

AGENDA

Technical Advisory Committee
Thursday, February, 4, 2016
8:00A.M.

Prescott Valley Library Auditorium
7401 East Civic Circle – 1st Floor
Prescott Valley, AZ 86314

CYMPO Technical Advisory Committee

| | |
|------------|-------------------------------------|
| Chair | Ed Hanks, Town of Dewey-Humboldt |
| Vice-Chair | Michael Lopez, Town of Chino Valley |
| Member | Norm Davis, Town of Prescott Valley |
| Member | Ian Mattingly, City of Prescott |
| Member | Byron Jaspers, Yavapai County |
| Member | Dan Salcido, U.S. Forest Service |
| Member | Dan Gabiou, ADOT MPD |
| Member | Andy Roth, ADOT Prescott District |

- 1. CALL TO ORDER AND ROLL CALL**
- 2. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.
- 3. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE November 5, 2015, REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)**
Chris Bridges, CYMPO Administrator
(Task #102)
- 4. DISCUSSION AND POSSIBLE ACTION TO MAKE CONSULTANT RECOMMENDATION FOR THE SARA JANE LANE AND FAIN ROAD INTERSECTION STUDY TO THE EXECUTIVE BOARD**
Chris Bridges, CYMPO Administrator
(Task #500)
- 5. DISCUSSION AND POSSIBLE ACTION TO REVIEW AND MAKE AMENDMENT RECOMMENDATIONS OF THE FY16-25 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) TO THE EXECUTIVE BOARD**
Chris Bridges, CYMPO Administrator
(Task #300)
- 6. DISCUSSION AND POSSIBLE ACTION ON FY 17 CYMPO WORK PROGRAM**
Chris Bridges, CYMPO Administrator
(Task #300)

7. CYMPO AND AGENCY UPDATES

- CYMPO Executive Board Meeting: **Wednesday, February 17, 2016, at 4:00 PM**, Yavapai County Board of Supervisors Room, 1015 Fair Street, Prescott, AZ

9. ADJOURNMENT

*CYMPO endeavors to make all public meetings accessible to persons with disabilities. Please call (928) 442-5730 or e-mail Deborah.Hernandez@yavapai.us, **72 hours** prior to the meeting to request a reasonable accommodation to participate in this meeting.*

**CYMPO
REQUEST FOR ACTION
February 4, 2015**

**SUBJECT: CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE
November 5, 2015 REGULAR MEETING MINUTES OF THE
TECHNICAL ADVISORY COMMITTEE (TAC)**

SUBMITTED BY: Deb Hernandez, CYMPO Program Secretary

PREPARED BY: Deb Hernandez, CYMPO Program Secretary

AGENDA TYPE: DISCUSSION/POSSIBLE ACTION

ATTACHMENTS:

November 5, 2015, TAC Regular Meeting Minutes

SUMMARY/BACKGROUND:

ACTION OPTION:

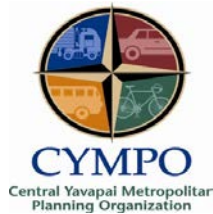
Motion to approve the Minutes of November 5, 2015 Regular TAC Meeting

OR

Motion to approve the Minutes of November 5, 2015 Regular TAC Meeting with noted changes

RECOMMENDATION:

Motion to approve the Minutes of September 3, 2015 Regular TAC Meeting



MEETING MINUTES

Technical Advisory Committee
Thursday, November 5, 2015
8:00A.M.

Prescott Valley Library Auditorium
7401 East Civic Circle – 1st Floor
Prescott Valley, AZ 86314

CYMPO Technical Advisory Committee

| | |
|------------|-------------------------------------|
| Chair | Byron Jaspers, Yavapai County |
| Vice-Chair | Ed Hanks, Town of Dewey-Humboldt |
| Member | Norm Davis, Town of Prescott Valley |
| Member | Ian Mattingly, City of Prescott |
| Member | Ron Grittmann, Town of Chino Valley |
| Member | Dan Salcido, U.S. Forest Service |
| Member | Dan Gabiou, ADOT MPD |
| Member | Andy Roth, ADOT Prescott District |

1. CALL TO ORDER AND ROLL CALL

Roll call was performed by Deb Hernandez. All members were present.

- 2. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

No public comments were made.

Chairman Jaspers acknowledged the presence of Supervisor Jack Smith in the audience.

3. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE September 3, 2015, REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)

Chris Bridges, CYMPO Administrator
(Task #102)

MOTION

Member Davis presented a motion to approve the Regular TAC Meeting of September 3, 2015. Motion was seconded by Vice-Chair Hanks.

VOTE ON THE MOTION

The vote on the motion was unanimous.

4. DISCUSSION AND POSSIBLE ACTION TO HOLD ELECTION OF OFFICERS FOR TAC CHAIRMAN AND VICE-CHAIRMAN – POSITIONS ARE EFFECTIVE JANUARY 1, 2016

Chris Bridges, CYMPO Administrator
(Task #102)

CYMPO Administrator Bridges explained the historical rotation of members within the Committee. Using this same rotation process; the Vice-Chair Ed Hanks, would move into the role of Chair and Chino Valley would be in line to serve as Vice-Chair.

MOTION

Chairman Jaspers presented a motion to nominate Ed Hanks as Chairman of the CYMPO Technical Advisory Committee. Motion was seconded by Member Davis.

VOTE ON THE MOTION

The vote on the motion was unanimous.

Chairman Jaspers presented a motion to nominate Member Gritman as Vice-Chair. Member Gritman clarified to the TAC that Michael Lopez of the Town of Chino Valley would most likely become the TAC representative in January and would feel more comfortable if the motion could be amended to state “Chino Valley’s TAC Representative” allowing for this forthcoming change.

MOTION

Member Roth presented a motion to nominate the 2016 Chino Valley Representative as Vice-Chair of the CYMPO Technical Advisory Committee. Motion was seconded by Vice-Chair Hanks.

VOTE ON THE MOTION

The vote on the motion was unanimous.

5. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE TAC MEETING SCHEDULE FOR 2016

*Chris Bridges, CYMPO Administrator
(Task #102)*

Mr. Bridges presented the 2016 “Draft” Schedule of potential meetings. He explained the TAC would most likely NOT meet on every scheduled date but adequate public notice would be given in that event. It was asked if there would be a meeting in January of 2016. Mr. Bridges stated there would not be a TAC or Executive Board meeting in January due to the Rural Transportation Summit.

MOTION

Member Davis presented a motion to accept the proposed meeting schedule for 2016 and recommend the Executive Board approve CYMPO staff publicizing the attached meeting schedule in the Prescott Daily Courier. Motion was seconded by Vice-Chair Hanks.

VOTE ON THE MOTION

The vote on the motion was unanimous.

6. DISCUSSION AND UPDATE ON SR89A PARA STUDY

*Chris Bridges, CYMPO Administrator
Byron Jaspers, Yavapai County Public Works Director
(Task #300)*

Mr. Bridges explained that a macro-level study on SR89A was performed with the most recent Regional Transportation Plan. During that study it was suggested an extensive micro-level analysis be performed on all of SR89A, not just the corridors. Yavapai County has volunteered to take the lead and apply for a Public Assistance for Rural Areas (PARA) grant.

Chairman Jaspers expounded that Yavapai County would be looking at the SR89A Corridor from SR89 to SR69 and evaluating potential intersections and where best to apply funding for this project. Chairman Jaspers expressed the need for “Letters of Support” from all jurisdictions to accompany the application.

Member Davis requested that CYMPO prepare a temp-plate of this letter that each member agency could put on their own letterhead and present to their council for approval. Mr. Bridges indicated he could provide that.

7. DISCUSSION AND POSSIBLE ACTION TO GO TO A FOUR (4) YEAR CYCLE ON THE MTIP/ESTIP

*Chris Bridges, CYMPO Administrator
(Task #300)*

Mr. Bridges began by stating CYMPO has been handling the Metropolitan Transportation Improvement Program (MTIP) on an annual basis to include the full public comment process. Federal requirement is that this document be renewed every four (4) years with inclusion of a full public comment process. CYMPO traditionally has had no response from the public during the past twelve (12) years we have gone through this process. The Yuma MPO has been updating their MTIP as needed but fulfilling their duty for a full public comment period every four (4) years. They have found this to be a time savings and cost saving method to manage their MTIP.

Chairman Jaspers interjected he felt there was considerable time spent on the MTIP each year resulting in numerous changes. If the cycle period were to be changed to a four (4) year term it would necessitate several amendments to the TIP; feels four years is a long time.

Mr. Bridges offered to possibility of the TAC performing an annual review of the MTIP and processing amendments accordingly taking only one month to update rather than four (4).

Dan Gabiou, ADOT Planning Program Manager agreed this would streamline the MTIP and save considerable time and money. To insure the document remain transparent to the public, amendments could be posted on the web site.

Jason Kelly, NACOG's Transportation Planning Program Manager, informed the committee NACOG process their MTIP every four years with an advertised 45 day public comment period. However, the document is reviewed annually by their TAC and public comment is sought annually but not in terms of advertising.

Member Davis and Member Gritman expressed the desire for an annual review of projects to ensure outlying projects do not get ignored or dropped and local projects are reflected.

MOTION

Member Gritman presented a motion to recommend the Executive Board move the Metropolitan Transportation Improvement Program (MTIP) to a four (4) year document with an annual review and amendments processed as needed. Motion was seconded by Member Davis.

VOTE ON THE MOTION

Motion passed with a majority vote, 7 to 1.

8. DISCUSSION AND POSSIBLE ACTION OF RFP FOR REGIONAL SAFETY PLAN

*Chris Bridges, CYMPO Administrator
(Task #601)*

Mr. Bridges directed the committee to the RFP document prepared by NACOG. Changes resulting from last week's review have been made. With the exception of specifying who the review panel would consist of on page 4.

Discussion between Mr. Bridges, Mr. Kelly and TAC members centered on how many NACOG sub regions would be represented in in the review panel as well as other potential individuals who would make up the review panel. The TAC was satisfied with one representative from each NACOG sub region plus a representative from NACOG, CYMPO and ADOT Multi-Modal Division. Mr. Kelly indicated he would discuss this representation with his TAC prior to amending the RFP.

Jason Kelly explained to the Committee that the \$460,000 valuation for this study was set by ADOT. CYMPO's contribution of 20% is a way to add more money (if needed) to the project without asking ADOT for reauthorization of eligibility. We will not know how much the Safety Plan will cost until we receive actual bids, at which time we may need to reassess our plan.

Conversation continued to clarify CYMPO's contribution and representation in this study versus other stakeholders.

MOTION

Member Davis presented a motion to recommend the Executive Board approve the Request for Proposal (RFP) for the Regional Safety Plan and CYMPO partnering with NACOG to share additional expense, if needed. The review panel will be comprised of one member from each of NACOG's sub-regions together with NACOG Transportation Planner, CYMPO and ADOT Multi-Modal Division. Motion was seconded by Vice-Chair Hanks.

VOTE ON THE MOTION

The vote on the motion was unanimous.

9. DISCUSSION AND POSSIBLE ACTION TO USE FY17 STP FUNDS FOR LTAP TRAINING

*Chris Bridges, CYMPO Administrator
(Task #300)*

Mr. Bridges reminded the TAC of previous discussions regarding the use of STP funds for LTAP, Local Technical Assistance Program Training. Proposed is the idea of designating a portion of FY17 and FY18 STP Funds for LTAP Training.

Member Davis informed the TAC the Town of Prescott Valley has extensively used this training. Chairman Jaspers agreed stating Yavapai County has used this training service also.

MOTION

Member Davis presented a motion to recommend the Executive Board approve \$5,000 of STP funds to be used for LTAP Training in FY17. Motion was seconded by Member Gritman.

VOTE ON THE MOTION

The vote on the motion was unanimous.

10. DISCUSSION AND POSSIBLE ACTION TO AMEND REGIONAL MOBILITY MANAGEMENT IMPLEMENTATION PLAN (RMMIP) CONTRACT TO INCLUDE YAVAPAI REGIONAL TRANSIT (YRT) ROUTE EVALUATION

*Chris Bridges, CYMPO Administrator
(Task #800)*

Mr. Bridges expressed to the TAC that YRT had a board meeting and were not able to attend. The request is to have a task added to the existing Regional Management Implement Plan, RMMIP, to evaluate YRT's existing routes and make recommendations on possible changes as well as to identify partnership and coordination opportunities with other Human Service Providers. CYMPO does have

enough 5303 funds to cover this additional cost; YRT did commit to provide the match for the additional cost so as to not impact local jurisdictions.

The question has come up that if CYMPO is doing this for one transit agency, we should also consider other agencies, such as Cottonwood Area Transit, Yavapai-Apache Nation or even private providers. There has been conversation with Bruce Morrow of Cottonwood Area Transit to be a part of this study. Mr. Morrow indicated CATS has \$20,000 set aside for planning in his current 5311 Grant. He is pursuing with ADOT the possibility of transferring those funds to CYMPO if we were to add him in. We have not been able to contact Yavapai-Apache Nation to see if they would like to partner as well.

Options to this request are: table this motion until we have heard from Cottonwood Area Transit and the Yavapai-Apache Nation; make a recommendation to move this on to the Executive Board in the hopes that we receive direction from both parties prior to that meeting; or, you may move forward with this this motion for YRT only leaving NACOG to coordinate with CATS and the Yavapai-Apache Nation for their own study.

Chairman Jasper commented that he was in favor of amending this contract for YRT but was concerned that several change orders would be made to the original contract. He felt it important to be comprehensive.

Comments by Members Grittman and Davis indicated they were in favor of the route evaluation for YRT but wanted to make sure time was given to allow for participation from all stakeholders.

MOTION

Chairman Jaspers presented a motion to recommend the Executive Board table this item until the next meeting to allow other eligible agencies to avail themselves of this funding. Motion was seconded by Vice-Chair Hanks.

VOTE ON THE MOTION

The vote on the motion was unanimous.

11. DISCUSSION AND POSSIBLE ACTION ON SARA JANE LANE AND FAIN ROAD INTERSECTION STUDY

*Chris Bridges, CYMPO Administrator
(Task #300)*

Mr. Bridges referred to the draft “Scope of Work” dated 11-2-2015 as the document that would be the basis to analyze the Sara Jane Land and Fain Road intersection.

Chairman Jaspers stated Yavapai County and Prescott Valley have met to discuss funding this study to analyze conditions for the potential construction of a roundabout. ADOT has studies this intersection and concluded that it does not meet warrants for traffic signals.

Member Grittman asked if there have been a number of accidents at this location. Member Davis responded that there have been a significant number of accidents at the curve slightly south of this intersection and the roundabout would be seen as a way to control traffic and get it to slow down prior approaching the curve; safety is a concern.

Member Roth reiterated that safety is a major concern in this area.

Vice-Chair Hanks inquired as to how far off from meeting signal warrants is this intersection. Chairman Jaspers indicated, his understanding was, meeting signal warrants was not particularly close. However, there are a lot of near misses and a roundabout would be a means of controlling traffic.

Supervisor Jack Smith stated a lot of economic development is occurring in this area. Semis and tractor-trailer units making left hand turns from Sara Jane onto Fain Road is a concern. The purpose of this study would be to prevent accidents.

Mr. Bridges explained that the cost of this study is projected to be less than \$25,000 which is under the threshold to advertise for a consultant. All that Yavapai County and ADOT requires is that we obtain bids from three (3) consultants. We can do that and submit the bids to a TAC review committee to make recommendation to the Executive Board.

Discussion continued regarding prior studies ADOT performed on the portion of roadway, volume and regional benefits of this study. Members stated this is an opportunity to be pro-active and prevent accidents from occurring.

MOTION

Member Gritman presented a motion to recommend the Executive Board allow CYMPO to move forward with obtaining quotes from three (3) qualified consultants in order to perform a Sara Jane Lane and Fain Road Intersection Study based upon the discussed Scope of Work. Motion was seconded by Member Roth.

VOTE ON THE MOTION

The vote on the motion was unanimous.

12. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND AMENDMENT OF UPWP TO EXECUTIVE BOARD

*Chris Bridges, CYMPO Administrator
(Task #101)*

Mr. Bridges explained that due to the approval of earlier agenda items, it will be necessary to amend our Work Program to ensure funding occurs.

MOTION

Vice-chair Hanks presented a motion to recommend the Executive Board approve amending current Work Program to include:

- Task 202 – Functional Classifications – No anticipated Activities this year (Move monies to Task 500 to help cover Sara Jane Lane Study)
- Task 602 – Performance Measures – No anticipated Activities this year (Move monies to Task 500 to help cover Sara Jane Lane Study)
- Task 500 - Add Sara Jane Lane and Fain Road Study

Motion was seconded by Member Davis.

VOTE ON THE MOTION

The vote on the motion was unanimous.

13. DISCUSSION AND POSSIBLE ACTION TO RECOMMEND AMENDMENT OF THE MTIP TO THE EXECUTIVE BOARD

*Chris Bridges, CYMPO Administrator
(Task #300)*

Mr. Bridges expressed for the same reason, our current MTIP will need to be amended to acknowledge projects approved in today's meeting.

MOTION

Member Davis presented a motion to recommend the Executive Board approve the following the changes to the FY16-25MTIP:

- Designate \$5,000 STP funds for LTAP Training to be used in FY17
- Add Sara Jane Lane and Fain Road Study to FY16
- Gurley Street Pedestrian Enhancement Project, indicate \$3,705 match to be paid by the City of Prescott in FY16

Motion was seconded by Member Gritman.

VOTE ON THE MOTION

The vote on the motion was unanimous.

