



MINUTES

**Executive Board
Regular Meeting
Wednesday, February 15, 2017
4:00 PM**

**Yavapai County Administration Building
Board of Supervisors Chambers
1015 Fair Street
Prescott, Arizona**

CYMPO Executive Board

Chair	Craig L. Brown, Yavapai County Supervisor
Vice-Chair	Mary Mallory, Councilwoman, Town of Prescott Valley
Secretary/Treasurer	Billie Orr, City of Prescott
Member	Mike Best, Town of Chino Valley
Member	Terry Nolan, Town of Dewey-Humboldt
Member	Alvin Stump, ADOT Representative

1. CALL TO ORDER AND ROLL CALL

Chairman Brown called the meeting to order at 4PM. Deb Hernandez performed roll call.

Absent: Member Orr was not present at roll call but did subsequently arrive.

2. PLEDGE OF ALLEGIANCE

CYMPO Vice-Chair Mallory, led everyone in the Pledge of Allegiance.

3. CALL TO THE PUBLIC:

This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Public comment was given by Ron Romley, Yavapai Regional Transit, expressing his gratitude towards CYMPO, Chris Bridges and staff, for the continued support given throughout the years.

4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE September 21, 2016 EXECUTIVE BOARD MEETING MINUTES

*Chris Bridges, CYMPO Administrator
(Task #102)*

MOTION

Member Best presented a motion to approve the Meeting Minutes of September 21, 2016. The motion was seconded by Member Mallory.

VOTE ON THE MOTION

The vote on the motion was unanimous with Member Nolan abstaining.

5. AGENCY ANNOUNCEMENTS AND UPDATES

- Mary Mallory, Town of Prescott Valley – tour of New Horizons
- Alvin Stump, ADOT Northwest District – Emergency project on I-17 to take care of pot-holes
- Chris Bridges, CYMPO – Rural Transportation Summit in October, 2017

6. PRESENTATION AND UPDATE OF SR89 TRANSPORTATION STUDY, BETWEEN CHINO VALLEY AND PAULDEN

*Alvin Stump, ADOT Northwest District
(Task #401)*

Chairman Brown clarified that this study of SR89 was from Road 3 North in Chino Valley up to the forest boundary. He then introduced Alvin Stump, ADOT Northwest District Engineer to disclose the findings of that study.

Member Stump informed the results of this study would help with identifying future needs of the corridor, project planning and the phase in which those project should occur as well as corridor access management. Member Stump proceeded with his PowerPoint presentation of the study. He discussed various intersections, traffic volumes and accident statistics. Also presented was a strategy of how future improvement plans would be broken down into segments. ADOT is looking to use frontage roads for access management. An update of Verde Ranch Road and Paulden turn lanes was provided. ADOT will be applying for additional grant funding to help with other projects.

Member Stump advised that projects would be broken down into short term, Intermediate Improvements and Long Term phases.

Public comments were made by:

- Kent Goodyear, Buffalo Run, Chino Valley
- Dave Babbitt, Buffalo Run, Chino Valley
- J. D. Greenberg, Prescott for Wildlife Corridors

Chairman Brown again called for comments regarding this study from anyone in the audience. There were none.

7. DISCUSSION AND POSSIBLE ACTION TO REVIEW AND APPROVE THE REGIONAL MOBILITY MANAGEMENT PLAN

*Vincent Gallegos, CYMPO Transportation Planner
(Task #600)*

Vincent Gallegos, CYMPO Transportation Planner, addressed the board. He provided some history about this item, as it was presented to the Executive Board in November of 2016. At that meeting Steve Silvernale did provide public comment. Since that meeting CYMPO staff has spent time with Mr. Silvernale reviewing this plan. Mr. Silvernale was given the opportunity to provide a written comment that would be made a part of the RMMIP but has not done so.

Mr. Gallegos continued, that staff present the Final Draft of the Regional Mobility Management Implementation Plan (RMMIP) for review to the TAC on February 2, 2017. Once again, their recommendation to the Executive Board is to approve this document as written.

MOTION

Member Nolan presented a motion to approve the Final Draft of the Regional Mobility Management Implementation Plan. The motion was seconded by Member Orr.

VOTE ON THE MOTION

The vote on the motion was unanimous.

8. BOARD APPOINTMENT TO THE RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC)

*Chris Bridges, CYMPO Administrator
(Task #102)*

MOTION

Member Best presented a motion to appoint Member Terry Nolan as the CYMPO RTAC representative and Vice-chair Mary Mallory as the CYMPO RTAC alternate. The motion was seconded by Member Orr.

VOTE ON THE MOTION

The vote on the motion was unanimous.

