



MEETING MINUTES

**Executive Board
Regular Meeting
Wednesday, June 17, 2015
5:00 PM**

**Yavapai County Administrative Building
1015 Fair Street
Prescott, Arizona**

CYMPO Executive Board

Chair	Mary Mallory, Councilwoman, Town of Prescott Valley
Vice-Chair	Craig Brown, Yavapai County Supervisor
Secretary/Treasurer	Terry Nolan, Mayor, Town of Dewey-Humboldt
Member	Darryl Croft, Town of Chino Valley
Member	Chris Kuknyo, Councilman, City of Prescott
Member	Alvin Stump, ADOT Representative

1. CALL TO ORDER AND ROLL CALL

Chairwoman Mallory called the meeting to order at 5PM. Deb Hernandez performed roll call.

Absent: Secretary/Treasurer Terry Nolan
Member, Darryl Croft

2. PLEDGE OF ALLEGIANCE

Vice-Chair Brown led everyone in the Pledge of Allegiance.

3. CALL TO THE PUBLIC:

This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Henry Hash, City of Prescott Public Works Director, commented CYMPO and the Executive Board Members were all doing a great job.

4. ANNOUNCEMENTS AND UPDATES:

Announcements and/or updates may be provided by Board Members, CYMPO Administrator or other invitees.

Chris Bridges gave brief updates on the following:

- Tomorrow is "National Dump the Pump Day" and Yavapai Regional Transit will provide free transit rides all day tomorrow to show their support
- Dedication and/or Ribbon Cutting in August for the completion of the new section of Highway 89
- Status of the Southern portion of Highway 89 on ADOT's Five-Year Construction Plan

PRESENTATION

5. ADOT STAFFING CHANGES

*Dallas Hammit, ADOT Deputy State Engineer
(Task #102)*

Chairwoman Mallory introduced Dallas Hammit, ADOT Deputy State Engineer. Mr. Hammit stated the Executive Board knew him, Jodi Rooney and Michael Keyes but not in their new positions. Mr. Hammit is now

the ADOT Deputy Director and State Engineer. He then proceeded to introduce Mike Keyes, who was promoted to MPD Planning Director; giving Jodi Rooney the opportunity to move up to Director of Planning and Programming. Mr. Hammit stated local issues are important to his team and they all want to make themselves available.

Mr. Hammit then introduced Mike Kies. Mr. Kies reiterated he now over sees the entire planning division. He noted the biggest challenge is the transition to Performance Based Planning, meaning all decisions must be based upon Performance Measurements.

Mr. Kies introduced Jodi Rooney, Director of Planning and Programming, who expressed her fondness towards the CYMPO Region and reiterated they were here to help.

Mr. Hammit resumed by giving updates. He explained the Federal Highway Trust Fund is seriously underfunded. Arizona's gas tax, at the same rate since 1993, no longer keeps up with the needs. ADOT is working with current legislation giving options for various scenarios; they cannot lobby for change, just present options.

Vice-chair Brown asked Mr. Hammit, who was leading the charge at the State level.

Mr. Hammit explained; ADOT does have a plan to promote the "Key Commerce Corridors" concept, seen as a way to bring in commerce and boost the economy. However, there is no one specific person or organization in charge. ADOT is working with Chamber Commerce, but this will have to be a grass roots effort.

Discussion continued among the Board as to various approaches and measures necessary to convey to our elected officials the condition of our highways and roads is a State problem and needs to be addressed at the State level.

DISCUSSION / POSSIBLE ACTION

6. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE May 20, 2015 EXECUTIVE BOARD MEETING MINUTES

*Chris Bridges, CYMPO Administrator
(Task #102)*

MOTION

Vice-Chair Brown presented a motion to approve the Regular Meeting Minutes of April 15, 2015. The motion was seconded by Member Kuknyo.

VOTE ON THE MOTION

The vote on the motion was unanimous.

