



Meeting Minutes

**Multimodal Technical
Advisory Committee (M-TAC)
Thursday, June 3, 2010
8:00 A.M.**

**Prescott City Council Chambers
201 S. Cortez Street
Prescott, AZ 86303**

AGENCY VOTING M-TAC MEMBERS PRESENT

Chairman	Craig McConnell, City of Prescott
Member	Norm Davis, Town of Prescott Valley
Member	Cynthia Moody, U.S. Forest Service
Member	Joel Berman, Town of Dewey-Humboldt
Member	Charla Glendening, ADOT MPD
Member	Greg Gentsch, ADOT Prescott District
Member	Phil Bourdon, Yavapai County
Proxy	Robin Allen (for Vice-Chairman Grittman), Town of Chino Valley

AGENCY VOTING M-TAC MEMBERS NOT PRESENT

Vice-Chairman	Ron Grittman, Town of Chino Valley
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CYMPO STAFF

Interim Administrator	Chris Bridges
Program Coordinator	Jean Knight

ADDITIONAL ATTENDEES

ADOT	Don Cassano, Alvin Stump
Yavapai County	Mike Willett
Town of Chino Valley	Vice Mayor Ron Romley
Dava & Associates	Gordon Bowers
J&K Engineering	Ed Williams
TNC	Kim Schonek
Citizens:	Derek Brownlee and Sandy Willett

1. CALL TO ORDER, ROLL CALL AND/OR INTRODUCTIONS

Chairman McConnell called the meeting to order at 8:05 AM. Jean Knight, CYMPO Program Coordinator performed roll call. Member's not present: Vice-Chairman Grittman

- 2. PUBLIC COMMENT:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the M-TAC need not request permission in advance and are limited to three (3) minutes. The public may also comment on individual agenda items, as each item is considered by the M-TAC, subject to a time limit of three (3) minutes.

There were no public comments.

ACTION

3. APPROVAL OF MINUTES

A. Regular Meeting Minutes of April 1, 2010

B. Regular Meeting Minutes of May 6, 2010

MOTION

Member Berman presented a motion to approve the Regular Meeting Minutes of April 1, 2010 and May 6, 2010. The Motion was seconded by Member Moody.

VOTE ON THE MOTION

The Motion passed unanimously.

DISCUSSION/POSSIBLE ACTION

4. FY 11-15 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)

(Task 4.1)

Chris Bridges, CYMPO Interim Administrator

Chris Bridges, CYMPO Interim Administrator discussed that the first sheet had been replaced as ADOT requires the MTIP be fiscally constraint for all five-years. In the past CYMPO had only shown three of the five years as fiscally constraint.

Chairman McConnell explained what each of the attached sheets represents.

There was a discussion as to why the Yavapai Prescott Indian Tribe (YPIT) did not have a dollar amount on the project in the TIP and if the project was going to be completed in FY-14. Mr. Bridges indicated that in his conversation with Chris Moss, he indicated the project will be moving forward. Member Glendening indicated the YPIT project needed to be in the TIP. It was requested to asterisk the item and footnote *As requested by YPIT.

Member Davis questioned why the Robert Road project was removed from the first page. Mr. Bridges questioned if there was a reasonable expectation that the project could be funded within the next 5-years. Mr. Davis responded that it did not appear that would occur. It was requested to have the item placed on page two in the “Unfunded/Unscheduled Projects” category.

This is the final meeting where changes can occur as this document goes to the Executive Board for final approval on June 16, 2010.

MOTION

Member Davis presented a Motion to recommend the Executive Board approve the FY11-15 “Final” MTIP with the amendments of: addition of the HSIP projects and the addition of the Town of Prescott Valley Robert Road project on page two. The Motion was seconded by Member Glendening.

VOTE ON THE MOTION

The Motion passed unanimously.

