



MINUTES

**Executive Board
Regular Meeting
Wednesday, September 17, 2014
5:00 PM**

**Yavapai County Administrative Building
1015 Fair Street
Prescott, Arizona**

CYMPO Executive Board

Chairman	Chris Kuknyo, Councilman, City of Prescott
Vice-Chairman	Mary Mallory, Councilwoman, Town of Prescott Valley
Secretary/Treasurer	Terry Nolan, Mayor, Town of Dewey-Humboldt
Member	Craig Brown, Yavapai County Supervisor
Member	Darryl Croft, Town of Chino Valley
Member	Alvin Stump, ADOT Representative

1. CALL TO ORDER AND ROLL CALL

Chairman Kuknyo called the meeting to order at 5PM. Deb Hernandez performed roll call. All members were present.

Member Brown led everyone in the Pledge of Allegiance.

2. CALL TO THE PUBLIC:

This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

No public comments were made.

3. ANNOUNCEMENTS AND UPDATES:

Announcements and/or updates may be provided by Board Members, CYMPO Administrator or other invitees.

Member Brown announced Yavapai County's 150th birthday celebration would take place Thursday, September 18th at this location and everyone was invited to attend.

CYMPO Administrator, Chris Bridges provided updates on the following:

- Regional Transportation Plan
- Regional Construction Projects
 - SR89 North and South
 - Willow Creek Road Realignment
 - SR 69 widening from Gateway Mall to Frontier Village
 - Sign Project, Phase One to wrap up in December – Phase Two just advertised
 - I-11 in final draft stages, US93 corridor alignment was preferred
 - I-17 corridor study

PRESENTATION

4. **ADOT – Key Commerce Corridor**
Floyd Roehrick, ADOT Deputy Director of Policy
(Task #102)

ADOT Deputy Director of Policy, Floyd Roehrick, gave presentation showing the link between transportation connectivity and future economic development.

Member Brown inquired as to what the funding goals for this project were and where the funding source would be. He also admitted it would be a tough sale from the perspective of Yavapai County voters.

Vice-Chair Mallory expressed her concern to inform the general public of transportations importance, how it directly relates to jobs and economy and was puzzled as to why the general public gave jobs and economy as priorities one and two but transportation was only 24. She also clarified, if it has been 22 years since any adjustment to the gas tax was made, it is difficult to maintain existing roads and highways with monies left over to advance our current roadway systems.

Secretary-Treasurer Nolan made comment regarding the local benefit of I-11.

Chairman Kuknyo stressed the importance of bring the Nogales Border Crossing Station up to standards to attract truckers to our state. He also wanted to know if there was financial support for the I-11 project from northern states like Nevada.

5. **YAVAPAI REGIONAL TRANSIT**
Ron Romley, YRT Chairman
(Task #800)

Ron Romley, Chairman of Yavapai Regional Transit announced ADOT approved FY15-16 grant application allowing YRT to operate one more year. He proceeded to give an update of the success of YRT. Mr. Romley stated the only two political subdivisions to provide financial support for YRT have been the Yavapai Prescott Indian Tribe and Yavapai County and issued a plea for financial support from the quad-city political figures.

Secretary-Treasurer Nolan expressed his gratitude for YRT as did Vice-Chair Mallory.

DISCUSSION / POSSIBLE ACTION

6. **CONSIDERATON AND POSSIBLE ACTION TO APPROVE THE EXECUTIVE BOARD MEETING MINUTES OF JUNE 18, 2014**
Chris Bridges, CYMPO Administrator
(Task #102)

MOTION

Member Brown presented a motion to approve the Minutes of the Regular Meeting of June 18, 2014. The motion was seconded by Vice-Chairman Mallory.

VOTE ON THE MOTION

The vote on the motion was unanimous.

7. **REGIONAL TRANSIT / COORDINATION PLANNING**

*Chris Bridges, CYMPO Administrator
(Task #800)*

Mr. Bridges related back in June discussion began about money CYMPO receives from the Federal Transit Administration which CYMPO currently does not use. We had talked about a swap of funds with Flagstaff Transit System, NAIPTA. Whether that moves forward or not, regional coordination and mobility management is something CYMPO is required to do. We do have money set aside for transit planning opportunity. Provided in your packet are different planning options; moving forward with the NAIPTA Agreement, YRT using 5311 funds and keeping their routes as they are as well as Citibus, or evaluating YRT's routes and service (as well as anyone else) with the possibility of expansion and partnership with local human services providers.

