



AGENDA

**Executive Board
Regular Meeting
Wednesday, November 16, 2016
4:00 PM**

**Yavapai County Administration Building
Board of Supervisors Chambers
1015 Fair Street
Prescott, Arizona**

CYMPO Executive Board

Chair	Craig L. Brown, Yavapai County Supervisor
Vice-Chair	Mary Mallory, Councilwoman, Town of Prescott Valley
Secretary/Treasurer	Arlene Alen, Town of Dewey-Humboldt
Member	Mike Best, Town of Chino Valley
Member	Billie Orr, City of Prescott
Member	Alvin Stump, ADOT Representative

1. CALL TO ORDER AND ROLL CALL

Chairman Brown called the meeting to order at 4PM. Chris Bridges, CYMPO Administrator, performed roll call. All members were present.

2. PLEDGE OF ALLEGIANCE

Member Best led everyone in the pledge of allegiance.

3. CALL TO THE PUBLIC:

This item is to provide an opportunity for presentation of comments by the public on subjects **not on the agenda**. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Public comments were made by:

- J. D. Greenberg
- Steve Silvernale
- Vincent Gallegos

4. DISCUSSION AND RECOGNITION OF FORMER CYMPO MEMBER, CHRIS KUKNYO

*Chris Bridges, CYMPO Administrator
(Task #102)*

CYMPO Transportation Planner, Vincent Gallegos, showed the three distracted driving videos produced by Cable One starring former CYMPO Executive Board Member and City of Prescott

Councilman, Chris Kuknyo. Mr. Kuknyo was then presented with an award in recognition of his service to the CYMPO Executive Board.

Mr. Kuknyo then thanked all the “little people” who made this possible.

Chairman Brown extended his thanks for all the years of service Mr. Kuknyo has given to CYMPO.

5. DISCUSSION OF I-17 TO I-40 CORRIDOR

Chris Bridges, CYMPO Administrator

*Larry Tarkowski, Prescott Valley Town Manager
(Task #300)*

Prescott Valley Town Manager, Larry Tarkowski, thanked CYMPO for the work of transportation planners for the region. He related that Central Yavapai County has a long history of transportation planning and successes related to those plans. He stated we have done a very good job at staying ahead of the curve. He asked serious consideration be given once again for a freeway to freeway connector (from I-17 to I-40). Vision and discipline are required in order to be successful with major projects of this magnitude.

Chairman Brown stated this connector is still being considered and is now called the Cordes Junction to I-40 Connector, and will connect at SR169 around mile post 4. However, this project is out in year 2050 of the long range construction plan. ADOT has purposely put their attention on much more needed projects at this time, due to lack of finances.

Alvin Stump, ADOT Northwest District agreed that if there was a way to secure the Right-of-Way but it is a challenge.

Chris Bridges offered to make this a topic of discussion for the next Executive Board Retreat.

6. DISCUSSION AND POSSIBLE ACTION ON PETITION FROM THE TOWN OF DEWEY-HUMBOLDT TO CONSIDER MULTIPLE INTERSECTION IMPROVEMENTS ON SR169

*Chris Bridges, CYMPO Administrator
(Task #300)*

Chairman Brown indicated ADOT Northwest District Office has been evaluating this portion of SR169 and the concerned intersections. Dewey-Humboldt Mayor Nolan related that there are multiple issues concerning this stretch of roadway, not just speeding.

Chairman Brown said this situation is a lot like SR89 through Paulden. The first thing done there was to reduce the speed limit, giving ADOT sufficient time to complete their study and make needed improvements.

Alvin Stump agreed that these are good candidates for turn land projects and will apply for minor project funding in order to perform safety study on this portion of roadway. It does help if there is other financial participation.

Dewey-Humboldt Town Manager, Yvonne Kimball stated she was very grateful for the consideration given this project.

7. DISCUSSION AND PRESENTATION ON THE FUNCTIONALITY OF THE REMIX SOFTWARE

Chris Bridges, CYMPO Administrator

Bruce Morrow, CAT

(Task #600)

Mr. Bridges stated, originally, Bruce Morrow from Cottonwood Area Transit was asked to give an update to the Executive Board on the effective use of the Remix software. However, Mr. Morrow was not able to attend and in his stead Sandy Stutey from Yavapai Regional Transit has been asked to speak to the Board regarding YRT's use of this software.

Ms. Stutey informed the Board that the Remix software was designed to help transit systems of all sizes. With the training she has received, she has been able to input all of YRT's routes and software and better analyze the costs associated to running these routes. The program is very user friendly. When considering adding additional routes, this software will be of great value.

Mr. Bridges addressed Steve Silvernale of Prescott Transit Authority and offered the use of this software in his 5311 route planning.

8. DISCUSSION AND POSSIBLE ACTION TO REVIEW AND APPROVE THE REGIONAL MOBILITY MANAGEMENT IMPLEMENTATION PLAN, RMMIP

Vincent Gallegos, CYMPO Transportation Planner

(Task #600)

Vincent Gallegos present the Executive Board with the Final Draft of the Regional Mobility Management Implementation Plan. He informed that public presentation of this plan has already occurred at various times throughout the past year and he was only going to hit highlights. Basically FTA wants to know how the area coordinates to use of federal funds to provide services to the elderly and disabled.

