



**CENTRAL YAVAPAI
METROPOLITAN PLANNING ORGANIZATION
7501 E Civic Circle, Prescott Valley, AZ 86314**

**MULTI-MODAL TECHNICAL ADVISORY COMMITTEE (M-TAC)
Thursday, October 1, 2009
8:00 A.M.**

**Prescott Council Chambers
City Hall**

**201 S. Cortez St.
Prescott, AZ 86303**

MEETING MINUTES

AGENCY VOTING M-TAC MEMBERS PRESENT

Town of Prescott Valley	Chairman Norm Davis
City of Prescott	Vice-Chairman Craig McConnell
Town of Chino Valley	Ron Gritman
ADOT Prescott District	Randy Blake (proxy for Greg Gentsch)
Yavapai County	Mike Willett (proxy for Phil Bourdon)
ADOT Multi Modal Planning Division	Bret Anderson
Prescott National Forest	Cynthia Moody

AGENCY VOTING M-TAC MEMBERS NOT PRESENT

ADOT Prescott District	Greg Gentsch
Yavapai County	Phil Bourdon

AGENCY REPRESENTATIVES PRESENT (NON-VOTING)

Town of Prescott Valley	Councilman Mike Flannery
Yavapai County	Supervisor Carol Springer, Nicole Russell, Chris Bridges

ADDITIONAL ATTENDEES

Civltec Engineers	Richard Straub
The Nature Conservancy	Kimberly Schonek
Prescott Bicycle Advisory Committee	Derek Brownlee
NACOG	Catherine Stephan
ADOT Prescott District	Bob LaJeunesse

CYMPO STAFF

Administrator	Jodi Rooney
Program Manager	Vicky McLane
Program Coordinator	Jean Knight
Administrative Assistant	Deb Hernandez

- 1. CALL TO ORDER:**
The meeting was called to order at 8:00 AM by Chairman Norm Davis.
- 2. ROLL CALL:** Deb Hernandez, CYMPO Administrative Assistant

3. **PUBLIC COMMENT:** This item is to provide an opportunity for presentation of comments by the public on subjects not on the agenda. Individuals wishing to address the M-TAC need not request permission in advance and are limited to three (3) minutes. The public may also comment on individual agenda items, as each item is considered by the M-TAC, subject to a time limit of three (3) minutes.

There were no comments from the public.

4. **APPROVAL OF MINUTES: September 3, 2009
MOTION**

Vice-Chairman McConnell presented a **motion** to approve the minutes of the regular CYMPO Multimodal Technical Advisory Committee meeting of September 3, 2009. The **motion** was seconded by Member Grittman.

VOTE ON THE MOTION

The vote passed unanimously.

5. **HIGHWAY SAFETY IMPROVEMENT PROGRAM FUNDING**

Jodi Rooney, CYMPO Administrator

CYMPO Administrator Jodi Rooney announced that \$600,000 will be apportioned to the CYMPO Region to be included in the Transportation Improvement Program (TIP) for use in the Highway Safety Improvement Program (HSIP). She then shared a power point presentation shared with her by ADOT Safety Engineer Reed Henry explaining the purpose and criteria set in place in order to utilize these funds. Members discussed the possibility of using the funds for traffic signals on Highway 69 between mile post 290 and 292 due to the history of fatalities (specifically the Ramada Drive, Diamond Valley and Robin intersections) as HES studies had already been done. Randy Blake, ADOT, said that the Department is using 100% Federal Safety Funds to build a median barrier on Highway 69 but signals are NOT covered by the Federal Safety Fund. ADOT has entered into an agreement with Yavapai County to help design a signal, hopefully at Diamond Drive. Vice-Chairman McConnell stated, for the record, the City of Prescott would like to pursue using funds on Highway 69 at Robin Drive for signalization. Chairman Davis requested this item be on November's agenda as there were many unanswered questions and more research to be done to see how criteria can be met in order to access these funds.

