



# MEETING MINUTES

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**Multimodal Technical  
Advisory Committee  
Thursday, February 6, 2014  
8:00 AM**

**Prescott Valley Library Auditorium  
7401 East Civic Center – 1<sup>st</sup> Floor  
Prescott Valley, AZ 86314**

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## **CYMPO M-TAC Committee**

Chairman	Scott Tkach, City of Prescott
Vice-Chairman	Richard Straub, Town of Chino Valley
Member	Byron Jaspers, Yavapai County
Member	Yvonne Kimball, Town of Dewey-Humboldt
Member	Norm Davis, Town of Prescott Valley
Member	Dan Salcido, U.S. Forest Service
Member	Charla Glendening, ADOT MPD
Member	Bob LaJeunesse, ADOT Prescott District

### **1. CALL TO ORDER AND ROLL CALL**

Meeting was called to order at 8:05 AM by Chairman Tkach. Roll call was performed by Deb Hernandez.

#### **Members Absent:**

Dan Salcido

- 2. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

There were no public comments.

## **DISCUSSION / POSSIBLE ACTION**

- 3. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE OCTOBER 3, 2013, REGULAR MEETING MINUTES OF THE MULTIMODAL TECHNICAL ADVISORY COMMITTEE (M-TAC)**

*Chris Bridges, CYMPO Administrator  
(Task #1.2)*

#### **MOTION**

Member Kimball presented a motion to approve the Minutes of the Regular M-TAC Meeting of October 3, 2013. Motion was seconded by Chairman Tkach.

#### **VOTE ON THE MOTION**

The vote on the motion was unanimous.

**4. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND THE EXECUTIVE BOARD APPROVE THE COORDINATED PUBLIC TRANSIT – HUMAN SERVICES TRANSPORTATION PLAN**

*Chris Bridges, CYMPO Administrator  
(Task #8.0)*

Mr. Bridges began explaining the Coordinated Public Transit – Human Services Transportation Plan is a federally required document. It outlines Mobility Management and Coordination for the region. Local providers who wish to pursue Federal Grants must be listed in this document in order to be eligible to receive those funds. This document was originally distributed for review in January for review and no comments have been received.

Member Davis stated he felt this document was a well thought out document, very accurate. Thanked CYMPO for their hard work as this is a much needed service.

Member Jaspers suggested updating the airport shuttle service information. Mr. Bridges replied the sale of that particular business transpired during the process of preparing this document. CYMPO was working to update our information.

Member Kimball wanted to discuss coverage for Dewey-Humboldt as it appears Dewey-Humboldt is not currently considered in this plan. More than 50% of Dewey-Humboldt's population is retired and could benefit from this program.

Mr. Bridges explained the proposed routes serviced by Yavapai Regional Transit are an expansion of Chino Valley Transit. The key reason routes stop in Prescott Valley is funding. Yavapai Regional Transit has demand for service beyond Paulden, but in the end funding determines the service area.

**MOTION**

Vice-Chairman Straub presented a motion to recommend the Executive Board approve the Coordinated Public Transit – Human Services Transportation Plan. Motion was seconded by Member Davis.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**5. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND THE EXECUTIVE BOARD APPROVE THE PUBLIC INVOLVEMENT PLAN**

*Chris Bridges, CYMPO Administrator  
(Task #7.0)*

Mr. Bridges explained the Public Involvement Plan, previously called the Public Participation Plan, is also a federally required document. It spells out specifically how CYMPO is going to involve the public with documents requiring their involvement. In November this draft document was presented to the Executive Board and authorization was given to publish notice in the Prescott Courier that this draft was available for review for a period of not less than 45 days. It has been more than 45 days and we have received no comments from the public.

