



Minutes

**Executive Board
Special Meeting
Thursday, August 5, 2010
8 AM**

**Prescott City Council Chambers
201 S. Cortez Street
Prescott, AZ 86303**

BOARD MEMBERS PRESENT

Town of Chino Valley
Town of Prescott Valley
Town of Dewey-Humboldt
Yavapai County
State Transportation Board
City of Prescott

Ron Romley, Chairman
Mike Flannery, Vice-Chairman
David Nystrom, Secretary-Treasurer
Carol Springer
William "Bill" Feldmeier
Mary Ann Suttles

CYMPO STAFF PRESENT

Interim Administrator
Program Manager
Program Coordinator

Chris Bridges
Vicky McLane
Jean Knight

ADDITIONAL ATTENDEES

Town of Prescott Valley
Yavapai County
NACOG
Dava & Associates
City of Prescott
Prescott Newspapers

Norm Davis
Phil Bourdon, Mike Willett
Eileen Nesmith
Gordon Bowers
Mayor Kuykendall, Craig McConnell
Cindy Barks

1. CALL TO ORDER, ROLL CALL

Chairman Romley called the meeting to order at 8:00 AM. CYMPO Program Coordinator Jean Knight performed roll call.

DISCUSSION

1.1. TRANSIT UPDATE

Chris Bridges, CYMPO Interim Administrator
Ron Romley, CYMPO Chairman

Chris Bridges, CYMPO Interim Administrator related the Transit Development Coordinator interviews were held July 29, 2010, and the interviewees unanimously selected one of the candidates. The candidate is to be contacted to see if he will accept the job. Mr. Bridges will keep the Board apprised.

Chairman Romley attended the Arizona Disabilities Association convention in Phoenix and it was announced that the Town of Chino Valley received an award from the Arizona Disabilities Association for their upcoming transit system. It is not known who nominated the Town.

DISCUSSION/ POSSIBLE ACTION

2. APPROVAL OF EMPLOYMENT OF CYMPO ADMINISTRATOR AND REQUEST TO THE CITY OF PRESCOTT TO OFFER EMPLOYMENT PURSUANT TO THE CYMPO-CITY OF PRESCOTT MEMORANDUM OF UNDERSTANDING

Chairman Romley indicated that when the Executive Board met on July 7, 2010, the Board members unanimously agreed that Chris Bridges was the best candidate for the position of the CYMPO Administrator and charged the Chairman to negotiate salary and benefits with Mr. Bridges. Chairman Romley reviewed the salary and benefit package that was agreed upon.

Vice-Chairman Flannery requested clarification on the car and cell phone allowance. He then questioned where the salary offered fit the range. Craig McConnell, City of Prescott was able to provide the job posting with the salary range.

Member Suttles questioned if the contract had annual renewals. It was stated that there is not a contract; however the position is reviewed annual.

MOTION

Member Feldmeier presented a Motion to approve the employment of Chris Bridges as the CYMPO Administrator and request the City of Prescott (Steve Norwood) present the offer to include, but not limited to:

1. Salary compensation of \$67,330.60 per annum.
 2. A car allowance of \$3,599.96 per annum.
 3. Cell phone allowance of \$ 1,080.00 per annum.
 4. Total annual compensation is \$72,009.56.
 5. Accrue vacation at 15 days per year.
 6. Position is contingent upon pre-employment drug screening and the successful completion of six month probationary period.
 7. The City's standard health insurance, elective coverage's, and other employee benefits that are applicable. Employment begins August 8, 2010; health insurance will become effective immediately.
- The Motion was seconded by Secretary/Treasurer Nystrom.

VOTE ON THE MOTION

The vote on the motion was unanimous.

Chairman Romley complemented the City of Prescott Human Resource staff for the assistance they provided.

Chairman Romley recognized the Mayor of Prescott.

3. ADJOURNMENT

The meeting adjourned at 8:10 AM.