14. CYMPO AND AGENCY UPDATES

- CYMPO Executive Board Meeting: **Wednesday, November 18, 2015, at 4:00 PM**, Yavapai County Board of Supervisors Room, 1015 Fair Street, Prescott, AZ
- Agency updates made by:
 - Ian Mattingly, City of Prescott
 - Ron Gritman, Town of Chino Valley
 - Norm Davis, Town of Prescott Valley
 - Byron Jaspers, Yavapai County
 - Ed Hanks, Town of Dewey-Humboldt
 - Andy Roth, ADOT Prescott District
 - Dan Gabiou, ADOT ADOT MPD

15. ADJOURNMENT 9:40 A.M.

**CYMPO
REQUEST FOR ACTION
February 4, 2015**

**SUBJECT: DISCUSSION AND POSSIBLE ACTION ON SARA JANE LANE
AND FAIN ROAD INTERSECTION STUDY**

SUBMITTED BY: Chris Bridges, CYMPO Administrator

PREPARED BY: Chris Bridges, CYMPO Administrator

AGENDA TYPE: DISCUSSION/POSSIBLE ACTION

ATTACHMENTS:

Sara Jane Lane and Fain Road Intersection Study Draft Contract with scope of work

SUMMARY/BACKGROUND:

Staff is requesting the consideration of a consultant selection recommendation for the Sara Jane Lane and Fain Road Intersection Study.

ADOT had informed CYMPO, due to the anticipated cost of this study being \$25,000 or less, the intersection study did not need to advertise. CYMPO obtained three (3) quotes from qualified consultants Lee Engineering, Jacobs Engineering, and Stanley Consultants. After a review of the submitted quotes by the TAC and CYMPO Staff the preferred consultant is Stanley Consultants.

ACTION OPTION:

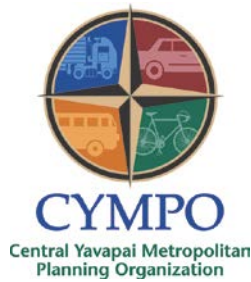
Motion to recommend the Executive Board enter into a contract with Stanley Consultants in order to perform the Sara Jane Lane and Fain Road Intersection Study based upon the discussed Scope of Work

OR

To be determined based on discussion

RECOMMENDATION:

Motion to recommend the Executive Board enter into a contract with Stanley Consultants in order to perform the Sara Jane Lane and Fain Road Intersection Study based upon the discussed Scope of Work



Professional Services Agreement

Central Yavapai Metropolitan Planning Organization Sara Jane Lane and Fain Road Intersection Analysis

This Professional Services Agreement ("Agreement") is between The Central Yavapai Planning Organization ("CYMPO") and Stanley Consultants, Inc. ("Consultant") and is effective when fully executed by CYMPO and Consultant (collectively the "Parties" and for one a "Party").

RECITALS:

WHEREAS, CYMPO is a nonprofit Political Subdivision and is in need of consulting services;

WHEREAS, CYMPO has been approved to receive funds including Federal Highway Management Funds through the Arizona Department of Transportation ("ADOT");

WHEREAS CYMPO has requested quotes from three (3) qualified consultants;

WHEREAS, Consultant has expertise in traffic engineering services and design and has responded to the Request for Quotes;

NOW, THEREFORE, IN CONSIDERATION OF THE COVENANTS AND CONDITIONS HEREIN CONTAINED, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by each party to the other, it is hereby agreed as follows:

1. Services.

- a. The Consultant shall provide the services to CYMPO to accomplish the evaluation of Sara Jane Lane and Fain Road intersection as the same is described in Exhibit "A" hereto which

includes the: Basis of Estimate with a summary of the proposed scope of work, derivation of fees and estimate of the required hours by task and labor classification now included as a part of Exhibit "A." Consultant shall also perform all subordinate tasks and provide deliverables not specifically referenced in Exhibit "A," but necessary to the full and effective performance of the tasks specifically referenced.

b. The Consultant shall provide sufficient qualified personnel to perform any and all services as required herein, including but not limited to inspections and preparation of reports, as required by this Agreement and as reasonably requested by the CYMPO.

c. All services identified in this Section 1 above are hereinafter known as the "Work" and shall be completed to the satisfaction of the CYMPO and shall be performed in compliance with the Consultant's project Schedule set forth in the attached Exhibit "A."

2. Consultant's Compensation.

a. The CYMPO shall pay to Consultant the "Total Contract Amount" of \$24,869.00 for all fees and costs for the complete performance of all services and for providing all deliverables set forth in in Exhibit "A."

b. Payment shall be made by CYMPO to the Consultant for the services provided based upon the Budget provided in Exhibit "A," including the time and charges therein but, subject to Consultant's progress in completing, pursuant to the Exhibit "A" Schedule, of each of the following "Tasks" as outlined in the Budget: PART A: Evaluate the intersection for signal warrants for the current and future traffic; PART B: Evaluate the intersection as a roundabout controlled intersection; and Final Report.

c. The Total Contract Amount includes payment for any and all services to be rendered and materials supplied by the Consultant and any sub-Contractors, which the Consultant may employ for this Contract. It is expressly agreed by and between the parties that the Consultant is solely responsible for any and all payment to such any other Sub-contractors

retained by the Consultant and any and all costs incurred by Consultant and Sub-consultant for the work.

- d. The Consultant shall bill the CYMPO on or before the last day of each month for the fees and costs claimed due the Consultant from the prior billing date cutoff through the 25th day of the month of the billing. The invoice will be based upon an hourly rate for work completed for each itemized task pursuant to Final Work Plan; Budget and Schedules during the billing period. CYMPO shall pay the approved amount of such invoices within thirty (30) days of the date of their receipt. CYMPO will give Consultant notice within such thirty (30) days of the basis for disapproval of any portion of an invoice not paid. Payment of an invoice or amount therein shall not act as a waiver to thereafter object to the invoice charges, services, costs or materials provided in or under such invoice or any later invoice.
- e. Receipt of payment of the total amount provided for under Section 10 (A) shall not relieve Consultant of its obligation to complete the performance of all those services specified in Parts A and B. and Exhibit "A" hereto. Should the CYMPO request in writing additional services beyond that required by specified Parts A and B. above and Exhibit "A," then Consultant shall charge and CYMPO shall pay Consultant in accordance with the unit prices for services set forth in Exhibit "A" plus actual costs.
- f. Prior to the final payment to the Consultant, the CYMPO shall deduct therefrom any and all unpaid privilege, license and other taxes, fees and any and all other unpaid monies due to CYMPO from the Consultant, and shall apply those monies to the appropriate accounts. Consultant shall provide to the CYMPO any information necessary to determine the total amount(s) due.

3. Changes in Work:

- a. CYMPO, without invalidating the Contract, may order extra work, make changes by altering, or deleting any portion of the work as specified herein, or as deemed necessary or desirable by the Administrator, who shall be an employee of CYMPO. All such work shall be

Professional Services Agreement

- performed under the conditions of this Agreement except that any claim for extension of time and additional cost caused thereby shall be made at the time of ordering such change or extra work. Extra work shall be that work not referenced in Section 1.a. – 1.c. above, as further detailed in Exhibit “A.” No extra work or change shall be made unless in pursuance of a written order by the Administrator and no claim for an addition to the Total Contract Amount of the Contract shall be valid unless so ordered. Extra work shall be governed by all applicable provisions of this Agreement, including attachments hereto.
- b. Christopher Bridges, CYMPO Administrator, is designated by CYMPO as Administrator for this Agreement. CYMPO may designate another person as Administrator by notice given pursuant to this Agreement.
 - c. In giving instructions, the Administrator shall have authority to make minor changes in the work, not involving extra cost, and not inconsistent with the purposes of the work. There shall be no charge for such minor changes.
 - d. Payment for any change ordered by the Administrator, other than a minor change, for which no basis of payment is provided for herein, shall be subject to agreement prior to said work being performed but such agreement shall, to the extent possible, be consistent with the unit prices set forth in Consultant’s Proposal.
 - e. Adjustments to price and/or Contract Time which are agreed upon shall be incorporated in the written order issued by the Administrator, which shall be written so as to indicate acceptance on the part of the Consultant as evidenced by its signature. In the event prices cannot be agreed upon, the CYMPO reserves the right to terminate the Contract as it applies to the items in question and make such arrangements as it may deem necessary to complete the work, or it may direct the Consultant to proceed with the items in question to be reimbursed pursuant to the unit prices in the Consultant fee proposal.
 - f. If the Consultant claims that any instructions involve extra cost under this Contract, it shall give the Administrator written notice thereof within forty-eight (48) hours after the receipt of

such instructions, and in any event before proceeding to execute the work. No such claim shall be valid unless so made. The Consultant shall do such extra work therefor upon receipt of an accepted Contract Amendment or other written order of the Administrator and in the absence of such Contract Amendment or other written order of the Administrator, the Consultant shall not be entitled to payment for such extra work. In no case shall work be undertaken without written notice from the Administrator to proceed with the work. All Contract Amendments must be approved by the Administrator and the CYMPO Executive Board.

4. Contract Documents. It is agreed by and between the Parties that this Agreement includes the terms and provisions of the attached Exhibit "A" attached hereto, and that the terms thereof shall be binding between the parties (the "Contract Documents"). This Agreement documents will be interpreted in a complementary manner as one document but in event of an inconsistency or conflict, the documents shall take priority in the following order: (1) this Agreement; (2) the Request for Quote dated 11-18-2015; and (3) the Consultants Basis of Estimate and Schedule.

5. Termination for Default or Convenience.

a. Termination for Default.

CYMPO may terminate this Contract for default under the following circumstances:

1. Consultant's failure to perform the services as detailed herein and in any modifications to this Contract.

2. Consultant's failure to complete this Contract within the timeframe specified herein and in any modifications to this Contract.

3. Consultant's failure to comply with any of the material terms of this Contract.

If CYMPO contemplates termination under the provisions of Subsections a.1., a.2., or a.3. above, the Department shall issue a written notice of default describing the deficiency. The Consultant shall

have five (5) business days to cure such deficiency. In the event the Consultant does not cure such deficiency, CYMPO may terminate the Contract without further consideration by issuing a Notice of Termination for Default and may recover compensation for damages.

If, after the Notice of Termination for Default has been issued, it is determined that the Consultant was not in default or the termination for default was otherwise improper, the termination shall be deemed to have been a Termination for Convenience.

b. Termination for Convenience.

CYMPO may terminate the Contract for convenience, in whole or in part, when, for any reason, CYMPO determines that such termination is in its best interest. The Contract termination is effected by notifying the Consultant, in writing, specifying that all or a portion of the Contract is terminated for convenience and the termination effective date. The Consultant shall be compensated only for work satisfactorily completed prior to the termination of the Contract. The Consultant is not entitled to loss or profit beyond the unit prices applicable to work satisfactorily completed. The amount due to the Consultant is determined by CYMPO based upon the terms of the Contract.

In the event of termination for convenience, CYMPO shall be liable to the Consultant only for Consultant's work performed prior to termination.

c. CYMPO's Right to Proceed with Work.

In the event this Contract is terminated, CYMPO shall have the option of completing the Contract or entering into an agreement with another party to complete services outlined in the Contract.

6. A.R.S. §38-511. The parties are aware of the terms of A.R.S. §38-511 and that, by this reference, the provisions of said statute are incorporated herein to the full extent of their applicability to this Professional Services Agreement
7. Independent Contractor, No Agency. It is expressly agreed and understood by and between the parties that the Consultant is an independent Contractor, and the Consultant: shall not become a

CYMPO employee; is not entitled to payment, compensation or fringe benefits as an employee of CYMPO; is solely responsible for payment of any and all income taxes, FICA, withholding, unemployment insurance, or other taxes due and owing any governmental entity whatsoever as a result of this Agreement; will conduct itself in a manner consistent with its status as an independent contractor; and will not hold itself out nor claim to be an officer or employee of the CYMPO. Consultant is not an agent of CYMPO and has no authority to commit CYMPO or its assets to any obligation whatsoever.

8. Non-Assignment. CYMPO is relying on Consultant's expertise and the expertise and qualifications of its vice-president, Michael R. Chase, P.E. This Agreement is non-assignable by the Consultant and its continuation is contingent upon Michael R. Chase remaining a vice-president and personally involved in and actively contributing to Consultant's performance under this Agreement. However, the Consultant may subcontract for services and/or materials, provided such subcontractor adheres to all applicable ADOT and Federal requirements and Sub-consultant executes all documents required by this Agreement, and all applicable Federal and State laws, regulations and orders.
9. Work Product. All work product of the Consultant for this Project are instruments of service for this Project only and shall be and remain the property of the CYMPO whether the Project is completed or not. Any copyright or patent on any of Consultant's work product for this Project shall belong to CYMPO. Notwithstanding the foregoing, reports, data and reporting provided to ADOT or the Federal Government including U.S. DOT and the Federal Transit Administration shall be subject to full and unfettered use, publication and republication by such entities/agencies. All plans, drawings, specifications, data maps, studies and other information, including all copies thereof, furnished by the CYMPO shall remain the property of the CYMPO. They are not to be used on other work, and, with the exception of this Agreement, are to be returned to the CYMPO on request or at the completion of the work.

10. Indemnification. The Consultant hereby agrees to indemnify and hold harmless CYMPO and its respective directors, officers, officials, employees and agents for, from and against any and all claims, liabilities, expenses, losses, damages or lawsuits as a result of the Consultant's negligent acts, errors, or omissions, pursuant to this Agreement, except to the extent said claims, liabilities, expenses or lawsuits arise by the negligent acts or omissions of CYMPO or its agents or employees. The Consultant further releases and discharges CYMPO, its departments and divisions, its agents and employees, and any and all persons legally responsible for the acts or omissions of CYMPO, from any and all claims which the Consultant has or may have against CYMPO, its agents or employees, arising out of or in any way connected with the Consultant's activities as set forth below, other than those acts which occur due solely to the negligence or willful acts of CYMPO, its employees or agents.

11. Insurance Requirements:

- a. The Consultant shall obtain and maintain in effect during the term of, and until final acceptance of all work under this Agreement a policy or policies of liability insurance with limits of \$1,000,000. Liability insurance shall provide the following coverage:
 1. Commercial General Liability ("explosion, collapse, and underground", and "products/completed operations" coverage may be excluded.)
 2. Errors and Omissions (professional malpractice)
 3. Automobile Liability.
- b. CYMPO and Consultant waive all rights against each other and their directors, officers, partners, commissioners, officials, agents, sub-Consultants and employees for damages covered by property insurance during and after completion of the Services.
- c. All insurance required pursuant to this Agreement must be written by an insurance company authorized to do business in the State of Arizona, to be evidenced by a Certificate of Authority as defined in ARS Section 20-217, a copy of which certificate is to be attached to each applicable bond or binder.

- d. Prior to commencing work under this Agreement, the Consultant shall provide CYMPO with evidence that it is either a “self-insured employer” or a “carrier insured employer” for Workers’ Compensation as required by ARS 23-901 et seq., or that it employs no persons subject to the requirement for such coverage.

Consultant’s insurance shall be primary insurance with respect to CYMPO, and any insurance maintained by CYMPO shall not contribute to it. The insurance policies shall contain a waiver of transfer rights of recovery (subrogation) against CYMPO, its agents, officers, officials and employees for any claims arising out of the Consultant’s acts, errors, mistakes, omissions, work or service. The insurance policies may provide coverage that contains deductibles or self-insured retentions. Such deductible and/or self-insured retentions shall not be applicable with respect to the coverage provided to CYMPO under such policies. The Consultant shall be solely responsible for the deductible and/or self-insured retention. CYMPO reserves the right to request and to receive, within ten (10) working days, certified copies of any or all of the herein required insurance policies and/or endorsements. CYMPO shall not be obligated, however, to review same or to advise the Consultant of any deficiencies in such policies and endorsements, and such receipt shall not relieve the Consultant from or be deemed a waiver of CYMPO’s right to insist on strict fulfillment of the Consultant’s obligations under this Agreement. The insurance policies, except Workers’ Compensation and Professional Liability, required by this Agreement, shall name CYMPO’S agents, officers, officials, and employees as additional insured. Prior to commencing any services under this Agreement, the Consultant shall furnish CYMPO with certificates of insurance, or formal endorsements as required by this Agreement, issued by the Consultant’s insurer, as evidence that policies providing the required coverage, conditions and limits required by this Agreement are in full force and effect. In the event any insurance policy required by this Agreement is written on a “claims made” basis, coverage shall extend for two years past completion and acceptance of the Consultant’s services and as evidenced by annual certificates of insurance. If a policy does expire during the term of this Agreement, a renewal certificate must be sent to CYMPO fifteen (15) days prior to the expiration date. Insurance required

herein shall not expire, be canceled, or materially changed without thirty (30) days prior written notice to CYMPO.

12. Non-discrimination. The Consultant, with regard to the work performed by it after award and during its performance of this contract, will not discriminate on the grounds of race, color, national origin, religion, sex, disability, or familial status in its own hiring, the selection and retention of sub-Consultants, or in procurement of materials and leases of equipment. The Consultant will not participate either directly or indirectly in the discrimination prohibited by or pursuant to Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974, the Age Discrimination Act of 1975.
13. Due Care. Consultant shall exercise the same degree of care, skill and diligence in the performance of the Services as is ordinarily possessed and exercised by a professional under similar circumstances.
14. Third Parties. CYMPO and Consultant are the only Parties to this Agreement, there are no third party beneficiaries to this Agreement except for ADOT as regards indemnification provisions and the right of ADOT and the Federal Government and its agencies and departments including the Federal Highway Administration and the Federal Transit Administration and its various agencies, administrations, or divisions to receive and review books, records, data and reports and to conduct such investigations as may be appropriate under applicable law and this Agreement.
15. Funding and Compliance. CYMPO and Consultant acknowledge that funding to pay Consultant is being provided through ADOT and include federal funds through the Federal-Aid Highway Program. The Parties acknowledge that this Agreement and performance hereunder must comply with all applicable provisions of Federal and State Law and that it will be so interpreted. Consultant is knowledgeable regarding such requirements and specifically agrees to comply with all applicable Federal and State statutes, laws, rules, regulations, ordinances and orders regarding this Agreement and Consultant's performance hereunder.

