



MINUTES

**Executive Board
Regular Meeting
Wednesday, March, 18, 2015
5:00 PM**

**Yavapai County Administrative Building
1015 Fair Street
Prescott, Arizona**

CYMPO Executive Board

Chair	Mary Mallory, Councilwoman, Town of Prescott Valley
Vice-Chair	Craig Brown, Yavapai County Supervisor
Secretary/Treasurer	Terry Nolan, Mayor, Town of Dewey-Humboldt
Member	Darryl Croft, Town of Chino Valley
Member	Chris Kuknyo, Councilman, City of Prescott
Member	Alvin Stump, ADOT Representative

1. CALL TO ORDER AND ROLL CALL

Chairwoman Mallory opened the meeting to order at 5PM. Deb Hernandez performed roll call.

Absent: Member, Chris Kuknyo

2. PLEDGE OF ALLEGIANCE

Secretary/Treasurer Nolan led everyone in the Pledge of Allegiance.

3. CALL TO THE PUBLIC:

This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Public comment was made by: JD Greenberg

4. ANNOUNCEMENTS AND UPDATES:

Announcements and/or updates may be provided by Board Members, CYMPO Administrator or other invitees.

- Chris Bridges, CYMPO Administrator, Public comments received on the Regional Transportation Plan

DISCUSSION / POSSIBLE ACTION

5. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE January 14, 2015 Joint Work Study Session, as they apply to the Executive Board, and the February 18, 2015 EXECUTIVE BOARD MEETING MINUTES

*Chris Bridges, CYMPO Administrator
(Task #102)*

MOTION

Secretary-Treasurer Nolan presented a motion to approve the January 14, 2015 Joint Work Study Session Minutes, as they apply to the Executive Board, and the Regular Meeting Minutes of February 18, 2015. The motion was seconded by Vice-Chair Brown.

VOTE ON THE MOTION

The vote on the motion was unanimous.

6. DISCUSSION AND POSSIBLE ACTION ON THE REGIONAL MOBILITY MANAGEMENT IMPLEMENTATION PLAN FOR YAVAPAI COUNTY (RMMIPYC) REQUEST FOR PROPOSAL (RFP)

Chris Bridges, CYMPO Administrator

(Task #800)

Mr. Bridges explained the TAC made recommendation to the Board to move forward on this Regional Mobility Management Implementation Plan for Yavapai County (RMMIPYC) Request for Proposal (RFP) at their last meeting. This RMMIPYC will look at all of Yavapai County and partner with NACOG.

Mr. Bridges further explained this would be the basis of CYMPO's Regional Mobility Management Implementation Plan and will replace our Coordinated Public Transit – Human Services Transportation Plan, a federally required document that must be updated every three years.

MOTION

Secretary-Treasurer presented a motion to approve the CYMPO staff move forward with the Request for Proposal for the RMMIPYC. The motion was seconded by Member Croft.

VOTE ON THE MOTION

The vote on the motion was unanimous.

7. DISCUSSION AND POSSIBLE ACTION ON THE PRESCOTT VALLEY TRANSIT DISTRICT REQUEST FOR PROPOSAL (RFP)

Chris Bridges, CYMPO Administrator

(Task #800)

Mr. Bridges began by stating the TAC reviewed this document and made recommendation for the Executive Board to move forward with the advertisement for the Prescott Valley Transit District Property Tax Evaluation Request for Proposal. He further stated both RFP's would be going out at the same time. CYMPO has a limited budget for both RFP's and RMMIPYC, being a mandatory document, would take precedence and if possible we would also pursue the possibility of this proposal.

Mr. Norm Davis, Town of Prescott Valley, presented the Town's desire to be able to put this item out to public vote in November 2016. This would be a public study to determine the district boundary and service levels the public wants then ask them to vote to provide funding source for public transit.

Board members questioned what area the "District" would consist of and if the Town of Prescott Valley would be reimbursing CYMPO for this expense and if there was enough in the CYMPO budget to pay for study.

Mr. Bridges explained since Prescott Valley is within the CYMPO urbanized boundary, CYMPO could use 5307 funds and Prescott Valley would be responsible to meet the match requirement for these funds.

Ron Romley, Yavapai Regional Transit, encouraged the board to vote positively for this.

MOTION

Member Croft presented a motion to approve the CYMPO staff move forward with the Request for Proposal for the Town of Prescott Valley Transit District Property Tax Evaluation and Plan. The motion was seconded by Vice-Chair Brown.

VOTE ON THE MOTION

The vote on the motion was unanimous.

