



Meeting Minutes

**Multimodal Technical
Advisory Committee (M-TAC)
Thursday, March 3, 2011
8:00 A.M.**

**Prescott City Council Chambers
201 S. Cortez Street
Prescott, AZ 86303**

AGENCY VOTING M-TAC MEMBERS PRESENT

Chairman	Ron Gritman, Town of Chino Valley
Vice-Chairman	Joel Berman, Town of Dewey-Humboldt
Member	Norm Davis, Town of Prescott Valley
Member	Craig McConnell, City of Prescott
Member	Phil Bourdon, Yavapai County
Member	Greg Gentsch, ADOT Prescott District

AGENCY M-TAC MEMBERS NOT PRESENT

Member	Charla Glendening, ADOT MPD
Member	Cynthia Moody, U.S. Forest Service

CYMPO STAFF

CYMPO Administrator	Christopher Bridges
CYMPO Program Coordinator	Jean Knight

ADDITIONAL ATTENDEES

Yavapai County	Matt Carpenter, Mike Willett
FHWA	Georgi Ann Jasenovec
WVCO	Richard Clemmer, Ken Mino
Fan Contracting	Mike Fann

1. CALL TO ORDER AND ROLL CALL

Chairman Gritman called the meeting to order at 8:00 AM. Jean Knight, CYMPO Program Coordinator, performed roll call.

- 2. PUBLIC COMMENT:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the M-TAC need not request permission in advance and are limited to three (3) minutes. The public may also comment on individual agenda items, as each item is considered by the M-TAC, subject to a time limit of three (3) minutes.

There were no public comments.

ACTION

- 3. APPROVAL OF MINUTES - Regular Meeting Minutes of February 3, 2011**
(Task #1.2)

MOTION

Member Davis presented a motion to approve the M-TAC regular meeting minutes for February 3, 2011. Motion was seconded by Member McConnell.

VOTE ON THE MOTION

The vote on the motion was unanimous.

DISCUSSION/POSSIBLE ACTION

4. FY 12-16 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) – PUBLIC COMMENT PERIOD

Chris Bridges, CYMPO Administrator

(Task #4.1)

Mr. Bridges related the changes on the MTIP since the last M-TAC meeting, were minimal; Transit from the Town of Chino Valley added for FY12 and Federal and State, page 1, SR89 4N & Perkinsville Rd was changed to SR89 and Perkinsville Road only. This venue allows the public to make comments if they wish to do so.

Member Davis indicated he has a couple of items for clarification to be added and that he would forward the information to Mr. Bridges.

There were no public comments.

5. FY 12 UNIFIED PLANNING WORK PROGRAM AND BUDGET (UPWP) – PUBLIC COMMENT PERIOD

Chris Bridges, CYMPO Administrator

(Task #1.1)

Mr. Bridges indicated this gives the public an opportunity to make comments on the contents of the Work Program. Next week is CYMPO's annual review from ADOT, FHWA and FTA and then additional comments will be added and finalized for the April Executive Board meeting.

There were no public comments.

6. HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP)

Chris Bridges, CYMPO Administrator

(Task #1.1 & 4.1)

Mr. Bridges related the JPA is circulating at ADOT and hope to have it at CYMPO next week and to the Executive Board at their April meeting.

Chairman Grittmann updated for the public what the HSIP funds were and the dollar amount for the region. He also indicated for this region the funds are to be used for an annual sign replacement program.

Member Davis questioned if the determination has been made by ADOT if the JPA is with the MPO or each entity. Mr. Bridges responded the information he has received from ADOT is the JPA is to be with the MPO. FHWA requested one JPA. It was then questioned if the entities needed to add it to their perspective budgets; Mr. Bridges responded no.

Member McConnell commented about a 3-year timeline so the project would not have to come back for environmental approval every year.

A discussion ensued regarding categorical exclusion. A public comment was made by Trevor Buhr, AZ Game and Fish, about this topic.

Member Gentsch commented for public purposes, that signs must be put back in the same hole it came from or environmental work needs to be performed.

7. CYMPO TRANSPORTATION PLAN – LONG RANGE PLAN

Chris Bridges, CYMPO Administrator

(Task #2.4)

Mr. Bridges related there was no additional information to add and reminded the committee of the Work Study Session to be held this afternoon. (March 3, 2011, 1:30 PM) He provided a timeline in the agenda packet and hopes to move forward with the Statement of Qualification (SOQ) advertising by June 2011 and begin the process in the fall.

Mr. Bridges indicated the meetings discussion is to be the reduced scope of work. We should also have the census data by the end of March.

DISCUSSION

8. PROPOSED FUTURE AGENDA ITEMS

Chris Bridges, CYMPO Administrator

(Task #1.2)

Mr. Bridges proposed the following for the April agenda:

- FY12-16 MTIP
- FY12 Work Program
- Long Range Plan
- HSIP

9. AGENCY UPDATES

Agency updates were provided by the following:

- Member Davis – Town of Prescott Valley
- Member Gentsch – ADOT Prescott District
- Member Bourdon – Yavapai County
- Chairman Gritman- Town of Chino Valley

10. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES

Mr. Bridges provided the following updates:

- ADOT is at the comment phase of the 5-year plan and they have provided the meeting locations; additional information is to be forwarded
- Saturday, March 5th from noon until 1:00 PM the Town of Chino Valley is having a ribbon cutting and bus rides for their new transit system
- CYMPO received one (1) proposal to the Transit RFP and will be discussing it at the Executive Board on March 16, 2011

11. UPCOMING SCHEDULED MEETINGS

- FHWA / ADOT Work Program Review: **Wednesday, March 9, 2011, 10:00 AM**, Prescott Valley Library Auditorium, 7401 E. Civic Circle, Prescott Valley, AZ
- T-TAC Meeting: **Thursday, March 10, 2011, 8:00 AM**, Prescott Valley Town Hall, Room 331, 7501 E. Civic Circle, Prescott Valley, AZ
(CYMPO Transit Technical Advisory Committee monthly meeting)

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- Executive Board Meeting: **Wednesday, March 16, 2011, 6:00 PM**, Yavapai County Board of Supervisors' Room, 1015 Fair St., Prescott, AZ
(*CYMPO Executive Board monthly meeting*)
- State Transportation Board Meeting: **Friday, March 18, 2011, 9:00 AM, Sahuarita, AZ**
- M-TAC Meeting: **Thursday, April 7, 2011, 8:00 AM**, Prescott City Hall, Council Chambers, 201 S. Cortez, Prescott, AZ
(*CYMPO Multimodal Technical Advisory Committee monthly meeting*)

12. ADJOURNMENT

MOTION

Member Davis presented a Motion to adjourn and Chairman Grittmann adjourned the meeting at 8:25 AM.