



**CENTRAL YAVAPAI
METROPOLITAN PLANNING ORGANIZATION**

**EXECUTIVE BOARD & M-TAC COMBINED MEETING
Thursday, December 4, 2008**

9:30 A.M.

**Prescott Council Chambers
City Hall**

**201 S. Cortez St.
Prescott, AZ 86303**

MEETING MINUTES

BOARD MEMBERS PRESENT

Yavapai County
Town of Prescott Valley
City of Prescott
Town of Chino Valley

Carol Springer, Chairperson
Mike Flannery, Vice-Chairman
Bob Luzius, Secretary/Treasurer
Karen Fann, Member

BOARD MEMBERS NOT PRESENT

State Transportation Board

Bill Feldmeier, Member

AGENCY VOTING M-TAC MEMBERS PRESENT

Yavapai County
Prescott Valley
ADOT Prescott District
ADOT Transportation Planning
City of Prescott
Chino Valley

Phil Bourdon, Chairman
Norm Davis, Vice-Chairman
Dallas Hammit, Member
Bret Anderson, Member
Craig McConnell, Member
Ron Gritman, Member

AGENCY VOTING M-TAC MEMBERS NOT PRESENT

Prescott National Forest

Cynthia Moody, Member

CYMPO STAFF PRESENT

Administrator
Administrative Assistant

Jodi Rooney
Jean Knight

ADDITIONAL ATTENDEES

Civiltec Engineering
Yavapai County
Arizona Transit Association
Nova Asphalt Technology
Dava & Associates
Citizen

Richard Straub, Rick Shroads
Mike Willett, Elise Link
Kent Fairbairn
Peggy Simper
Gordon Bowers
Mike Merchant

CALL TO ORDER: 9:30 A.M.

Carol Springer, Chair

1. INTRODUCTION

CYMPO Board, M-TAC, staff and members of the audience introduced themselves.

- 2. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects not on the agenda. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Kent Fairbairn, Arizona Transit Association, provided a quick update of the Local Transportation Assistance Fund (LTAF II). The Arizona State Treasurer's office has withheld and is not delivering checks on the LTAF II that were due to come out in October for the prior fiscal year, at the direction of the Arizona Department of Transportation. Those monies were not included in the budget that was adopted by the State Legislature in June. It appears there will be a special legislative meeting prior to Christmas. At this time, those monies do not appear to be included in cuts that are to be made in the current State budget. Many municipalities have contacted the State requesting the release of the funds; and, those who have not should do so. Although the LTAF are not included in the current State budget, they also are not included in the budget cuts. However, they are being withheld as the monies may be needed in other budget areas. The holding of these funds has a serious impact for the "transit voucher" distribution.

Mayor Wilson, from the City of Prescott, related he sent a letter to the Governor regarding the LTAF funds as the City of Prescott LTAF funds will be depleted by December 31, 2008. The City of Prescott will be notifying NACOG that the funds are running out. He also stated that the impact to the voucher recipients for transportation is very serious if funds are not released to the municipal governments.

Mike Merchant, a citizen from the Rimrock area of Paulden, commented on the proposed Corridor Study Road in that area east of Paulden. He represented a group of homeowners and made their proposed recommendation of where the corridor should be placed.

3. APPROVAL OF M-TAC MINUTES: November 6, 2008

M-TAC MOTION:

Member Craig McConnell presented a Motion to approve the November 6, 2008, M-TAC Meeting Minutes. The Motion was seconded by Member Ron Gritman.

M-TAC VOTE ON THE MOTION:

The motion passed unanimously.

4. APPROVAL OF EXECUTIVE BOARD MINUTES: November 19, 2008

BOARD MOTION:

Secretary/Treasurer Bob Luzius introduced a Motion to approve the November 19, 2008, Executive Board Meeting Minutes. The Motion was seconded by Member Karen Fann.

BOARD VOTE ON THE MOTION:

The motion passed unanimously.