5. FY-11 UNIFIED PLANNING WORK PROGRAM (UPWP)

(Task 1.1)

Chris Bridges, CYMPO Interim Administrator

The FY-11 “Draft” UPWP has been finalized and been made available for public comment. As of this publication there have been no public comments.

If the committee chooses to make any additions or changes, this is the last opportunity to do so as the document will be forwarded to the Executive Board for final approval on June 16, 2010.

MOTION

Member Davis presented a Motion to forward the FY-11 “Final” UPWP to the Executive Board with the recommendation to approve. The Motion was seconded by Proxy Member Allen.

VOTE ON THE MOTION

The Motion passed unanimously.

6. PROGRAMMING FY10 – 15 SURFACE TRANSPORTATION FUNDS (STP)

(Task 4.1)

Chris Bridges, CYMPO Interim Administrator

In the past the MPO did not program more than one or two fiscal years of the STP funds. For each of the member agencies to better plan for the future, it has been determined the STP funds should be programmed out for five fiscal years.

MOTION

Member Bourdon presented a Motion to recommend the Executive Board program STP funds for SR89/Road 4 North/Perkinsville Rd. Round-a-bouts in Chino Valley for the FY12-13 and program STP funds for SR89 Widening from SR89A to MP 324 for FY14-15. The Motion was seconded by Member Davis.

VOTE ON THE MOTION

The Motion passed unanimously.

7. PROGRAMMING FY11 – 15 HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP)

(Task 4.1)

Chris Bridges, CYMPO Interim Administrator

The HSIP funds should be programmed for the next 5-fiscal years. It is intended for local roads. The biggest difference between this funding and the STP funding is this money does not roll over and must be used in the fiscal year they are received, or it is refunded to the state program. When this was discussed in the M-TAC working group it was discussed to program the \$600,000 to receive for use of these funds for an annual regional sign project and road striping. Currently for the FY-10 money there is a short time frame to get a project going and due to the environmental involved we are probably not going to be able to use these funds. We do want to be ready for the FY11 – 15 funds and have been focusing on the regional signs and striping so everyone receives something. Once the environmental is done and lay out the project for the region, each jurisdiction will set their own priorities and the contract will be put out to bid.

The FY11-15 MTIP is to be finalized at the June 16, 2010, Executive Board meeting. Once the TAC makes their recommendation, the HSIP project(s) will be programmed into the MTIP prior to the Executive Board meeting in June.

Chairman McConnell summarized what Mr. Bridges stated. This offers the benefit to each of the CYMPO entities offsetting some of the current expense of signage and striping. He then discussed the requirements for the striping and signage.

Member Gentsch stated when replacing signs it is not always necessary to replace the post. One only needs to upgrade when necessary. Mr. Bridges discussed the sign problems in Dewey-Humboldt and shared a picture of the sign condition in that area. Mr. Bridges discussed issues with the signs justification; using our own crews and FHWA needs to approve. Member Glendening confirmed that approval is needed to use your own crew for the replacement of signs. She suggested getting a clearance from John Dixon or Jim Reeves at ADOT. Mr. Bridges is to follow up. Member Davis suggested contacting Jodi Rooney, ADOT, to assist in getting a response.

Member Bourdon reminded this is a reimbursable grant. He suggested getting the clearances for the signs that can be done immediately. He also stated that we need to work on the environmental criteria.

Chris Bridges, CYMPO Interim Administrator recommended programming FY-10 for the regional signs and striping. He indicated that it will take at least six-months to get this put together. Chairman McConnell requested that in the communication to ask about purchasing the materials. Member Gentsch suggested looking at all options before the funds expire.

Mr. Bridges questioned of Member Gentsch, ADOT, if it would be possible to purchase signs with FY-10 funds and use FY-11 funds for posts. Member Gentsch indicated it was probably okay.

There was discussion regarding Davis-Bacon wages; Member Gentsch will research and advise the group.

Member Bourdon discussed doing a regional contract for purchase of the signs and installation.

