



MEETING MINUTES

**Executive Board
Regular Meeting
Wednesday, April 19, 2017
4:00 PM**

**Yavapai County Administration Building
Board of Supervisors Chambers
1015 Fair Street
Prescott, Arizona**

CYMPO Executive Board

Chair	Craig L. Brown, Yavapai County Supervisor
Vice-Chair	Mary Mallory, Councilwoman, Town of Prescott Valley
Secretary/Treasurer	Billie Orr, City of Prescott
Member	Mike Best, Town of Chino Valley
Member	Terry Nolan, Town of Dewey-Humboldt
Member	Alvin Stump, ADOT Representative

1. CALL TO ORDER AND ROLL CALL

Chairman Brown called the meeting to order at 4PM. Deb Hernandez performed roll call.

Absent: Member Alvin Stump

2. PLEDGE OF ALLEGIANCE

Member Best led everyone in the Pledge of Allegiance.

3. CALL TO THE PUBLIC:

This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

No public comments were made.

4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE November 16, 2016 EXECUTIVE BOARD MEETING MINUTES

*Chris Bridges, CYMPO Administrator
(Task #102)*

MOTION

Member Nolan presented a motion to approve the Meeting Minutes of November 16, 2016. The motion was seconded by Member Best.

VOTE ON THE MOTION

The vote on the motion was unanimous.

5. AGENCY ANNOUNCEMENTS AND UPDATES

- Kevin Adam, Rural Transportation Advocacy Council (RTAC) provided the Executive Board with a HURF update.

6. **DISCUSSION AND POSSIBLE ACTION REGARDING THE ESTABLISHMENT OF AN ENVIRONMENT AND LAND USE TECHNICAL ADVISORY COMMITTEE**

J. D. Greenberg
(Task #102)

Ms. Greenberg stated first and foremost she wanted to remove the word “Technical” from the name of this committee; furthermore, CYMPO has a reputation for working with others for the common good of this region. During the fall of 2014 CYMPO had a 2040 Regional Transportation Plan Public Meeting and received 12 responses in favor of wildlife mitigation. By the end of the public comment period 105 comments were received also in favor of wildlife mitigation. She then presented to the Executive Board 865 signatures on a petition in support of wildlife safety and motorist safety proving not only has there been a sustained interest in wildlife but that interest has been increasing. It is critical during the planning and design process of roads and highway procedures be in place to protect wildlife. Ms. Greenberg stated she would like to see an Environmental and Land-use Committee set up to work with CYMPO as a reference source and a fund seeking resource for wildlife mitigation.

Chairman Brown clarified that Ms. Greenberg was seeking to form a group that would supply a person to the CYMPO TAC reflecting environmental concerns or issues and/or solutions.

Ms. Greenberg responded that that would be an option but the original thought was to be a separate advisory committee that would report directly to the Executive Board.

Member Orr informed that the City of Prescott has an Ad-Hoc Committee for the Bicycle-Pedestrian that works with the City on various projects and it has proven to be helpful. Member Orr applauded Ms. Greenberg’s efforts but reminded everyone that there is no money in the budget to fund additional projects.

Member Nolan advised he did not see the need for this particular environmental group. He suggested the formation of a 501c3 to raise money for wildlife crossings that could be donated to ADOT.

Ms. Greenberg responded that we do not need another 501c3 but rather are requesting to act as an advisory group for CYMPO. She then introduced Scott Sprague of the Arizona Game and Fish Department, Jenny Cobb from the Great Old Broads of the Wilderness, Tom Slaback from the Sierra Club, Asa Dorkland from the Central Arizona Land Trust, and Suzette Russi from ECOSA Design Institute. This group would fit well under the Livability and Sustainability portion of CYMPO’s 2018 Work Program.

Vice-chair Mallory commented; as a local community you are looking at having a voice for the environment and wildlife as we plan for the future. She further commented how much she appreciates Ms. Greenberg’s passion. When it comes to our local environment and local communities, each voice matters and at the end of the day we listen to each other and make decisions.

Chairman Brown stated he would like to see this group have a permanent position with CYMPO’s TAC so they will have a formal voice. He then directed the CYMPO TAC to discuss and make recommendations on how this group can fit in with our current organization.

Chris Bridges indicated this would be an item on the next TAC agenda. They would discuss it and make recommendation to the Executive Board on how this group should function and whether or not they should have a seat on the TAC.

Chairman Brown then took an unofficial poll to find out who on the Executive Board was in favor of the formation of this advisory group for the benefit of the TAC.

7. **CALL TO THE PUBLIC ON THE FY18 UNIFIED PLANNING WORK PROGRAM (UPWP)**
This is an opportunity for citizens to comment specifically on the FY18 Unified Planning Work Program. No public comments were made.