**MOTION**

Member Davis presented a motion to recommend the Executive Board approve the Public Involvement Plan. Motion was seconded by Member LaJeunesse.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**6. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND POSSIBLE OPTIONS TO ADOT'S FY15 WORK PROGRAM PLANNING STUDIES TO THE EXECUTIVE BOARD FOR CONSIDERATION**

*Chris Bridges, CYMPO Administrator*

*(Task #1.1)*

Mr. Bridges stated he was looking for a recommendation to the Executive Board of a list of projects that ADOT could potentially include in the FY15 Work Program Planning Studies.

Member Glendening commented ADOT reaches out to their District Engineers asking for suggestions for statewide planning projects. These are studies that look at the entire statewide system. She indicated the SR89 Road 3 North to Paulden would be good project for consideration additionally, Robert Road Traffic Interchanges and SR169 to Fain Road, being local projects, would be a perfect application for a PARA study.

Mr. Bridges added PARA Studies are 100% funded and should be considered; but would still recommend including these projects and others the TAC might view as potential projects for consideration.

Member LaJeunesse asked if CYMPO was wasting their time by submitting local projects for ADOT's consideration.

Member Glendening replied these are projects important to the CYMPO region and should be submitted, but other funding sources should be sought after.

**MOTION**

Vice-Chairman Straub presented a motion to recommend the Executive Board present the following options to ADOT's FY15 Work Program Planning Studies for consideration:

- SR89 Road 3 North to Paulden (safety and widening)
- Robert Road Traffic Interchanges (location study)
- SR169 to Fain Road (corridor location)

The motion was seconded by Member Jaspers

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**7. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND THE EXECUTIVE BOARD AMEND CURRENT FY14-FY23 M-TIP**

*Chris Bridges, CYMPO Administrator*

*(Task #3.0)*

Mr. Bridges informed the TAC ADOT finance department recently reviewed CYMPO's ledger and it shows an excess balance of approximately \$190,000 in STP funds. ADOT has informed CYMPO these funds need to be obligated to a project prior to June 30, 2014 or we will lose them. These funds need to be put into a project that can be started and implemented quickly or be added to a project that is already funded that can be delivered in a short amount of time. ADOT Prescott District Engineer, Alvin Stump was contacted for direction on how best to program these funds. Mr. Stump said he would like to see the funds go into the Perkinsville Road/SR89 Roundabout as well as construction money for the Main Street/SR69 signal in Dewey-Humboldt. Today he was requesting suggestions from the TAC as to where this money should be programmed.

Member Jaspers reiterated Mr. Bridges statement; ADOT staff is formalizing a 10 year plan, a five year delivery plan and a five year development plan. If we are going to look to ADOT for help; we need to formalize those projects quickly. Member Jaspers noticed the SR69 design money was greatly reduced. Mr. Bridges concurred and explained this project is also important and Mr. Stump indicated ADOT would help with this funding. Member Jaspers then expressed the need to hear from ADOT about how much money ADOT will be able to put into this project.

Member Straub related the Perkinsville Roundabout is ready to go to construction and without this additional funding The Town of Chino Valley does not have the money to complete this project which is very important to Chino Valley. He also understands the importance of the signal in Dewey-Humboldt and recommended moving both of those projects to the top of the list.

Mayor Nolan from the Town of Dewey-Humboldt commented to the extreme need for a signal light at Main Street and SR69.

**MOTION**

Member Davis presented a motion to recommend the Executive Board approve the FY14 – FY23 M-TIP Amendment as follows:

- Add Perkinsville Road / SR 89 roundabout to FY 14 - \$190,000

Motion was seconded by Vice-Chairman Straub.

**VOTE ON THE MOTION**

The vote on the motion passed with a majority voting.

Member Kimball questioned the motion that just past, did it include Main Street/SR69 signal design as indicated in agenda packet or just the Perkinsville Roundabout.

Member Davis responded his motion was very clear to only include the Perkinsville Roundabout.

Chairman Tkach suggested the motion be amended to include

- Perkinsville Road Roundabout
- Main Street/SR69 traffic signal
- Modify SR 69 design from \$633,000 to \$150,000
- Delete Perkinsville Road from FY21 and FY22

**MOTION**

Vice-Chairman Straub presented a motion to modify the previous FY14 – FY23 M-TIP Amendment.

