



MEETING MINUTES

**Executive Board
Regular Meeting
Wednesday, February 17, 2016
4:00 PM**

**Yavapai County Administration Building
Board of Supervisors Chambers
1015 Fair Street
Prescott, Arizona**

CYMPO Executive Board

Chair	Craig L. Brown, Yavapai County Supervisor
Vice-Chair	Mary Mallory, Councilwoman, Town of Prescott Valley
Secretary/Treasurer	Arlene Alen, Town of Dewey-Humboldt
Member	Jack Miller, Town of Chino Valley
Member	Billie Orr, City of Prescott
Member	Alvin Stump, ADOT Representative

1. CALL TO ORDER AND ROLL CALL

Chairman Brown called the meeting to order at 4PM. Deb Hernandez performed roll call.

Absent: Member Billie Orr

Member Jack Miller with Proxy Member Mike Best present

2. PLEDGE OF ALLEGIANCE

Member Stump led everyone in the Pledge of Allegiance.

3. CALL TO THE PUBLIC:

This item is to provide an opportunity for presentation of comments by the public on subjects **not on the agenda**. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Mayor Nolan, Town of Dewey-Humboldt, introduced Councilwoman Arlene Alen as his replacement to the CYMPO Executive Board.

Henry Hash, City of Prescott, acknowledged the CYMPO Board was doing a good job.

Chairman Brown presented Vice-Mayor Darryl Croft, town of Chino Valley and Mayor Terry Nolan, Town of Dewey-Humboldt recognition awards for their past service to the CYMPO Executive Board.

4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE November 18, 2015 EXECUTIVE BOARD MEETING MINUTES

*Chris Bridges, CYMPO Administrator
(Task #102)*

MOTION

Member Best presented a motion to approve the Meeting Minutes of November 18, 2015. The motion was seconded by Member Alen.

VOTE ON THE MOTION

The vote on the motion was unanimous.

5. DISCUSSION AND POSSIBLE ACTION TO HOLD ELECTION OF OFFICERS FOR THE VICE-CHAIR AND POSSIBLY SECRETARY/TREASURER OF THE EXECUTIVE BOARD

Chris Bridges, CYMPO Administrator
(Task #102)

Chris Bridges, CYMPO Administrator, explained that in November the CYMPO Executive Board voted and approved Mayor Nolan to serve as Vice-Chairman of the Executive Board with a term to begin on January 1, 2016. Prior to that date, the Town of Dewey-Humboldt voted to change their representation to the Board from Mayor Nolan to Councilwoman Alen; thereby leaving the seat for Vice-Chair vacant. Should you elect Mary Mallory to serve as Vice-Chair, her current position of Secretary / Treasurer would need to be filled.

MOTION

Member Best presented a motion to nominate Mary Mallory as Vice-Chair and Arlene Alen as Secretary/Treasurer. The motion was seconded by Chairman Brown.

VOTE ON THE MOTION

The vote on the motion was unanimous.

6. BOARD APPOINTMENT TO THE RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC)

Chris Bridges, CYMPO Administrator
(Task #102)

Mr. Bridges further explained that Mayor Nolan was also CYMPO's Rural Transportation Advocacy Council, RTAC, representative who no longer sits on the CYMPO Board. It is also necessary to appoint a new representative to take his place.

MOTION

Member Best presented a motion to nominate Mary Mallory as the CYMPO RTAC representative. The motion was seconded by Member Alen

VOTE ON THE MOTION

The vote on the motion was unanimous.

7. DISCUSSION AND POSSIBLE ACTION TO SELECT CONSULTANT FOR THE SARA JANE LANE AND FAIN ROAD INTERSECTION STUDY

Chris Bridges, CYMPO Administrator
(Task #500)

A brief review of the project and consultant selection was given by Mr. Bridges. Members of the community are concerned with the safety of the Sara Jane Lane and Fain Road intersection. According to ADOT, this intersection does not meet signal warrants. As per direction received from the CYMPO Executive Board in the November meeting, CYMPO staff was directed to obtain quotes from three (3) qualified consultants to perform and intersection evaluation on this particular intersection. Quotations were received from Lee Engineering, Jacobs Engineering and Stanley Consultants. CYMPO staff met with ADOT staff and members of the Technical Advisory Committee to review each quote. Recommendation to the Executive Board from the TAC is to approve the quote submitted by Stanley Consultants and move forward with finalization of this contract.