**5. AMENDMENT TO THE METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM:
PV PIPELINE MAP – PHASE III, WHITE SPAR ROAD & GRANITE DELLS (SIDE ROAD)
TRAFFIC INTERCHANGE**

Jodi Rooney, CYMPO Administrator

We have two separate matters pertaining to amending the MTIP.

In October, the TERC awarded Transportation Enhancement Funding to two projects within our region. As you know, we are required to reflect anything with Federal transportation funding inside our MTIP;

therefore, we need to amend the MTIP to include these projects due to their Federal funding source.

Last month the Board approved two contracts with ADOT, one of which was in reference to the Side Rd TI, which will allow us to divert STP monies from the Side Rd TI to SR69; subsequently, separate funding will be relocated back to the Side Rd (Granite Dells) TI through a second agreement with the City of Prescott. We need to amend the MTIP to reflect this change of project.

Vice-Chairman Mike Flannery indicated that the report needed to be corrected to reflect Prescott Valley /ADOT as the sponsoring agency to the PV Pipeline Phase III project.

M-TAC MOTION:

Member Ron Gritman introduced a Motion to recommend to the Executive Board approval of the FY09-13 Metropolitan Transportation Improvement Program amendments, with the appropriate change to the PV Pipeline Phase III project sponsoring Agency from ADOT to Prescott Valley/ADOT, and change the Total Cost from \$2,777,000 to \$2,850,000. The Motion was seconded by Vice-Chairman Norm Davis.

M-TAC VOTE ON THE MOTION:

The motion passed unanimously.

BOARD MOTION:

Member Karen Fann presented a Motion to approve the amendment to the FY09-13 Metropolitan Transportation Improvement Program **in two parts:**

1. to include two projects: the PV Pipeline Multi-Use Path, Phase 3, from Long Mesa Drive to SR 89A; also, SR89 White Spar Road Bikeway & Walkway Phase One; and,
2. to adjust the Surface Transportation Program funding table FY08 and FY09 allocations to reflect the project as SR 69, Glassford Hill to Prescott East Hwy instead of 89A/Side Rd Traffic Interchange.

The Motion was seconded by Vice-Chair Mike Flannery.

BOARD VOTE ON THE MOTION:

The motion passed unanimously.

6. CYMPO QUARTERLY BUDGET REVIEW

Jodi Rooney, CYMPO Administrator

Jodi Rooney, CYMPO Administrator, presented the CYMPO Quarterly Operating Budget Report, reflecting through November 21, 2008. This report includes the FY09 Actual Expenses to-date vs. FY09 approved budget and notes spending is well within the FY09 Budget parameters. The budget reflects an overage of \$1,355.00 for insurance; however, it was budgeted from "Professional Services" rather than "Insurance". In actuality this is not a budget overage. Mrs. Rooney also indicated the budget update presented was "operating" expenses only and did not include the project expenses.

7. AGENCY UPDATES

Updates of projects were presented by Yavapai County, ADOT Prescott District, Town of Chino Valley and the City of Prescott.

Secretary/Treasurer Bob Luzius indicated that he had some concerns regarding the inability to see the street lines near the stop light at Gurley St. & the SR89 North interchange.

Chairperson Carol Springer approached the subject of the proposed "Stimulus Package". She suggested the M-TAC open the item for discussion. She related the importance of the area municipalities and CYMPO be ready to move forward with projects just as soon as the Stimulus Package is approved and funds are released.

Member Karen Fann suggested being proactive and have CYMPO staff draft a letter on behalf of all of the

CYMPO members and send it to the our federal representatives with a copy to members of the federal transportation board. Additionally, to encourage them to make sure there is ample money put into the stimulus package for all of the necessary projects. Member Fann also related CYMPO should encourage all of the Arizona Metropolitan Planning Organizations to write a similar letter. Vice-Chairman Mike Flannery requested that RTAC be included to receive copies of all correspondence.

Chairperson Springer requested that a list of all of the local and state projects be reviewed, prioritized, and a do a description so that it is clear that these are projects ready to go. Mike Flannery added that this was not just transportation related but also public works oriented projects.