Trevor Buhr, Arizona Game and Fish, questioned if HSIP funds could be used in any capacity to mitigate vehicle wild life collision liability? The question was responded to. There was some discussion regarding this item.

MOTION

Member Bourdon presented a Motion to amend the FY-10 MTIP to program HSIP funds for Signage and Striping. The Motion was seconded by Member Gentsch.

VOTE ON THE MOTION

The Motion passed unanimously.

MOTION

Proxy Member Allen presented a Motion to recommend the Executive Board program the FY11-15 HSIP to add a Regional Sign and Striping for each year, with a population split on the funds. The Motion was seconded by Member Gentsch.

VOTE ON THE MOTION

The Motion passed unanimously.

**8. AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA II)
JOBS FOR MAIN STREET ACT, 2010**

(Task 1.3)

Chris Bridges, CYMPO Interim Administrator

Mr. Bridges participated in a webinar this past Tuesday and discussed the financial breakdown of funding. There was no other information to report.

DISCUSSION

9. TRANSPORTATION ENHANCEMENT GRANTS – 2-YEAR PILOT

(Task 1.2)

Chris Bridges, CYMPO Interim Administrator

The Transportation Enhancement Round 18 preliminary grants are due to CYMPO no later than 4 PM, June 18, 2010. The Administrator will review the grant applications and make recommendations, if necessary, back to the submitting entity. The final grant(s), with 21 copies, is due to CYMPO no later than 4PM, July 16, 2010. The grant(s) will be reviewed one last time by the Administrator and forwarded to ADOT before the August 13th deadline.

What is new about the Round 18 is the application cycle will be a pilot for a two-year cycle; Round 19 will begin in the year 2012. The federal cap for local projects has been raised to \$750,000; with a 5.7% match. Additionally, state projects cannot exceed \$1,000,000 without another source to fund the overage. Federal reimbursement is now available for scoping and environmental costs.

10. PROPOSED FUTURE AGENDA ITEMS

(Task 1.2)

Chris Bridges, CYMPO Interim Administrator

As there is nothing to propose for July agenda it was suggested to cancel this meeting; August is the normal recess month.

11. AGENCY UPDATES

Agencies updates were provided by: Member Davis, Town of Prescott Valley; Chairman McConnell, City of Prescott, Chris Bridges, CYMPO Interim Administrator; and, Member Bourdon, Yavapai County.

12. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES

There were no additional announcements or updates.

13. UPCOMING SCHEDULED MEETINGS

- T-TAC Meeting: **Thursday, June 10, 2010, 8:00 AM**, Prescott Valley Town Hall, 7501 E. Civic Cir, Prescott Valley, Conf. **Room #433** (*CYMPO Transit Technical Advisory Committee monthly meeting*)
- Executive Board Meeting: **Wednesday, June 16, 2010, 6:00 PM**, Yavapai County Board of Supervisors' Room, 1015 Fair St., Prescott (*CYMPO Executive Board monthly meeting*)
- State Transportation Board: **Friday, June 18, 2010, 9:00 AM**, Flagstaff, AZ
- M-TAC Meeting: ~~TENTATIVE Thursday, July 1, 2010, 8:00 AM~~, Prescott City Hall, Council Chambers, 201 S. Cortez, Prescott (*CYMPO Multimodal Technical Advisory Committee*) **NEXT MEETING IS SCHEDULED FOR SEPTEMBER 2, 2010.**
- State Transportation Board Event and Meeting: **Thursday, July 15, 2010, 5:30 PM**, Granite Creek Vineyards, 2515 N. Road 1 East, Chino Valley and **Friday, July 16, 2010, 9 AM**, Town of Chino Valley Council Chambers, 202 N. State Route 89.
It was determined there would not be a meeting in July for lack of items to discuss and to recess in August. The next meeting is scheduled for September 2, 2010, at 8:00.

14. ADJOURNMENT: The meeting adjourned at 9:05 AM.