8. DISCUSSION AND POSSIBLE ACTION TO DETERMINE PRIORITIES OF REGIONAL PLANNING STUDIES FOR ADOT:

- **Widen SR89 north of Chino**
- **SR89A – add a third lane between SR89 and Glassford Hill Road**
- **Widen SR169 between SR69 and the top of the hill**

Alvin Stump, ADOT Prescott District

(Task #101)

Alvin Stump, ADOT Prescott District opened discussion stating ADOT requested a prioritized list of Planning Studies within the CYMPO boundary. His staff developed a list but wanted to make sure it was in line with the desires of the CYMPO Executive Board,

Vice-chair Brown expressed the possibility of doing SR89 in phases.

Mr. Bridges informed the Executive Board the TAC discussed these studies at their last meeting. At that meeting the (Yavapai) County indicated they are willing to apply for PARA study for the SR89A. SR69 has been a long standing concern and should be studied.

Alvin Stump stated that it would appear SR89A is covered by the County, the SR89A study could be moved to the 3rd position with SR89 being first and SR169 as second.

MOTION

Secretary-Treasurer Nolan presented a motion to approve the CYMPO staff move forward with a letter to ADOT outlining our Regional Planning Study Priorities as listed above. The motion was seconded by Member Croft.

VOTE ON THE MOTION

The vote on the motion was unanimous.

9. DISCUSSION AND POSSIBLE ACTION ON THE FIRST DRAFT OF FY2016 WORK PROGRAM

Chris Bridges, CYMPO Administrator

(Task #101)

Mr. Bridges stated the TAC reviewed this document at their last meeting and changes were made to this document based upon their recommendations. CYMPO staff will present this draft of the FY2016 Work Program for Federal review on March 26th. Based upon the findings of that meeting, other changes may be made. Once again, we will present the revised FY2016 to the TAC at their meeting in April for their final recommendation to the Executive Board for final approval.

MOTION

Secretary-Treasurer Nolan presented a motion to approve this Draft of the FY2016 Work Program for use in the Federal Review. The motion was seconded by Member Croft.

VOTE ON THE MOTION

The vote on the motion was unanimous.

10. DISCUSSION, REVIEW AND POSSIBLE ACTION OF THE FIRST DRAFT OF THE FY16-25 METROPOLITAN TRANSPORTATION IMPROVEMENT PLAN (MTIP)

Chris Bridges, CYMPO Administrator
(Task #300)

Mr. Bridges presented the Draft of our FY16-25 Metropolitan Transportation Improvement Plan, MTIP. We have reached out to each of the entities to review this document and make sure all Federal and Local Road Projects are listed as well as 5311 and 5310 grants. All projects must be listed in order to receive funding. Upon receipt of their information, we will make those changes; submit it to the TAC for review and recommendation for Executive Board approval to put out for public comment.

11. ANTICIPATED FUTURE AGENDA ITEMS

Chris Bridges, CYMPO Administrator
(Task #102)

- FY2016 Work Program Final Draft with Budget
- FY2016-2025 Metropolitan Transportation Improvement Plan, MTIP, Second Draft
- State Transportation Board Meeting in Chino Valley
- Presentation from Arizona Game and Fish
- Presentation from Supervisor Smith
- Regional Transportation Plan

12. UPCOMING SCHEDULED MEETINGS

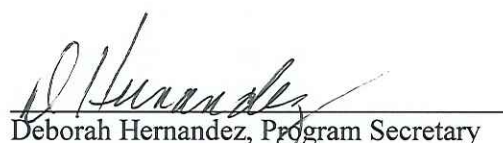
- State Transportation Board Meeting: **March 20, 2015, Tucson**
- Federal Work Program Review, **March 26, 2015, at 9:00 AM**, Prescott Valley Crystal Room, 3rd Floor, 7401 E. Civic Circle, Prescott Valley, AZ 86314
- Local Coordinating Council Meeting: **Monday, April 6, 2015, at 3:00 PM**, ADOT Administration Building, 1109 East Commerce Drive, Prescott, AZ
- CYMPO TAC Meeting: (*CYMPO Technical Advisory Committee monthly meeting*) **Thursday, April 9, 2015 at 8:00 AM**, Prescott Valley Library Auditorium, 1st Floor, 7401 E. Civic Circle, Prescott Valley, AZ 86314
- CYMPO Executive Board Meeting: **Wednesday, April 15, 2015, at 5:00 PM**, County Board of Supervisors Room, 1015 Fair Street, Prescott, AZ
- State Transportation Board Meeting: **April 17, 2015, Phoenix**

Kevin Adam, RTAC, gave brief legislative update.

13. ADJOURNMENT at 6:30PM

ATTEST:


Mary Mallory, Chair
Executive Board


Deborah Hernandez, Program Secretary