



# MEETING MINUTES

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**Multimodal Technical  
Advisory Committee  
Thursday, March 6, 2014  
8:00 AM**

**Prescott Valley Library Auditorium  
7401 East Civic Center – 1<sup>st</sup> Floor  
Prescott Valley, AZ 86314**

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## **CYMPO M-TAC Committee**

Chairman	Scott Tkach, City of Prescott
Vice-Chairman	Richard Straub, Town of Chino Valley
Member	Byron Jaspers, Yavapai County
Member	Yvonne Kimball, Town of Dewey-Humboldt
Member	Norm Davis, Town of Prescott Valley
Member	Dan Salcido, U.S. Forest Service
Member	Justin Feek, ADOT MPD
Member	Bob LaJeunesse, ADOT Prescott District

## **1. CALL TO ORDER AND ROLL CALL**

Meeting was called to order at 8:00 AM by Chairman Tkach. Roll call was performed by Deb Hernandez.

### **Members Absent:**

Dan Salcido with proxy member Rick Eis present  
Byron Jaspers with proxy member Mike Willett present  
Norm Davis with no proxy member present

- 2. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

There were no public comments

## **DISCUSSION / POSSIBLE ACTION**

- 3. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE February 6, 2014, REGULAR MEETING MINUTES OF THE MULTIMODAL TECHNICAL ADVISORY COMMITTEE (M-TAC)**

*Chris Bridges, CYMPO Administrator  
(Task #1.2)*

### **MOTION**

Vice-Chair Richard Straub presented a motion to approve the Minutes of the Regular M-TAC Meeting of February 6, 2014. Motion was seconded by Member Willett.

### **VOTE ON THE MOTION**

The vote on the motion was unanimous.

**4. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND THE EXECUTIVE BOARD APPROVE THE JOINT PROJECT AGREEMENT (JPA) 13-0003545-I BETWEEN THE STATE OF ARIZONA – ADOT AND CYMPO FOR REGIONAL SIGN AND POST REPLACEMENT PROJECT**

*Chris, Bridges, CYMPO Administrator*

*(Task 6.1)*

Mr. Bridges announced this Joint Project Agreement (JPA) is for the Second Phase of Sign Replacement Project. This JPA is in the amount of \$1,166,665.00, which includes a swap of funds from NACOG. ADOT shows of remaining balance of \$60,000 on our ledger ledger. We could obligate these funds to existing sign project cover possible additional contingency costs; or obligate the funds to the second phase of this project.

Chairman Tkach asked if this strategy were adopted; could we roll unused funds towards the next construction phase or would we lose them.

Irene Higgs, ADOT, replied once funds were obligated and not used they would be lost.

Mr. Bridges made mention Norm Davis had requested in the Recitals, line 4 be amended to read street “name” signs.

**MOTION**

Member LaJeunesse presented a motion to recommend the Executive Board approve Joint Project Agreement (JPA) 13-0003545-I between the State of Arizona – ADOT and CYMPO for the Regional Sign and Post Replacement Project with the recommended modification to add street “name” signs to the recitals. Motion was seconded by Vice-Chair Straub.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**DISCUSSION**

**5. DISCUSSION AND UPDATE OF THE FY 2015 WORK PROGRAM**

*Chris Bridges, CYMPO Administrator*

*(Task 1.1)*

Mr. Bridges stated the first draft of the FY15 Work Program went out without a draft budget. The budget table has been revised to show all sources of revenues, all expenses; personnel, operation services, and planning studies on one table. These revenues and expenses will then be distributed proportionately by task throughout the Work Program.

Chairman Tkach thanked Mr. Bridges for making budget more transparent.

Mr. Bridges further stated, as you continue to review document, please inform us of changes you would like to see and we will incorporate in the next draft.

**6. REVIEW AND DISCUSSION OF THE FY15-24 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)**

*Chris Bridges, CYMPO Administrator*

*(Task 3.0)*

Mr. Bridges acknowledged changes have already been made since the first draft of the MTIP, based on comments received for federally funded projects. Further changes are anticipated after a workshop scheduled for Wednesday, April 2<sup>nd</sup>.

Mr. LaJeunesse brought to attention the Dewey-Humboldt project should reflect a signal light.

**7. UPDATE OF THE REGIONAL TRANSPORTATION PLAN**

*Chris Bridges, CYMPO Administrator*

*(Task #4.0)*

Mr. Bridges shared on Wednesday, April 2<sup>nd</sup>, at 10AM there is a meeting scheduled to take place at the ADOT Administrative Building with the consultant. Good progress is being made with the ADOT traffic modeling and all preliminary data will be distributed prior to time and the consultant will be ready to address all questions and concerns at that time.

The first meeting open to receive public comment will be here in the Prescott Valley Library Auditorium on Wednesday, April 23<sup>rd</sup>.

**8. UPDATE OF THE HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP)**

*Chris Bridges, CYMPO Administrator*

*(Task #1.2)*

Mr. Bridges announced contractor has completed sign replacement in Chino Valley, after-which he will be moving to Prescott Valley, then Yavapai County leaving City of Prescott last. All sign and post replacements should be completed in August.

**9. ANTICIPATED FUTURE AGENDA ITEMS**

*Chris Bridges, CYMPO Administrator*

*(Task #1.2)*

- UPWP Draft #2
- MTIP Draft #2
- HSIP Update
- RTP Update

**10. AGENCY UPDATES**

Agency updates were provided by:

- Member LaJeunesse, ADOT Prescott District
- Chairman Tkach, City of Prescott
- Member Willett, Yavapai County
- Member Feek, ADOT MPD

**11. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES**

Mr. Bridges introduced CYMPO's new Program Coordinator, Vincent Gallegos. He also mentioned Executive Board members will accompany him to the next State Transportation Board Meeting. Their focus will continue to be the 89 South Project.

**12. UPCOMING SCHEDULED MEETINGS**

- Local Coordinating Council Meeting: **Wednesday, March 12, 2014**, ADOT Administration Building, 1109 East Commerce Drive, Prescott, AZ
- State Transportation Board Meeting: **March 14, 2014, Phoenix**
- CYMPO Executive Board Meeting: **Wednesday, March 19, 2014, at 5:00 PM**, County Board of Supervisors Room, 1015 Fair Street, Prescott, AZ
- Fed/ADOT Work Program Review, **Tuesday, April 1, 2014**, ADOT Administration Building, 1109 East Commerce Drive, Prescott, AZ
- M-TAC Meeting: (*CYMPO Multimodal Technical Advisory Committee monthly meeting*) **Thursday, April 3, 2014, at 8:00 AM**, Prescott Valley Library Auditorium, 1<sup>st</sup> Floor, 7401 E. Civic Circle, Prescott Valley, AZ 86314

**14. ADJOURNMENT**

Chairman Tkach adjourned the meeting at 8:40AM