6. **AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) FOCUS**

Possible Remaining ARRA Regional Funding

Jodi Rooney, CYMPO Administrator

CYMPO Administrator Jodi Rooney advised the committee of an e-mail she recently received from Ed Stillings, Engineering Development Coordinator for the Federal Highway Administration. In his communication, Mr. Stillings expressed concern about meeting deadlines; he also related, "The statewide trend on bids has been 20-50% below engineers' estimates so this creates the next challenge in the process. If the Glassford Hill bid comes in low, we will have to adjust the Federal funds authorized amount downwards and release funds. So, CYMPO needs to have a game plan on how to potentially spend these funds by March 2nd on another project." Chairman Davis stated the bid has come in (lower than anticipated) at \$1M, preconstruction design consultant services was \$57,000, and construction management services expect to be 15% of the construction bid. This will leave more than \$250,000 in residual funds. Chairman Davis informed the committee that when the Glassford Hill Overlay Project was being put together, it originally called for a friction course, which was eliminated due to a concern that the friction course would put the project over budget. In view of what the actual bid is, it seems the friction course (costing approximately \$250,000) could now be pursued in order to spend all of the \$1.5M available. Chairman Davis did inform the committee that it would be their decision on how the residual monies should be spent. Vice-Chairman McConnell stated CYMPO went into this project with \$1.5M and can finish the project with the friction course; certainly, that is where the balance available should be applied.

MOTION

Vice-Chairman McConnell presented a **motion** that the M-TAC recommend the application of the expected unexpended balance of the Glassford Hill Project to that Project for the purpose of a friction course, understanding that the estimated amount or cost of the friction course is approximately \$250,000, which is comparable to the money which we expect would be unexpended after completion of the three inch overlay (apply any unexpended funds to the Glassford Hill Overlay Project). The **motion** was seconded by Member Willett.

VOTE ON THE MOTION

The vote passed unanimously.

CYMPO Administrator Jodi Rooney relayed a quick update from Chris Bridges on the TIGER application for the Fain Road/ SR89A/Viewpoint Traffic Interchange. There has been a total request of \$57 Billion in the TIGER Discretionary Funds category, 38 times the amount of funding available. We do have an excellent application and we will keep everyone posted as to the progress of our application.

7. PROPOSED FUTURE AGENDA ITEMS

Jodi Rooney, CYMPO Administrator

Items for November's agenda are:

- ARRA
- Complete Streets
- Future MPO Operating Funding
- Highway Safety Improvement Program Funding
- PARA Studies
- Project recommendation to ADOT per the 2011-2015 Construction Facilities Program
- December Joint M-TAC/Executive Board Meeting

8. AGENCY UPDATES

Agency project and information updates were provided by:

- ADOT Transportation Planning Regional Planner Bret Anderson
- Prescott National Forest Staff Officer Cynthia Moody
- Yavapai County Assistant Public Works Director Mike Willett
- Town of Prescott Valley Public Works Director Norm Davis
- ADOT Prescott District Randy Blake

9. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES

CYMPO Administrator Jodi Rooney announced:

- Planning Assistance for Rural Area (PARA) applications are on the web and due November 20th
- Reported on the Public Private Partnership (PPP) Workshop she attended in Phoenix last week
- Transportation Enhancement Review Committee will be meeting, October 6th – 9th in Globe; three local projects have been submitted

10. UPCOMING SCHEDULED MEETINGS

- * T-TAC Meeting: **Thursday, October 8, 2009, 8:00 AM**, Prescott Valley Town Hall, Conf. **Room #433** (*CYMPO Transit Technical Advisory Committee monthly meeting.*)
- * State Transportation Board: **Friday, October 16, 2009, Safford, AZ**
- * Executive Board Meeting: **Wednesday, October 21, 2009, 6:00 PM**, Yavapai County Board of Supervisors' Room, 1015 Fair St., Prescott (*CYMPO Executive Board monthly meeting.*)
- * M-TAC Meeting: **Thursday, November 5, 2009, 8:00 AM**, Prescott City Hall, Council Chambers (*CYMPO Multi-Modal Technical Advisory Committee*)

11. ADJOURNMENT – Chairman Davis adjourned the meeting at 8:45 AM.