16. Notices. All notices, requests and demands (notice) to be given by either Party to the other must be in writing, and shall be deemed given when personally delivered or mailed first class by prepaid postage, and shall be deemed received the day they are so delivered or three (3) days after being so mailed as follows:

CYMPO:
Attn: Christopher Bridges
Administrator
1971 Commerce Center Cir. Ste. E
Prescott, AZ 86301

Stanley Consultants, Inc.
Attn: Michael R. Chase, P.E.
Vice-President
1661 E. Camelback Rd., Suite 400
Phoenix, AZ 85016

A Party may change the person to receive notice and/or the address upon ten (10) days written notice of the change.

17. Miscellaneous Legal Provisions.

a. This Agreement is the result of negotiations by and between the Parties who have retained and had the ability to retain and consult with attorneys of their own choosing and the terms of this Agreement, including any ambiguity in this Agreement, shall be construed neutrally and not for or against any Party hereto.

b. This Agreement shall be construed under the laws of the State of Arizona.

c. The Parties hereto expressly covenant and agree that in the event of a dispute arising from this Agreement, each of the Parties hereto waives any right to a trial by jury. In the event of litigation, the Parties hereby agree to submit to a trial before the Court. The Consultant further agrees that this provision shall be contained in all subcontracts related to the project, which is the subject of this Agreement.

d. If there is any legal action or proceeding between CYMPO and the Consultant arising from or based upon this Agreement, the unsuccessful Party to such action or proceeding shall pay to the prevailing Party all costs and expenses, including reasonable attorneys' fees incurred by such prevailing Party. The award of attorneys' fee shall be made by the Court without a jury.

e. This Agreement represents an entire and integrated Agreement between the CYMPO and the Consultant and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the CYMPO and the Consultant. Written and signed amendments shall automatically become part of the Agreement, and shall supersede any inconsistent provision herein; provided, however, that any apparent inconsistency shall be resolved, if possible, by construing the provisions as mutually complementary and supplementary.

f. In the event any provision of this Agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the Parties.

g. None of the provisions of this Agreement shall be held to be waived or modified by reason of any act or reliance whatsoever. No waiver of any term of this Agreement or right hereunder shall be effective unless the waiver is in a writing which is clear, unambiguous and executed by the Party sought to be charged. The failure to enforce a term or provision of this Agreement shall not be a waiver. One or more waivers by either Party of any term, condition or covenant shall not, unless clearly stated, be a continuing waiver of such term, condition, or covenant. The failure to enforce the breach of any covenant, term, or condition of this Agreement shall not be a waiver nor shall it be a waiver of the right to enforce the same in the future.

h. This Agreement is binding upon and inuring to the benefit of the Parties, their successors, beneficiaries, and permitted assigns.

i. The Consultant shall comply with all Federal, State laws and regulations, and local ordinances, as they relate to the performance of work under this Agreement, including updates and changes to such laws, regulations and ordinances.

SIGNATURES PAGE

Dated this _____ day of _____, 2016

CENTRAL YAVAPAI METROPOLITAN
PLANNING ORGANIZATION, a Nonprofit
Political Subdivision

STANLEY CONSULTANTS, INC.

Craig Brown
CYMPO Chair

Michael Rd. Chase, P.E.
Vice-President

ATTEST:

APPROVED AS TO FORM:

Deborah Hernandez
CYMPO Program Assistant

Thomas P. Kack, Esq., on behalf of Musgrove
Drutz Kack & Flack, PC
Attorney for CYMPO

ADDENDUM NO. 1
SUPPLEMENTAL CONTRACT LANGUAGE

The following covenants, conditions, and agreements are binding upon the Parties to this Agreement, CYMPO and Stanley Consultants, Inc. (“Consultant”), to other persons and parties as specified herein, including persons and entities that work on or provide services or materials regarding the Sara Jane Lane and Fain Road Intersection Analysis (the “Project”).

I. DEBARMENT SUSPENSION

CYMPO is prohibited from making any award or permitting any award at any tier to any party which is debarred or suspended or otherwise excluded from or ineligible for participation in federal assistance programs pursuant to 2 CFR 200.212.

a. By signature on this Agreement, the Consultant certifies its compliance, and the compliance of its Subconsultant or subcontractors, present or future, by stating that any person associated therewith in the capacity of owner, partner, director, officer, principal investor, project director, manager, auditor, or any position of authority involving federal funds:

1. Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any Federal Agency;
2. Does not have a proposed debarment pending;
3. Has not been suspended, debarred, voluntarily excluded or determined ineligible by any Federal Agency within the past three (3) years; and
4. Has not been indicted, convicted, or had a civil judgment rendered against the firm by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years as specified by Code of Federal Regulations 49 CFR paragraph 29.305(a).

b. The Consultant shall provide immediate written notice to CYMPO if, at any time, the Consultant or its Subconsultant, learn that its Debarment and Suspension certification has become erroneous by reason of changed circumstances.

II. PROHIBITED INTERESTS

Consultant understands and agrees that CYMPO nor Consultant or their Subconsultants are prohibited from entering into any contract, subcontract, or arrangement in connection with the Project or any property included or planned to be included in the Project, in which a member, officer, or employee of CYMPO either during his tenure or for one year thereafter has any interest, direct or indirect. If any such present or former member, officer, or employee involuntarily acquired or had acquired prior to the beginning of his or her tenure any such interest, and if such interest is immediately disclosed to CYMPO, CYMPO may waive the prohibition contained in this paragraph, provided, that any such present member, officer, or employee shall not participate in any action by CYMPO or the locality relating to such contract, subcontract, or arrangement. CYMPO must disclose any such interest to ADOT within five business days of receipt of disclosure.

The Parties understand and agree that CYMPO is required to insert in all contracts entered into in connection with the Project or any property included or planned to be included in the Project, and consultant shall insert in each of its subcontracts, the following provision:

“No member, officer, or employee of CYMPO either during his or her tenure or for one year thereafter shall have any interests, direct or indirect, in this contract or the proceeds thereof.”

The provisions of this paragraph shall not be applicable to any agreement between CYMPO and its fiscal depositories, or to any agreement for utility services the rates for which are fixed or controlled by a governmental agency.

Pursuant to 2 CFR 1201.112, CYMPO, the Contractor and/or the Subcontractor shall disclose in writing any potential conflict of interest to ADOT, who shall inform the Federal awarding agency in accordance with applicable Federal awarding agency policy.

III. GRATUITIES

Consultant agrees and understands that no employees of CYMPO may accept benefits, gifts, or favors from Consultant or others and that it shall not offer the same

IV. INDEMNIFICATION

Consultant agrees to indemnify, defend, save and hold harmless CYMPO and the State of Arizona, any jurisdiction or agency issuing any permits for any work arising out of this Agreement, and their respective directors, officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damages to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Consultant, or its sub-contractors or any of the directors, officers, agents, or employees or subcontractors of such Consultant, or sub-contractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor or sub-recipient to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in

all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by such contractor or sub-recipient from and against any and all claims. It is agreed that Consultant and its sub-contractors will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. Consultant shall cause its sub-contractors to agree in writing to the following indemnification provisions.

V. ANTI-LOBBYING

The Consultant certifies, by signing and submitting this Addendum, to the best of his/her knowledge and belief, that:

a. No federal appropriated funds have been paid or shall be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence any officer or employee of any State or Federal Agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any federal grant, the making of any federal loan, the entering into any cooperative agreement, and the extension, continuation, renewal amendment, or modification of any Federal contract grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or shall be paid to any person for influencing or attempting to influence an officer or employee of any Federal Agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit the “Disclosure of Lobbying Activities” for in accordance with its instructions (<http://www.whitehouse.gov/omb/grants/sfillin.pdf>).

VI. PUBLICATIONS

All reports and maps completed as a part of this Agreement, except copies of such documents made for the exclusive internal use of CYMPO, shall include an acknowledgment on the front cover or a title page, or in the case of maps, in the title block, which identifies the cooperative parties.

In addition, in accordance with 23 CFR 420.117(e), all such documents shall contain the following disclaimer statement:

“This report was funded in part through grant[s] from the Federal Highway Administration and/or Federal Transit Administration, U.S. Department of Transportation. The contents of this report reflect the views and opinions of the author(s) who is responsible for the facts and accuracy of the data presented herein. The contents do not necessarily state or reflect the official views or policies of the U.S. Department of Transportation, the Arizona Department of Transportation, or any other State or Federal Agency. This report does not constitute a standard, specification or regulation”.

VII. COMPLIANCE WITH CIVIL RIGHTS INCLUDING TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

During the performance of this contract, Consultant, for itself, its permitted assignees, and successors in interest agrees as follows:

a. Not discriminate on the basis of race, color, national origin, or sex and shall carry out applicable requirements of 49 CFR Part 26 in the performance of this Contract. Failure by the Consultant to carry out these requirements is a material breach of this Contract, which may result in the termination of this Contract, disqualification from proposing on other Contracts or other remedy as the State deems appropriate.

b. Comply with Executive Order 2009-09, "Prohibition of Discrimination in Employment by Government contractors and Subcontractors," which is hereby included in its entirety by reference and considered a part of this Contract.

c. Comply with the provisions of Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375, and as supplemented in Department of Labor Regulations (41 CFR Part 60). Said provisions are made applicable by reference and are hereinafter considered a part of this Contract.

d. Post in conspicuous places available to employees and applicants for employment, the following notice:

"It is the policy of this company not to discriminate against any employee, or applicant for employment, because of race, color, religion, creed, national origin, sex, age, handicapped, or disabled veterans and Vietnam era veterans. Such actions shall include, but are not limited to: employment, upgrading, demotion, transfer, recruitment, or recruitment advertising; laying-off or termination; rates of pay or other compensation; and selection for training, and on-the-job training. Also, it is the policy to insure and maintain a working environment free of harassment, intimidation and coercion."

e. Compliance with Regulations: The Consultant will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Federal Highway Administration or Federal Transit Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

f. Non-discrimination: The Consultant, with regard to the work performance by it during the contract, will not discriminate on the grounds of race, color, national origin or sex in

the selection and retention of subconsultants, including procurements of materials and leases of equipment. The Consultant will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

g. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation made by the Consultant for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and Regulations relative to Nondiscrimination on the grounds of race, color, national origin or sex.

h. Information and Reports: The Consultant will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Federal Highway Administration or Federal Transit Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a Consultant is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Federal Highway Administration or Federal Transit Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

i. Sanctions for Noncompliance: In the event of a Consultant's noncompliance with the Nondiscrimination provisions of this contract, CYMPO will impose such contract sanctions as it or ADOT or the Federal Highway Administration or Federal Transit Administration, may determine to be appropriate, including, but not limited to:

1. Withholding payments to the Consultant under this Agreement until the Consultant complies and/or;

2. Cancellation, termination, or suspension of the Agreement in whole or in part.

j. Incorporation of Provisions: The Consultant will include the provisions of the foregoing paragraphs of this section in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Consultant will take action with respect to any subcontract or procurement as CYMPO, ADOT or the Federal Highway Administration or Federal Transit Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Consultant becomes involved in, or is threatened with litigation by a subcontractor or supplier because of such direction, the contractor may request CYMPO to enter into any litigation to protect the interests of CYMPO. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

k. Additionally, during the performance of this contract, the Consultant, for itself, its assignees, and successors in interest agrees to comply with applicable requirements and mandates of the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.

- ii. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- iii. Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- iv. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- v. The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- vi. Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- vii. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- viii. Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;

ix. The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);

x. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;

xi. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);

xii. Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1687 et. seq.)

VIII. PARTICIPATION BY DISADVANTAGED BUSINESS ENTERPRISES – COMMITMENT, COMPLIANCE AND REPORTING

A. Adoption and Application.

Arizona Department of Transportation (ADOT) (herein referred to as The Department) has established a Disadvantaged Business Enterprise (DBE) program in accordance with the regulations of the U.S. Department of Transportation (USDOT), 49 CFR Part 26. ADOT has received federal financial assistance from the USDOT and as a condition of receiving this assistance, ADOT has signed an assurance that it shall comply with 49 CFR Part 26.

It is ADOT'S policy to ensure that DBEs, as defined in 49 CFR Part 26, have an equal opportunity to receive and participate in federally-funded contracts. It is also ADOT'S policy to:

- i. Ensure nondiscrimination in the award and administration of federally-funded contracts;
- ii. Create a level playing field on which DBEs can compete fairly for federally-funded contracts;
- iii. Ensure that the DBE program is narrowly tailored in accordance with applicable law;
- iv. Ensure that only firms that fully meet 49 CFR Part 26 eligibility requirements are counted as DBEs;
- v. Help remove barriers to the participation of DBEs in federally-funded contracts; and
- vi. Assist in the development of firms that can compete successfully in the marketplace.

The Federal regulations require a recipient of federal highway funding to implement an approved DBE Program that consists of establishing a statewide DBE utilization goal that uses race-neutral means to the maximum feasible extent to achieve the goal. Where race-neutral measures prove inadequate to achieve the goal, ADOT and/or CYMPO is required to use race-conscious measures, such as a DBE participation goal for individual contracts.

The Department has established an overall annual goal for DBE participation on Federal-aid contracts. The Department intends to meet the goal with a combination of race-conscious efforts and race-neutral efforts. Race-conscious participation occurs where the Consultant uses a

percentage of DBEs to meet a contract-specified goal. Race-neutral efforts are those that are, or can be, used to assist all small businesses or increase opportunities for all small businesses.

The Consultant is required to adhere to any commitment made to utilize certified Disadvantaged Business Enterprises (DBE) as indicated in the firm's Statement of Qualifications (SOQ) or subsequently agreed to by the State during negotiations. ADOT and/or CYMPO, at its discretion on a case by case basis, may waive the above limitations.

B. ADOT Requirements Inclusion.

CYMPO has agreed to abide by the statements in Paragraph (a) and (b) which follow. These statements shall be included in all subsequent agreements between the Consultant and any sub-contractors.

(a) As required by 49 CFR 26.13, CYMPO shall not discriminate on the basis of race, color, national origin, religion, gender, age or disability in the award and performance of any USDOT assisted contract or in the administration of its DBE program or the requirements of 49 CFR 26. CYMPO shall take all necessary and reasonable steps under 49 CFR 26 to ensure nondiscrimination in the award and administration of USDOT assisted contracts. CYMPO's DBE program, as required by 49 CFR 26 and as approved by USDOT, is incorporated by reference in the Planning Funds Agreement between CYMPO and ADOT.

(b) Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of the Agreement. Upon notification to CYMPO of its failure to carry out its approved program, the USDOT may impose sanctions as provided for under 49 CFR 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.)

ADOT and CYMPO have agreed they shall prepare and retain all records in accordance with the federal and state requirements, including but not limited to 23 CFR 420 and 2 CFR 200 et seq. Additionally, in a timely manner, and in the method specified by ADOT, CYMPO will provide information that is requested by ADOT regarding sub-contractors (such as Consultant) receiving any monies or payments through funds resulting from this Agreement and shall indicate the DBE status for each of those sub-contractors to enable ADOT to comply with federal or state DBE reporting requirements as may be applicable.

Consultant is aware of and agrees to comply with the foregoing and to fully cooperate so that CYMPO and ADOT can meet their obligations above referenced.

C. DBE Goal/Commitment and Documentation.

i. No DBE GOAL OR COMMITMENT HAS BEEN ESTABLISHED ON THIS CONTRACT. All references to a requirement to adhere to or meeting a goal or commitment regarding DBE's in this Addendum will be interpreted as Consultant using reasonable "good faith efforts" to adhere to representations made to utilize certified DBE's as indicated in Consultant's initial Proposal submitted on May 4, 2014 in response to CYMPO's Notice of Request for Proposals for the Project.

ii. The Consultant is required to adhere to the commitment made to utilize certified DBEs as indicated in the firm's Request for Proposals (RFP) or the Consultant and Subconsultant DBE Affidavits submitted, or subsequently agreed to during negotiations.

iii. The Consultant is also required to utilize DBEs at or above the DBE goal established in this Contract if Contract Modifications increase the value of the Contract. If ADOT or CYMPO determines that the Consultant has not met the DBE goal or has not made an adequate good faith effort to meet the DBE goal as Contract Modifications increase the value of

the contract, CYMPO reserves the right to disapprove the Contract Modification negotiations with the firm.

D. Compliance.

i. This Contract is subject to DBE compliance tracking for the Consultant and its Subconsultants. Lower-tier Subconsultants and Vendors are required to provide any requested DBE Contract compliance-related data in hard copy or electronically as determined by ADOT and/or CYMPO, including written agreements between the Consultant and Subconsultant DBE's. The Consultant shall report the amount earned by and paid to each DBE and Non-DBE Subconsultants working on the project for the preceding month on each monthly Progress Payment Report. The Consultant is responsible for ensuring that the Consultant and all its Subconsultants and lower-tier Subconsultants have completed all requested items and that their contact information is accurate and up-to-date.

ii. The Consultant's achievement of the DBE goal is measured by actual payments made to the DBEs. At the completion of the project, the Consultant shall complete and submit a *Certification of Payments to DBE Firms* affidavit for each DBE firm working on the project. This affidavit shall be signed by the Consultant and the relevant DBE Subconsultant and submitted to Central Yavapai Metropolitan Planning Organization (CYMPO) and BECO.

