



MEETING MINUTES

**Executive Board
Regular Meeting
Wednesday, May 20, 2015
5:00 PM**

**Yavapai County Administrative Building
1015 Fair Street
Prescott, Arizona**

CYMPO Executive Board

Chair	Mary Mallory, Councilwoman, Town of Prescott Valley
Vice-Chair	Craig Brown, Yavapai County Supervisor
Secretary/Treasurer	Terry Nolan, Mayor, Town of Dewey-Humboldt
Member	Darryl Croft, Town of Chino Valley
Member	Chris Kuknyo, Councilman, City of Prescott
Member	Alvin Stump, ADOT Representative

1. CALL TO ORDER AND ROLL CALL

Chairwoman Mallory called the meeting to order at 5PM. Deb Hernandez performed roll call.

Absent: Member, Alvin Stump

2. PLEDGE OF ALLEGIANCE

Member Croft led everyone in the Pledge of Allegiance.

3. CALL TO THE PUBLIC:

This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Public comment was made by:

- Kevin Adam, RTAC
- JD Greenburg

4. ANNOUNCEMENTS AND UPDATES:

Announcements and/or updates may be provided by Board Members, CYMPO Administrator or other invitees.

Chris Bridges gave brief updates on the following:

- I-17 Resolution and Public-Private Partnerships
- State Transportation Board Meetings and their 5 year Construction Program
- RFP's for the Regional Mobility Management Implementation Plan and the PV Tax District

DISCUSSION / POSSIBLE ACTION

5. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE April 15, 2015 EXECUTIVE BOARD MEETING MINUTES

Chris Bridges, CYMPO Administrator
(Task #102)

MOTION

Vice-Chair Brown presented a motion to approve the Regular Meeting Minutes of April 15, 2015. The motion was seconded by Secretary/Treasurer Nolan.

VOTE ON THE MOTION

The vote on the motion was unanimous.

6. CONSIDERATION AND POSSIBLE ACTION OF EXCHANGE OF HSIP FUNDS

Chris Bridges, CYMPO Administrator
(Task #601)

Mr. Bridges provided the Executive Board an explanation of how the HSIP funds have been used for regional sign and post replacements. The TAC's recommendation is to move forward with the third phase of this project. ADOT recently informed us that CYMPO has \$69,000 of FY15 monies remaining on their books. Staff has determined the best way to keep these funds is to lend them to ADOT in FY15 with ADOT repaying those funds back to CYMPO in FY16, at which time the funds would be applied towards the regional sign and post replacement project in FY16. Additionally, Flagstaff MPO would like to lend CYMPO \$137,000 in FY16 to be paid back in FY17. CYMPO would then have approximately \$350,000 remaining in FY17 to be used for a NACOG Region-wide safety study.

Vice-chair Brown stated the benefits in cooperating on a regional level to identify safety concerns outside of the CYMPO boundaries. Chair Mallory agreed.

Norm Davis, TAC representative for the Town of Prescott Valley, informed the board that Mr. Bridges and CYMPO do a good job spending every dollar given to us. Information regarding this \$69,000 overage was just received; and wanted to thank Mr. Bridges for his quick efforts to get this money obligated before it is lost.

MOTION

Vice-Chair Brown presented a motion to exchange HSIP funds as follows:

- Lend to ADOT \$69,000 from FY15
- Borrow back from ADOT \$69,000 in FY16 to apply towards the regional sign project installation phase
- Borrow \$137,000 from Flagstaff Metropolitan Planning Organization, FMPO, in FY16 and add to the installation phase of the sign project
- Lend back to FMPO the \$137,000 in FY17
- In FY17 CYMPO will apply to use the balance of our FY17 HSIP funding for the regional safety study

The motion was seconded by Member Croft.

VOTE ON THE MOTION

The vote on the motion was unanimous.

7. **CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE SIGNATURE OF REGIONAL SIGN PROJECT JPA**

*Chris Bridges, CYMPO Administrator
(Task #601)*

Mr. Bridges presented the Executive Board with the Regional Sign Project JPA. He indicated it had been reviewed and signed by our attorney. It does reflect the monies previously discussed and is ready for endorsement.

Member Kuknyo asked if when the posts are replaced they are replaced using “break-away” posts. Mr. Bridges confirmed that they were.

MOTION

Member Croft presented a motion to authorize the Chair, or in her absence the Vice-Chairman, to approve IGA / JPA # 15-0005284-I with ADOT for the HSIP Regional Sign and Post Replacement Project. The motion was seconded by Member Kuknyo.

VOTE ON THE MOTION

The vote on the motion was unanimous.

8. **DISCUSSION AND POSSIBLE ACTION OF THE DRAFT FY16-FY25 FINAL METROPOLITAN TRANSPORTATION IMPROVEMENT PLAN (MTIP) OPPORTUNITY FOR PUBLIC COMMENT**

*Chris Bridges, CYMPO Administrator
(Task #300)*

Mr. Bridges informed the Executive Board that this is the last opportunity for the public to provide comment on the FY16-25 MTIP. This document has been available on the CYMPO web site since April 16th and we have not received a single comment. Staff will move forward with this document allowing the TAC to finalize projects and dollar amounts then bring it back in June for final approval from the Executive Board.

9. **ANTICIPATED FUTURE AGENDA ITEMS**

*Chris Bridges, CYMPO Administrator
(Task #102)*

- RFP Consultant selection for Regional Mobility Management Implementation Plan for Yavapai County
- RFP Consultant selection for Transit Property Tax District for Prescott Valley
- Final approval of FY16-25 MTIP
- Presentation from Gail Lewis, ADOT, Public-Private Partnerships
- Presentation from Brittney Kaufmann, AZ Chamber of Commerce, Accelerate Arizona
- Presentation of SR189 Resolution from Randy Heiss, SEAGO Director

10. **UPCOMING SCHEDULED MEETINGS**

- Local Coordinating Council Meeting: **Monday, June 1, 2015, at 3:00 PM**, ADOT Administration Building, 1109 East Commerce Drive, Prescott, AZ
- CYMPO TAC Meeting: *(CYMPO Technical Advisory Committee monthly meeting)* **Thursday, June 4, 2015 at 8:00 AM**, Prescott Valley Library Auditorium, 1st Floor, 7401 E. Civic Circle, Prescott Valley, AZ 86314

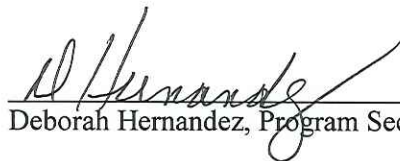
- CYMPO Executive Board Meeting: **Wednesday, June 17, 2015, at 5:00 PM**, County Board of Supervisors Room, 1015 Fair Street, Prescott, AZ
- State Transportation Board Meeting: **June 19, 2015, Pinetop** (Board adopts 5-Year Construction Program)

12. ADJOURNMENT 5:40 P.M.

ATTEST:



Mary Malloy, Chair
Executive Board



Deborah Hernandez, Program Secretary