Kevin Adam, RTAC, gave a brief political update. Interest and support to increase the revenues is growing. Representative Campbell's resolution to increase the fuel tax did not make it out of the ways & means committee. Senate Bill 1146 was a result of a recommendation from the Governor Appointed Task Force for the development of a new funding source for DPS. Revenue streams from alternative fuel vehicles would also be established, additionally, alternative fuel vehicles would have a set fee. Senate bill 1147 would provide counties and RTA's the ability to instill tax on fuel at the local level.

Vice Chair Mallory voiced that this is a lack of responsibility on the state legislators to improve Arizona's infrastructure. State legislature needs to step up to the plate and do something that will help maintain current roads and build new roads.

Member Orr asked about P3's and toll roads. Kevin said they are ramping up the efforts to look for these opportunities.

9. DISCUSSION AND POSSIBLE ACTION TO REVIEW CURRENT BY-LAWS

*Chris Bridges, CYMPO Administrator
(Task #102)*

CYMPO Administrator, Chris Bridges provided an update regarding the efforts to review and make amendment to our current By-Laws. At the last TAC meeting there was discussion regarding the current By-Laws and the structure of the Technical Advisory Committee, TAC. Specifically addressed was the voting structure as well as the member structure. Current By-Laws focus on the Executive Board and states the TAC will follow the same guidelines. However, the participation of the TAC is not the same as the Executive Board. For an example, the U.S. Forest Service has a seat on the TAC even though there is not forest land within the CYMPO boundary; would there be better representation should this seat become a rotating seat and possibly include State Trust Land or BLM? We will continue to work with the TAC, draft some ideas for our attorney and bring this back to the Executive Board in the future.

Norm Davis, Town of Prescott Valley, stated his opinion that NACOG may be a better representative on the TAC rather than Public Lands.

Byron Jaspers, Yavapai County, good idea to have representatives of other agencies on the TAC. His biggest issue is voting; the additional representatives should be advisory positions not voting positions.

Chairman Brown suggested we reach out to other agencies to see if they want to participate as non-voting members.

10. DISCUSSION AND REVIEW OF CURRENT FY17 UNIFIED PLANNING WORK PROGRAM (UPWP) AND METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) ALONG WITH THEIR FUTURE UPDATES

*Chris Bridges, CYMPO Administrator
(Task #101)*

Mr. Bridges advised there was an introductory discussion with the TAC at their last meeting. CYMPO staff is in the beginning stages of preparing they FY18 Work Program and will continue to do so. It is anticipated the first draft of the FY18 Work Program will be ready for the TAC to review at their March meeting; add their comments and present it to you next month as well. Federal review is scheduled for March 28th. All comments received will then be incorporated into the Draft FY18 Work Program, made available for Public Comment and presented to the TAC for their final recommendation in April then back to you for your final approval.

The FY16-25 MTIP was also presented to the TAC during their February meeting. They were asked to review current project status and to look at future programming of projects through the FY25 end date. No changes to the TIP will be made until after the State Transportation Board makes their final decisions on the State 5-year Construction Plan, as those decisions may impact our region. The TAC and Executive Board will be involved during our update process.

11. DISCUSSION OF CYMPO BOARD RETREAT SCHEDULED FOR February 27, 2017

*Chris Bridges, CYMPO Administrator
(Task #102)*

Mr. Bridges informed the calendar invite and agenda for the Executive Board Retreat scheduled for February 27th was just emailed out this morning.

Chairman Brown interjected the retreat is scheduled to begin at 10AM and requested board members to be there early so meeting can start promptly; lunch would be served and the meeting will end at 2PM. He also reminded everyone it would be at the Prescott Centennial Center by the airport. A professional facilitator will be brought in to conduct the meeting.

Mr. Bridges added, in addition to Board and TAC members, invitation has also been extended to City and Town Planners, Managers, Land-use and Economic Developers in order to provide a holistic prospective of local and regional development.

Chairman Brown asked if there would be public participation. Mr. Bridges responded that the public could attend but would not be able to make public comment.

12. DISCUSSION AND POSSIBLE ACTION TO CHANGE MEETING LOCATIONS AND OR TIMES FOR 2017

Chris Bridges, CYMPO Administrator
(Task #102)

Chairman Brown began the discussion by stating there are two dates the Board of Supervisors' Chambers are not available for use, September 20th and November 15th, however the Chambers would be available for our use at 5PM.

Mr. Bridges informed that the TAC had this same discussion and it was determined that their meeting would remain at 8AM in the Town of Prescott Valley Council Chambers on the first Thursday of each month.

It was further decided that the December Executive Board meeting would move from the third Wednesday (December 20th) to the second Wednesday (December 13th) here at the same location at 4PM.

