



MEETING MINUTES

Technical Advisory Committee
Thursday, May 4, 2017
8:00A.M.

Prescott Valley Library Auditorium
7401 East Civic Circle – 1st Floor
Prescott Valley, AZ 86314

CYMPO Technical Advisory Committee

Chair	Currently Vacant
Vice-Chair	Norm Davis, Town of Prescott Valley
Member	Ian Mattingly, City of Prescott
Member	Byron Jaspers, Yavapai County
Member	Ed Hanks, Town of Dewey-Humboldt
Member	Richard Straub, Town of Chino Valley
Member	Dan Gabiou, ADOT MPD
Member	Andy Roth, ADOT Northwest District
Member	Kendra Bull, Prescott National Forest – U. S. Forest Service

1. CALL TO ORDER AND ROLL CALL

Meeting was called to order at 8:00 AM by Vice-Chairman Norm Davis. Deb Hernandez performed roll call.

- Absent
 - Kendra Bull, Prescott National Forest – U. S. Forest Service
 - Ian Mattingly, City of Prescott

2. CALL TO THE PUBLIC: This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

No public comments were made.

3. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE April 6, 2017 REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)

Chris Bridges, CYMPO Administrator
(Task #102)

MOTION

Member Hanks presented a motion to approve the Regular TAC Meeting Minutes of April 6, 2017. Motion was seconded by Member Jaspers.

VOTE ON THE MOTION

The vote on the motion was unanimous.

4. AGENCY ANNOUNCEMENTS AND UPDATES

Agency announcement and updates were provided from the following member agencies:

- Dan Gabiou, ADOT MPD
- Ed Hanks, Town of Dewey-Humboldt
- Norm Davis, Town of Prescott Valley
- Byron Jaspers, Yavapai County
- Andy Roth, ADOT Northwest District
- Richard Straub, Town of Chino Valley
- Chris Bridges, CYMPO Administrator

5. DISCUSSION AND POSSIBLE ACTION TO HOLD ELECTION OF OFFICERS FOR TAC CHAIRMAN AND VICE-CHAIRMAN – POSITIONS ARE EFFECTIVE IMMEDIATELY

*Chris Bridges, CYMPO Administrator
(Task #102)*

Mr. Bridges expressed his thanks to Vice-chair Davis for acting as interim-chair as Chairman Lopez tendered his resignation with the Town of Chino Valley. Today the TAC needs to decide to elect a new chairman and/or vice-chairman. He indicated it was suggested Byron Jaspers become chairman.

Member Jaspers responded that due to his schedule he would have to decline and deferred the discussion to Member Hanks.

Member Hanks indicated he had been approached to assume the role of Chairman leave Mr. Davis to serve out his role as Vice-chair.

MOTION

Member Jaspers presented a motion to nominate Ed Hanks to serve as Chairman for the duration of this calendar year and Norm Davis would remain as Vice-Chair of the CYMPO Technical Advisory Committee, TAC. Motion was seconded by Vice-Chair Davis.

VOTE ON THE MOTION

The vote on the motion was unanimous.

6. DISCUSSION AND POSSIBLE ACTION TO REVIEW AND MAKE RECOMMENDATION TO THE EXECUTIVE BOARD ON THE SR69 DESIGN JPA BETWEEN ADOT, YAVAPAI COUNTY, THE CITY OF PRESCOTT AND CYMPO

*Chris Bridges, CYMPO Administrator
(Task #300)*

Referring to draft JPA17-0006334-I, Mr. Bridges indicated the following errors:

- Page 2, item I-6 – CYMPO's contribution should read \$700,000
- Page 4, item II-3b – Yavapai County's contribution should read \$75,000

Once corrections are made our attorney will review and it will go to the Executive Board for approval on May 17, 2017. Other than the inconsistencies of the dollar amounts, everything looked good.

Discussion suggested there was no way ADOT would make the corrections and have it back in a couple of days. Mr. Bridges then suggested the TAC make a recommendation for approval contingent upon the correction of dollar amounts.

MOTION

Member Jaspers presented a motion to recommend the Executive Board approve the signing of JPA 17-0006334-1 between ADOT, Yavapai County, the City of Prescott and CYMPO for the design of SR69 between Prescott Canyon Drive and Prescott Lakes Parkway contingent upon correcting funding sources to read: \$150,000 from the City of Prescott, \$75,000 from Yavapai County, \$75,000 from the Yavapai County Flood Control District and \$700,000 from CYMPO. Motion was seconded by Vice-Chair Davis.

