



**CENTRAL YAVAPAI  
METROPOLITAN PLANNING ORGANIZATION**

**EXECUTIVE BOARD MEETING  
Wednesday, July 16, 2008  
6:00 P.M.**

**Yavapai County Administration Bldg.  
Supervisors Boardroom**

**1015 Fair Street  
Prescott, AZ 86303**

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**BOARD MEMBERS PRESENT**

Yavapai County	Carol Springer, Chair
Town of Prescott Valley	Mike Flannery, Vice-Chair
City of Prescott	Bob Luzius, Secretary/Treasurer
Town of Chino Valley	Karen Fann, Member
State Transportation Board	Bill Feldmeier, Member

**AGENCY REPRESENTATIVES PRESENT**

City of Prescott	Craig McConnell
Town of Chino Valley	Ron Grittman
Town of Prescott Valley	Norm Davis
Yavapai County	Phil Bourdon, Chris Bridges, Mike Willett, Elise Link

**CYMPO STAFF PRESENT**

Administrator	Jodi Rooney
Program Manager	Joanne Scardina-Barr

**ADDITIONAL ATTENDEES**

Citizens	George Seaman, Sandy Willett
CWAG	Ken Janecek
LWYCYC	June Ruth
Prescott Daily Courier	Cindy Barks
Territorial Transit	Lindsay Bell

**MEETING MINUTES**

**CALL TO ORDER: 6:05 P.M.**

**Carol Springer, Chair**

**1. INTRODUCTIONS**

**CYMPO Executive Board members, CYMPO staff and meeting attendees introduced themselves.**

**2. ANNOUNCEMENTS and CYMPO UPDATES**

- The Town of Prescott Valley has offered CYMPO new space within their building; first floor Yavapai County probation services area. This secured area space will be available in September, 2008, and will accommodate for an additional CYMPO staff person. The Town of Prescott Valley provides office space, janitorial, computer and communications services to CYMPO

through a “soft”, in-kind match. Upon completion of the Prescott Valley Library, other space arrangements may be available on the 3<sup>rd</sup> floor.

- ADOT Transportation Enhancement grant applications are due to CYMPO on or before August 6, 2008, for review and ADOT submission.
- The annual League of Cities conference is scheduled for August 19-22, 2008, at the Marriott Camelback Inn, Paradise Valley, AZ.

3. **CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects not on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Ken Janecek, CWAG, proponent of the development of the reclamation appraisal study on population and water forecasting, requested information be made available from the 2030 Long Range Plan, coordinated by CYMPO, for comparisons with the Hoyt Johnson findings. Noting possible data discrepancies between the TAZ, Bureau of Reclamation, and 2030 Plan, this information is vital to assure current and future study accuracy.

The information requested may be obtained from each of the CYMPO jurisdictions; Yavapai County previously provided the available requested information pertaining to their jurisdiction.

Four separate population studies are in process or scheduled to commence in the near future: Department of Economic Security, TIME Coalition, CYMPO 2030 Plan Update, and the Bureau of Reclamation. Each study has a different scope and utilizes a different data base of +/- 2%-5.5% from the other studies listed above, making comparisons difficult, if not impossible.

4. **PROPOSED STATEWIDE TRANSPORTATION FUNDING**  
**Statewide Transportation Investment Strategy (formerly known as the Critical Needs List):**  
**Resolution of Support**

*Jodi Rooney, CYMPO Administrator*

The purpose of the Statewide Transportation Investment Strategy is to provide a funding mechanism for transportation improvements across the State via a one cent sales tax over 30 years to commence in 2010. In the next 4-5 years, funds will only be available for existing road maintenance; no new funding for new roads. Given the state’s growth, its subsequent effect on travel and traffic across the state and regional highways system, and the utilization of highway user revenue funds for other state agencies, the state, as a whole, has reached critical mass in transportation. During the July Multi-modal TAC meeting, Craig McConnell cited several questions on the subject for consideration and discussion which ADOT is currently preparing answers. He also noted his concerns to the Board.

