairman Bourdon called the meeting to order at 8 am. Jean Knight, CYMPO Program Coordinator, performed roll call.

- 2. PUBLIC COMMENT:** This item is to provide an opportunity for presentation of comments by the public on subjects ***not on the agenda***. Individuals wishing to address the M-TAC need not request permission in advance and are limited to three (3) minutes. The public may also comment on individual agenda items, as each item is considered by the M-TAC, subject to a time limit of three (3) minutes.

Public comments were made by the following:

Jim Lee- Citizen-Developer the Ranch at Prescott, discussed the widening of SR69 from Prescott Lakes Parkway to the City of Prescott Boundary due to the congestion.

Jason Gisi – Citizen Yavapai Hills, reiterated the same as Mr. Lee.

Lauren Hathorn – Prescott Head Start, commented that transit is needed.

ACTION

- 3. APPROVAL OF MINUTES - Regular Meeting Minutes of January 5, 2012.**
(Task #1.2)

MOTION

Vice-Chairman Davis presented a motion to approve the M-TAC regular meeting minutes for January 5, 2012. The motion was seconded by Member McConnell.

VOTE ON THE MOTION

The vote on the motion was unanimous.

DISCUSSION/POSSIBLE ACTION

- 4. DISCUSSION AND POSSIBLE ACTION TO CONSIDER THE FY12-16 SURFACE TRANSPORTATION PROJECT (STP) RANKINGS**

Chris Bridges, CYMPO Administrator
(Task #6.2)

Mr. Bridges related that the CYMPO needed to compile a list of 3 – 5 projects should additional STP funds become available. There are other COGs and MPOs that have projects that have not been completed and there is consideration be given of sharing those unused funds with other COGs and MPOs. It is a use it or lose it situation.

Ms. Glendening, ADOT, indicated ADOT does not have funds available, this is true federal funding. ADOT has in the past absorbed approximately \$50 million and there are no longer state funds. She stated a solution needs to be developed.

Mr. Bridges stated that is the additional funding is used; it is a loan and would eventually have to be repaid.

Mr. Bourdon stated he was not comfortable borrowing the money and the payback may be difficult. CYMPO has always used the funds that are available

Mr. Bridges would like potential projects e-mailed to him before Monday, February 6th, as he would like to take to his meeting with ADOT for discussion. He stated this may be a competitive process, excluding MAG and PAG.

Mr. McConnell questioned if the projects submitted had to be federal funded projects. Mr. Bourdon recommended staying away from projects that need clearance. He used Pioneer Parkway as an example.

No formal action was taken at this time.

- 5. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND THE EXECUTIVE BOARD ISSUE A LETTER OF SUPPORT TO THE ARIZONA DEPARTMENT OF TRANSPORTATION FOR REGIONAL TRANSPORTATION PROJECTS**

Chris Bridges, CYMPO Administrator
(Task #1.2)

Mr. Bridges advised the committee the Executive Board was supportive of sending a letter of support to ADOT for transportation projects.

Mr. Davis commented about the I17 to Fain Road corridor study. He added he would like the SR169 to Fain Road Design Concept Review (DCR)/Scoping added to the letter.

Mr. McConnell indicated he would like the construction of the SR69 widening added.

MOTION

Member McConnell presented a motion to recommend the Executive Board issue a letter of support to ADOT for CYMPO area transportation projects. Motion was seconded by Member Davis.

VOTE ON THE MOTION

The vote on the motion was unanimous.

6. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND THE EXECUTIVE BOARD ISSUE A LETTER OF SUPPORT TO THE ARIZONA DEPARTMENT OF TRANSPORTATION FOR THE VERDE VALLEY I17 CLIMBING LANE

Chris Bridges, CYMPO Administrator

(Task #1.2)

Mr. Bridges stated it was premature to issue support for the Climbing Lane project. He indicated ADOT may already have an idea on funding for the project. He suggested tabling this until the March meeting.

Mr. Davis suggested the funds NACOG was going to lend CYMPO be used.

No official action was taken.

7. REVIEW AND DISCUSSION OF THE FY13 WORK PROGRAM WITH THE POTENTIAL TO MAKE A RECOMMENDATION TO THE EXECUTIVE BOARD

Chris Bridges, CYMPO Administrator

(Task #1.1)

Mr. Bridges indicated the WP e-mailed to the TAC has already been modified and there were more changes to come. He also stated it was not necessary to take official action at this time; staff could bring the final draft to the March meeting and the M-TAC could make a recommendation to the Executive Board at that time.