E. Reporting and Sanctions.

i. ADOT is required to collect DBE participation data on all Federal-aid projects, whether or not there is a stated DBE goal/commitment on this Contract. Therefore, the Consultant shall report the monthly payments made to all DBE, Non-DBE Subconsultants and Direct Expense Vendors, including all lower-tier Subconsultants, for labor, equipment, and

materials. If the Consultant and its Subconsultants do not provide all required DBE usage and payment information with the monthly Progress Payment Reports (PRs) submittals for the preceding month, ADOT and/or CYMPO shall deduct \$1,000 for each delinquent report, whether from the Consultant or any of its Subconsultants, from the progress payment for the current month, not as a penalty but as liquidated damages. If by the following month, the required DBE payment information for the previous month has still not been provided, ADOT and/or CYMPO shall deduct an additional \$1,000 for each delinquent report. Such deductions shall continue for each subsequent month that the Consultant or its Subconsultants fail to provide the required payment information.

ii. DBEs shall confirm the payments received from the Consultant through BECO's DBE Contract & Labor Compliance Management System (DBE System).

iii. After execution of this Contract and before the first Payment Report/Invoice is submitted to CYMPO, the Consultant is required to log into the online DBE System (<https://arizonalpa.dbesystem.com/>) and enter the name, contact information, and subcontract amounts for all Subconsultants, lower-tier Subconsultants and Direct Expense vendors performing any work on the project to help ADOT track payments to DBE and Non-DBE Subconsultants on the project and to confirm that the scope of services and commitments made via the DBE Intended Participation Affidavits are being met.

iv. All DBE and non-DBE subcontracting activities and payments shall be reported by the Consultant. All DBE subcontracting activities will be counted toward DBE participation. This includes lower-tiers subcontracting activities regardless of whether or not the DBE is under contract with another DBE.

v. At the completion of the Contract, the Consultant shall submit a

Certificate of Payments to DBE Firms Affidavit certifying that all DBEs were paid in full for material and/or work promised and performed under the terms of this Contract.

F. DBE Substitution or Replacement.

i. The Consultant shall not terminate a DBE Subconsultant listed in the SOQ or in the Consultant or Subconsultant DBE Affidavit submitted with each approved Task Order without the prior written approval by ADOT and/or CYMPO.

ii. If a DBE Subconsultant is terminated, or fails to complete its work on this Contract for any reason, the Consultant shall make a good faith effort to find another DBE to perform at the least the same amount of work under the Contract as the DBE that was terminated, to the extent needed to meet the DBE commitment percentage established in this Contract.

iii. CYMPO, at its sole discretion, may terminate the Contract any time if CYMPO determines that the Consultant is not satisfactorily meeting the DBE goal/commitment stated in the Contract or is not making satisfactory good faith efforts to meet the goal.

G. Counting DBE Participation.

In counting the DBE participation, CYMPO shall apply the rules in 49 CFR §26.55. The firm shall count only the value of the work actually performed by the DBE toward DBE goals.

i. Contracts created to artificially create DBE participation are not acceptable; the arrangement shall be within normal industry practices. The DBE shall perform a commercially useful function.

ii. Count the entire amount of that portion of a Contract (or other Contract not covered by paragraph (2) of this section) that is performed by the DBE's own forces. Firms shall include the cost of supplies and materials obtained by the DBE for the work on the

Contract, including supplies purchased or equipment leased by the DBE (except supplies and equipment the DBE Subconsultant purchases or leases from the Consultant or its affiliate).

iii. Count the entire amount of fees or commissions charged by a DBE firm for providing a bona fide service, such as professional, technical, consultant, or managerial services, or for providing bonds or insurance specially required for the performance of a DOT-assisted contract, toward DBE goals, provided the fee is determined to be reasonable and not excessive as compared with the fees customarily allowed for similar services.

iv. When a DBE subcontracts part of the work of its contract to another firm, the value of the subcontracted work may be counted toward DBE goals only if the lower-tier Subconsultant is itself a DBE. Work that a DBE subcontracts to a non-DBE does not count toward DBE goals.

It is presumed that the DBE is not performing a commercially useful function if: (a) a DBE does not perform or exercise responsibility for **at least 30 percent** (30%) of the total cost of its Contract with its own work force; or (b) the DBE subcontracts a greater portion of the work of a Contract than would be expected on the basis of normal industry practice for the type of work involved.

H. Miscellaneous Provisions.

i. The Parties hereto represent and warrant that the person executing this Agreement on behalf of each Party has full power and authority to enter into this Agreement and the Parties are authorized by law to engage in the cooperative action set forth herein.

ii. The Consultant shall comply with all applicable laws, ordinances, rules, regulations, and executive orders of the federal, state, and local government, which may affect the performance of this Agreement. Any provision required by law, ordinances, rules,

regulations, or executive orders to be inserted in the Agreement shall be deemed inserted, whether or not such provisions appear in this Agreement.

iii. Each party shall keep confidential all information, in whatever form, produced, prepared, observed, or received by the Party to the extent that such information is confidential by law.

iv. To the extent applicable under Arizona Revised Statutes Section 41-4401, each Party and its subcontractors warrants their compliance with all federal immigration laws and regulations that relate to their employees and their compliance with E-verify requirements under Arizona Revised Statutes Section 23-214(A). A breach of the above-mentioned warranty by any Party or its subcontractors shall be deemed a material breach of the Agreement and may result in the termination of the Agreement by the non-breaching Parties. Each Party retains the legal right to randomly inspect the papers and records of the other Parties' or its subcontractors' employees who work on the Agreement to ensure that the Parties or its subcontractors are complying with the above-mentioned warranty.

v. Pursuant to Arizona Revised Statutes Sections 35-391.06 and 35-393.06, each Party certifies that it does not have a scrutinized business operation in Sudan or Iran. For the purpose of this Section the term "scrutinized business operations" shall have the meanings set forth in Arizona Revised Statutes Section 35-391 or 35-393, as applicable. If any Party determines that another Party submitted a false certification, that Party may impose remedies as provided by law including terminating this Agreement.

**Central Yavapai Metropolitan Planning Organization – Sara Jane Lane and Fain Road
Intersection Analysis– Basis of Estimate**

See Attachment

Exhibit "A"

Non-Lobbying Certification

The undersigned, Stanley Consultants, Inc., certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, *et seq.*)]

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

[Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.]

Exhibit "B"

Professional Services Agreement

The Contractor, Stanley Consultants, Inc. certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. A 3801, *et seq.*, apply to this certification and disclosure, if any.

_____ Signature of Contractor's Authorized Official

_____ Name and Title of Contractor's Authorized Official

_____ Date

**CYMPO
REQUEST FOR ACTION
February 4, 2016**

**SUBJECT: DISCUSSION AND POSSIBLE ACTION TO RECOMMEND
AMENDMENT TO THE FY16-25 METROPOLITAN
TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)**

SUBMITTED BY: Chris Bridges, CYMPO Administrator

PREPARED BY: Chris Bridges, CYMPO Administrator

AGENDA TYPE: DISCUSSION/POSSIBLE ACTION

ATTACHMENTS:

FY16-25 MTIP with proposed amendment

SUMMARY/BACKGROUND:

Staff is presenting the current FY16-25MTIP for annual review and consideration of an amendment to increase funding for the Mile High & Mt Oak School projects:

- Review and consider any changes to existing programmed or addition of any new projects
- Mile High & Mt Oak School project was previously programmed for \$79,000 of design costs in FY16. The revised estimate is now 148,000 for Design.

ACTION OPTION:

Motion to recommend the Executive Board approve the addition of design funding from \$79,000 to \$148,000 for the Mile High & Mt Oak School project to the FY16-25 MTIP

OR

To be determined from discussion

RECOMMENDATION:

Motion to recommend the Executive Board approve the addition of design funding from \$79,000 to \$148,000 for the Mile High & Mt Oak School project to the FY16-25 MTIP

Table 1

Central Yavapai Metropolitan Planning Organization 2016 - 2025 MTIP

| Federal and State Funded Projects (FY Funding Amount listed in 1,000's) | | | | | | | | | | | |
|----------------------------------------------------------------------------------|-----------------------|------------------------|-------------|--------------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| TIP ID: CY-PRS-12-04 | | County: Yavapai | | Project Name: Mile High & Mt. Oak Schools | | | | | | | |
| Location and Sponsor: Prescott / PAT | | | | Project Type: Safe Routes to School | | | | | | | |
| Description: Construct Sidewalks & Crosswalks | | | | | | | | | | | |
| Mile Length: | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| DES | SRTS | \$ 148 | | | | | | | | | |
| CON | SRTS | | | \$ 356 | | | | | | | |
| Total Programmed Funding | | \$ 148 | \$ - | \$ 356 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-PRS-12-10 | | County: Yavapai | | Project Name: Gurley Street Pedestrian Enhancements | | | | | | | |
| Location and Sponsor: Prescott / City of Prescott | | | | Project Type: Transportation Enhancement | | | | | | | |
| Description: Construct Sidewalks and Ramps | | | | | | | | | | | |
| Mile Length: 2250 FT | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| DES | TE | \$ 62 | | | | | | | | | |
| DES | LM | \$ 4 | | | | | | | | | |
| CON | TE | | | \$ 334 | | | | | | | |
| CON | LM | | | \$ 21 | | | | | | | |
| Total Programmed Funding | | \$ 66 | \$ - | \$ 355 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-PRS-12-12 | | County: Yavapai | | Project Name: Lincoln School | | | | | | | |
| Location and Sponsor: Prescott / PAT | | | | Project Type: Safe Routes to School | | | | | | | |
| Description: Construct Sidewalks and Crosswalks Around the School | | | | | | | | | | | |
| Mile Length: | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| DES | SRTS | \$ 157 | | | | | | | | | |
| CON | SRTS | | | \$ 467 | | | | | | | |
| Total Programmed Funding | | \$ 157 | \$ - | \$ 467 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-YYV-12-17 | | County: Yavapai | | Project Name: SR89 - JCT SR 89A to Deep Well Ranch Rd | | | | | | | |
| Location and Sponsor: Prescott/ADOT | | | | Project Type: Surface Transportation | | | | | | | |
| Description: Construct 2 new lanes on SR 89 - 89A to Deep Well Ranch Road | | | | | | | | | | | |
| Mile Length: MP 319.21 - MP 320.42 | | | | | | | | | | | |
| Lanes: 2 to 4 Lanes | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| CON | STP - ADOT | | \$ 15,000 | | | | | | | | |
| CON | STP - CYMPO | | \$ 633 | \$ 633 | | | | | | | |
| Total Programmed Funding | | \$ - | \$ 15,633 | \$ 633 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

Table 1

Central Yavapai Metropolitan Planning Organization 2016 - 2025 MTIP

Federal and State Funded Projects (FY Funding Amount listed in 1,000's)

| | | | | | | | | | | | |
|-----------------------------------------------------------------------------------------------------|-----------------------|---------------------------------------------|--------------------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| TIP ID: CY-PRS-12-18 | | County: Yavapai | Project Name: Government Canyon Bridge Replacement | | | | | | | | |
| Location and Sponsor: Prescott/ADOT & City of Prescott | | Project Type: Surface Transportation | | | | | | | | | |
| Description: Bridge Replacement | | | | | | | | | | | |
| Mile Length: | | Lanes: 2 to 4 Lanes | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| DES | STP - ADOT | \$ 200 | | | | | | | | | |
| DES | LM | \$ 42 | | | | | | | | | |
| CON | STP - ADOT | | \$ 800 | | | | | | | | |
| CON | LM | | \$ 237 | | | | | | | | |
| Total Programmed Funding | | \$ 242 | \$ 1,037 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-DOT-13-22 | | County: Yavapai | Project Name: SR69 Safety and Capacity Improvements | | | | | | | | |
| Location and Sponsor: Prescott/ CYMPO | | Project Type: Surface Transportation | | | | | | | | | |
| Description: SR69 Safety and Capacity Improvements Prescott Canyon Dr to Prescott Lakes Pkwy | | | | | | | | | | | |
| Mile Length: .8 of a mile | | Lanes: 4 to 6 Lanes | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| CON | STP - CYMPO | | | | \$ 650 | \$ 650 | | | | | |
| Total Programmed Funding | | \$ - | \$ - | \$ - | \$ 650 | \$ 650 | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-PRV-14-24 | | County: Yavapai | Project Name: SR 89A/Robert Road Traffic Interchange | | | | | | | | |
| Location and Sponsor: Prescott Valley/CYMPO | | Project Type: Surface Transportation | | | | | | | | | |
| Description: SR89A at Robert Road Construct Traffic Interchange | | | | | | | | | | | |
| | | Lanes: 4 | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| DES | STP - CYMPO | | | | | | \$ 650 | | \$ - | | |
| Total Programmed Funding | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 650 | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-DOT-15-25 | | County: Yavapai | Project Name: SR 69 and Main St Intersection Traffic Signal | | | | | | | | |
| Location and Sponsor: Dewey-Humboldt/ CYMPO & ADOT | | Project Type: Surface Transportation | | | | | | | | | |
| Description: SR69 and Main St Intersection Construct New Traffic Signal | | | | | | | | | | | |
| | | Lanes: 4 | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| CON | STP - CYMPO | \$ 500 | | | | | | | | | |
| Total Programmed Funding | | \$ 500 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

Table 1

Central Yavapai Metropolitan Planning Organization 2016 - 2025 MTIP

| Federal and State Funded Projects (FY Funding Amount listed in 1,000's) | | | | | | | | | | | |
|---------------------------------------------------------------------------------|-----------------------|------------------------|--------------------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| TIP ID: CY-DOT-15-34 | No. 26015/C | County: Yavapai | Project Name: SR 89 at Road 1 North Traffic Signal | | | | | | | | |
| Location and Sponsor: Chino Valley/ADOT | | | Project Type: Surface Transportation | | | | | | | | |
| Description: SR89 and Road 1 North Intersection Construct Traffic Signal | | | | | | | | | | | |
| Lanes: 4 | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| CON | STP-CYMPO | \$ - | | | | | | \$ 650 | | | |
| CON | STP-ADOT | \$ - | | | | | | \$ 500 | | | |
| Total Programmed Funding | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,150 | \$ - | \$ - | \$ - |
| TIP ID: CY-DOT-15-36 | TRACS H874301C | County: Yavapai | Project Name: SR89 and Verde Ranch Road | | | | | | | | |
| Location and Sponsor: Paulden / ADOT | | | Project Type: Surface Transportation | | | | | | | | |
| Description: Construct Right Turn Lanes | | | | | | | | | | | |
| Mile Length: | | | | | | | | | | | |
| Lanes: | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| CON | STP - ADOT | \$ 115 | | | | | | | | | |
| Total Programmed Funding | | \$ 115 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-DOT-15-37 | TRACS H837701C | County: Yavapai | Project Name: SR89A Shoulder Widening | | | | | | | | |
| Location and Sponsor: ADOT | | | Project Type: Surface Transportation | | | | | | | | |
| Description: Construct Shoulder Widening from MP 330 to MP 333 | | | | | | | | | | | |
| Mile Length: 3 | | | | | | | | | | | |
| Lanes: | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| CON | STP - ADOT | \$ 2,300 | | | | | | | | | |
| Total Programmed Funding | | \$ 2,300 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-PRV-14-25 | | County: Yavapai | Project Name: Lakeshore Dr. - SR 89A, Prescott Valley - MUP | | | | | | | | |
| Location and Sponsor: Prescott Valley / Prescott Valley & ADOT | | | Project Type: Transportation Enhancement | | | | | | | | |
| Description: Construct Multi-use Path from Lakeshore Dr to SR 89A | | | | | | | | | | | |
| Mile Length: | | | | | | | | | | | |
| Lanes: | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| CON | STP - ADOT | \$ 1,646 | | | | | | | | | |
| CON | LM - PRV | \$ 100 | | | | | | | | | |
| Total Programmed Funding | | \$ 1,746 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

Table 1

Central Yavapai Metropolitan Planning Organization 2016 - 2025 MTIP

| Federal and State Funded Projects (FY Funding Amount listed in 1,000's) | | | | | | | | | | | |
|-------------------------------------------------------------------------|-----------------------|---------------------------------------------------------|---------------------------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| TIP ID: CY-MPO-16-01 | | County: Yavapai | Project Name: HSIP Regional Sign Project | | | | | | | | |
| Location and Sponsor: CYMPO | | Project Type: Highway Safety Improvement Program | | | | | | | | | |
| Description: CYMPO Regional Sign Project | | | | | | | | | | | |
| Lanes: 4 | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| CON | HSIP | \$ 456 | | | | | | | | | |
| CON | HSIP - From FMPO | \$ 137 | | | | | | | | | |
| Total Programmed Funding | | \$ 593 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-MPO-16-02 | | County: Yavapai | Project Name: HSIP Regional Safety Plan | | | | | | | | |
| Location and Sponsor: CYMPO | | Project Type: Highway Safety Improvement Program | | | | | | | | | |
| Description: CYMPO Regional Safety Plan | | | | | | | | | | | |
| Lanes: 4 | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| PL | HSIP | \$ - | \$ 457 | | | | | | | | |
| | HSIP Re-Pay to FMPO | | \$ 137 | | | | | | | | |
| Total Programmed Funding | | \$ - | \$ 320 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-DOT-16-04 | TRACS H869301C | County: Yavapai | Project Name: SR69 Pavement Preservation SR 169 to Mendecino Drive | | | | | | | | |
| Location and Sponsor: Dewey-Humboldt to Prescott Valley / ADOT | | Project Type: Surface Transportation | | | | | | | | | |
| Description: Pavement Preservation | | | | | | | | | | | |
| Mile Length: | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| CON | STP - ADOT | | \$ 7,000 | | | | | | | | |
| Total Programmed Funding | | \$ - | \$ 7,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-MPO-16-05 | | County: Yavapai | Project Name: SR 89 Corridor Study | | | | | | | | |
| Location and Sponsor: Chino Valley to Paulden / CYMPO and ADOT | | Project Type: Planning | | | | | | | | | |
| Description: State Route 89 Corridor Study | | | | | | | | | | | |
| Lanes: 4 | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| PL | SPR | \$ 100 | | | | | | | | | |
| Total Programmed Funding | | \$ 100 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

