



# MEETING MINUTES

**Executive Board  
Regular Meeting  
Wednesday, November 20, 2013  
5:00 PM**

**Yavapai County Administrative Bldg.  
1015 Fair Street  
Prescott, AZ 86305**

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## **CYMPO Executive Board**

Chairman	Darryl Croft, Vice Mayor, Town of Chino Valley
Vice-Chairman	Chris Kuknyo, Councilman, City of Prescott
Secretary/Treasurer	Terry Nolan, Mayor, Town of Dewey-Humboldt
Member	Mary Mallory, Councilwoman, Town of Prescott Valley
Proxy Member	Jack Smith, Yavapai County Supervisor
Proxy Member	Alvin Stump, ADOT Representative

### **1. CALL TO ORDER AND ROLL CALL**

Chairman Croft called the meeting to order at 5:15 PM. Jean Knight performed her final roll call.

#### **Members Absent:**

Member	Dallas Hammit, ADOT Representative
Member	Craig Brown, Yavapai County Supervisor

### **2. ANNOUNCEMENTS AND UPDATES:**

Announcements and/or updates may be provided by Board Members, CYMPO Administrator or other invitees.

Mr. Bridges related there would be a Joint Executive Board / M-TAC Work Study session immediately following this regular meeting. Additionally, he and Vice-Chairman Kuknyo attended the State Transportation Board meeting in Nogales on November 8th; they were well received at the meeting and the State Transportation Board is fully aware Yavapai County and City of Prescott are moving forward with SR89 south project agreements.

### **3. CALL TO THE PUBLIC:**

This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

There were no public comments.

## **DISCUSSION / POSSIBLE ACTION**

### **4. DISCUSSION POSSIBLE ACTION TO APPROVE THE MEETING MINUTES - REGULAR MEETING OF OCTOBER 16, 2013**

*Chris Bridges, CYMPO Administrator  
(Task #1.2)*

**MOTION**

Vice-Chairman Kuknyo presented a motion to approve the Minutes of the Regular Meeting of October 16, 2013. The motion was seconded by Member Nolan.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**5. DISCUSSION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2013-02 AND AMENDMENT TO THE CYMPO ARTICLES OF INCORPORATION**

*Chris Bridges, CYMPO Administrator*

*(Task #1.2)*

Mr. Bridges stated CYMPO no longer is a 501c3 but a “Non-profit Quasi Government Agency” in the State of Arizona. CYMPO was never a 501C3 organization and this amendment corrects that error.

**MOTION**

Vice-Chairman Kuknyo presented a motion to authorize the Chairman, or in his absence the Vice-Chairman, sign Resolution No. 2013-02 and Articles of Amendment to the CYMPO Articles of Incorporation. The motion was seconded by Member Mallory.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**6. DISCUSSION AND POSSIBLE ACTION TO APPROVE PUBLICATION OF THE DRAFT PUBLIC INVOLVEMENT PLAN FOR NOT LESS THAN 45-DAYS**

*Chris Bridges, CYMPO Administrator*

*(Task #7.0)*

Chairman Croft clarified; this motion is not to approve the plan but rather to approve the publication of the Plan for a 45 day public review period. After that time, the Plan will come back to the Executive Board with comments and a motion request to approve the final plan.

Mr. Bridges indicated the “Draft” Public Involvement Plan was available on CYMPO’s web site or at our office for public review and comment. This document lines out all the steps we must take for Public Involvement. It is a federally required document necessary in order for us to receive funding.

**MOTION**

Member Mallory presented a motion to authorize staff to publicize the “Draft” Public Involvement Plan for not less than 45 days, for public comments. The motion was seconded by Member Nolan.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**DISCUSSION**

**7. PROPOSED FUTURE AGENDA ITEMS**

*Chris Bridges, CYMPO Administrator*

*(Task #1.2)*

Mr. Bridges presented the following; due to the Rural Transportation Summit, there is no meeting scheduled for January of 2015. Proposed for the February 2015 Executive Board agenda are:

- Public Involvement Plan
- Coordinated Plan – 5310
- ADOT Enforcement Division
- RTP Update

**8. UPCOMING SCHEDULED MEETINGS**

- State Transportation Board Meeting: **December 13, 2013, Gila County-Globe, AZ**
- Rural Transportation Summit, **January 15<sup>th</sup> – 17<sup>th</sup>, 2014, Prescott Resort**
- State Transportation Board Meeting: **January 17, 2014, Prescott Valley, AZ**
- M-TAC Meeting: **Thursday, February 6, 2014**, Prescott Valley Library Auditorium, 1<sup>st</sup> Floor, 7401 E. Civic Circle, Prescott Valley, AZ 86314 (*CYMPO Multimodal Technical Advisory Committee monthly meeting*)
- Executive Board Meeting: **Wednesday, February 19, 2014, 5:00 PM**, County Board of Supervisor's Room, 1015 Fair Street, Prescott, AZ

**9. ADJOURNMENT**

**MOTION**

Vice-Chairman Kuknyo presented a motion to adjourn.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

Meeting adjourned at 5:40 PM.

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Darryl Croft, Chairman  
Executive Board

ATTEST:

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Deborah Hernandez, Administrative Assistant

**CERTIFICATION:**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the CYMPO Executive Board, Prescott, Arizona held on the 20<sup>th</sup> day of November, 2013. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 20th day of November, 2013

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Deborah Hernandez, Administrative Assistant