Ms. Knight noted that draft-3 had the following changes”

- The cost by tasks had been completed
- Significant amount of information had been added to the Administrative section regarding the Transportation Enhancement
- Some research will need to be started for the complete Regional Transportation Plan in late 2013

There was no official action taken.

8. DISCUSSION OF THE FY12-16 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) FOR POSSIBLE AMENDMENTS

Chris Bridges, CYMPO Administrator

(Task #3.0)

Mr. Bridges related funding could be moved to the SR89 Widening project or other projects added to the TIP. He also advised the committee that suspending of the FY13-17 TIP preparation by ADOT and FHWA had been lifted. The new MTIP will have to be submitted this year.

Mr. Davis questioned if the document presented is the approved new format. Ms. Glendening stated there was to be a year for the new format. It was indicated that FHWA had seen the CYMPO new format and requested the complete TIP be forwarded for review. They are very pleased with the document.

Mr. Bridges indicated the format may change again.

Ms. Glendening stated there will not be adjustments after the April FHWA/ADOT review.

There was no official action taken.

9. HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) APPLICATION AND SIGN LOCATION

Chris Bridges, CYMPO Administrator

(Task #6.1)

Mr. Bridges stated that although everyone received a copy of the application and sign inventory sheet; at this time it is not necessary to do anything with the forms.

Mr. Davis asked about the timeline. Mr. Bridges indicated he has not received a response from ADOT; although he had requested it. Mr. Davis stated he would like to see one and wanted to know who the ADOT contacts were. Mr. Bridges shared the information and stated he was not sure when ADOT would forward the timeline. (Irene Higgs and Jim Reeves, ADOT)

Mr. Bourdon commented that the roads listed needed to be able to be cleared and the County is sticking to roads within subdivision plats.

There was no official action taken.

DISCUSSION

10. DISCUSSION AND UPDATE OF THE REGIONAL TRANSPORTATION PLAN (RTP)

Chris Bridges, CYMPO Administrator

(Task #4.0)

Mr. Bridges reminded everyone about the kick-off meeting to be held Wednesday, February 8th at 10 AM.

No official action was taken.

11. DISCUSSION OF FUTURE FUNDING OF SURFACE TRANSPORTATION PROGRAM (STP) AND PLANNING FUNDS (PL)

Chris Bridges, CYMPO Administrator

(Task # 1.2 & 6.2)

Mr. Bridges gave an update on the House version of the Transportation Bill, indicating if passed the funding would go up. The House Bill is a 5-year Bill; the Senate Bill is an 18-month plan. Likely nothing will occur until after the election. The House Bill lays out specific time frames for review of projects; consolidating environmental and planning and review time frames are important.

Mr. Bridges will report back next month.

No official action was taken.

12. PROPOSED FUTURE AGENDA ITEMS

Chris Bridges, CYMPO Administrator

(Task #1.2)

Mr. Bridges recommended the following for the March agenda:

- Regional Transportation Plan Update (RTP)
- HSIP
- 5310, 5316 & 5317 Grant recommendations from the panel
- Work Program
- MTIP
- I17 Letter (possibly)

13. AGENCY UPDATES

Agency updates were provided by:

James Bramble, ADOT Prescott District

Richard Straub, Chino Valley

Craig McConnell, City of Prescott

Phil Bourdon, Yavapai County

Charla Glendening, ADOT Multimodal

Ms. Glendening announced there is to be a Public meeting February 8th, and there is to be a briefing with City of Prescott Council, February 7th.

14. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES

Mr. Bridges discussed the following:

- His attendance at the Arizona House Transportation Committee meeting February 1st.
- Kevin Adam, RTAC is looking for letters of support for the House Transportation Bill and Mr. Vic Williams, Chairman of the House Transportation Committee is seeking co-sponsors for his Transportation Bill.

15. UPCOMING SCHEDULED MEETINGS

- Executive Board Meeting: **Wednesday, February 15, 2012 6:00 PM**, Yavapai County Board of Supervisors' Room, 1015 Fair St., Prescott, AZ
(CYMPO Executive Board monthly meeting)
- State Transportation Board Meeting: **Friday, February 17, 2012, Douglas, AZ**
- M-TAC Meeting: **Thursday, March 1, 2012, 8:00 AM**, Prescott City Hall, Council Chambers, 201 S. Cortez, Prescott, AZ
(CYMPO Multimodal Technical Advisory Committee monthly meeting)

16. ADJOURNMENT

Chairman Bourdon adjourned the meeting at 9:00 AM.