



Meeting Minutes

**Multimodal Technical
Advisory Committee (M-TAC)
Thursday, November 4, 2010
8:00 A.M.**

**Prescott City Council Chambers
201 S. Cortez Street
Prescott, AZ 86303**

AGENCY VOTING M-TAC MEMBERS PRESENT

Chairman	Craig McConnell, City of Prescott
Member	Norm Davis, Town of Prescott Valley
Member	Cynthia Moody, U.S. Forest Service
Member	Joel Berman, Town of Dewey-Humboldt
Member	Greg Gentsch, ADOT Prescott District
Yavapai County	Mike Willett – Proxy for Phil Bourdon
Town of Chino Valley	Robin Allen – Proxy for Ron Grittman

AGENCY VOTING M-TAC MEMBERS NOT PRESENT

Vice-Chairman	Ron Grittman, Town of Chino Valley
Member	Phil Bourdon, Yavapai County
Member	Charla Glendening, ADOT MPD

CYMPO STAFF

Administrator	Chris Bridges
Program Coordinator	Jean Knight

ADDITIONAL ATTENDEES

Yavapai County	Supervisor Carol Springer, Matt Carpenter
FHWA	Georgi Ann Jasenovec
CivilTec Engineering	Richard Straub
City of Prescott	Ian Mattingly
WVCO	Richard Clemmer

1. CALL TO ORDER, ROLL CALL AND/OR INTRODUCTIONS

Chairman McConnell called the meeting to order at 8:00 AM. Jean Knight, CYMPO Program Coordinator performed roll call.

Member Berman arrived at 8:02.

- 2. PUBLIC COMMENT:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the M-TAC need not request permission in advance and are limited to three (3) minutes. The public may also comment on individual agenda items, as each item is considered by the M-TAC, subject to a time limit of three (3) minutes.

There were no public comments.

ACTION

3. APPROVAL OF MINUTES - Regular Meeting Minutes of September 2, 2010

MOTION

Member Davis presented a motion to approve September 2, 2010, meeting minutes. The motion was seconded by Member Gentsch.

VOTE ON THE MOTION

The vote on the motion was unanimous.

DISCUSSION/POSSIBLE ACTION

4. HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP)

Chris Bridges, CYMPO Administrator

(Task 1.1 & 4.1)

Chris Bridges, CYMPO Administrator, related the HSIP funding for CYMPO is \$600,000. As previously discussed, the M-TACs proposal is for a regional sign and striping project; which includes posts and sign panels. Irene Higgs, ADOT HSIP, met with FHWA (Federal Highways Administration) and they requested additional information from the jurisdictions. FHWA is concerned about the jurisdictions having a tracking system developed for the installation process. It has also been determined if the posts are replaced, the project would require a Category-1 Environmental Clearance. Once a clearance is received, it needs to be determined if there is to be a match for consultant. The other issue is for ADOT to make a final determination if there will be one JPA that has all of the entities indicated or whether there will need to be a JPA with each of the entities.

The project will go forward in two steps; first is for ADOT to hire the on-call consultant; who would determine if the environmental is required and who is to pay for it; and, second determine if a JPA is required and if it would be one or multiple. The on-call consultant would then identify sign and post locations. The fall back would be to purchase sign panels only.

Chairman McConnell questioned if the location of the signs needed to be provided if the panels only are to be replaced and is inventory needed. Mr. Bridges responded the sign locations are needed.

Proxy Member Allen encouraged the committee to have the sign posts included. Member Berman related the same.

Mr. McConnell requested the readiness of the inventory and sign location reported received from the local entities. Mr. Bridges provided an update.

Member Davis requested a timeline be developed.

MOTION

Member Berman presented motion to direct CYMPO staff to proceed with development of the HSIP project in partnership with ADOT as presented with the division of the available HSIP funding to be determined by population. The motion was seconded by Proxy Member Willett.

VOTE ON THE MOTION

The vote on the motion was unanimous.

Ian Mattingly, City of Prescott City Traffic Engineer, had comments and questions regarding the type of signs that ADOT may require and questioned if they would provide guidance. He also stated that including the sign posts is a preference.

Member Gentsch offered his service to Mr. Bridges to assist with a meeting at Phoenix ADOT to resolve issues of concern and to move forward with the project.

Proxy Member Willett commented that FHWA is requiring all street signs to have upper and lower case letters by 2015.

Mr. Bridges commented moving forward with safety signs is a priority.

