



**CENTRAL YAVAPAI
METROPOLITAN PLANNING ORGANIZATION**

**EXECUTIVE BOARD MEETING
Thursday, November 19, 2008
6:00 PM**

**Yavapai County Administration Bldg.
Supervisors Boardroom**

**1015 Fair Street
Prescott, AZ 86303**

BOARD MEMBERS PRESENT

Town of Prescott Valley
City of Prescott
Town of Chino Valley
Yavapai County

Mike Flannery, Vice-Chairman
Bob Luzius, Secretary/Treasurer
Karen Fann, Member
Supervisor Tom Thurman – Proxy for Carol Springer,
Chairperson

BOARD MEMBERS ABSENT

Yavapai County
State Transportation Board

Carol Springer, Chairperson
Bill Feldmeier, Member

AGENCY REPRESENTATIVES PRESENT

ADOT Prescott District
ADOT Manager Air Quality
Town of Chino Valley
Town of Prescott Valley
Yavapai County
City of Prescott

Dallas Hammit
Don Mauller
Ron Gritman
Norm Davis
Phil Bourdon, Chris Bridges, Mike Willett
Craig McConnell

CYMPO STAFF PRESENT

Administrator
Administrative Assistant
Project Management Oversight

Jodi Rooney
Jean Knight
Vicky McLane

ADDITIONAL ATTENDEES

Territorial Transit
NAIC
Coalition for Compassion and Justice

Lindsay Bell
David Quinn, Grady Miller, Justine Mendenhall, Doris Piatak
Marlene Hammond, Gerry Garvey, Fritzi Mevis, June Ruth

MEETING MINUTES

CALL TO ORDER: 6:00 P.M.

Mike Flannery, Vice- Chair

1. INTRODUCTIONS

The Executive Board introduced themselves and Vice-Chairman Mike Flannery invited the individuals in the room to introduce themselves.

2. ANNOUNCEMENTS and CYMPO UPDATES

Jodi Rooney, CYMPO Administrator, announced the following: an official letter for consideration of projects for the ADOT 2010 – 2014 construction program was mailed last month; Frame Work Study community workshops were held last week at Yavapai College and the meetings were well attended; the Rural Transportation Summit is to be held January 21 – 23, 2009 at the Hon-Dah Resort & Conference Center in Hon-Dah, AZ and she announced that the Safe Routes to School Program next round of funding deadline for applications is December 31, 2008.

3. CALL TO THE PUBLIC: This item is to provide an opportunity for presentation of comments by the public on subjects not on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

There were no comments from the public.

Secretary/Treasurer Bob Luzius commented for the record that several weeks ago there was a Regional Association of Local Governments meeting held and on the agenda was CYMPO, which was discussed very little but the discussion led into a MAG type of government either replacing or working in concert with CYMPO. MAG is acronym for Maricopa Association of Governments, and they were talking about an Association of Governments for this particular area. Mr. Luzius indicated that he did not have a problem with this; however, he stated it would have been more appropriate had Mr. Tarkowski and Mayor Wilson discussed the topic with the CYMPO Board or the Administrator before going on to the subject. They should have at least shown the courtesy before the discussion and Mr. Luzius stated he thought it was not appropriate.

**4. APPROVAL OF MINUTES: October 15, 2008
MOTION**

Secretary/Treasurer Bob Luzius presented a Motion to approve the October 15, 2008, Executive Board Minutes. The Motion was seconded by Member Karen Fann.

VOTE ON MOTION

The Motion passed unanimously.

5. SR 89A/ VIEWPOINT TRAFFIC INTERCHANGE JOINT PROJECT AGREEMENT (JPA)

Dallas Hammit, ADOT Prescott District Engineer

A draft JPA has been facilitated by ADOT on behalf of the Viewpoint TI. Previously, this project was voted on to have Surface Transportation Program funds allocated to it in order to move forward with design. Dallas indicated that CYMPO pledged \$700,000 toward the project, ADOT does the design, and hopefully funds to do the project will be available in two-years.

MOTION

Member Karen Fann presented a Motion to approve the SR89A/Viewpoint Traffic Interchange JPA, with attorney concurrence. The Motion was seconded by Secretary/Treasurer Bob Luzius.

VOTE ON MOTION

The Motion passed unanimously.

6. SR 69 / GLASSFORD HILL ROAD TO PRESCOTT EAST HIGHWAY JPA IN REFERENCE TO SR 89A / SIDE ROAD TRAFFIC INTERCHANGE

Dallas Hammit, ADOT Prescott District Engineer

Previously, the HURF Swap mechanism allowed the Federal Surface Transportation Program Funds (STP) to be swapped out for State funds; unfortunately, due to the suspension of the HURF Swap Program, the pledged STP funding for the Side Road TI would become stagnant unless the project is built to Federal standards, which may increase costs and extend the construction timeline, thus losing the million plus dollars allocation.

Dallas introduced an innovative mechanism that would keep this project on track by diverting money from one project (Side Rd.) and attributing it to another (SR69) with a turnaround of funding back to the original project (Side Rd). Through the first JPA, funding that was dedicated to the Side Road Interchange will facilitate a **diversion** if funding to SR69/Glassford Hill to Prescott East Hwy; subsequently, a JPA with the City of Prescott will be forthcoming from ADOT directing funding back to the Side Road project thus facilitating an exchange of funding. As noted in the JPA, CYMPO attorney concurrence is required.