Member Craig McConnell related that a list of transportation projects was sent to CYMPO Administrator Jodi Rooney. There was a similar request received in the utility infrastructure field, and have not answered that request as of yet. The biggest question from the local government perspective is what are the requirements going to be for the specifications for these projects. Usually if there is federal money involved in transportation projects then there is a particular format for design. There also are all of the federal requirements, such as wage rates, minority or disadvantaged business provision etc. One possible outcome of this could be that the more populated metropolitan areas that typically do rely on federal funding for a portion or all of the project (and if they have these projects on the shelf) are going to be able to benefit from the money, if the federal government requires those standards be applied to all of the projects. This could affect local entities ability to be able to benefit from the program.

Chairperson Springer responded that should the money come into the State of Arizona, it helps us all. What ever is spent on the federal highways, it frees up money to be spent on the local level. She related that we need to be prepared, unite, and make our projects known. Ms. Springer related that possibly the constraints would not be applied, but also stated the importance of going forward and being prepared.

Secretary/Treasurer Bob Luzius suggested a workshop to prioritize issues with the guidance of the M-TAC to prepare a list. He suggested to do this soon or at the January meeting.

8. FUTURE AGENDA ITEMS

Jodi Rooney, CYMPO Administrator

M-TAC: * Installation of New Officers * Public Private Partnerships (PPP)
* Stimulus Package

Executive Board:

* Installation of New Officers * Corridor Studies Update
* Transit Implementation Plan * FTA Grant Management
* Metropolitan Public Transit Authority (MPTA)/Intergovernmental Public Transit (IPTA)
Boundary Caucus
* Stimulus Package

9. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES

Chairperson Carol Springer turned agenda item #9 over to the M-TAC Chairman Phil Bourdon. CYMPO Administrator Jodi Rooney announced the following:

- The deadline for the Safe Routes to School Program is December 31, 2008 for infrastructure and non-infrastructure projects.
- Mrs. Rooney attended a Reauthorization Summit in Glendale sponsored by ADOT. For the first time in history, we have run out of money on the Highway Trust Fund. There was an \$8 Billion emergency infusion into the Highway Trust Fund in September. They are looking at whether we can meet the Bill deadline in 2009 but do not anticipate meeting it.

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- The two (2) Joint Project Agreements approved by the Board were delivered to ADOT this past week and were subsequently executed.
- Public comment is out on the transit and the corridor studies. The corridor study is winding up public comment. Public input for the transit study concludes January 8, 2009.
- The new draft CYMPO website was presented, with the notation that it will go live in January. The new template applied is more user friendly and compartmentalized the information better, so it is easier to navigate through the website. Comments from the various CYMPO committee members would be appreciated.

10. UPCOMING SCHEDULED MEETINGS

- * T-TAC Meeting: Thursday, Dec. 11th, 2008, 8:00 AM, Prescott Valley Town Hall, Conference Room #406
(*CYMPO Transit Technical Advisory Committee monthly meeting.*)
- * State Transportation Board: Friday, Dec. 19th, 2008, Tucson, AZ
- * M-TAC Meeting: **Thursday, Jan. 8, 2009**, 8:00 AM, Prescott City Hall Council Chambers.
(*CYMPO Multi-Modal Technical Advisory Committee monthly meeting.*)
- * T-TAC Meeting: **Thursday, January 15, 2009**, 8:00 AM, Prescott Valley Town Hall, Conf. Room #406
(*CYMPO Transit Technical Advisory Committee monthly meeting*)
- * 11th Annual Rural Transportation Summit: **Jan. 21 – 23, 2009**, Hon-Dah Resort & Conference Center, Hon-Dah, AZ.
- * Executive Board Meeting: **Wednesday, Jan. 28, 2009**, 6 PM, Yavapai County Board of Supervisor's Room, Fair St., Prescott.

11. ADJOURN

Meeting adjourned at 10:30 AM.