5. ARIZONA DEPARTMENT OF TRANSPORTATION FY 2012-2016 CONSTRUCTION FACILITIES PROGRAM

Chris Bridges, CYMPO Administrator
(Task 1.2)

Chris Bridges, CYMPO Administrator, related each year CYMPO issues a letter to ADOT requesting an addition of projects to the ADOT 5-Year program. The State Transportation Board has yet to have a discussion on the issue. He stated the M-TAC will need to discuss the fact there simply won't be new projects in the 5th year for Greater Arizona (and most likely continuing beyond that due to funding issues) and discuss the consideration or likelihood of reducing the maintenance on the existing system (Subprogram) to pay for new construction. Adequately funding transportation in general is still a major concern.

Member Gentsch indicated it is important to let CYMPO's position known and possibly add a minor change to the Sub-Program funds to adequately fund the construction projects. He also stated at this point 5-years ahead is just a guess.

Chairman McConnell requested the unfunded projects indicated on the MTIP be included on the letter to ADOT. Member Davis reiterated from recollection, the projects were Highway 89/ Road 4 North and Perkinsville roundabouts and the scoping project overlay of I17 to Fain Road. Mr. Davis also suggested the letter be issued to ADOT.

Chairman McConnell stated in previous years CYMPO has thanked ADOT for their support and recommended the letter state such.

MOTION

Member Davis presented a motion to submit the following projects to the Executive Board in consideration of inclusion within the ADOT FY 12-16 Five-Year Transportation Construction Program and to issue a letter to ADOT:

Construction Projects:

SR89/4N/Perkinsville Roundabout

Scoping Projects:

I17 to Fain Road

The motion was seconded by Proxy Member Allen.

VOTE ON THE MOTION

The vote on the motion was unanimous.

5.1 2011 MEETING CALENDAR

(Task 1.2)

Chris Bridges, CYMPO Administrator

Mr. Bridges presented the meeting calendar for 2012, commenting that meetings are usually scheduled; however, only held if there is business to discuss. He also stated a notice is produced if the meeting was not to be held.

MOTION

Member Davis presented a motion to accept the meeting schedule for 2011, to be held at the same location. The motion was seconded by Member Berman.

VOTE ON THE MOTION

The vote on the motion was unanimous.

DISCUSSION

6. PROPOSED FUTURE AGENDA ITEMS

Chris Bridges, CYMPO Administrator

(Task 1.2)

Mr. Bridges indicated he was unaware of items for the December meeting. The items for January are elections and an MTIP Amendment. There were no other suggestions for the January agenda.

7. AGENCY UPDATES

Agency updates were presented by: Mike Willett - Yavapai County; and, Greg Gentsch – ADOT Prescott District.

8. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES

Chris Bridges, CYMPO Administrator made the following announcements:

- Prescott Alternative Transportation 2nd Annual Pedals & Pumps Gala – Saturday, November 6, 2010, 3 PM – 7 PM
- Prescott Alternative Transportation was awarded a Safe Routes to School Grant in the amount of \$190,658 for the Washington Elementary School infrastructure project
- The area was awarded two Transportation Enhancement Grants – White Spar Road project in Prescott and the Gurley Street project in Prescott

Member Davis announced there is a public meeting to be held December 6th for the I17 / Fain Road project.

9. UPCOMING SCHEDULED MEETINGS

- T-TAC Meeting: **Thursday, November 4, 2010, 8:40 AM**, Prescott City Hall, Council Chambers, 201 S. Cortez, Prescott, AZ **PLEASE NOTE THIS MEETING HAS BEEN CANCELLED**
(CYMPO Transit Technical Advisory Committee monthly meeting)
- Executive Board Meeting: **Wednesday, November 17, 2010, 6:00 PM**, Yavapai County Board of Supervisors' Room, 1015 Fair St., Prescott, AZ **PLEASE NOTE THIS MEETING HAS BEEN CANCELLED**
(CYMPO Executive Board monthly meeting)
- State Transportation Board Meeting: **Friday, November 19, 2010, 9:00 AM**, Wickenburg, AZ
- M-TAC Meeting: **DECEMBER MEETING TBD: NO MEETING IS TO BE HELD IN DECEMBER.** Prescott City Hall, Council Chambers, 201 S. Cortez, Prescott, AZ
(CYMPO Multimodal Technical Advisory Committee monthly meeting)
- T-TAC Meeting: **DECEMBER MEETING TBD**, Prescott Valley Town Hall, 7501 E. Civic Circle, Room 331, Prescott Valley, AZ
(CYMPO Transit Technical Advisory Committee monthly meeting)
- Executive Board Meeting: **DECEMBER MEETING TBD**, Yavapai County Board of Supervisors' Room, 1015 Fair St., Prescott, AZ (CYMPO Executive Board monthly meeting)

It was determine there would not be an M-TAC meeting in December.

10. ADJOURNMENT

Chairman McConnell adjourned the meeting at 9:01 AM.