7. CONSIDERATION AND POSSIBLE ACTION DIRECTING CYMPO STAFF TO MOVE FORWARD WITH REGIONAL MOBILITY MANAGEMENT IMPLEMENTATION PLAN CONTRACT NEGOTIATIONS

*Chris Bridges, CYMPO Administrator
(Task #800)*

Mr. Bridges informed the Board; CYMPO received five (5) responses to the Request for Proposal for the Regional Mobility Management Implementation Plan. The RFP Selection Panel reviewed and discussed each submittal. The top scoring firm was TransitPlus in partnership with Jacobs Engineering. The TAC has made recommendation to the Executive Board to allow contract negotiations begin with TransitPlus and Jacobs Engineering.

MOTION

Member Kuknyo presented a motion to approve CYMPO Administrator, Chris Bridges, to begin contract negotiations with TransitPlus and if negotiations fail, begin negotiations with the next highest ranked firm/consultant for the Regional Mobility Management Implementation Plan. The motion was seconded by Vice-Chair Brown.

VOTE ON THE MOTION

The vote on the motion was unanimous.

8. CONSIDERATION AND POSSIBLE ACTION DIRECTING CYMPO STAFF TO MOVE FORWARD WITH PRESCOTT VALLEY TRANSIT DISTRICT CONTRACT NEGOTIATIONS

*Chris Bridges, CYMPO Administrator
(Task #800)*

Mr. Bridges indicated this Request for Proposal for the Prescott Valley Transit District evaluation was put out at the same time. CYMPO did receive two (2) responses. The RFP Selection Panel reviewed and discussed each submittal and unanimously gave TransitPlus the highest ranking. The TAC has also made recommendation to the Executive Board to begin contract negotiations with TransitPlus.

Member Kuknyo asked for direction from Mr. Bridges. Mr. Bridges recommended moving forward with contract negotiations.

Vice Chair Brown questioned, could CYMPO move forward with the caveat that alternatives to this suggestion are researched? He further stated he understood and agreed with what the Town of Prescott Valley was looking to accomplish. However, other methods need to be explored that could significantly impact the funding issue. He reiterated his suggestion to move forward with the RFP but in the mean-time let us have a study session and we can pull it back if needed.

Mr. Bridges concurred, other options have been researched and he would schedule a work study to discuss those options with the Board and TAC members. Moving forward with these contract negotiations would allow the Town of Prescott Valley to meet deadlines for the November 2016 election. Mr. Bridges agreed, CYMPO could move forward with both and reassess after the work study with options to help the Town and our region out as well.

Chair Mallory agreed, the Board could approve moving forward with RFP negotiations while pursuing other funding options available.

Mr. Bridges provided the Board with rough details on how public transit for the region could be funded through public-private partnerships and the leveraging of Federal dollars without taxation. He wanted to do additional research and continue discussion with the TAC and Board regarding these options. This could be done concurrently with RFP Contract Negotiations.

MOTION

Vice-Chair Brown presented a motion to approve CYMPO Administrator, Chris Bridges, to begin contract negotiations with TransitPlus and if negotiations fail, begin negotiations with the next highest ranked firm/consultant for the Prescott Valley Transit District with the caveat CYMPO will have a work study session to discuss alternate funding methods. The motion was seconded by Member Kuknyo.

VOTE ON THE MOTION

The vote on the motion was unanimous.

9. DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE SIGNATURE OF PROJECT JPA AGREEMENT NUMBER JPA 11-087, AMENDMENT FIVE

*Chris Bridges, CYMPO Administrator
(Task #102)*

Mr. Bridges stated this was our Annual ADOT Contract Renewal allowing CYMPO to be reimbursed of all expenses. This document has been reviewed and signed by our attorney. Recommendation was made to the Executive Board by Mr. Bridges to approve and authorize signature of this document. CYMPO will forward to ADOT for final execution.

MOTION

Vice-Chair Brown presented a motion to authorize the Chair, or in her absence the Vice-Chairman, to approve JPA 11-087 Amendment Five with ADOT. The motion was seconded by Member Kuknyo.

VOTE ON THE MOTION

The vote on the motion was unanimous.