13. DISCUSSION AND UPDATE OF REGIONAL SAFETY STUDY

Chris Bridges, CYMPO Administrator
(Task #404)

Mr. Bridges informed that Burgess and Nipple has been selected to perform the Regional Safety Study for NACOG. The Regional Study, which included Flagstaff MPO, is anticipating a completion date the end of June of 2018. Even though there is a delay associated with the inclusion of Flagstaff MPO, staff has been assured by ADOT traffic safety staff it would not impact our ability to apply for HSIP funds for fiscal year 19.

The Board discussed the portion of SR169 in Dewey-Humboldt and ADOT Northwest District Alvin Stump informed the first step would be to look at accident data for this area prior to submitting for HSIP funding. Chairman Brown reiterated the Board must continue to focus on projects that were highest priority for our region. Also discussed were the types of accidents that received the highest level of concern for safety improvements.

Mr. Bridges concluded the discussion by stating he would provide the consultant with the contact information for each TAC member, the regional fire and police departments as well as ambulance providers.

14. DISCUSSION AND UPDATE ON STATEWIDE AND REGIONAL PERFORMANCE MEASURES

Vincent Gallegos, CYMPO Transportation Planner
(Task #405)

Vincent Gallegos, CYMPO Transportation Planner addressed the Board. He explained as part of the MAP-21 Transportation Bill the Federal Highway Program has established national performance goals. Safety will receive the primary emphasis. At the state level, COG's and MPO's were given the choice to set their own goals or adopt ADOT's goals. CYMPO will be using those goals adopted by ADOT. At this point in time, Safety is the only area in which FHWA will make mandatory with regards to Performance Measures. Mr. Gallegos then directed the Board to the "Tentative or Potential Safety Performance Targets" proposed for adoption.

Mr. Bridges informed the Board that ADOT has formed a panel to establish Performance Measure and CYMPO is part of that panel. ADOT must set their targets by August 31, 2017. Local COG's and MPO's will have 180 days to adopt or set their own targets. If CYMPO chooses to adopt ADOT's targets, ADOT *not* CYMPO will be held accountable should those target not be met.

15. DISCUSSION AND UPDATE OF SR89A CORRIDOR STUDY

Chris Bridges, CYMPO Administrator

(Task #402)

Mr. Bridges announced the SR89A Corridor Study consultant selection committee is set to meet next week to review and rank submitted proposals.

Chairman Brown confirmed the portion of SR89A to be studies was between Robert Road and SR89.

16. DISCUSSION AND UPDATE OF SR69 WIDENING PROJECT

Chris Bridges, CYMPO Administrator

(Task #300)

Mr. Bridges stated that ADOT currently is drafting a JPA between ADOT, Yavapai County, City of Prescott and CYMPO for the design of SR69. Once the JPA is signed ADOT will start the process of hiring a consultant to do the final design. Furthermore, Mr. Bridges expressed the odds of the State Transportation Board putting this project in their 5-year construction plan greatly increases once this JPA has been approved. It is very important to present this signed JPA to the State Transportation Board at their May meeting.

17. DISCUSSION AND UPDATE OF I-17 IMPROVEMENTS

Chris Bridges, CYMPO Administrator

(Task #300)

Alvin Stump, ADOT Northwest District announced that Safety Enhancement Projects for I-17 were coming up this summer.

Mr. Bridges also commented he attended the State Transportation Board Study Session in January. The draft presented shows \$15M of design on I-17 from Anthem to Sunset Point in FY19. Between the FY21 and FY22 ADOT has programed \$128.3M for construction and MAG has agreed to contribute and additional \$50M of construction funds in FY19. The 5-Year Construction Plan is scheduled for Public Review in March, April and May. Mr. Bridges offered to keep everyone informed as to the status of this project.

18. DISCUSSION AND UPDATE OF CYMPO'S PARTNERSHIP WITH NACOG

Vincent Gallegos, CYMPO Transportation Planner

(Task #102)

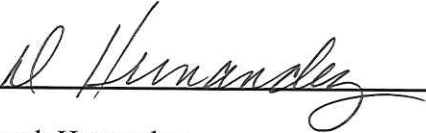
Vincent Gallegos informed the Board that since CYMPO staff was given direction to pursue a more active partnership with NACOG rather than expanding CYMPO's boundary, CYMPO staff has been regularly communicating with NACOG and attending their technical advisory committee meetings. NACOG has also been very diligent to attend CYMPO TAC and Executive Board meetings.

19. ADJOURNMENT 6:15PM

CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928) 442-5730 or e-mail Deborah.Hernandez@yavapai.us, 72 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.



Craig L. Brown, Chairman
CYMPO Executive Board



Deborah Hernandez,
CYMPO Account Specialists