Table 1

Central Yavapai Metropolitan Planning Organization 2016 - 2025 MTIP

| Federal and State Funded Projects (FY Funding Amount listed in 1,000's) | | | | | | | | | | | | | |
|-------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------|--|---------------------------------------------|-------------|---------------------------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| TIP ID: CY-DOT-15-26 | | TRACS H833001C | | County: Yavapai | | Project Name: SR 89 and Perkinsville Road Roundabout | | | | | | | |
| Location and Sponsor: Chino Valley/ADOT | | | | Project Type: Surface Transportation | | | | | | | | | |
| Description: SR89 and Perkinsville Road Intersection Construct Roundabout | | | | | | | | | | | | | |
| Lanes: 4 | | | | | | | | | | | | | |
| Phase | Funding Source | | | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| CON | STP-CYMPO to ADOT for FY15 Project | | | \$ 150 | | | | | | | | | |
| Total Programmed Funding | | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-MPO-16-06 | | | | County: Yavapai | | Project Name: LTAP Training | | | | | | | |
| Location and Sponsor: CYMPO/ADOT | | | | Project Type: Technical Training | | | | | | | | | |
| Description: Funding dedicated to LTAP training for local public agencies | | | | | | | | | | | | | |
| Lanes: 4 | | | | | | | | | | | | | |
| Phase | Funding Source | | | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| PL | STP | | | | \$ 5 | | | | | | | | |
| Total Programmed Funding | | | | \$ - | \$ 5 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-MPO-16-07 | | | | County: Yavapai | | Project Name: Sara Jane Lane and Fain Road intersection evaluation | | | | | | | |
| Location and Sponsor: Prescott Valley/CYMPO | | | | Project Type: Surface Transportation | | | | | | | | | |
| Description: Technical Analysis of the Sara Jane Lane/Fain Road Intersection for a traffic signal and roundabout | | | | | | | | | | | | | |
| Lanes: 4 | | | | | | | | | | | | | |
| Phase | Funding Source | | | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| PL | SPR | | | \$ 25 | | | | | | | | | |
| PL | LM | | | \$ 5 | | | | | | | | | |
| Total Programmed Funding | | | | \$ 30 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

Table 2

Central Yavapai Metropolitan Planning Organization 2016 - 2025 MTIP

Anticipated Costs of Operations and Maintenance Projects (FY Funding Amount listed in 1,000's)

| | | | | | | | | | | | |
|-------------------------------------------------------------------|-----------------------|------------------------|-------------|-------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| TIP ID: CY-YYV-12-OM1 | | County: Yavapai | | Project Name: Williamson Valley Road | | | | | | | |
| Location and Sponsor: Northwest of Prescott/Yavapai County | | | | Project Type: Operations and Maintenance | | | | | | | |
| Description: O&M Prescott Limits to Camp Wood Road | | | | | | | | | | | |
| Mile Length: 21.06 miles | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| Maintenance | HURF | \$ 240 | \$ 216 | \$ 180 | \$ 200 | \$ 261 | | | | | |
| Total Programmed Funding | | \$ 240 | \$ 216 | \$ 180 | \$ 200 | \$ 261 | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-YYV-12-OM2 | | County: Yavapai | | Project Name: Senator Highway | | | | | | | |
| Location and Sponsor: Southeast of Prescott/Yavapai County | | | | Project Type: Operations and Maintenance | | | | | | | |
| Description: O&M Prescott Limits to CYMPO Boundary | | | | | | | | | | | |
| Mile Length: 1.5 miles | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| Maintenance | HURF | \$ 76 | \$ 77 | \$ 50 | \$ 70 | \$ 5 | | | | | |
| Total Programmed Funding | | \$ 76 | \$ 77 | \$ 50 | \$ 70 | \$ 5 | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-YYV-12-OM3 | | County: Yavapai | | Project Name: Iron Springs Road | | | | | | | |
| Location and Sponsor: Prescott / Yavapai County | | | | Project Type: Operations and Maintenance | | | | | | | |
| Description: O&M Prescott Limits to Forest Boundary | | | | | | | | | | | |
| Mile Length: 9.94 miles | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| Maintenance | HURF | \$ 112 | \$ 214 | \$ 90 | \$ 150 | \$ 78 | | | | | |
| Total Programmed Funding | | \$ 112 | \$ 214 | \$ 90 | \$ 150 | \$ 78 | \$ - | \$ - | \$ - | \$ - | \$ - |

Table 3

Central Yavapai Metropolitan Planning Organization 2016 - 2025 MTIP

| Transit Projects (FY Funding Amount listed in 1,000's) | | | | | | | | | | | |
|----------------------------------------------------------------------------------------------|-----------------------|------------------------|-------------|-----------------------------------------------------------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| TIP ID: CY-YYV-16-TR1 | | County: Yavapai | | Project Name: Yavapai Regional Transit | | | | | | | |
| Location and Sponsor: Yavapai Regional Transit | | | | Project Type: Administration | | | | | | | |
| Description: Administration | | | | | | | | | | | |
| Mile Length: na | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| Administration | 5311 | \$ 65 | \$ 68 | \$ 70 | \$ 73 | \$ 76 | | | | | |
| Local Match | LM | \$ 16 | \$ 17 | \$ 17 | \$ 18 | \$ 19 | | | | | |
| Total Programmed Funding | | \$ 81 | \$ 85 | \$ 87 | \$ 91 | \$ 95 | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-YYV-16-TR2 | | County: Yavapai | | Project Name: Yavapai Regional Transit | | | | | | | |
| Location and Sponsor: Yavapai Regional Transit | | | | Project Type: Operating | | | | | | | |
| Description: Operations | | | | | | | | | | | |
| Mile Length: na | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| Administration | 5311 | \$ 142 | \$ 147 | \$ 153 | \$ 159 | \$ 166 | | | | | |
| Local Match | LM | \$ 102 | \$ 106 | \$ 111 | \$ 115 | \$ 120 | | | | | |
| Total Programmed Funding | | \$ 244 | \$ 253 | \$ 264 | \$ 274 | \$ 286 | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-YYV-16-TR3 | | County: Yavapai | | Project Name: Yavapai Regional Transit | | | | | | | |
| Location and Sponsor: Yavapai Regional Transit | | | | Project Type: Capital | | | | | | | |
| Description: Capital | | | | | | | | | | | |
| Mile Length: na | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| Administration | 5311 | \$ 74 | \$ 77 | \$ 80 | \$ 84 | \$ 87 | | | | | |
| Local Match | LM | \$ 8 | \$ 8 | \$ 9 | \$ 9 | \$ 10 | | | | | |
| Total Programmed Funding | | \$ 82 | \$ 85 | \$ 89 | \$ 93 | \$ 97 | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-YYV-16-TR4 | | County: Yavapai | | Project Name: Regional Mobility Management Implementation Plan (RMMIP) and PV Transit Tax District | | | | | | | |
| Location and Sponsor: CYMPO | | | | Project Type: 5303 Transit Planning | | | | | | | |
| Description: Regional Transportation Coordination Plan & PV Transit Tax District Plan | | | | | | | | | | | |
| Mile Length: na | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| PL | 5303 | \$ 179 | | | | | | | | | |
| PL | PL | \$ 50 | | | | | | | | | |
| Local Match | LM | \$ 37 | | | | | | | | | |
| Total Programmed Funding | | \$ 266 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

Table 3

Central Yavapai Metropolitan Planning Organization 2016 - 2025 MTIP

| Transit Projects (FY Funding Amount listed in 1,000's) | | | | | | | | | | | |
|-----------------------------------------------------------|-----------------------|------------------------|-------------|-----------------------------------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| TIP ID: CY-YYV-16-TR5 | | County: Yavapai | | Project Name: Adult Care Services - Vehicle | | | | | | | |
| Location and Sponsor: Adult Care Services | | | | Project Type: Capital | | | | | | | |
| Description: Capital | | | | | | | | | | | |
| Mile Length: na | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| Capital | 5310 | \$ 50 | | | | | | | | | |
| Local Match | LM | \$ 13 | | | | | | | | | |
| Total Programmed Funding | | \$ 63 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-YYV-16-TR6 | | County: Yavapai | | Project Name: New Horizons Disability Empowerment Center - Vehicle | | | | | | | |
| Location and Sponsor: New Horizons | | | | Project Type: Capital | | | | | | | |
| Description: Capital | | | | | | | | | | | |
| Mile Length: na | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| Administration | 5310 | \$ 32 | | | | | | | | | |
| Local Match | LM | \$ 8 | | | | | | | | | |
| Total Programmed Funding | | \$ 40 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-YYV-16-TR7 | | County: Yavapai | | Project Name: New Horizons Disability Empowerment Center - Operating Funds | | | | | | | |
| Location and Sponsor: New Horizons | | | | Project Type: Administration | | | | | | | |
| Description: Operating Funds | | | | | | | | | | | |
| Mile Length: na | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| Administration | 5310 | \$ 99 | | | | | | | | | |
| Local Match | LM | \$ 99 | | | | | | | | | |
| Total Programmed Funding | | \$ 198 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-YYV-16-TR8 | | County: Yavapai | | Project Name: West Yavapai Guidance Clinic | | | | | | | |
| Location and Sponsor: West Yavapai Guidance Clinic | | | | Project Type: Capital | | | | | | | |
| Description: Capital | | | | | | | | | | | |
| Mile Length: na | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| Administration | 5310 | \$ 35 | | | | | | | | | |
| Local Match | LM | \$ 9 | | | | | | | | | |
| Total Programmed Funding | | \$ 44 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

Table 4

Central Yavapai Metropolitan Planning Organization 2016 - 2025 MTIP

| Local Jurisdiction (Non-Federal) Funded Projects (FY Funding Amount listed in 1,000's) | | | | | | | | | | | |
|----------------------------------------------------------------------------------------|-----------------------|------------------------|-------------|--------------------------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| TIP ID: CY-PRV-16-LP01 | | County: Yavapai | | Project Name: Viewpoint Drive Connector Intersection Improvements | | | | | | | |
| Location and Sponsor: Prescott Valley / Town of Prescott Valley | | | | Project Type: Local | | | | | | | |
| Description: Construct Intersection Improvements at Spouse & Manley | | | | | | | | | | | |
| Mile Length: na | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| CON | Local | \$ 3,300 | \$ 450 | \$ - | \$ - | | | | | | |
| Total Programmed Funding | | \$ 3,300 | \$ 450 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-PRV-16-LP02 | | County: Yavapai | | Project Name: Lakeshore Drive | | | | | | | |
| Location and Sponsor: Prescott Valley / Town of Prescott Valley | | | | Project Type: Local | | | | | | | |
| Description: Construct New Improvements (Lake Valley to Glassford) | | | | | | | | | | | |
| Mile Length: na | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| CON | Local | \$ 2,000 | \$ - | \$ - | \$ - | | | | | | |
| Total Programmed Funding | | \$ 2,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-PRV-12-LP05 | | County: Yavapai | | Project Name: Viewpoint Drive Connector | | | | | | | |
| Location and Sponsor: Prescott Valley / Town of Prescott Valley | | | | Project Type: Local | | | | | | | |
| Description: Construct New Alignment Manley to Roundup | | | | | | | | | | | |
| Mile Length: na | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| CON | Local | \$ - | \$ - | \$ 2,000 | \$ 2,000 | | | | | | |
| Total Programmed Funding | | \$ - | \$ - | \$ 2,000 | \$ 2,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-PRV-12-LP08 | | County: Yavapai | | Project Name: Robert Road Widening | | | | | | | |
| Location and Sponsor: Prescott Valley / Town of Prescott Valley | | | | Project Type: Local | | | | | | | |
| Description: Construct New Lanes Tranquil to Long Mesa | | | | | | | | | | | |
| Mile Length: na | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| CON | Local | | \$ - | \$ - | \$ 400 | \$ 2,000 | | | | | |
| Total Programmed Funding | | \$ - | \$ - | \$ - | \$ 400 | \$ 2,000 | \$ - | \$ - | \$ - | \$ - | \$ - |

Table 4

Central Yavapai Metropolitan Planning Organization 2016 - 2025 MTIP

Local Jurisdiction (Non-Federal) Funded Projects (FY Funding Amount listed in 1,000's)

| | | | | | | | | | | | |
|-------------------------------------------------------------------------------------|-----------------------|------------------------|-------------|-------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| TIP ID: CY-YYV-15-LP24 | | County: Yavapai | | Project Name: Great Western Corridor | | | | | | | |
| Location and Sponsor: North of Prescott Valley/Yavapai County | | | | Project Type: Local | | | | | | | |
| Description: Route evaluation of new alignment for Great Western Corridor | | | | | | | | | | | |
| Mile Length: na | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| DCR | Local | | \$ 1,000 | | | | | | | | |
| Total Programmed Funding | | \$ - | \$ 1,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-PRS-15-LP26 | | County: Yavapai | | Project Name: Crystal Lane Re-alignment | | | | | | | |
| Location and Sponsor: Prescott / City of Prescott | | | | Project Type: Local | | | | | | | |
| Description: Realignment of Crystal Lane between Ruger Road and Janine Drive | | | | | | | | | | | |
| Mile Length: | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| CON | Local | \$ 485 | | | | | | | | | |
| | | \$ 25 | | | | | | | | | |
| Total Programmed Funding | | \$ 510 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-PRS-15-LP34 | | County: Yavapai | | Project Name: Prescott Pavement Rehabilitation | | | | | | | |
| Location and Sponsor: Prescott / City of Prescott | | | | Project Type: Local | | | | | | | |
| Description: Pavement rehabilitation project for various City Streets | | | | | | | | | | | |
| Mile Length: | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| CON | Local | \$ 5,768 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | | | | | |
| Total Programmed Funding | | \$ 5,768 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ - | \$ - | \$ - | \$ - | \$ - |
| TIP ID: CY-PRS-16-LP01 | | County: Yavapai | | Project Name: Prescott Reconstruction Projects | | | | | | | |
| Location and Sponsor: Prescott / City of Prescott | | | | Project Type: Local | | | | | | | |
| Description: Reconstruction projects for various City Streets | | | | | | | | | | | |
| Mile Length: | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| CON | Local | \$ 8,640 | \$ 5,590 | \$ 1,500 | | | | | | | |
| | | \$ 1,090 | \$ 225 | | | | | | | | |
| Total Programmed Funding | | \$ 9,730 | \$ 5,815 | \$ 1,500 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

Table 4

Central Yavapai Metropolitan Planning Organization 2016 - 2025 MTIP

Local Jurisdiction (Non-Federal) Funded Projects (FY Funding Amount listed in 1,000's)

| | | | | | | | | | | | |
|----------------------------------------------------------|-----------------------|----------------------------|----------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| TIP ID: CY-PRS-16-LP02 | | County: Yavapai | Project Name: Willow Creek Road | | | | | | | | |
| Location and Sponsor: Prescott / City of Prescott | | Project Type: Local | | | | | | | | | |
| Description: Realign Willow Creek Road | | | | | | | | | | | |
| Mile Length: | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| CON | Local | | \$ 6,000 | | | | | | | | |
| | | \$ 300 | | | | | | | | | |
| Total Programmed Funding | | \$ 300 | \$ 6,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

| | | | | | | | | | | | |
|----------------------------------------------------------------------|-----------------------|----------------------------|-------------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| TIP ID: CY-PRS-16-LP03 | | County: Yavapai | Project Name: Side Road Connector and SR 89 Widening | | | | | | | | |
| Location and Sponsor: Prescott / City of Prescott | | Project Type: Local | | | | | | | | | |
| Description: Reconstruction projects for various City Streets | | | | | | | | | | | |
| Mile Length: | | | | | | | | | | | |
| Phase | Funding Source | FY16 | FY17 | FY18 | FY19 | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
| CON | Local | \$ 2,494 | \$ 1,052 | | | | | | | | |
| DES | Local | \$ 35 | | | | | | | | | |
| Total Programmed Funding | | \$ 2,529 | \$ 1,052 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

