



# MINUTES

**Executive Board  
Regular Meeting  
Wednesday, March 15, 2017  
4:00 PM**

**Yavapai County Administration Building  
Board of Supervisors Chambers  
1015 Fair Street  
Prescott, Arizona**

## **CYMPO Executive Board**

Chair	Craig L. Brown, Yavapai County Supervisor
Vice-Chair	Mary Mallory, Councilwoman, Town of Prescott Valley
Secretary/Treasurer	Billie Orr, City of Prescott
Member	Mike Best, Town of Chino Valley
Member	Terry Nolan, Town of Dewey-Humboldt
Member	Alvin Stump, ADOT Representative

### **1. CALL TO ORDER AND ROLL CALL**

Chairman Brown called the meeting to order at 4PM. Deb Hernandez performed roll call.

**Absent:** Member Mary Mallory with Proxy Member Lora Lee Nye present

### **2. PLEDGE OF ALLEGIANCE**

Member Best led everyone in the Pledge of Allegiance.

### **3. CALL TO THE PUBLIC:**

This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

No public comments were made.

### **4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE October 12, 2016 EXECUTIVE BOARD MEETING MINUTES**

*Chris Bridges, CYMPO Administrator  
(Task #102)*

#### **MOTION**

Member Nolan presented a motion to approve the Meeting Minutes of October 12, 2016. The motion was seconded by Member Best.

#### **VOTE ON THE MOTION**

The vote on the motion was unanimous.

### **5. AGENCY ANNOUNCEMENTS AND UPDATES**

- Alvin Stump, ADOT Northwest District
- Terry Nolan, Town of Dewey-Humboldt
- Mike Best, Town of Chino Valley
- Lora Lee Nye, Town of Prescott Valley

- Chris Bridges, CYMPO Administrator

**6. DISCUSSION AND POSSIBLE ACTION TO REVIEW AND APPROVE ROAD RECLASSIFICATIONS FOR YAVAPAI COUNTY**

*Byron Jaspers, Yavapai County Public Works  
(Task #102)*

Byron Jaspers, Yavapai County Public Works, presented, as a manner of housekeeping, three road segments for reclassification:

- Big Chino Road
- Coyote Springs Road
- Senator Highway

CYMPO Administrator, Chris Bridges, clarified for the Executive Board that this item has been presented to the CYMPO TAC and their recommendation was to approve the road reclassifications.

Chairman Brown asked how much of Senator Highway will be affected by this reclassification. Mr. Jaspers advised it was the stretch between Sky Terrace Drive to Wolf Creek Road.

**MOTION**

Member Nolan presented a motion to approve Functional Classification Change Requests for segments of roads as presented for the following: Big Chino Road in Paulden, Coyote Springs Road in Prescott Valley and Senator Highway in Prescott. The motion was seconded by Secretary/Treasurer Orr.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**7. PRESENTATION AND UPDATE OF HIGHWAY USERS REVENUE FUND (HURF) EXCHANGE**

*Chris Bridges, CYMPO Administrator  
(Task #102)*

Chris Bridges, CYMPO Administrator, gave presentation to the Board from ADOT on the HURF Exchange Program. This program was created by Legislature in 1997 but shut down in 2009 due to a decline in revenues. ADOT is seriously looking for ways to reinstitute this program but many new rules and regulations will be set in place for the HURF Exchange. Some of the benefits of this program include:

- Less restrictive design and construction standards
- Fewer requirements
- Less project oversight
- Lower project costs
- Self-administered as opposed to ADOT-administered
- Constructed and open to traffic more quickly than federal aid project

Eligible HURF Exchange Projects would include:

- Project whose primary purpose is improvement of efficiency and safety
- Roads identified on the federal aid system – NO local roads

ADOT is establishing new guideline because the lack of formal agency policy or procedures and lack of clarity regarding types of federal aid and eligible recipients in the past. The new ADOT policy establishes clear expectations of timely project delivery and is to become effective October 1, 2017. ADOT can discontinue the program if revenues decline due to appropriations, transfers or distributions.

Norm Davis, Town of Prescott Valley, commented; as staff, he has been clamoring to see this program re-established for years. This gives local agencies the opportunity to develop larger projects and deliver them in less time than it takes using the federal process.

Kevin Adam, RTAC, commented he felt it was a positive that the HURF Exchange is coming back, but warned of the limitations attached. Previously the HURF Exchange was limited to STP Funds as it currently stands it will be limited to that funding source going forward.

Mr. Adam and the Board discussed the possibility of a fuel tax in the future specifically designated to be used on transportation. Chairman Brown reiterated that CYMPO has made it very clear that we are in support of increasing the fuel tax, legislature needs to do something soon or we will be in serious trouble. Chairman Brown further stated, the return of the HURF Exchange does help local agencies to some degree but it most certainly does not fill in the gap that has existed for eight years.

**8. DISCUSSION AND REVIEW OF DRAFT FY18 UNIFIED PLANNING WORK PROGRAM (UPWP)**

*Chris Bridges, CYMPO Administrator  
(Task #101)*

Mr. Bridges reviewed the current draft of the FY18 UPWP with the Board, including all comments received to date. Vincent Gallegos, CYMPO Transportation Planner provided details on Task 601, Coordinated Mobility Planning. He specifically spoke on “Develop and promote customer information through a consolidated system utilizing technology and promoting efficiency”. This is a new task and the plan is to bring technology to our Human Service Providers. The role of the MPO is to facilitate the on-going coordination and collaboration with the organizations. We are working on the development of a one-stop call center and/or web site that would direct people to the service that best fits their needs.

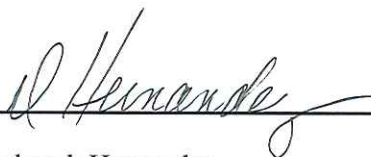
Mr. Bridges concluded by stating the Federal Review of CYMPO’s Work Program would take place on March 28<sup>th</sup>. From that point all changes will be incorporated into a final draft and presented to the TAC on April 6<sup>th</sup> for their review and recommendation then brought back to the Executive Board on April 19<sup>th</sup> for Final Approval.

**9. ADJOURNMENT 5:10pm**

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928) 442-5730 or e-mail Deborah.Hernandez@yavapai.us, 72 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.*



Craig L. Brown, Chairman  
CYMPO Executive Board



Deborah Hernandez,  
CYMPO Account Specialists