Many unanswered questions and concerns regarding this initiative arose, including:

- Insufficient initiative refinement
- Funding allocations
- Protection of funds for transportation and transportation related purposes only
- Implementation procedures

This proposed statewide transportation funding initiative, scheduled for the November, 2008, general ballot, will provide \$2.5 billion for our region’s transportation critical needs. The passage of this

public ballot initiative will generate over 1 million jobs and \$250 billion dollars in economic revenue to the State of Arizona economy, in addition to the building of the state's transportation infrastructure.

#### **MOTION**

Member Bill Feldmeier introduced a motion to approve Resolution 2008-02 in support of the Statewide Transportation Investment Strategy. Member Fann seconded the motion

#### **VOTE ON THE MOTION**

The motion passed unanimously.

#### **4. STATE TRANSPORTATION BOARD: JULY 2008 EVENT**

*Joanne Barr, CYMPO Program Manager*

With the event commencing on Thursday, July 17 through Friday, July 18, a final event walk-through was reviewed as well as recognition to those whose event assistance will assure the success of this event:

- Karen Fann, Mayor, Chino Valley
- Chris Bridges, Yavapai County
- Jodi Rooney, CYMPO
- Crista Clevenger, City of Prescott
- Loretta Crimi, ADOT
- Cathie Martin, CYMPO

#### **5. CYMPO STRATEGIC PLAN**

*Jodi Rooney, CYMPO Administrator*

This management tool was cooperatively developed by the Executive Board, M-TAC and T-TAC committee members along with CYMPO and CYMPO jurisdictional staff developed over the last year to formulate essential decisions and actions that shape and direct our organization over the next three to five years. This plan specifically encompasses defining the organization, describing its functions and the expected outcomes of these functions.

#### **MOTION**

Member Fann introduced a motion to adopt the CYMPO Strategic Plan. Vice-Chair Flannery seconded the motion.

#### **VOTE ON THE MOTION**

The motion passed unanimously.

#### **7. CORRIDOR STUDIES PUBLIC OPEN HOUSE**

*Jodi Rooney, CYMPO Administrator*

A public open house is scheduled for Wednesday, July 23, 2008, from 6:00-8:00 PM, at the Adult Center on Rosser Street in Prescott. The purpose is to introduce each study, present the preliminary corridors, receive comments, and answer questions.

#### **8. AUGUST RECESS OF THE CYMPO EXECUTIVE BOARD**

*Jodi Rooney, CYMPO Administrator*

Generally, the CYMPO Executive Board and respective committees take a monthly meeting recess during the month of August due to minimal business and member availability. At this time, no pressing issues are identified for the month of August.

**MOTION**

Member Fann introduced a motion to recess the Executive Board for the month of August, 2008.

Member Luzius seconded the motion.

**VOTE ON THE MOTION**

The motion passed unanimously.

**9. TRANSIT FUNDING: STATEWIDE ONE CENT SALES TAX**

*Norm Davis, T-TAC Chair*

With in the Strategic Plan, an action strategy was identified to frame transit funding with or without passage of the statewide transportation funding initiative. Financing is an item in the transit briefing to be provided by the CYMPO Transit Implementation Plan consultant, TransitPlus, at a scheduled public briefing on Thursday, July 24, 2008 at 2:30 PM at the Yavapai County Administration Building, Supervisors Boardroom, 1015 Fair Street, Prescott, AZ.

**10. TRANSIT GOVERNANCE OPTIONS**

*Norm Davis, T-TAC Chair*

The Strategic Plan identifies an action strategy to determine governance. The Transit Implementation Plan consultant, TransitPlus, has stated that this structure will be needed to initiate even the most preliminary activities. Three identified options are:

1. IGA
2. CYMPO Management (under the MPO umbrella)
3. IPTA (a separate transit authority such as the NAIPTA model)

Governance comments included:

- Choosing the options with the least cost and limited bureaucracy
- CYMPO's workload is already taxed; utilization of a separate transit authority will aid in transit operations retaining function and focus
- Independent operations outsourcing; CYMPO's role relates to policy not operations

More information is required prior to the Executive Board moving into the decision making process.

**11. AUGUST TRANSIT PUBLIC MEETING**

*Norm Davis, T-TAC Chair*

Within the Transit Implementation Plan Scope of Work, a public open house reviewing governance, service plans and financial aspects of transit is slated in August, 2008.