Table 5



| CYMPO Surface Transportation Program Funding | | | | | |
|--------------------------------------------------|-------|-------------|---------------------|------------|---------|
| Obligated and Programmed STP Projects | | | | | |
| PROJECT | YEAR | STP FUNDING | DESCRIPTION | STATUS | JPA # |
| SR 69/SR 89 Intersection | FY 03 | \$510,000 | Construction | Completed | |
| SR 89/SR 89A TI Bridge | FY 04 | \$510,000 | Construction | Completed | 06-1131 |
| SR 89/SR 89A TI Bridge | FY 05 | \$510,000 | Construction | Completed | 06-1131 |
| SR 89A Viewpoint TI Bridge | FY 06 | \$688,700 | Design | Completed | 08-1231 |
| SR 89A Viewpoint TI Bridge | FY 07 | \$688,700 | Design | Completed | 08-1231 |
| Viewpoint TI/SR 89A Spur | FY 08 | \$688,700 | Construction | Completed | 08-1231 |
| Viewpoint TI/SR 89A Spur | FY 09 | \$688,700 | Construction | Completed | 08-1231 |
| Pioneer Parkway | FY 10 | \$633,000 | Construction | Completed | 10-0831 |
| Pioneer Parkway | FY 11 | \$633,000 | Construction | Completed | 10-0831 |
| SR 89 Deep Well Ranch Rd to South Chino Valley | FY 12 | \$633,000 | Design/Construction | Obligated | 12-1171 |
| SR 89 Deep Well Ranch Rd to South Chino Valley | FY 13 | \$633,000 | Design/Construction | Obligated | 12-1171 |
| Prescott Valley Multi-use path | FY 14 | \$85,000 | Construction | Obligated | |
| SR 89 Deep Well Ranch Rd to South Chino Valley | FY 14 | \$650,000 | Design/Construction | Obligated | 12-1171 |
| SR 89 Deep Well Ranch Rd to South Chino Valley | FY 15 | \$650,000 | Design/Construction | Obligated | 12-1171 |
| SR 69/Main St Traffic Signal | FY 16 | \$500,000 | Construction | In Design | |
| Perkinsville Road Roundabout | FY 16 | \$150,000 | Design | In Design | |
| SR89 Widening SR89A to Deep Well Ranch Road | FY 17 | \$650,000 | Construction | JPA | |
| SR89 Widening SR89A to Deep Well Ranch Road | FY 18 | \$650,000 | Construction | JPA | |
| *SR 69 Prescott Canyon Dr to Prescott Lakes Pkwy | FY 19 | \$650,000 | Construction | Programmed | |
| *SR 69 Prescott Canyon Dr to Prescott Lakes Pkwy | FY 20 | \$650,000 | Construction | Programmed | |
| *SR 89A/Robert Road TI | FY 21 | \$650,000 | Design | Programmed | |
| *SR 89/Road 1 North Traffic Signal | FY 22 | \$650,000 | Construction | Programmed | |
| Not Yet Programmed | FY 23 | \$650,000 | TBD | ~ | |
| Not Yet Programmed | FY 24 | \$650,000 | TBD | ~ | |
| Not Yet Programmed | FY 25 | \$650,000 | TBD | ~ | |

* Subject to funding availability. MAP-21 expired September 30, 2014

Table 6

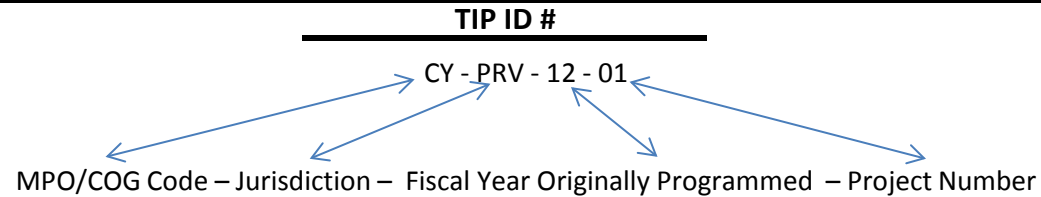


| CYMPO Surface Transportation Program Funding | | | | |
|-----------------------------------------------------|--------------------|-----------------------|---------------|--------------|
| Planned Future Projects | | | | |
| PROJECT | STP FUNDING | DESCRIPTION | STATUS | JPA # |
| Great Western Extension | | Design Concept Report | Planning | |
| Fain to SR169 Connector | | Design Concept Report | Planning | |
| Chino Extension | | Design Concept Report | Planning | |
| Sundog Connector - City of Prescott | | Design | Planning | |
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| | \$0 | | | |

Table 7

Central Yavapai Metropolitan Planning Organization 2016 - 2025 MTIP

Acronym and TIP ID Key



Jurisdiction Codes

| | |
|-----|--------------------------------------|
| CY | Central Yavapai MPO |
| CHV | Town of Chino Valley |
| DEW | Town of Dewey-Humboldt |
| PRS | City of Prescott |
| PRV | Town of Prescott Valley |
| YYV | Yavapai County |
| YPT | Yavapai Prescott Tribe |
| DOT | Arizona Department of Transportation |
| MPO | Central Yavapai MPO Region wide |

Funding Codes

| | |
|------|------------------------------------|
| LM | Local Match |
| DM | District Minor |
| TE | Transportation Enhancement |
| SRTS | Safe Routes to School |
| HSIP | Highway Safety Improvement Program |
| BIA | Bureau of Indian Affairs |
| STP | Surface Transportation Program |
| HURF | Highway User Revenue Fund |
| OM | Operations and Maintenance |
| TR | Transit |
| LP | Local Project |
| PL | Planning Document |

**CYMPO
REQUEST FOR ACTION
February 4, 2016**

SUBJECT: DISCUSSION AND POSSIBLE ACTION ON THE FY17 CYMPO UPWP

SUBMITTED BY: Chris Bridges, CYMPO Administrator

PREPARED BY: Chris Bridges, CYMPO Administrator

AGENDA TYPE: DISCUSSION / POSSIBLE ACTION

ATTACHMENTS:

FY 16 CYMPO Work Program

SUMMARY/BACKGROUND:

This is the first discussion of the FY 17 CYMPO Work Program.

Attached is the current FY 16 CYMPO Work Program for your review and for discussion purposes. Staff will provide an update on each task item and is seeking input on existing task item modifications and on any new potential FY 17 tasks.

Based on the discussion and general consensus staff will then prepare a draft FY 17 Work Program and present it to the TAC at the regularly scheduled TAC meeting in March.

ACTION OPTION:

No action required at this time

RECOMMENDATION:

No action required at this time



Central Yavapai Metropolitan Planning Organization

1971 Commerce Center Circle, Suite E,
Prescott, AZ 86301
(928) 442-5730 ♦ (928) 442-5736 Fax
www.cympo.org



FISCAL YEAR 2016 UNIFIED PLANNING WORK PROGRAM and BUDGET

For a Comprehensive, Cooperative, and Continuing
Transportation Planning Process

**Endorsed and Approved on April 9, 2015, by the:
CENTRAL YAVAPAI METROPOLITAN PLANNING ORGANIZATION
MULTIMODAL TECHNICAL ADVISORY COMMITTEE**

**Endorsed and Approved on April 15, 2015, by the:
CENTRAL YAVAPAI METROPOLITAN PLANNING ORGANIZATION
EXECUTIVE BOARD**

Amended on November 18, 2015

This report was prepared in cooperation with Yavapai County, City of Prescott,
Towns of Prescott Valley, Chino Valley, and Dewey-Humboldt, the Arizona
Department of Transportation, the Federal Transit Administration, the Federal
Highway Administration, and the USDA Forest Service



CFDA FHWA: 20.205
CFDA FTA: 20.513
CFDA FTA 5303: 20.505



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The Central Yavapai Metropolitan Planning Organization certifies that the 2016 Unified Planning Work Program for the Central Yavapai Region has been developed cooperatively and has provided opportunities for public participation.



SECTION I

VISION AND MISSION STATEMENTS AND INTRODUCTION

VISION STATEMENT

To promote and maintain a regional coordinated transportation system for the safe and efficient movement of people, goods and services.

MISSION STATEMENT

Use regional leadership in planning and promoting a comprehensive multi-modal transportation system.

INTRODUCTION

The Unified Planning Work Program (UPWP) is a narrative description of the annual technical Unified Planning Work Program for a continuing, cooperative and comprehensive (3-C) transportation planning process within the Central Yavapai Metropolitan Planning Organization's planning boundary. The Planning Boundary (Figure 1) includes the Arizona jurisdictions of: Yavapai County, the City of Prescott, Yavapai Prescott Indian Tribe and the Towns of Chino Valley, Prescott Valley and Dewey-Humboldt. As the lead transportation planning agency within the planning boundary, the Central Yavapai Metropolitan Planning Organization (CYMPO) is responsible for developing the UPWP in collaboration with other members of the Metropolitan Planning Organization (MPO) including the Arizona Department of Transportation (ADOT), City of Prescott, Towns of Prescott Valley, Chino Valley and Dewey-Humboldt, Yavapai County and United States Department of Agriculture (USDA) Forest Service; additionally, in cooperation with the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

Reflected in the UPWP are planning activities provided for in the agreements and contractual relationships among the Arizona Department of Transportation (ADOT), the U.S. Department of Transportation, and the Central Yavapai Metropolitan Planning Organization (CYMPO), which was officially designated by the Governor of Arizona in 2003 as the Metropolitan Planning Organization (MPO) for the Central Yavapai region.

The UPWP offers an indication of regional short and long range transportation planning objectives, the manner in which these objectives will be achieved, the budget necessary to sustain the overall planning effort, and the sources of funding for each specific program element. Due to the many regional transportation needs, CYMPO will rely upon external services for accomplishment of various tasks in a top quality, professional and timely manner. However, in all cases CYMPO personnel will provide project management and direction to study efforts.

CYMPO provides certain specific contractual services to ADOT in support of their State-wide planning and development responsibilities including acting as the Regional Planning Organization (RPO). As the MPO, CYMPO is charged with conducting the continuing, coordinated, and comprehensive (3-C) transportation planning process in accordance with Federal law and regulation. The multimodal, multi-jurisdictional nature of the activities in the UPWP necessitates just such a cooperative, coordinated approach to transportation planning for the region. The local elected officials, in collaboration with State and Federal agencies, accomplish this through collective decision making.

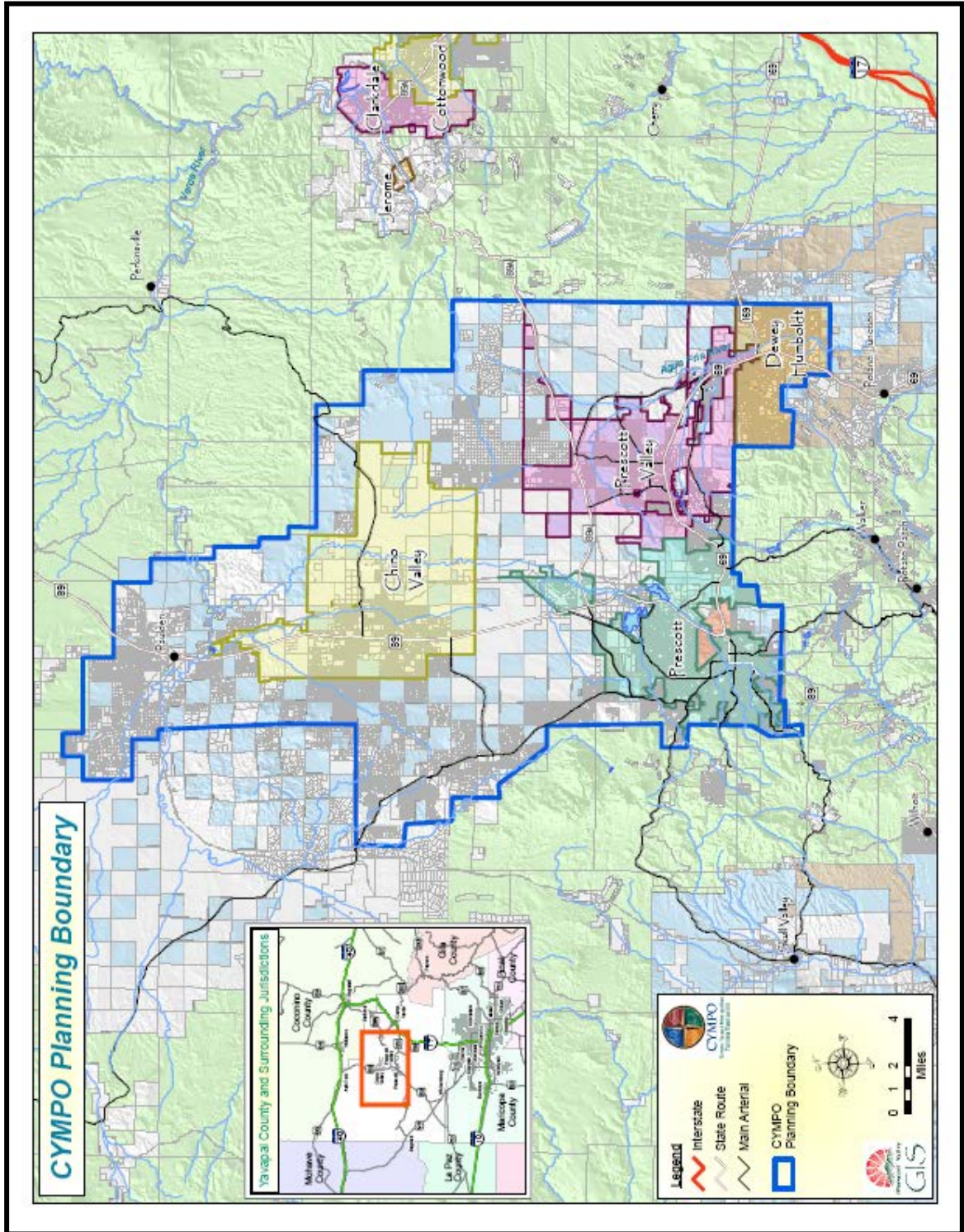


It is anticipated that the planning process will include the use of a Technical Advisory standing committee or other subgroups to advise and guide CYMPO planning products. When consultant services are to be used, a draft scope of work will be prepared by CYMPO and presented to the appropriate committee for review, refinement and endorsement. The committee will review consultant proposals and recommend engagement of consulting firm(s). The consultant's work scope will typically be grouped into work elements/phases containing similar work tasks. The culmination of work elements/phases will be working papers submitted to the committee for review and refinement. In addition, typically technical data will be submitted to the committee for review and refinement. It is anticipated that the working papers will become chapters in the draft document.

All draft and final draft documents will be submitted to the appropriate committees for review, refinement and endorsement. Final documents will be submitted for approval. At major milestones, planning activities requiring public input will be submitted to the committees for endorsement prior to formal public invitations – announcement. CYMPO, working in collaborative effort with consultant services, will implement the work scope. CYMPO will direct consultant study efforts and provide project management. CYMPO will meet with the appropriate committees to discuss, at a minimum, the project status, time schedule, work tasks, focus areas, growth scenarios, and alternatives for the project.



Figure 1



SECTION II ORGANIZATION AND MANAGEMENT

Staffing Roles and Responsibilities

CYMPO staff consists of an Administrator, a Transportation Planner, and a Program Assistant. The Administrator is appointed by the CYMPO Executive Board and reports directly to them. Additionally, the Transportation Planner and Program Assistant are supervised by the Administrator. Although each employee has an assigned job description; employees work as a team and share responsibilities of the organization to ensure that all assignments are completed.

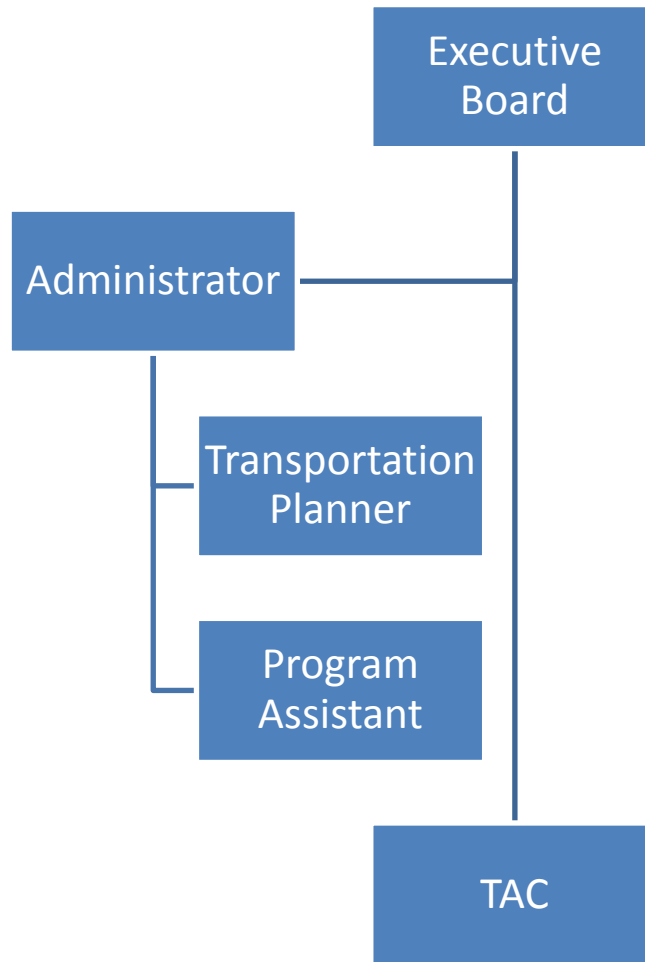
CYMPO staff members are Yavapai County employees on loan to CYMPO. Yavapai County is the fiduciary arm of CYMPO and provides: staffing; purchasing services; accounting services; human resource/payroll services; and, policies and procedures. All expenses are paid by Yavapai County as incurred and are reimbursed by ADOT, Yavapai County the City of Prescott and the Towns of Prescott Valley, Chino Valley and Dewey-Humboldt.

FY 2016 CYMPO STAFF

- **Christopher Bridges, Administrator**
- **Vincent Gallegos, Transportation Planner**
- **Deborah Hernandez, Program Assistant**



Figure 2



Committee Structures

The CYMPO Executive Board consists of six elected or appointed officials from the City of Prescott, the Towns of Chino Valley, Dewey-Humboldt and Prescott Valley, Yavapai County and ADOT. It is the function of the Executive Board to act as a policy body coordinating transportation planning and related implementation activities within the metropolitan area. The Board must approve all agreements and contracts and the Chair, or designee, must sign all appropriate documents related to contracts and agreements of the CYMPO. On an annual basis, the positions of Chair, Vice-Chair, and Secretary-Treasurer are rotated between Chino Valley, City of Prescott, Dewey-Humboldt, Prescott Valley, and Yavapai County.

