



# MEETING MINUTES

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Technical Advisory Committee  
Thursday, May 7, 2015  
8:00A.M.

Prescott Valley Library Auditorium  
7401 East Civic Circle – 1<sup>st</sup> Floor  
Prescott Valley, AZ 86314

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## CYMPO Technical Advisory Committee

Chair	Byron Jaspers, Yavapai County
Vice-Chair	Ed Hanks, Town of Dewey-Humboldt
Member	Norm Davis, Town of Prescott Valley
Member	Ian Mattingly, City of Prescott
Member	Ron Grittman, Town of Chino Valley
Member	Dan Salcido, U.S. Forest Service
Member	Dan Gabiou, ADOT MPD
Member	Bob LaJeunesse, ADOT Prescott District

### 1. CALL TO ORDER AND ROLL CALL

Meeting was called to order at 8:00 AM by Chairman Jaspers. Roll call was performed by Deb Hernandez

Member Absent: Dan Salcido, U. S. Forest Service  
Ron Grittman, Arrived at 8:08 A.M.

2. **CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.  
No public comments were heard.

## DISCUSSION / POSSIBLE ACTION

### 3. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE April 9, 2015, REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)

*Chris Bridges, CYMPO Administrator*  
(Task #102)

#### **MOTION**

Member Davis presented a motion to approve the Regular TAC Meeting of April 9, 2015. Motion was seconded by Vice-Chair Hanks.

#### **VOTE ON THE MOTION**

The vote on the motion was unanimous.

### 4. DISCUSSION AND POSSIBLE ACTION OF THE DRAFT FY16-FY25 METROPOLITAN TRANSPORTATION IMPROVEMENT PLAN (MTIP) – OPPORTUNITY FOR PUBLIC COMMENT

*Chris Bridges, CYMPO Administrator*  
(Task #300)

Mr. Bridges, CYMPO Administrator, presented the “Draft” FY16-25 MTIP to the committee. He indicated staff was waiting to include all 5310 Grant applicants. Member LaJeunesse requested a correction be made. There was a call for public comment, no comments were made.

**5. DISCUSSION AND POSSIBLE ACTION OF CONDUCTING A CYMPO REGIONAL SAFETY PLAN**

*Chris Bridges, CYMPO Administrator  
(Task #300)*

Mr. Bridges expressed, he received notice from ADOT that CYMPO had \$69M of FY15 HSIP funds that could not be rolled over into FY16. He proposed the possibility of pooling this money with other MPOs for the data collection phase of a Regional Safety Study.

Dan Gabiou agreed with Mr. Bridges, saying this would be a good use of funds.

The other option, Mr. Bridges explained, would be to exchange FY15 funds with Flagstaff and they would repay in FY16.

Conversation continued amount the TAC members weighing the options for the best use of these funds.

**MOTION**

Vice-Chair Hanks presented a motion to recommend an exchange of \$69M of FY15 HSIP dollars with Flagstaff MPO with the understanding Flagstaff MPO would repay those funds in FY16 to be used to further the Sign Installation. If agreement cannot be worked out, money will be used for Phase One – Data Collection of Safety Study. Motion was seconded by Member Davis.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**6. DISCUSSION AND POSSIBLE ACTION OF REGIONAL SIGN PROJECT JPA**

*Chris Bridges, CYMPO Administrator  
(Task #601)*

Mr. Bridges stated this Draft JPA had been submitted to all TAC members as well as the CYMPO attorney for review and comments. The attorney’s comments have been forwarded to ADOT’s JPA office. Upon receipt of the final JPA, the document will be emailed once again to the TAC members for review then directly presented to the Executive Board for approval at their May 20<sup>th</sup> meeting.

Mr. Davis asked for a project timeline. Mr. Bridges strongly suggest that each entity begin to verify their data now and not wait for ADOT to give a deadline.

**7. CYMPO UPDATES**

- RMMIP4YC
- Town of Prescott Valley Transit Property Tax Evaluation and Plan
- State Transportation Board Meeting

**8. AGENCY UPDATES**

- Ron Grittman, Town of Chino Valley
- Bob LaJeunesse, ADOT Prescott District
- Ed Hanks, Town of Dewey-Humboldt
- Byron Jaspers, Yavapai County

- Norm Davis, Town of Prescott Valley
- Dan Gabiou, ADOT MPD
- Ian Mattingly, City of Prescott

**9. ANTICIPATED FUTURE AGENDA ITEMS**

*Chris Bridges, CYMPO Administrator*

*(Task #102)*

- Finalizing MTIP

**10. UPCOMING SCHEDULED MEETINGS**

- State Transportation Board Meeting: **May 15, 2015, Chino Valley**
- CYMPO Executive Board Meeting: **Wednesday, May 20, 2015, at 5:00 PM**, County Board of Supervisors Room, 1015 Fair Street, Prescott, AZ
- Local Coordinating Council Meeting: **Monday, June 1, 2015, at 3:00 PM**, ADOT Administration Building, 1109 East Commerce Drive, Prescott, AZ
- CYMPO TAC Meeting: *(CYMPO Technical Advisory Committee monthly meeting)* **Thursday, June 4, 2015 at 8:00 AM**, Prescott Valley Library Auditorium, 1<sup>st</sup> Floor, 7401 E. Civic Circle, Prescott Valley, AZ 86314
- CYMPO Executive Board Meeting: **Wednesday, June 17, 2015, at 5:00 PM**, County Board of Supervisors Room, 1015 Fair Street, Prescott, AZ
- State Transportation Board Meeting: **June 19, 2015, Pinetop** (Board adopts 5-Year Construction Program)

**11. ADJOURNMENT 8:50 A.M.**