10. DISCUSSION AND POSSIBLE ACTION OF THE FINAL DRAFT OF THE FY16-FY25 METROPOLITAN TRANSPORTATION IMPROVEMENT PLAN (MTIP)

*Chris Bridges, CYMPO Administrator
(Task #300)*

Mr. Bridges informed the Board the TAC did recommend approval of the FY16025 MTIP in their June meeting. He also indicated no comments were received during the Public Comment period.

MOTION

Member Kuknyo presented a motion to approve the final draft of the FY16-25 Metropolitan Transportation Improvement Program, MTIP. The motion was seconded by Vice-Chair Brown.

VOTE ON THE MOTION

The vote on the motion was unanimous.

11. DISCUSSION AND POSSIBLE ACTION REGARDING THE CYMPO EXECUTIVE BOARD MEETING TIME

*Chris Bridges, CYMPO Administrator
(Task #102)*

Mr. Bridges advised the Board, at their request; CYMPO staff has communicated with the County Supervisors' Office and was informed the Supervisor's Chambers are currently available at 3P.M. on the third Wednesday of each month. Given the time it takes to set the room up, we could entertain the idea of starting future meetings at 3:30 or 4:00 P.M.

Member Kuknyo expressed concern about changing meeting times without the input from all Committee members. Mr. Bridges informed he had been in conversation with Secretary/Treasurer Nolan and Member Croft and they both felt the 4:00 o'clock time would work well for them.

MOTION

Member Kuknyo presented a motion to amend future Executive Board meeting times to 4:00 P.M. to begin at the next scheduled meeting. The motion was seconded by Vice-Chair Brown.

VOTE ON THE MOTION

The vote on the motion was unanimous.

12. CONSIDERATION AND POSSIBLE ACTION REGARDING THE JULY and AUGUST MEETING DATE

Chris Bridges, CYMPO Administrator

(Task #102)

Mr. Bridges began by stating the regular CYMPO Board meeting date in August occurs during the Annual League of Arizona Cities and Towns Conference and many of our Board members will be attending that function, leaving us without a quorum for the August 19th meeting. Additionally, we were planning on having 3 different presentations in July but the presenters had scheduling conflicts and could not make our July 15th meeting but, they were available July 29th. CYMPO staff arranged to reserve the Supervisors' Chambers for July 29th in anticipation of possibly moving the July meeting to that date.

MOTION

Member Kuknyo presented a motion to move the July meeting of the CYMPO Executive Board to Wednesday, July 29, 2015 at 4:00 PM and recess the August meeting. The motion was seconded by Member Stump.

VOTE ON THE MOTION

The vote on the motion was unanimous.

13. ANTICIPATED FUTURE AGENDA ITEMS

Chris Bridges, CYMPO Administrator

(Task #102)

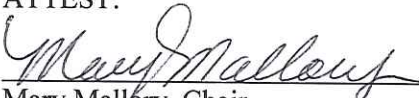
- Contract approval for Regional Mobility Management Implementation Plan for Yavapai County
- Contract approval for Prescott Valley Transit District Evaluation
- Review of By-Laws
- Presentation from Gail Lewis, ADOT, Public-Private Partnerships
- Presentation from Brittney Kaufmann, AZ Chamber of Commerce, Accelerate Arizona
- Presentation of SR189 Resolution from Randy Heiss, SEAGO Director
- Legislative update from Kevin Adam, RTAC
- Services update from Yavapai Regional Transit

14. UPCOMING SCHEDULED MEETINGS

- State Transportation Board Meeting: **June 19, 2015, Pinetop** (Board adopts 5-Year Construction Program)
- State Transportation Board Meeting: **July 17, 2015, Payson**
- Local Coordinating Council Meeting: **Monday, August 3, 2015, at 3:00 PM**, ADOT Administration Building, 1109 East Commerce Drive, Prescott, AZ
- CYMPO Executive Board Meeting: **Wednesday, July 29, 2015, at 4:00 PM**, County Board of Supervisors Room, 1015 Fair Street, Prescott, AZ

15. ADJOURNMENT 5:50 P.M.

ATTEST:



Mary Mallory, Chair

Executive Board



Deborah Hernandez, Program Secretary