



MEETING MINUTES

**Executive Board
Regular Meeting
Wednesday, June 21, 2017
4:00 PM**

**Yavapai County Administration Building
Board of Supervisors Chambers
1015 Fair Street
Prescott, Arizona**

CYMPO Executive Board

Chair	Craig L. Brown, Yavapai County Supervisor
Vice-Chair	Mary Mallory, Councilwoman, Town of Prescott Valley
Secretary/Treasurer	Billie Orr, City of Prescott
Member	Mike Best, Town of Chino Valley
Member	Terry Nolan, Town of Dewey-Humboldt
Member	Alvin Stump, ADOT Representative

1. CALL TO ORDER AND ROLL CALL

Chairman Brown called the meeting to order at 4PM. Deb Hernandez performed roll call.

Absent: Member Mike Best with Proxy Corey Mendosa
Vice-Chair Mary Mallory with Proxy Lora Lee Nye
Member Alvin Stump

2. PLEDGE OF ALLEGIANCE

CYMPO Administrator Chris Bridges led everyone in the Pledge of Allegiance.

3. CALL TO THE PUBLIC:

This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Public comment was made by Steve Silvernale, Prescott Transit Authority.

4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE March 15th, April 19th and May 17th of 2017 EXECUTIVE BOARD MEETING MINUTES

*Chris Bridges, CYMPO Administrator
(Task #102)*

MOTION

Secretary/Treasurer Orr presented a motion to approve the Meeting Minutes of March 15th, April 19th and May 17th of 2017. The motion was seconded by Member Nolan.

VOTE ON THE MOTION

The vote on the motion was unanimous.

5. AGENCY ANNOUNCEMENTS AND UPDATES

Updates provided by:

- Billie Orr, City of Prescott
- Terry Nolan, Town of Dewey-Humboldt

- Supervisor Craig L. Brown

6. ANNOUNCEMENT OF CYMPO SECOND ANNUAL MOBILITY AWARDS

Vincent Gallegos, CYMPO Transportation Planner

(Task #600)

Vincent Gallegos, CYMPO Transportation Planner presented the following awards:

- Mobility Rookie of the Year Award
 - 2016 Dave Seigler, New Horizon's Disability Empowerment Campus
 - 2017 Sandy Stutey, Yavapai Regional Transit
- Regional Mobility Partnership Award
 - 2016 Ron & Cheri Romley, Yavapai Regional Transit
 - 2017 Steve Silvernale, Northern Arizona Coach Lines
- The Jean Jongsma Friend of Transit Award
 - 2016 Jean Jongsma, NAU Senior Companions
 - 2017 Dee Skipton, Goodwill Career Center
- The Vicky McLane Mobility Champion Award
 - 2016 Fritz Mevis, People Who Care
 - 2017 Yarnell Hill Recovery Group

7. ANNOUNCEMENT OF FTA FY18 - 5310 GRANTS

Vincent Gallegos, CYMPO Transportation Planner

(Task #600)

Mr. Gallegos announced that ADOT was not prepared to release the recipients of the FY18 5310 Grants. The following organizations submitted applications to ADOT and we will give everyone notification of who will receive the ADOT 5310 grants and the amount awarded.

- **New Horizons**
 - Operating Award of \$90,000
 - Capital of \$39,400
 - Mobility Management \$61,000
- **West Yavapai Guidance Clinic**
 - Capital of \$57,100
- **NAU**
 - Operating Award of \$12,600
- **People Who Care**
 - Operating Award \$52,000

8. DISCUSSION AND POSSIBLE ACTION TO AMEND FY16-25 METROPOLITAN TRANSPORTATION IMPROVE PLAN (MTIP) TO ADD FY18 TRANSIT GRANT RECIPIENTS

Vincent Gallegos, CYMPO Transportation Planner

(Task #200)

Mr. Gallegos informed the Executive Board that upon notification of who will receive FY18 5310 grants, those amounts must be shown in CYMPO's MTIP. Mr. Gallegos then informed who made application, the amounts and purposes of the grants:

- CYMPO – Mobility Management \$90,000 plus local match of \$22,500
- New Horizons – Operating Award \$90,000 plus local match of \$90,000
- New Horizons – Capital \$39,400 plus local match of \$10,400
- New Horizons – Mobility Management \$61,000 plus local match of \$15,200

- West Yavapai Guidance Clinic – Capital \$ 114,200 plus local match \$31,400
- NAU – Operating Award \$12,600 plus local match of \$12,600
- People Who Care – Operating Award \$52,000 plus local match of \$52,000

MOTION

Secretary/Treasurer Orr presented a motion to amend the FY16-25 MTIP to include ADOT FY18 Transit Grants as presented. The motion was seconded by Member Nolan.

VOTE ON THE MOTION

The vote on the motion was unanimous.

9. DISCUSSION, UPDATE AND POSSIBLE ACTION ON STATE TRANSPORTATION BOARD ACTIVITIES

Chris Bridges, CYMPO Administrator
(Task #102)

Mr. Bridges, CYMPO Administrator, informed the Executive Board that all signatures have been obtained from Yavapai County and the City of Prescott to finalize the JPA with ADOT for the design of the SR69 widening project. This project was NOT added to the 5-year construction plan adopted the State Transportation Board in June. However, one of the STB Board members asked that SR69 be added as a Specific Agenda item in July to discuss SR69 improvements. Mr. Bridges announced he would be attending that meeting and offered a ride to any Board Member who also wanted to attend.

10. DISCUSSION AND POSSIBLE ACTION TO APPROVE A RESOLUTION IN SUPPORT OF ADOT SEEKING ALTERNATE FUNDING SOURCES FOR INTERSTATE 15 (I-15) TRANSPORTATION ROADWAY IMPROVEMENTS

Chris Bridges, CYMPO Administrator
(Task #102)

CYMPO Chairman Brown read the Resolution to the audience. He further explained that I-15 is a small strip of interstate between Arizona, Utah and Nevada which contains several bridges. This stretch of interstate is in need of major repairs which would drain ADOT of funds important to local projects. CYMPO and other MPO's in the state of Arizona will be submitting similar resolutions to ADOT requesting ADOT to seek alternative funding to minimize the negative impact of funding allocated to the remainder of Arizona.

Chris Bridges, CYMPO Administrator informed the board the Sun Corridor was urged to initiate this Resolution. The concern is there are six bridges in this 29-mile stretch of I-15 that are in need of repair and/or replacement. To do the necessary repairs would totally exhaust ALL of ADOT's funding for the rest of the state.

MOTION

Chairman Brown presented a motion to authorize the Chair, or in his absence the Vice-Chair, the signing of Resolution 2017-02 in support of ADOT seeking alternative funding sources for the Interstate 15 (I-15) transportation roadway improvements. The motion was seconded by Member Nolan.

VOTE ON THE MOTION

The vote on the motion was unanimous.

11. DISCUSSION AND POSSIBLE ACTION TO ESTABLISH AN ECOSYSTEM CONNECTIVITY ADVISORY COMMITTEE (EMAC)

Chris Bridges, CYMPO Administrator
(Task #102)

During the June TAC meeting there was lengthy discussion regarding the establishment of an Environment and Land Use Advisory Committee. Presented to the TAC was the below information regarding their purpose,

membership, structure and scope. The TAC asked for one modification and that was the reporting to the TAC and/or the Executive Board would be done on an “as needed” basis rather than monthly.

Name:

- Title for the group would be “Ecosystem Connectivity and Mitigation Advisory Committee” could be called **EMAC** for short

Purpose:

- The mission of the EMAC is to study and advocate for the preservation of interconnected ecosystems in the CYMPO Region that will integrate land use and mitigation for natural resource protection, and wildlife habitats into the regional transportation planning and design program.