VOTE ON THE MOTION

The vote on the motion was unanimous.

7. DISCUSSION AND POSSIBLE ACTION REGARDING THE ESTABLISHMENT OF AN ENVIRONMENT AND LAND USE ADVISORY COMMITTEE

*Chris Bridges, CYMPO Administrator
(Task #102)*

As a matter of update, Mr. Bridges informed the TAC that Ms. Greenberg supplied CYMPO and the Executive Board with 865 signatures on a petition in support of the establishment of an Environment and Land Use Advisory Committee at the Executive Board meeting in April. The Executive Board is in favor of establishing this committee but requested the CYMPO TAC to make recommendation on the structure of this committee. As we go through the planning process of future projects this group would act as an advisory group not just for wildlife connectivity but also pedestrian and bicycle pathways. This group would also aid in seeking out funding sources for such projects.

Ms. J.D. Greenberg addressed the TAC stating that after the Executive Board meeting the group decided to change their focus from Environmental and Land-Use to an Eco-System Connectivity and Mitigation Advisory Committee. In so doing it would allow them to look at a broader range of involvement. In addition to researching environmental impacts this group would search out funding sources. Without State, County or other local funds the only funding source available is Federal Ecologic funds through FHWA. In order to be eligible to apply for these funds, FHWA requires that this group be a formal, permanent committee directly associated with CYMPO. The end result is this committee would lessen the TAC's workload, provide support to both the TAC and Executive Board, assist with research and funding efforts, as well as increase community awareness.

Mr. Bridges added the 7 members of this committee could consist of:

- ADOT Northwest District Environmental Staff
- AZ Game and Fish
- Yavapai County Land Use Planning Staff
- Prescott National Forest
- CYMPO TAC Member
- 2 Private Citizens (Must reside with the CYMPO Planning Boundary)

Member Straub questioned the importance of having a member of this group sit on the TAC. Mr. Bridges explained the idea behind that is that the group is actively engaged with what the TAC is doing. Member Straub replied that this could also be accomplished if they were a formal committee reporting directly to the TAC at each meeting. Member Straub stated he was very much in favor of having an advisory group but cautioned having this group sit on the TAC. Currently the TAC consists of agency stakeholders who receive direct financial impacts based on decisions made by this group.

Vice-chair Davis agreed with the formalization of this committee that would pursue their own funding sources rather than our existing funding sources.

Member Straub clarified it was his understanding from the Executive Board meeting, the Executive Board wanted this committee to make recommendations directly to the TAC so the TAC could then make recommendation to the Executive Board. Whatever the TAC decides, that should be the model for other potential special interest groups.

Member Jaspers agreed with the formalization of a standing committee without a seat on the TAC. They should not be restricted to reporting only to the TAC but also be able to report to the Executive Board when needed.

Chairman Hanks stated there was a consensus among the TAC members that this Standing Committee would make monthly reports to the TAC and quarterly reports to the Executive Board.

Vice-chair Davis advised he did not see the need for a TAC member to have a seat on this committee. Member Jaspers agreed.

Chairman Hanks then requested Mr. Bridges to bring back rules and obligations, tie it into our by-laws and bring it back in June.

Mr. Bridges said the TAC had given pretty clear direction and he would work with the committee to develop a scope for the group and bring it back to the TAC in June.

8. DISCUSSION OF REGIONAL PROJECTS POTENTIALLY ELIGIBLE FOR PARA STUDIES

*Chris Bridges
(Task #102)*

Mr. Bridges explained that Alvin Stump, Director of ADOT Northwest District is anxious to hear which project CYMPO would favor most for a PARA Study. Applications are due the end of May. ADOT may submit for potential PARA Studies as can local entities. This program does not allow for COG's or MPO's to make submissions. The projects currently being considered are:

- SR69 Widening / Access Management from Costco through Prescott Valley
- Alternate connector from SR169 to Fain Road
- SR69 Access Management from Prescott Country Club to SR169

Mr. Bridges then opened the topic up for discussion.

ADOT MPD Planner, Dan Gabiou expressed application was open to local roadways, not limited to state routes. It is very broad in scope; operations, mobility, safety, access management, transportation plan.

Chairman Hanks advised the Alternate Connector from SR169 to Fain Road would most benefit the Town of Dewey-Humboldt.

9. ADJOURNMENT 9:15am

CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928) 442-5730 or e-mail Deborah.Hernandez@yavapai.us, 72 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.