At this time, the Executive Board will attend the Thursday, July 24, 2008, 2:30 PM Transit Implementation Plan briefing prior to determining the date of the open house.

**12. FTA 5307 TRANSIT GRANT**

*Joanne Barr, CYMPO Program Manager*

Review of the Federal Transit Administration 5307 grant cycle noted:

- In October, 2006, the initial application requesting FTA 5307 grantee designation was submitted.
- Gubernatorial designation was received on October 15, 2007 followed by a second request for FTA designation on December 20, 2007. CYMPO grantee designation was officially granted by the FTA on June 27, 2008.

- Following extensive CYMPO staff FTA grant and TEAM training, the 5307 grant application was developed and submitted to the FTA on July 9, 2008.
- To date, this application has been approved by the Federal Civil Rights Division and is currently being reviewed by the Department of Labor for approval.
- Once approved by the Department of Labor, the grant will be immediately processed for FTA grant execution.

**13. PROPOSED FUTURE AGENDA ITEMS**

*Jodi Rooney, CYMPO Administrator*

Review and discussion of potential agenda items resulted in the following items to be placed on the September 17, 2008, Executive Board meeting agenda:

- CYMPO Evolution
- Regional Project Deposits on Account (COP)
- Transit Implementation Plan
- TIME Initiative
- Corridor Studies Update
- 2009 Executive Board meeting calendar

Member Fann requested that a review of Agenda Item #18, Upcoming Scheduled Meetings, be presented at this time, prior to convening into Executive Session, to allow meeting attendees to depart. Jodi Rooney, CYMPO Administrator, presented Agenda Item #18 at this time.

**14. MOTION TO CONVENE INTO EXECUTIVE SESSION (PER A.R.S. 38-431.03(A)(1))  
MOTION**

Member Luzius introduced a motion to convene into Executive Session. Member Fann seconded the motion.

**VOTE ON THE MOTION**

The motion passed unanimously.

**15. [RECESS INTO EXECUTIVE SESSION]**

**16. [RECONVENE INTO REGULAR SESSION]**

**17. ACTIONS (IF ANY) RELATED TO EXECUTIVE SESSION ITEMS  
MOTION**

Member Luzius introduced a motion that due to the current economic climate, Ms. Rooney will be presented with four (4) additional vacation days in lieu of a merit increase, to be used at her discretion, in support of her performance which exceeds expectations. Member Flannery seconded the motion.

**VOTE ON THE MOTION**

The motion passed unanimously. Member Bill Feldmeier was not present.

**18. UPCOMING SCHEDULED MEETINGS**

\* State Transportation Board Meeting: July 18, 2008, 9:00 AM, Prescott Valley Town Hall, Magistrate Court (Council Chambers).

\* Corridor Studies Open House, Wednesday, July 23, 2008, 6:00 PM, Adult Center, Prescott

\* Transit Implementation Plan (TRIP) Briefing: Thursday, July 24, 2008, 2:30 PM, Yavapai County Board of Supervisors Room.

\* T-TAC TRIP Work Session, Friday, July 25, 2008, 9:00 AM, PV 4<sup>th</sup> Floor Training Room

*For more information contact CYMPO at (928) 759-5520 or email: [jbarr@pvaz.net](mailto:jbarr@pvaz.net)*

- \* **August:** CYMPO's Executive Board, M-TAC and T-TAC are annually scheduled to be in recess
- \* M-TAC Meeting: Thursday, Sept. 4, 2008, 8:00 AM, Prescott City Hall Council Chambers, *(CYMPO Multi-Modal Technical Advisory Committee monthly meeting.)*
- \* T-TAC Meeting: Friday, Sept. 12, 2008, 9:00 AM, Prescott Valley Town Hall, Room #331 *(CYMPO Transit Technical Advisory Committee monthly meeting.)*
- \* Executive Board Meeting: Wednesday, Sept. 17, 2008, 6:00 PM, Yavapai County Board of Supervisors Room *(CYMPO Executive Board monthly meeting.)*

**19. ADJOURNMENT**

The meeting adjourned at 8:20 PM.