The CYMPO Technical Advisory Committee (TAC) is composed of technical and/or managerial staff representatives of the Towns of Chino Valley, Prescott Valley, Dewey-Humboldt, the City of Prescott and Yavapai County. In addition to the five jurisdictions, ADOT Prescott District Office and Multi-modal Planning Division are voting members of the TAC, as is the U.S.D.A. Forest Service. The positions of Chair and Vice-Chair are rotated between Chino Valley, Prescott, Prescott Valley, Dewey-Humboldt and Yavapai County on an annual basis.

The TAC works in an advisory role to the Executive Board and their primary responsibility is to conduct technical reviews and analysis regarding project related activity of the Metropolitan Transportation Improvement Program (MTIP) and the Unified Planning Work Program (UPWP), as well as any related issues directed by CYMPO's Executive Board.

Both committees adhere to the Arizona Open Meeting Law and abide by the CYMPO By-laws.



CENTRAL YAVAPAI METROPOLITAN PLANNING ORGANIZATION (CYMPO)

2015 – 2016 EXECUTIVE BOARD

Mary Mallory
CYMPO Chair
Councilmember, Town of Prescott Valley

Craig Brown
CYMPO Vice-Chair
Yavapai County Board of Supervisors

Terry Nolan
CYMPO Secretary/Treasurer
Mayor, Town of Dewey-Humboldt

Darryl Croft
CYMPO Board Member
Vice Mayor, Town of Chino Valley

Alvin Stump
CYMPO Board Member
Arizona Department of Transportation

Chris Kuknyo
CYMPO Board Member
Councilmember, City of Prescott

2015-2016 TECHNICAL ADVISORY COMMITTEE (TAC)

Byron Jaspers
CYMPO Chair
County Public Works Director
Yavapai County

Ed Hanks
CYMPO Vice-Chair
Public Works Supervisor
Town of Dewey-Humboldt

Ian Mattingly
Public Works
City of Prescott

Ron Gritman
Public Works Director
Town of Chino Valley

Norm Davis
Public Works Director
Town of Prescott Valley

Daniel Gabiou
Transportation Planner
ADOT Multimodal Division

Bob LaJeunesse
Assistant District Engineer
ADOT Prescott District

Dan Salcido
Engineering & Administrative Officer
Prescott National Forest
U. S. Forest Service



Operational Procedures and By-Laws/ Agreements, Forms, Certifications and Assurances

The operational policies and procedures set forth are primarily done so by Yavapai County, as the fiduciary agent for CYMPO. CYMPO has established an office policy/procedural manual, which is updated on a regular basis as procedures change. The procedures followed are those that have been set forth by Arizona Department of Transportation (ADOT), Federal Highways Administration (FHWA) and Federal Transit Administration (FTA).

CYMPO also works under the By-Laws established in 2003 and amended in 2009, 2011 and 2012. An Intergovernmental Agreement (IGA) between CYMPO and The City of Prescott, Yavapai County and the Towns of Chino Valley, and Prescott Valley was established in 2003 and amended in 2009 to add the Town of Dewey-Humboldt. There is also an established Intergovernmental Agreement with Yavapai County as well as a Lease Agreement.

CYMPO has an established Procurement Policy that meets all federal requirements, as well as adhering to the Yavapai County Procurement Code. The Yavapai County Employee Manual has been provided to the staff that is assigned to CYMPO, which includes, but is not limited to Drug Free Work Environment, Sexual Harassment and Equal Opportunity.

CYMPO has an adopted Title VI Policy, Limited English Proficiency Plan, Coordinated Public Transit/Human Services Transportation Plan, Public Involvement Plan, and the Disadvantaged Business Enterprise Policy.

SECTION III



FUNDING DESCRIPTION AND BUDGET SUMMARY

The Arizona Department of Transportation (ADOT) is the designated recipient of the Federal-aid Highway funds used for planning and research purposes. As the designated recipient of the planning funds ADOT has the responsibility and the authority under **49 CFR Part 18** (Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments) to oversee all activities funded under the Federal-aid Program by the sub recipients of these funds. ADOT's oversight responsibilities include but are not limited to overall work plan review, invoice billing review and approval, MTIP certification, air quality reviews, and quality assurance and quality control of traffic data. Unified Planning Work Programs are funded primarily with Planning funds (PL); however, an MPO may use other eligible funds for their Unified Planning Work Program. This section describes the types of funding sources used for planning.

Metropolitan Planning Funds (PL) - Statewide Planning & Research Funds (SPR)

Federal PL funds have a required 5.7% match provided by local governments. The distribution of the PL Funds is accomplished through a formula developed by ADOT in consultation with the MPOs and must be approved by the FHWA.

SPR funds are federal dollars from the State Planning and Research Program administered by ADOT. Some SPR funds may be allocated to the MPO to help plan for the non-urbanized portion of the MPO. A 20% match is required and must be provided by the local jurisdiction, depending on the project.

The table below indicates the estimated funding the MPO anticipates to receive from these sources in the FY 2016.

| | |
|-----------------------------------------|-------------------|
| Total Estimated PL Funding for FY 2016 | \$ 111,800 |
| Total Estimated SPR Funding for FY 2016 | \$ 125,000 |



Federal Transit Administration Planning Funding (Section 5303)

FTA funds are secured annually through the FTA Metropolitan Planning Program Section 5303. FTA funds are designated for transit planning and research activities. The funds require a 20% local match, which is provided by the local governments in hard dollars or In-kind.

It is anticipated that Section 5303 transit funds will be used for transit planning purposes in the Central Yavapai region. Use of Section 5303 funds is for planning, technical studies, and coordinated mobility management.

| | |
|------------------------------------------|------------------|
| Total Estimated 5303 Funding for FY 2016 | \$ 49,391 |
|------------------------------------------|------------------|

Matching Funds

When at all possible, CYMPO will use In-kind contributions for match. On a monthly basis, the MPO staff tracks the time spent by local governments: City of Prescott; the Towns of Chino Valley, Dewey-Humboldt and Prescott Valley; and, Yavapai County on MPO projects and meetings. The time reported is specific to the UPWP task and date. The time reported is accumulated over a 12 month period and is used as applicable match for all funding received.

Carry-Forward Balances

Carry-forward funds occur when CYMPO does not expend authorized and/or allocated funds in the current and/or prior fiscal years. Carry-forward funds are combined with the annual Unified Planning Work Program budget for the new fiscal year to determine CYMPO's available fund balance for the upcoming year.

At the end of the fiscal year 2015, it is anticipated the Section 5303 funds, PL and SPR funds will have a carry-forward balance as indicated in the below table.

| | |
|--------------------------------------------------|-------------------|
| Estimated PL Carry-Forward Balance for FY2016 | \$ 73,682 |
| Estimated SPR Carry-Forward Balance for FY 2016 | \$ 85,000 |
| Estimated 5303 Carry-Forward Balance for FY 2016 | \$ 121,225 |



BUDGET SUMMARY TABLE
TABLE 1: FY2016 MPO EXPENSES BY TASK

| TASK | WORK ELEMENT | OPERATING EXPENDITURES | | PLANS | TOTAL COSTS* |
|--------------|-----------------------------------|------------------------|-----------------|------------------|------------------|
| | | Personnel | Operating | Consultants | |
| 100 | ADMINISTRATION | \$159,975 | \$44,335 | | \$204,310 |
| 200 | DATA COLLECTION | \$7,679 | \$2,128 | | \$9,807 |
| 300 | METROPOLITAN TRANSPORTATION | \$6,399 | \$1,773 | | \$8,172 |
| 400 | REGIONAL TRANSPORTATION PLAN | \$4,266 | \$1,182 | | \$5,448 |
| 500 | SPECIAL PROJECT PLANNING | \$8,532 | \$2,365 | \$125,000 | \$135,897 |
| 600 | REGIONAL PLANNING | \$10,025 | \$2,778 | | \$12,803 |
| 700 | PUBLIC PARTICIPATION PLAN | \$4,266 | \$1,182 | | \$5,448 |
| 800 | PUBLIC TRANSPORTATION PLANNING | \$10,025 | \$2,778 | \$190,000 | \$202,803 |
| 900 | ENVIRONMENTAL OVERVIEW | \$2,133 | \$591 | | \$2,724 |
| 1000 | CAPITAL EXPENDITURES | \$0 | | | \$0 |
| TOTAL | | \$213,300 | \$59,112 | \$315,000 | \$587,412 |

***NOTE:** TOTAL COSTS SHOWN REFLECT FUNDS RECEIVED AND DO NOT INCLUDE THE MATCH REQUIREMENT. ALL MATCHING FUNDS ARE PROVIDED FOR BY THE USE OF EITHER IN-KIND TIME OR CASH CONTRIBUTIONS FROM CYMPO MEMBER AGENCIES



SECTION IV MPO WORK ELEMENTS

Work Element 100 Administration

101 Unified Planning Work Program (UPWP)

Prepare and continually maintain a Unified Planning Work Program (UPWP) that describes all anticipated transportation and transportation-related planning activities within the CYMPO planning region for the fiscal year.

FY 2016 Proposed Activities

- Review and amend relevant sections of CYMPO's UPWP in order to meet new planning requirements, as well as changing needs and circumstances pertinent to the region's transportation system
- Develop a new UPWP for the CYMPO planning region covering the next program year developed in cooperation with the Executive Board, TAC and ADOT, within guidelines established by FHWA and FTA
- Maintain financial elements for the UPWP; adjust allocations as needed

FY 2015 Accomplishments

- Developed and maintained the 2015 UPWP

Budget

| AGENCY | FHWA | | | | FTA | | TOTAL |
|-------------------------|-----------------|---------------|-----------------|-----------------|-----------------|---------------|------------------|
| | PL | | SPR | | Section 5303 | | |
| | Federal | Local | Federal | Local | Federal | Local | |
| MPO | \$ 6,746 | \$ 410 | \$ 5,519 | \$ 1,380 | \$ 1,363 | \$ 341 | \$ 15,758 |
| Other Agency | | | | | | | |
| Pass thru to Consultant | | | | | | | |
| Total | \$ 6,746 | \$ 410 | \$ 5,519 | \$ 1,380 | \$ 1,363 | \$ 341 | \$ 15,758 |

Capital Expenditures

None are anticipated

Local Match Sources

Provided by Yavapai County, City of Prescott and Towns of Prescott Valley, Dewey-Humboldt and Chino Valley through cash or in-kind contributions

102 Administration, Management and Program Support

This work task encompasses the administration, management and support for the ongoing planning activities and operation of the Central Yavapai Metropolitan Planning Organization.

FY 2016 Proposed Activities



- Prepare invoices respective to funding source and maintain record of revenues and expenditures for submission to ADOT. Prepare CYMPO monthly progress of tasks indicated in the UPWP and submit to ADOT. Prepare invoices to all entities providing a copy of ADOT invoice as well as attachment of expenditures; and, maintain a record of revenues and expenditures
- Provide support to the Executive Board and the Technical Advisory Committee, including but not limited to meeting agendas and minutes, distributing appropriate documents for review and approval, prepare an annual calendar of meetings and location for each committee
- Work with Yavapai County as CYMPO’s fiscal and human resources agent
- Provide legal counsel with Intergovernmental Agreements, Memorandums of Understanding and other legal documents for review, input and approval
- Provide support to CYMPO member agencies, FHWA, FTA, and ADOT
- Maintain liability insurance coverage and documentation of certificates of insurance from member entities acknowledging Errors and Omission Insurance coverage for their elected officials and staff who participate on the Board and TAC Committee
- Prepare the annual operating budget for Executive Board and forward to Yavapai County
- Distribute information to the public, such as: training opportunities, applicable information received at the MPO, grant availability, and respond to public requests and other public services pertaining to CYMPO activities as needed
- Participate in or provide the following:
 - CYMPO Executive Board and TAC meetings
 - County, City, and Town Council meetings
 - State Transportation Board meetings
 - Priority Planning Advisory Committee meetings
 - Rural Transportation Advocacy Council (RTAC)
 - Joint Planning Advisory Council (JPAC)
 - COG/MPO Directors and Planners meetings
 - Participate in National and Regional Planning Dialogues, Conferences and events
 - Provide coordination for annual events and meetings
 - Other Regional Planning
 - Attend public and planning meetings related to the following:
 - SR 89 Deep Well Ranch Road to SR89A
 - SR 89 Perkinsville Road Alignment/Roundabout
 - SR 89 Corridor Study
 - SR 89A Corridor Study
 - SR 69 Project Assessment
 - Regional Sign Project
 - PARA projects

FY 2015 Accomplishments

- Regional Projects and Planning Activities:
 - SR 89 Deep Well Ranch Road to South Chino Valley
 - Willow Creek Road realignment (CYMPO, Prescott and Yavapai County)
 - SR 89 Perkinsville Road Alignment/Roundabout
 - Dewey Humboldt Traffic Signal
 - Provided assistance in the local PARA projects

Budget



| AGENCY | FHWA | | | | FTA | | TOTAL |
|-------------------------|-----------|----------|-----------|-----------|--------------|----------|------------|
| | PL | | SPR | | Section 5303 | | |
| | Federal | Local | Federal | Local | Federal | Local | |
| MPO | \$ 94,388 | \$ 5,730 | \$ 77,226 | \$ 15,445 | \$ 19,068 | \$ 3,814 | \$ 215,670 |
| Other Agency | | | | | | | |
| Pass thru to Consultant | | | | | | | |
| Total | \$ 94,388 | \$ 5,730 | \$ 77,226 | \$ 15,445 | \$ 19,068 | \$ 3,814 | \$ 215,670 |

Capital Expenditures

None are anticipated

Local Match Sources

Provided by Yavapai County, City of Prescott and Towns of Prescott Valley, Dewey-Humboldt and Chino Valley through cash or in-kind contributions

Work Element: 200 Data Collection

201 Highway Performance Monitoring System (HPMS)

Each member agency receives training from ADOT and is responsible for updating data for all roads and street records in the HPMS database for their federal functional classification.

FY 2016 Proposed Activities

- Coordinate and facilitate each member agency inputting data into the HPMS Internet System to ADOT on the following data for all roads and street records in the HPMS database that are functionally classified-
 - Aggregate length in miles
 - AADT Volume Range
 - Type of surface, Paved or Unpaved
 - Implement regional traffic counting program with member agencies
- Notify ADOT when modifications are suggested or needed to HPMS as a result of project completions or other capital improvements
- Initiate a Regional Data Collection Program through CYMPO Staff

FY 2015 Accomplishments

- Coordinated with ADOT and CYMPO agencies for HPMS data collection and training



Budget

| AGENCY | FHWA | | | | FTA | | TOTAL |
|----------------------|---------------|--------------|---------------|--------------|--------------|-------------|---------------|
| | PL | | SPR | | Section 5303 | | |
| | Federal | Local | Federal | Local | Federal | Local | |
| MPO | \$ 360 | \$ 22 | \$ 294 | \$ 59 | \$ - | \$ - | \$ 735 |
| Other Agency | | | | | | | |
| Pass Thru Consultant | | | | | | | |
| Total | \$ 360 | \$ 22 | \$ 294 | \$ 59 | \$ - | \$ - | \$ 735 |

Capital Expenditures

None are anticipated

Local Match Sources

Provided by Yavapai County, City of Prescott and Towns of Prescott Valley, Dewey-Humboldt and Chino Valley through cash or in-kind contributions

202 Functional Classification

Coordinate with CYMPO member agencies to maintain a current inventory of the region’s functional classification of roadways and urban boundaries, according to federal regulations and state procedures.

FY 2016 Proposed Activities

- No anticipated activities this year

FY 2015 Accomplishments

- New Functional Classifications were submitted by Yavapai County, the City of Prescott and the Town of Prescott Valley

Budget

| AGENCY | FHWA | | | | FTA | | TOTAL |
|----------------------|-------------|-------------|-------------|-------------|--------------|-------------|-------------|
| | PL | | SPR | | Section 5303 | | |
| | Federal | Local | Federal | Local | Federal | Local | |
| MPO | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Other Agency | | | | | | | |
| Pass Thru Consultant | | | | | | | |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

Capital Expenditures

None are anticipated at this time.



Local Match Sources

Provided by Yavapai County, City of Prescott and Towns of Prescott Valley, Dewey-Humboldt and Chino Valley through cash or in-kind contributions

Work Element: 300 Metropolitan Transportation Improvement Program (MTIP)

The MTIP is a multi-year, financially constrained, program of transportation improvement projects requiring FHWA, FTA and ADOT approval.

FY 2016 Proposed Activities

- Solicit from local governments and ADOT, transportation improvement projects which reflect investment in both the state and local systems
- Preparation of the FY 17 - 26 MTIP
- Maintain financial element for all years of the FY 16-FY 25 MTIP
- Present draft document to the Executive Board and the TAC committees for review and input. Present final document for action for the 30-day public review and comment period
- Follow the process and practices outlined in the Public Involvement Plan
- Produce and distribute MTIP documents to federal, state and local agencies
- Prepare formal amendments and adjustments as necessary
- Partner with ADOT on formation of Electronic STIP

FY 2015 Accomplishments

- Developed FY 16 – FY 25 Metropolitan Transportation Improvement Program
- FY 15 – FY 24 MTIP Amendments and adjustments as necessary

Budget

| AGENCY | FHWA | | | | FTA | | TOTAL |
|----------------------|-----------------|---------------|-----------------|---------------|---------------|---------------|-----------------|
| | PL | | SPR | | Section 5303 | | |
| | Federal | Local | Federal | Local | Federal | Local | |
| MPO | \$ 4,045 | \$ 246 | \$ 3,310 | \$ 662 | \$ 817 | \$ 163 | \$ 9,243 |
| Other Agency | | | | | | | |
| Pass Thru Consultant | | | | | | | |
| Total | \$ 4,045 | \$ 246 | \$ 3,310 | \$ 662 | \$ 817 | \$ 163 | \$ 9,243 |

Capital Expenditures

None are anticipated

Local Match Sources

Provided by Yavapai County, City of Prescott and Towns of Prescott Valley, Dewey-Humboldt and Chino Valley through cash or in-kind contributions



Work Element: 400 Regional Transportation Plan

The original Regional Transportation Plan (RTP) was adopted by the CYMPO Executive Board in 2006 and a population update of the RTP was adopted by the CYMPO Executive Board in June 2012. The CYMPO began the production of the new RTP in FY 2014. The RTP was completed and approved by the CYMPO Executive Board in May 2015.

