



MINUTES

Technical Advisory Committee
Thursday, December 4, 2014
8:00A.M.

Prescott Valley Library Auditorium
7401 East Civic Circle – 1st Floor
Prescott Valley, AZ 86314

CYMPO Technical Advisory Committee

Member	Ian Mattingly, City of Prescott
Member	Ron Grittmann, Town of Chino Valley
Member	Byron Jaspers, Yavapai County
Member	Ed Hanks, Town of Dewey-Humboldt
Member	Norm Davis, Town of Prescott Valley
Member	Dan Salcido, U.S. Forest Service
Member	Charla Glendening, ADOT MPD
Member	Bob LaJeunesse, ADOT Prescott District

1. CALL TO ORDER AND ROLL CALL

Meeting was called to order at 8:00 AM by Member Jaspers. Roll call was performed by Deb Hernandez.

Members Absent:

Ron Grittmann, Town of Chino Valley, with no proxy member present

Charla Glendening, ADOT, with no proxy member present

2. **CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Henry Hash, City of Prescott Public Works Director, commented the TAC was doing a fine job.

DISCUSSION / POSSIBLE ACTION

3. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE June 5, 2014, REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)

Chris Bridges, CYMPO Administrator

(Task #102)

MOTION

Member Davis presented a motion to approve the Minutes of the Regular TAC Meeting of June 5, 2014.

Motion was seconded by Member Hanks.

VOTE ON THE MOTION

The vote on the motion was unanimous.

4. DISCUSSION AND POSSIBLE ACTION TO HOLD THE ELECTION OF OFFICERS FOR THE TAC CHAIRMAN AND VICE-CHAIRMAN FOR 2015 – POSITIONS ARE EFFECTIVE JANUARY 1, 2015

Chris Bridges, CYMPO Administrator

(Task #102)

MOTION

Member Davis presented a motion to nominate Byron Jaspers as Chair of the CYMPO Technical Advisory Committee, TAC. Motion was seconded by Member Hanks.

VOTE ON THE MOTION

The vote on the motion was unanimous.

MOTION

Member Jaspers presented a motion to nominate Ed Hanks as Vice-Chair of the CYMPO Technical Advisory Committee, TAC. Motion was seconded by Member Mattingly.

VOTE ON THE MOTION

The vote on the motion was unanimous.

5. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE TAC MEETING SCHEDULE FOR 2015

Chris Bridges, CYMPO Administrator

(Task #102)

Vincent Gallegos, CYMPO Transportation Planner, presented proposed 2015 meeting calendar to the TAC explaining all meeting listed would not necessarily take place as a formal meeting. When circumstances dictated, there would be informal work sessions.

Mr. Gallegos also opened up the opportunity to discuss changing meeting location. The general consensus from TAC members was the Prescott Valley Council Chambers worked well and felt no need in changing locations.

MOTION

Member Davis presented a motion to accept the “draft” meeting schedule for 2015 and recommend the Executive Board approve CYMPO staff publicizing the attached meeting schedule in the Prescott Daily Courier. Motion was seconded by Member Hanks.

VOTE ON THE MOTION

The vote on the motion was unanimous.

6. CYMPO UPDATES

Chris Bridges, CYMPO Administrator gave updates on the following:

- Regional Transportation Plan
- Regional Construction Projects

7. AGENCY UPDATES

Agency updates were provided by:

- Ian Mattingly, City of Prescott
- Ed Hanks, Town of Dewey-Humboldt
- Bob LaJeunesse, ADOT Prescott District
- Byron Jaspers, Yavapai County
- Norm Davis, Town of Prescott Valley

8. ANTICIPATED FUTURE AGENDA ITEMS

Chris Bridges, CYMPO Administrator

(Task #102)

- Work Program
- Metropolitan Transportation Improvement Plan, MTIP
- Limited English Proficiency, LEP
- Public Involvement Plan, PIP
- Title VI
- Final Draft or Regional Transportation Plan
- Use of 5303 funds for Transit Evaluation

Additionally, Mr. Bridges informed the TAC he was working on scheduling a Joint Executive Board / TAC strategic Planning Work Session in January. Details of this meeting would be forth-coming.

9. UPCOMING SCHEDULED MEETINGS

- State Transportation Board Meeting: **December 12, 2014, Tucson**
- CYMPO Executive Board Meeting: **Wednesday, December 17, 2014, at 5:00 PM**, County Board of Supervisors Room, 1015 Fair Street, Prescott, AZ
- Local Coordinating Council Meeting: **Monday, January 5, 2015**, ADOT Administration Building, 1109 East Commerce Drive, Prescott, AZ
- Rural Transportation Summit: **January 7th – 9th, 2015, Flagstaff**
- State Transportation Board Meeting: **January 9, 2015, Flagstaff**
- CYMPO TAC Meeting: (*CYMPO Technical Advisory Committee monthly meeting*) **Thursday, February 5, 2015 at 8:00 AM**, Prescott Valley Library Auditorium, 1st Floor, 7401 E. Civic Circle, Prescott Valley, AZ 86314

10. ADJOURNMENT at 8:30AM