CYMPO has money set aside that can only be used for transit planning and studies. CYMPO and NACOG have discussed the need for coordination efforts for long distance transportation between the Verde Valley and CYMPO region. NACOG is considering a potential financial contribution if this were to occur.

The Town of Prescott Valley staff expressed support for evaluating a transit planning study and consideration of submitting to public vote for a Property Tax to fund transit.

Norm Davis, Public Works Director for Town of Prescott Valley, applauded efforts to provide transit service to Prescott Valley, in order to make this happen a sustainable income source is necessary. Suggested a focused study performed by a professional transit consultant to ask public what they want. Quantify those needs and then take it back to the public for their vote.

Mr. Bridges reiterated, if the Board is open to this type of study, with the assistance of our TAC we would develop a scope of work, bring that back through the TAC and the Executive Board to vote on for a potential RFP for the study.

Member Brown commented he felt a study would be a good idea but questioned, are we just doing a "drill"; performing a study for a service we will be unable to move forward with, due to the political or economic climate.

Chairman Kuknyo stated it was really two different issues, what you want and what you are willing to pay for. He said everyone wants transit and sees the need but are they willing to spend the money to make it happen?

Mr. Bridges reminded the board; other benefits would come from this study such as coordinating efforts with current human service providers to help them provide better services at a reduced cost.

Chairman Kuknyo asked what the study would cost.

Mr. Bridges responded, currently in the CYMPO work program there is \$50,000 set aside for this study with approximately another \$25,000 - \$30,000 that could be committed. NACOG has offered to partner with us and possibly contribute \$10,000 to \$20,000. We are looking at about \$100,000 total for this study.

Vice-Chair Mallory said we talk about transit a lot, we need to figure out what the public wants and finish it.

Chairman Kuknyo indicated he was OK with a “Study” as it would give direction on a municipal level.

Ron Romley, Yavapai Regional Transit, stated he is all for study. This study will provide the professional expertise needed to advise or provide direction. Whether YRT is awarded the final bid or not, it does not matter, this area will have a transit system.

Chairman Kuknyo affirmed people need to see value for their money no matter how small the amount.

Steve Silvernale, Prescott Transit Authority, stated Federal Money came out of his pocket. He agreed public transportation needed a sustainable funding stream but personally would not choose to give a dollar of his property tax to support public transportation. Further stated transportation service is needed but it is cost prohibited. Ended by saying there are no easy answers.

Jason Kelly, NACOG Rural Transportation Planning Manager, informed the board he found the 1995 Northern Arizona Transportation Development plan in NACOG’s archives. NACOG is very interested in understanding and accessing what the state of mobility is throughout the entire Northern Arizona Region. NACOG would like to determine what the transit need is as well as the situational awareness necessary to move forward with public transit. Mobility boundaries between urban and rural areas are often blurred. NACOG is willing to partner with CYMPO in a Transportation Study to bring a regional perspective to the table.

Yvonne Bartlett of United Way stated as a development officer she has studied the demographic of our community. In order to attract mid-size manufacturing into our community a reliable transit system, able to transport employees to and from work, is needed. This is a county wide problem and there is need of a county wide solution.

Gail Kenny, sits on the YRT 401c4 Board, affirmed her belief of the communities needs for public transit. She sees people struggle because they need transit. There are services you provide citizens of our community not because the services will pay for themselves but because the community needs the service. She stated she is in favor of a Regional Study.

Mr. Bridges indicated with general direction from the CYMPO Executive Board, staff would begin to work with NACOG and CYMPO TAC to put together a scope of work that could then be recommended to the Executive Board for consideration. Once you are comfortable with that scope, we could move forward and put it out for advertisement.

MOTION

Member Croft presented a motion to proceed with a Scope of Work for a Regional Transit Study to include costs for the study. The motion was seconded by Secretary-Treasurer Nolan.