FY 2016 Proposed Activities:

- Utilize updated traffic model and recommendations to collaboratively develop short, mid and long range planning priorities for the CYMPO region and incorporate those priorities into the CYMPO planning processes

FY 2015 Accomplishments

- Completed the 2040 Regional Transportation Plan

Budget

| AGENCY | FHWA | | | | FTA | | TOTAL |
|----------------------|----------|--------|----------|--------|--------------|--------|----------|
| | PL | | SPR | | Section 5303 | | |
| | Federal | Local | Federal | Local | Federal | Local | |
| MPO | \$ 2,697 | \$ 164 | \$ 2,206 | \$ 441 | \$ 545 | \$ 136 | \$ 6,189 |
| Other Agency | | | | | | | \$ - |
| Pass Thru Consultant | | | \$ - | \$ - | | | \$ - |
| Total | \$ 2,697 | \$ 164 | \$ 2,206 | \$ 441 | \$ 545 | \$ 136 | \$ 6,189 |

Capital Expenditures

None are anticipated

Local Match Sources

Provided by Yavapai County, City of Prescott and Towns of Prescott Valley, Dewey-Humboldt and Chino Valley through cash or in-kind contributions

Work Element: 500 Special Project Planning

SR 89 Corridor Plan

The SR 89 corridor stretching from Road 3 North in Chino Valley northward through the unincorporated community of Paulden to the Northern CYMPO planning boundary, located at the Prescott National Forest Boundary, has safety, capacity, and access control issues in addition to being limited to a 2-lane roadway.

FY 2016 Proposed Activities:

- Conduct a detailed evaluation of the SR 89 corridor from Road 3 North to the Prescott National Forest Boundary to identify future access control, safety and capacity improvements
- Conduct an intersection study on Sara Jane Lane and Fain Road.



BUDGET

| AGENCY | FHWA | | | | FTA | | TOTAL |
|----------------------|------------------|-----------------|-------------------|------------------|-----------------|---------------|-------------------|
| | PL | | SPR | | Section 5303 | | |
| | Federal | Local | Federal | Local | Federal | Local | |
| MPO | \$ 13,125 | \$ 797 | \$ 10,738 | \$ 2,148 | \$ 1,635 | \$ 409 | \$ 28,851 |
| Other Agency | | | | | | | \$ - |
| Pass Thru Consultant | \$ 25,000 | \$ 1,518 | \$ 100,000 | \$ 25,000 | | | \$ 151,518 |
| Total | \$ 38,125 | \$ 2,314 | \$ 110,738 | \$ 27,148 | \$ 1,635 | \$ 409 | \$ 180,369 |

Work Element: 600 Regional Planning

601 Highway Safety Improvement Program (HSIP)

The CYMPO region established a plan to utilize distributed HSIP funds for a regional sign and post replacement program. The proposed scope of the project consisted of replacing and installing regulatory, warning, street name, object marker, and roadside delineator signs. It also involved the replacement of existing posts with new ADOT standard square tube posts and bases.

The regional sign project was anticipated to be a systematic annual approach to replace all signs to meet federal standards for retro-reflectivity. However, ADOT has decided to make the HSIP program competitive based moving forward and funds will eventually no longer be distributed directly to individual MPOs and COGs. As a result, the CYMPO region intends to request the HSIP funding change be phased in over time in order to allow CYMPO to complete the remainder of the regional sign project. CYMPO and the Northern Arizona Council of Governments (NACOG) had shared resources to better leverage each agency’s regional sign project and are working together in this partnership in order to continue the sign project for FY 16, which partnering with other MPOs and COGs is one of the three planning emphasis areas identified by FHWA and FTA for fiscal year 16.

FY 2016 Proposed Activities

- Monitoring of construction and continued public involvement for the sign project
- Conduct phase 3 of the CYMPO sign project
- Develop joint project agreement with ADOT

FY 2015 Accomplishments

- Approval of the JPA between ADOT and the MPO for Phase 2 of the Sign Project
- Contractor hired for Phase 2 with construction starting in the Spring of 2015

Budget



| AGENCY | FHWA | | | | FTA | | TOTAL |
|----------------------|----------|--------|----------|--------|--------------|-------|----------|
| | PL | | SPR | | Section 5303 | | |
| | Federal | Local | Federal | Local | Federal | Local | |
| MPO | \$ 4,045 | \$ 246 | \$ 3,310 | \$ 662 | \$ - | \$ - | \$ 8,263 |
| Other Agency | | | \$ - | | | | |
| Pass Thru Consultant | | \$ - | \$ - | | | | |
| Total | \$ 4,045 | \$ 246 | \$ 3,310 | \$ 662 | \$ - | \$ - | \$ 8,263 |

Capital Expenditures

None are anticipated

Local Match Sources

Provided by Yavapai County, City of Prescott and Towns of Prescott Valley, Dewey-Humboldt and Chino Valley through cash or in-kind contributions

602 Performance Measures

The current transportation authorization bill, Moving Ahead for Progress in the 21st Century (MAP-21), has required that performance measures be incorporated into transportation planning. Once ADOT has developed performance measure criteria CYMPO will then be required to establish performance measures in alignment with those that the State has identified.

FY 2016 Proposed Activities:

- No anticipated activities this year.

Budget

| AGENCY | FHWA | | | | FTA | | TOTAL |
|----------------------|---------|-------|---------|-------|--------------|-------|-------|
| | PL | | SPR | | Section 5303 | | |
| | Federal | Local | Federal | Local | Federal | Local | |
| MPO | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Agency | \$ - | | \$ - | | | | |
| Pass Thru Consultant | \$ - | \$ - | \$ - | | | | |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

Capital Expenditures

None are anticipated

Local Match Sources

Provided by Yavapai County, City of Prescott and Towns of Prescott Valley, Dewey-Humboldt and Chino Valley through cash or in-kind contributions



Work Element: 700 Public Involvement

FY 2016 Proposed Activities

- Update and adopt
 - FY 16 CYMPO Public Involvement Plan (PIP)
 - FY16 Title VI
 - FY16 Limited English Proficiency Plan (LEP)

- **Consultation with Elected Officials**

A consultation meeting will be held within the CYMPO region regarding current planning studies underway such as the Regional Transportation Plan, Five Year Construction Program, and State Transportation Improvement Program. The objective of the meetings is to present information and gather input from elected and appointed officials.

 - ADOT will, at a minimum, hold at least one meeting per year in each COG and MPO region

FY 2015 Accomplishments

- A review of the CYMPO Public Involvement Plan was performed and an update adopted in 2015

Budget

| AGENCY | FHWA | | | | FTA | | TOTAL |
|----------------------|-----------------|---------------|-----------------|---------------|---------------|---------------|-----------------|
| | PL | | SPR | | Section 5303 | | |
| | Federal | Local | Federal | Local | Federal | Local | |
| MPO | \$ 2,697 | \$ 164 | \$ 2,206 | \$ 441 | \$ 545 | \$ 109 | \$ 6,162 |
| Other Agency | \$ - | | \$ - | | | | |
| Pass Thru Consultant | \$ - | \$ - | \$ - | | | | |
| Total | \$ 2,697 | \$ 164 | \$ 2,206 | \$ 441 | \$ 545 | \$ 109 | \$ 6,162 |

Capital Expenditures

None are anticipated

Local Match Sources

Provided by Yavapai County, City of Prescott and Towns of Prescott Valley, Dewey-Humboldt and Chino Valley through cash or in-kind contributions

Work Element: 800 Coordinated Mobility Planning – Section 5303

The objective of coordinated mobility planning is to develop and provide program and/or project support for mobility planning efforts, including the development of a Coordinated Public Transit/Human Services Transportation Plan.

A Local Coordinating Council has been formed and continues to address topics of mutual interest and benefit. This Council includes the region’s transportation providers and concerned citizens, as well as CYMPO staff.



FY 2016 Proposed Activities:

- Monitor federal, state, and local legislation and policy activities
- Provide staffing and support to the Local Coordinating Council
- Coordinate training/workshops for transit and human services agency staff.
- Act as the regional human service transportation planning liaison for ADOT, assisting with outreach, coordination, and application review
- Provide technical assist to public and private transportation programs
- Collaborate with FTA and ADOT regarding funding and eligibility requirements for grant and financial management
- Planning for scheduling and dispatch, pilot program and a one click information center
- Evaluate a Regional Mobility Management Implementation Plan (RMMIP) to develop a 3 year plan for transportation services coordination opportunities with existing for profit and non-profit providers which will also serve as CYMPO’s Coordinated Human Services and Public Transit Plan. This type of partnering with other MPOs and COGs, as well as identifying ladders of opportunity are two of the three planning emphasis areas identified by FHWA and FTA for fiscal year 16. Additionally, evaluate Yavapai Regional Transit’s routing, scheduling and improvements needed to provide greater regional partnership and coordination opportunities (additional contract fee of \$13,883.00 to be paid by CYMPO). As well as conduct ride-along surveys on all Cottonwood Area Transit routes to determine:
 - Areas not currently served that need service;
 - Common origins and destinations;
 - Connectivity and transfer problems and opportunities;
 - Suggestions for improvement
 (additional contract fee of \$9,699.00 to be paid by Cottonwood Area Transit).
- Evaluate a Prescott Valley Transit Taxing District

FY 2015 Accomplishments

- Reviewed, processed, and monitored Section 5310 grants
- Facilitated the Local Coordinating Council activities including, but not limited, to areas such as insurance, bulk fuel purchases, dispatch and scheduling software, and training opportunities
- Assisted Yavapai Regional Transit with their planning and programming activities
- Completed scoping and advertising for RMMIP and Prescott Valley Taxing District plans

Budget

| AGENCY | FHWA | | | | FTA | | TOTAL |
|----------------------|------------------|-----------------|-----------------|---------------|-------------------|------------------|-------------------|
| | PL | | SPR | | Section 5303 | | |
| | Federal | Local | Federal | Local | Federal | Local | |
| MPO | \$ 5,394 | \$ 327 | \$ 4,413 | \$ 883 | \$ 2,996 | \$ 599 | \$ 14,612 |
| Other Agency | \$ - | | \$ - | | | | |
| Pass Thru Consultant | \$ 50,000 | \$ 3,035 | \$ - | | \$ 165,000 | \$ 33,000 | \$ 251,035 |
| Total | \$ 55,394 | \$ 3,363 | \$ 4,413 | \$ 883 | \$ 167,996 | \$ 33,599 | \$ 265,647 |

Consultant Expenditures

Development of 3-year Regional Mobility Management Implementation Plan



Development of an evaluation of a Prescott Valley Transit Taxing District Plan

Capital Expenditures

None are anticipated

Local Match Sources

Provided by The Local Coordinating Council, Yavapai County, City of Prescott and Towns of Prescott Valley, Dewey-Humboldt and Chino Valley through cash or in-kind contributions

Work Element: 900 Environmental

Livability, in transportation, is about using the quality, location, and type of transportation facilities and services available to help achieve broader community goals such as access to good jobs, affordable housing, quality schools and safe streets.

The concept of livable communities should be considered in transportation decisions. Livable communities seek to create an environment that reduces dependence on the automobile for a community's mobility needs.

Sustainability emphasizes the integrated nature of human activities and therefore the need for coordinated planning among different sectors, groups and jurisdictions. It expands the objectives, impacts and options considered in a planning process. Sustainable transportation planning recognizes that transportation decisions affect people in many ways, so a variety of objectives and impacts should be considered in the planning process.

The local governments have set goals in their General Plans to:

- Encourage programs to maintain and improve air quality standards
- Support of green development
- Encourage member agencies to promote and pursue industries and businesses that are environmentally friendly

FY 2016 Proposed Activities:

- Continue to support bicycle/pedestrian activities by assisting CYMPO members and community agencies with alternative programs
- Work on multi-modal activities and seek grant opportunities that deliver a range of mobility options
- Work closely with the local governments within the MPO and other surrounding areas to support their environmental planning

FY 2015 Accomplishments:

Monitored and helped facilitate Safe Routes to School grant projects and Transportation Enhancement projects being implemented throughout the region.

Budget



| AGENCY | FHWA | | | | FTA | | TOTAL |
|----------------------|----------|-------|----------|--------|--------------|-------|----------|
| | PL | | SPR | | Section 5303 | | |
| | Federal | Local | Federal | Local | Federal | Local | |
| MPO | \$ 1,348 | \$ 82 | \$ 1,103 | \$ 276 | \$ 272 | \$ 54 | \$ 3,135 |
| Other Agency | \$ - | | \$ - | | | | |
| Pass Thru Consultant | \$ - | \$ - | \$ - | | | | |
| Total | \$ 1,348 | \$ 82 | \$ 1,103 | \$ 276 | \$ 272 | \$ 54 | \$ 3,135 |

Capital Expenditures

None are anticipated

Local Match Sources

Provided by Yavapai County, City of Prescott and Towns of Prescott Valley, Dewey-Humboldt and Chino Valley through cash or in-kind contributions

Work Element: 1000 Capital Expenditures

There are not anticipated Capital Expenditures for FY15 in excess of \$5,000



Table 2: Operational Planning Activity Budget

CYMPO PROJECTED TOTAL BUDGET FISCAL YEAR 2016

| CYMPO | | | | |
|--------------------------------|------------------------------------|--------------------------------------|-----------------------------------------------|------------------------------------------------|
| Fiscal Year 2016 Budget | | | | |
| Fund 695/696/697 | | Department Division 46 00 430 | | |
| Revenues | Anticipated Revenues | | | |
| | Fund Source | Obligation Authority | Local Match Requirement | |
| | PL - FY15 Roll Over | \$ 73,682.00 | 5.70% | |
| | PL - FY16 | \$ 111,800.00 | 5.70% | |
| | SPR Roll Over from FY-15 | \$ 85,000.00 | 20% | |
| | SPR FY16 | \$ 125,000.00 | 20% | |
| | 5303 Roll Over from FY-13 | \$ 23,475.00 | 20% | |
| | 5303 Roll Over from FY-14 | \$ 48,358.50 | 20% | |
| | 5303 Roll Over from FY-15 | \$ 49,391.40 | 20% | |
| | 5303 Transferred from LHMPPO FY-15 | \$ 21,315.30 | 20% | |
| | 5303 FY16 | \$ 49,391.40 | 20% | |
| | TOTAL | \$ 587,413.60 | Match to be met with cash and/or in-kind time | |
| Operating Expenditures | Anticipated Expenditures | | | |
| | GL# | Category | Budget Amount | |
| | Personnel Services | | | |
| | 1001 | Salaries - Regular | \$ 168,000.00 | |
| | 1002 | Salaries - Temporary | \$ 1,000.00 | |
| | 1003 | Overtime | \$ 1,000.00 | |
| | 1501 | FICA | \$ 13,000.00 | |
| | 1505 | Retirement | \$ 20,000.00 | |
| | 1803 | Health Insurance | \$ 18,000.00 | |
| | 1808 | Workers Comp | \$ 400.00 | |
| | | SUBTOTAL | \$ 221,400.00 | |
| | Other Services | | | |
| | 2003 | Legal Services | \$ 2,000.00 | Attorney reviews |
| | 2301 | Wireless Data Service | \$ 1,200.00 | |
| | 2404 | Outside Services | \$ 7,500.00 | Web site maintenance, technical support |
| | 2410 | Liability Insurance | \$ 2,000.00 | |
| | 2703 | Office Equipment Maintenance | \$ 1,200.00 | Computime - Copy machine |
| | 2801 | Mileage | \$ 2,500.00 | Travel Reimbursement |
| | 2805 | Lodging | \$ 4,000.00 | Hotels for STB meetings, conferences, etc. |
| | 2806 | Registration | \$ 5,000.00 | Conference Fees, training, etc. |
| | 2807 | Meals | \$ 623.00 | Out of town meals |
| | 2808 | Incidentals | \$ 40.00 | Parking, Wi-Fi, etc. |
| | 2902 | Publishing/Legal Notices | \$ 500.00 | Legal & required newspapers ads |
| | 2903 | Printing/Binding/Copies | \$ 550.00 | |
| | 2907 | Subscriptions/Memberships/Dues | \$ 3,800.00 | NARC, AzTA |
| | 2909 | Tuition/Training | \$ 1,000.00 | |
| | 3001 | Office Supplies | \$ 1,000.00 | |
| | 3005 | Postage | \$ 100.00 | |
| | 3101 | Other Supplies and Equipment | \$ 3,000.00 | Other than office supplies, laptops, notebooks |
| | 6002 | County Vehicle Use Fee | \$ 15,000.00 | Includes vehicle, gas, insurance & maintenance |
| | | SUBTOTAL | \$ 51,013.00 | |
| | Planning Studies | | | |
| | Plans | 2404 | 5303 Mobility/Transit Plan FY16 | \$ 215,000.00 |
| 2404 | | Corridor Study FY16 | \$ 100,000.00 | |
| | | SUBTOTAL | \$315,000 | |
| | GRAND TOTAL | \$ 587,413.00 | | |