Mr. Gallegos presented the idea of a Van Pool Program as being the program most likely to succeed using 5310 funds. Coordination with local employers (Yavapai County Sheriffs, Bagdad Mine or whomever you direct us to) in order to provide van pool services is obtainable. This document offers structure in the coordination efforts of all agencies in Central Yavapai County to bring about a higher level more efficient means of transportation.

Amanda Lang from the Yavapai County Community Health Department presented Yavapai County's Health Impact Assessment and how it relates to the Mobility Management Implementation Plan.

Brad Gross, Yavapai County Health Department went over the results of their survey regarding public transportation.

Mr. Gallegos closed by saying this document does fulfill our requirement with the Federal Transit Administration. This is also a key step for CYMPO to regain its 5307 designated recipient status. Finally, since this document covers all of Yavapai County, NACOG has offered to reciprocate by providing a safety plan to will include the CYMPO region.

The TAC has reviewed this document and recommended approval.

Jason Kelly, NACOG Transportation Director, stated this is a game plan to coordinate the transportation efforts within the region.

Steve Silvernale, Prescott Transit Authority, commented this is an incomplete document as the private section is not adequately represented. A true coordination plan should include private industry.

Direction given to CYMPO Staff was to set a time to get with Mr. Silvernale and write an addendum to his satisfaction that could be added to the current Mobility Management Plan that would address the public section. Then bring it back through the TAC and Executive Board for approval.

9. DISCUSSION AND POSSIBLE ACTION TO EXPAND THE CYMPO BOUNDARY

*Chris Bridges, CYMPO Administrator
(Task #300)*

Chairman Brown requested that discussion of the CYMPO Boundary be moved to a future date.

10. DISCUSSION AND POSSIBLE ACTION TO APPROVE JPA/IGA-16-006190-T BETWEEN ADOT, CYMPO AND YAVAPAI COUNTY FOR THE SR89A CORRIDOR STUDY

*Chris Bridges, CYMPO Administrator
(Task #401)*

Mr. Bridges informed the Board that CYMPO's attorney as well as Yavapai County have already reviewed and signed this document. It is currently sitting in a DocuSign folder waiting Chairman Brown's signature should the Executive vote to approve.

MOTION

Chairman Brown presented a motion to authorize the Chairman, or in his absence the Vice-Chair, to sign JPA/IGA 16-0006190-T. The motion was seconded by Member Best.

VOTE ON THE MOTION

The vote on the motion was unanimous.

11. DISCUSSION AND POSSIBLE ACTION TO GIVE CYMPO STAFF DIRECTION IN PLANNING FOR A REGIONAL RETREAT IN FEBRUARY, 2017

*Chris Bridges, CYMPO Administrator
(Task #102)*

Chairman Brown gave direction for the Retreat to be treated as a regular meeting. It should be 4 hours long (9am – 1pm) and include lunch. Mr. Bridges said staff would work on it and inform both the Executive Board and TAC once the date and location has been established.

12. DISCUSSION AND POSSIBLE ACTION TO HOLD ELECTION OF OFFICERS FOR THE CHAIR, VICE-CHAIR AND SECRETARY/TREASURER OF THE EXECUTIVE BOARD – POSITIONS ARE EFFECTIVE JANUARY 1, 2017

*Chris Bridges, CYMPO Administrator
(Task #102)*

Chairman Brown advised he would be happy to serve as Chairman for the Executive Board for another year but if anyone else would like to step forward he would be happy to step down.

MOTION

Vice-Chair Mallory presented a motion that Craig Brown continue as Chair, Mary Mallory continue as Vice-Chair and Billie Orr as the new Secretary/Treasurer. The motion was seconded by Member Best.

VOTE ON THE MOTION

The vote on the motion was unanimous.

13. BOARD APPOINTMENT TO THE RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC)

*Chris Bridges, CYMPO Administrator
(Task #102)*

General consensus was to wait until February to decide who would be Vice-Chair Mallory's replacement as the RTAC representative.

14. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE EXECUTIVE BOARD MEETING SCHEDULE FOR 2017

*Chris Bridges, CYMPO Administrator
(Task #102)*

MOTION

Chairman Brown presented a motion to approve the Executive Board Meeting Schedule for 2017 and Publicize Notice in the Prescott Courier. The motion was seconded by Vice-Chair Mallory.

VOTE ON THE MOTION

The vote on the motion was unanimous.

15. ANNOUNCEMENTS AND UPDATES:

Announcements and/or updates may be provided by Board Members, CYMPO Administrator or other invitees.

- CYMPO UPDATES
 - Rural Transportation Summit
- Vice-Chair Mallory, Town of Prescott Valley; award for an essay on "What our flag means to me"
- Secretary/Treasurer Alen, Town of Dewey-Humboldt gave her farewell

16. DISCUSSION AND POSSIBLE ACTION OF POSSIBLE FUTURE AGENDA ITEMS

*Chris Bridges, CYMPO Administrator
(Task #102)*

Mr. Bridges said most future agenda items have already been discussed. Chairman Brown said it would be best to see what develops between now and the first of the year.

17. ADJOURNMENT @6:30pm

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928) 442-5730 or e-mail Deborah.Hernandez@yavapai.us, **72 hours** prior to the meeting to request a reasonable accommodation to participate in this meeting.*

ATTEST

A handwritten signature in black ink, appearing to read "Craig L. Brown", written over a horizontal line.

Craig L. Brown, Chairman
CYMPO Executive Board

A handwritten signature in black ink, appearing to read "Deborah Hernandez", written over a horizontal line.

Deborah Hernandez,
CYMPO Program Assistant