8. **DISCUSSION AND POSSIBLE ACTION OF THE FINAL DRAFT OF THE FY18 UPWP**
Chris Bridges, CYMPO Administrator
(Task #101)

Mr. Bridges stated this document has been back and forth from the TAC and the Executive Board several times. We have had our Federal Review. All the comments and changes have been incorporated; we left them highlighted so you could see what had been changed.

MOTION

Member Best presented a motion to approve the Final Draft of the FY18 Unified Planning Work Program (UPWP). The motion was seconded by Secretary/Treasurer Orr.

VOTE ON THE MOTION

The vote on the motion was unanimous.

9. **DISCUSSION AND POSSIBLE ACTION ON THE FY16-25 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)**
Chris Bridges, CYMPO Administrator
(Task #200)

Mr. Bridges began by stating this item has been presented to the TAC. He and Vice-chair Mallory have talked about different options for future years of programming. However, the TAC's discussion was ultimately to postpone decision until after the 2 studies we have going (one on SR89 and the other on SR89A) conclude. Currently fiscal years 17 and 18 are committed to the widening of SR89 at the airport. Fiscal year 19 we will be paying NACOG back for funds borrowed to do the design for SR69. Fiscal year 20 we have construction money programmed for SR69. That leaves fiscal years 21, 22, 23, 24 and 25. Again, the TAC's position is to wait until the studies played out.

Recently ADOT Finance informed us that CYMPO had about \$84,000 of obligation authority for STBG construction and/or design that needs to be programmed. His suggestion was to add \$50,000 to the design of SR69, making that a nice round \$1M. Then the remaining \$34,000 could go into Distracted Driving. Funds need to be obligation in May otherwise we will lose the money.

Chairman Brown restated that the obligation of these funds would secure them.

Secretary/Treasurer Orr stated she was in support of increasing the SR69 funds to \$1M to make a statement to the State Transportation Board.

Mr. Bridges asked the Executive Board if they wanted to send this back to the TAC for their recommendation in May or do you want to vote on it now? Chairman Brown replied they wanted to do it now.

MOTION

Member Nolan presented a motion to allocate \$50,000 to the Design of SR69 and the remainder to the Distracted Driving Program. The motion was seconded by Secretary/Treasurer Orr.

VOTE ON THE MOTION

The vote on the motion was unanimous.

10. DISCUSSION AND POSSIBLE ACTION ON DESIGNATING SR69 AS A CRITICAL URBAN FREIGHT CORRIDOR (CUFC)

*Christopher Bridges, CYMPO Administrator
(Task #300)*

Mr. Bridges explained that ADOT presented to the CYMPO TAC that as part of the freight study ADOT has been doing, they were allowed a certain number of miles to be designated as a “Critical Urban Freight Corridor”. In order to meet the criteria of a CUFC ADOT considered truck volume, freight tonnage, inbound/outbound Arizona value, warehousing and Truck Planning Time Index. Based on this information, it was decided that this last 12.56 portion of CUFC would be designated to SR69 (from the Tribe Boundary eastward to about Kachina). Areas within the MAG and PAG regions received the balance of the CUFC designations. The remainder of SR69 (from Kachina eastward to I-17) has been designated a Critical Rural Freight Corridor.

SR69 has always been a priority for the CYMPO region. This designation makes SR69 eligible to receive freight funding allocations. This money can be used for expansion, modernization and pavement preservation. This is very good for CYMPO. The one-mile stretch of SR69 that we have obligated \$1M for design and asking the State Transportation Board to include in their 5-year construction plan falls within this CUFC designated area.

Mr. Bridges requested permission to draft a letter of resolution showing our support that could be presented to ADOT.

Member Nolan agreed with submitting a resolution to ADOT. Vice-chair Mallory and Secretary/Treasurer also agreed with submitting a resolution.

Chairman Brown asked if there was some draw-back. Mr. Bridges replied he did ask that question directly to the ADOT planning staff and there really are none that he was aware of.

Chairman Brown expressed this opens new pot of money that would provide nice options to SR69.

MOTION

Secretary/Treasurer Orr presented a motion to direct CYMPO staff to write a Resolution to show support of ADOT designating the 12.56-mile stretch of SR69 as a Critical Urban Freight corridor. The motion was seconded by Vice-chair Mallory.

VOTE ON THE MOTION

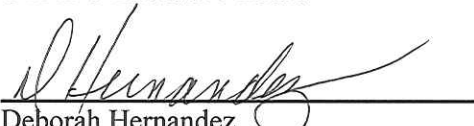
The vote on the motion was unanimous.

11. ADJOURNMENT 5:15PM

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928) 442-5730 or e-mail Deborah.Hernandez@yavapai.us, **72 hours** prior to the meeting to request a reasonable accommodation to participate in this meeting.*



Craig L. Brown, Chairman
CYMPO Executive Board



Deborah Hernandez,
CYMPO Account Specialists