Dallas related that there will also be an IGA between the City of Prescott and ADOT. Dallas was commended for going outside of the box to facilitate this opportunity.

MOTION

Secretary/Treasurer Bob Luzius presented a Motion to approve the SR69/Glassford Hill Rd. to Prescott East Hwy JPA with the concomitant attorney concurrence. The Motion was seconded by Supervisor Tom Thurman.

VOTE ON MOTION

The Motion passed unanimously.

7. PRESCOTT ALTERNATIVE TRANSPORTATION SAFE ROUTES TO SCHOOL –LETTER OF SUPPORT

Jodi Rooney, CYMPO Administrator

Lisa Barnes, PAT Executive Director, is requesting a Letter of Support to be added to their application for this next round of Safe Routes to School funding. This application would expand the program activities beyond Prescott to Chino Valley and Prescott Valley.

MOTION

Supervisor Tom Thurman presented a Motion to approve the preparation and distribution of a Letter of Support on behalf of the Prescott Alternative Transportation Safe Routes to School Proposed Program Expansion for the school year 2009-2010. The Motion was seconded by Member Karen Fann.

VOTE ON MOTION

The Motion passed unanimously.

8. CORRIDOR STUDIES STATUS

Phil Bourdon, Yavapai County Public Works Director

A public open house was held on November 12th at the Adult Center in Prescott. Consultants are ahead of schedule and communication has been excellent from Civiltec to the public; comment will be taken until December 3, 2008.

9. TRANSIT IMPLEMENTATION PLAN (TRIP)

Norm Davis, Town of Prescott Valley Public Works Director

Vicky McLane, Project Management Oversight

On October 30, 2008, the TRIP Working Group met with Suzanne O’Neill, consultant with TransitPlus, to review the potential final draft of the TRIP for the regional transit system. Comment was to be turned in by November 5th for edits to be made; subsequently, hard copies were scheduled to be mailed out to the Executive

Board and the T-TAC on or around November 7, 2008. T-TAC recommendation was to **introduce** the Draft Transit Implementation Plan to the Executive Board at their November 19th meeting.

Vicky McLane provided a short Power Point presentation (as prepared by Suzanne O’Neill, TransitPlus) of the draft plan. She related that public involvement has been ongoing and public updates have been on a regular basis.

The cost of the fares was discussed at great length and various public comments were made regarding how the fares were determined. Public comment also ensued regarding the expanded route and some indicated that the expanded route should be considered from the beginning of the project rather than waiting. Due to the cost of the expanded route and current funds available, this would probably not be considered at this time.

It was related that the financing noted in the brief overview does not include the capital costs; however, the draft plan does include a comprehensive spreadsheet reflecting operating and capital costs. Transit Authority needs to be researched and brought to the Executive Board.

Member Karen Fann indicated that time needed to be allowed for the various municipal governments to discuss at their meetings so that the funding could be decided prior to each of their budget preparation time.

MOTION

Secretary/Treasurer Bob Luzius presented a Motion to send the Draft Transit Implementation Plan out for a 45-day public comment period to begin no later than November 24, 2008. The Motion was seconded by Supervisor Tom Thurman.

VOTE ON MOTION

The Motion passed unanimously.

10. FTA 5307 TRANSIT GRANT MANAGEMENT

Norm Davis, Town of Prescott Valley Public Works Director

At the September T-TAC meeting, the members took action to recommend Suzanne O’Neill’s firm to the Executive Board for the FTA 5307 grant management; consequently, they approved moving forward with contract negotiations. CYMPO Administrator, Jodi Rooney, delegated facilitation of the contract to Vicky McLane. She reports: Vicky and Suzanne discussed the contract for the 5307 grant management. Suzanne pointed out that she thinks there may be a fair amount of money in her current contract with CYMPO that could be used to slide into the grant management task. Suzanne will review the financial standings to see if this can be accommodated. In terms of the cost for the entire grant management project, she approximates that it will cost \$20,000 per year. Contract extension, which includes the scope of work, is underway via the City of Prescott.

11. PROPOSED FUTURE AGENDA ITEMS

Jodi Rooney, CYMPO Administrator

- MTIP Amendment (TERC recommendation, Side Rd. TI: STP funding)
- Quarterly CYMPO Budget Review
- Installation of New Officers (January)
- Transit Implementation Plan
- FTA Grant Management
- Metropolitan Public Transit Authority (MPTA) Boundary Caucus
- Corridor Studies

12. UPCOMING SCHEDULED MEETINGS

- ❖ Executive Board Meeting joint with M-TAC: Thursday, Dec 4th, 2008, 9:30 AM., Prescott City Hall Council Chambers (*CYMPO Executive Board monthly meeting and Multi-Modal Technical Advisory Committee monthly meeting.*)
- ❖ T-TAC Meeting: Thursday, Dec 11th, 2008, 8:00 AM., Prescott Valley Town Hall, Conference Room #406 (*CYMPO Transit Technical Advisory Committee monthly meeting.*)
- ❖ State Transportation Board: Friday, Dec. 19th, 2008, 9:00 AM, Tucson, AZ

13. ADJOURNMENT

The meeting adjourned at 7:05 PM.