VOTE ON THE MOTION

The vote on the motion was unanimous.

8. DISCUSSION OF PLANNING FOR SHUT DOWNS OF I-17 DUE TO EMERGENCIES

*Chris Bridges, CYMPO Administrator
(Task #800)*

Chairman Kuknyo introduced this item by stating it seems I-17 has been recently shut down several times and the adverse effect it has to our community.

Mr. Bridges related his last experience being part of a shut-down on I-17 due to an accident. He has been in communication with ADOT and felt it important to share ADOT's protocol in dealing with accidents that force a shut-down.

Alvin Stump, ADOT Prescott District, began with stating: typically I-17 has 30,000 vehicles per day each direction. This time of year on any given Friday there is an additional 10,000 vehicles and on holiday weekends you can see 18 – 20,000 additional vehicles; which computes out to 3,000 vehicles each direction per hour. When there is an accident, especially a fatality, different procedures must take place that are out of the control of ADOT or DPS officers on the scene. A coroner must visit the scene before anything can be moved. If the incident encompasses both lanes there is nothing anyone can do until the coroner gives the go ahead to open up lanes of traffic.

Member Brown commented the first job of a DPS officer was to determine if a crime occurred. Once it has been established no crime occurred the next priority should be to open the interstate to allow flow of traffic.

Mr. Stump responded the road still cannot be opened until the coroner visits the scene to make an assessment.

Chairman Kuknyo stated accidents are not the only reason ADOT closes the highway. Asked if there was any way possible to reroute traffic around incidents?

On our existing system, Mr. Stump said, there is too much traffic. ADOT is resuming an I-17 study, there are no funds available to build any extra alignments but, they are looking at building additional climbing lanes coming up the hill.

Conversation ensued regarding possible options and solutions with the general conclusion being ADOT staff works as quickly as possible to clear hazards and open up the interstate for traffic but currently there are no funds to bring about a long term solution. Even so, when a coroner needs to be present, nothing can be done until he arrives.

9. ANTICIPATED FUTURE AGENDA ITEMS

Chris Bridges, CYMPO Administrator

(Task #102)

- Scope of Work for Transit Study
- 2015 Meeting Schedule
- 2015 Election of Officers

10. UPCOMING SCHEDULED MEETINGS

- Regional Transportation Plan Public Meeting II: **Monday, September 29, 2014, from 1 – 3 PM and 5:30 – 7:30PM**, Prescott City Hall, Council Chambers, 201 S. Cortez, Prescott, AZ
- State Transportation Board Meeting: **Friday, October 10, 2014 - Wickenburg**
- Local Coordinating Council Meeting: **Wednesday, November 5, 2014**, ADOT Administration Building, 1109 East Commerce Drive, Prescott, AZ
- CYMPO TAC Meeting: *(CYMPO Technical Advisory Committee monthly meeting)* **Thursday, November 6, 2014 at 8:00 AM**, Prescott Valley Library Auditorium, 1st Floor, 7401 E. Civic Circle, Prescott Valley, AZ 86314
- State Transportation Board Meeting: **Friday, November 14, 2014 – Lake Havasu City**
- Executive Board Meeting: **Wednesday, November 19, 2014, 5:00 PM**, County Board of Supervisor's Room, 1015 Fair Street, Prescott, AZ

11. The Executive Board may vote to hold an **EXECUTIVE SESSION** pursuant to A.R.S. 38-431.03(A) (1) for discussion and/or consideration of performance evaluation of the CYMPO Administrator.

Chris Kuknyo, CYMPO Chairman

(Task #102)

MOTION

Member Brown presented a motion to adjourn the meeting into Executive Session at 7:22. The motion was seconded by Secretary/Treasurer Nolan.

VOTE ON THE MOTION

The vote on the motion was unanimous.

12. ADJOURNMENT 7:40

*CYMPO endeavors to make all public meetings accessible to persons with disabilities. Please call (928) 442-5730 or e-mail Deborah.Hernandez@yavapai.us, **72 hours** prior to the meeting to request a reasonable accommodation to participate in this meeting.*



Chris Kuknyo, Chairman
Executive Board

ATTEST:


Deborah Hernandez, Program Secretary