Motion was seconded by Member LaJeunesse.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**MOTION**

Member Kimball presented a motion to recommend the Executive Board approve the FY14 – FY23 M-TIP Amendment as follows:

- Add Perkinsville Road / SR 89 Roundabout to FY 14 - \$190,000
- Add Main Street/SR69 Traffic signal to FY 16 - \$500,000
- Modify SR69 design from \$633,000 to \$150,000
- Delete Perkinsville Road/SR89 Roundabout from FY21 and FY22

Motion was seconded by Member Jaspers.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

## **DISCUSSION**

### **8. UPDATE OF THE REGIONAL TRANSPORTATION PLAN**

*Chris Bridges, CYMPO Administrator*

*(Task #4.0)*

Mr. Bridges informed a first draft copy of the socio-economic information from Kate Bondy, AECOM's project manager, has been forwarded to the TAC members for review and comments. AECOM staff is currently meeting with ADOT to obtain a traffic modeling update.

Chairman Tkach asked if there will be a revised socio-economic land use draft coming in the future. Mr. Bridges responded changes in the draft will be coming as updated information is received.

Member Davis asked if population projections would also be updated. Mr. Bridges indicated Prescott Valley's projections have been amended based upon the information received on Glassford Heights Development.

Member Davis also inquired when the first public participation meeting would take place. Mr. Bridges responded he was anticipating the first public participation meeting to occur in early April and he would pass on information regarding exact time and location as early as possible.

Chairman Tkach concurred; it is important we notify public as far in advance as possible so they can be in attendance.

Public comment from Ken Janecek, of the Williamson Valley Group, was made to the TAC.

#### **No Action Required**

### **9. UPDATE OF THE HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP)**

*Chris Bridges, CYMPO Administrator*

*(Task #1.2)*

Mr. Bridges was happy to report contractors have completed sign replacement in Chino Valley and will be moving into Prescott then on to Prescott Valley. Progress is being made with the replacement and installation of new signs.

CYMPO has received another allotment of HSIP funds that project agreement will need to be finalized.

#### **No Action Required**

### **10. ANTICIPATED FUTURE AGENDA ITEMS**

*Chris Bridges, CYMPO Administrator*

*(Task #1.2)*

Mr. Bridges presented the following as Anticipated Future Agenda Items:

- UPWP Draft
- MTIP Draft
- FY14 HSIP JPA
- RTP Update

#### **No Action Required**

**11. AGENCY UPDATES**

Agency updates were provided by:

- Member Davis, Town of Prescott Valley
- Member LaJeunesse, ADOT Prescott District
- Chairman Tkach, City of Prescott
- Member Jaspers, Yavapai County

**12. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES**

Mr. Bridges related:

- Job interviews have been completed and we will have someone on board soon
- The final draft of the Perkinsville Roundabout JPA will be forth coming for comment and review
- State Transportation Board Work Study indicated they may flip flop the Flagstaff meeting with Wilcox
- The State Transportation Board committed to have all current Transportation Enhancement projects delivered within the next 3 years.

**13. UPCOMING SCHEDULED MEETINGS**

- State Transportation Board Meeting: **February 14, 2014, Sierra Vista**
- CYMPO Executive Board Meeting: **Wednesday, February 19, 2014, at 5:00 PM**, County Board of Supervisors Room, 1015 Fair Street, Prescott, AZ
- M-TAC Meeting: (*CYMPO Multimodal Technical Advisory Committee monthly meeting*) **Thursday, March 6, 2014, at 8:00 AM**, Prescott Valley Library Auditorium, 1<sup>st</sup> Floor, 7401 E. Civic Circle, Prescott Valley, AZ 86314

**14. ADJOURNMENT**

Chairman Tkach adjourned the meeting at 9:30