Membership:

- 7 voting members with additional participation as needed.
 - ADOT NW District Environmental
 - AZ G&F
 - Yavapai County Land Use Planning Staff
 - Prescott National Forest
 - 3 Private Citizens (Must reside in CYMPO Planning Boundary)

Structure:

- Stand Alone Committee- Reporting to the TAC and the Executive Board on an ~~an~~ as needed basis.
- There would not be a seat on the TAC from this committee
- Committee would be able to pursue other grant funding to add to the current transportation funding CYMPO receives

Scope:

- Participate in Regional Planning and Design Studies performed by CYMPO, ADOT and Local Public Agencies
 - Make recommendations to TAC during the planning or design phases of projects
- Coordinate and Participate in regional ecosystem connectivity and mitigation planning studies (Funded by FHWA or other grants)
- Pursue funding opportunities for ecosystem connectivity and mitigation through FHWA, existing 501.c.3 organizations, or other sources
- Coordinate with Local Public Agency Land Use Planning Staff to coordinate Land Use and Transportation and EMAC issues
- Provide EMAC related education for Executive Board, TAC and public

MOTION

Chairman Brown presented a motion to approve the establishment of the Ecosystem Connectivity and Mitigation Advisory Committee (EMAC) as an advisory committee to the CYMPO TAC and Executive Board. The motion was seconded by Member Nolan.

VOTE ON THE MOTION

The vote on the motion was unanimous.

12. DISCUSSION AND POSSIBLE ACTION TO AMEND CURRENT BY-LAWS

Chris Bridges, CYMPO Administrator

(Task #102)

Mr. Bridges informed, with the approval of the above mentioned committee, it is necessary to amend CYMPO’s By-Laws. The Technical Advisory Committee discussed cleaning up the language specifically regarding the

voting structure of the TAC. He requested approval to move forward with the attorney for a revision of the current by-laws.

MOTION

Member Nolan presented a motion to submit the current CYMPO By-Laws to the attorney for amendment to reflect said changes. The motion was seconded by Secretary/Treasurer Orr.

VOTE ON THE MOTION

The vote on the motion was unanimous.

13. DISCUSSION AND POSSIBLE AUTHORIZE SIGNATURE OF THE JOINT PROJECT AGREEMENT (JPA) 11-087 AMENDMENT SEVEN BETWEEN THE STATE OF ARIZONA – ADOT AND CYMPO

*Chris Bridges, CYMPO Administrator
(Task #102)*

Mr. Bridges stated this JPA is currently being reviewed by ADOT attorneys. Once finalized CYMPO will submit to our attorney for review. It is possible for this to take place prior to the next Executive Board meeting and he was seeking advance approval for the CYMPO Chair's signature on the JPA to permit a quick turn-around back to ADOT.

MOTION

Secretary/Treasurer Orr presented a motion to authorize the CYMPO Chair, or in his absence the Vice-Chair, to sign JPA 11-087 Amendment Seven once finalized by ADOT and approved by CYMPO attorney. The motion was seconded by Secretary/Treasurer Nolan.

VOTE ON THE MOTION

The vote on the motion was unanimous.

14. DISCUSSION AND POSSIBLE ACTION TO SIGN CYMPO'S RENEWAL OF LEASE AGREEMENT WITH YAVAPAI COUNTY

*Chris Bridges, CYMPO Administrator
(Task #102)*

Mr. Bridges explained the lease with Yavapai County for CYMPO's office space is expiring and will be presented to the Yavapai County Board of Supervisors for approval but also requires approval from CYMPO's Chairman.

MOTION

Member Nolan presented a motion to authorize the Chair, or in his absence the Vice-Chair, the signing of the June 20, 2017 Renewal of Lease Agreement between Yavapai County and CYMPO. The motion was seconded by Secretary/Treasurer Orr.

VOTE ON THE MOTION

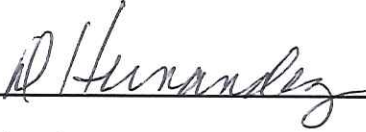
The vote on the motion was unanimous.

15. ADJOURNMENT 5:15pm

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928) 442-5730 or e-mail Deborah.Hernandez@yavapai.us, **72 hours** prior to the meeting to request a reasonable accommodation to participate in this meeting.*



Craig L. Brown, Chairman
CYMPO Executive Board



Deborah Hernandez,
CYMPO Account Specialists