MOTION

Member Mallory presented a motion to authorize the CYMPO staff to finalize the Professional Services Agreement with Stanley Consultants for the Evaluation of Sara Jane Lane and Fain Road Intersection. The motion was seconded by Member Best.

VOTE ON THE MOTION

The vote on the motion was unanimous.

8. DISCUSSION AND POSSIBLE ACTION TO SIGN LETTER OF SUPPORT FOR SR89A CORRIDOR STUDY

*Chris Bridges, CYMPO Administrator
(Task #102)*

Mr. Bridges explained ADOT no longer has money for PARA, Public Assistance for Rural Areas, Studies. ADOT Northwest District is considering presenting a request for ADOT to perform a corridor study for SR89A between SR69 and SR89. CYMPO believes this project is critical to regional transportation planning and wants to demonstrate our support by signing and submitting a “Letter of Support” to ADOT.

MOTION

Member Best presented a motion to approve a “Letter of Support” for the SR89A corridor study. The motion was seconded by Member Alen.

VOTE ON THE MOTION

The vote on the motion was unanimous.

9. DISCUSSION OF NACOG, FMPO AND CYMPO FUNDING MEETING

*Chris Bridges, CYMPO Administrator
(Task #800)*

Mr. Bridges informed that CYMPO staff together with CYMPO Executive Board Members attended a meeting in Flagstaff with NACOG and FMPO. The purpose was to discuss how to approach the State and persuade them to stop raiding HURF, Highway Users Revenue Funds, for use in the general budget. Some of the key points to present to State Legislators were:

- Eliminated HURF and State Highway fund diversions to DPS
- Make a one-time deposit into the HURF funds equal to the current FY16 diversion of \$107M
- Beginning in FY17 start making deposit in the HURF funds, according to a specific formula, and not use these funds to supplant existing General Fund contributions supporting DPS
- State Legislature needs to continue discussions on developing long term solutions to support increased levels of transportation infrastructure investment at the local, regional and state levels

Chairman Brown presented a good argument for increasing the tax on gasoline in the State of Arizona. It is impossible to continue planning without funds to accomplish those plans.

Vice-Chair Mallory stated it is impossible to keep up with let alone improve our State’s infrastructure based on fund distribution that has not been increased for more than 25 years.

10. DISCUSSION OF ROAD 1 NORTH AND SR89 INTERSECTION

*Chris Bridges, CYMPO Administrator
(Task #102)*

CYMPO Executive Board Chairman Brown led the discussion by stating that funding has delayed the installation of a signal light on SR89 at Road 1 North in Chino Valley. Subsequently, he has been looking for funding alternatives that would expedite the installation of a signal light at this intersection.

Mr. Bridges then provided back ground information to explain why this project is in FY22 of the MTIP. Mr. Bridges also introduced Michael Lopez, Public Works Director for the Town of Chino Valley who was able to share current statistical information on this intersection.

Mr. Lopez, Town of Chino Valley, he provided the following statistics to the Board:

CENTRAL YAVAPAI METROPOLITAN PLANNING ORGANIZATION
ADOT•City of Prescott•Prescott Valley•Chino Valley•Dewey-Humboldt•Yavapai County
1971 Commerce Center Circle, Suite E, Prescott, AZ 86301
928-442-5730

- 31 total reported accidents at this intersection, 11 are injury related and 20 property damages only
- 1 fatality in 2007
- Additional fatality at the Medical Facility on the southwest corner, adjacent to this intersection

Mr. Lopez further stated the Town of Chino Valley has been working with CYMPO, Yavapai County and ADOT to see what can be done to move this project forward. He is confident that the Town can find some money to contribute to this project. The Town is poised to do whatever is needed to make this project work.

Alvin Stump, ADOT Northwest District Engineer, said that ADOT was at about 30% design. The current project is about \$1 Million and does not include a right turn lane however; additional funding would allow ADOT to provide a turn lane.

Chairman Brown stated this was a safety issue and no one wants to see another person die at this intersection. Yavapai County has indicated they would help fund this project and if everyone works together we should be able to see this project done in FY17.

According to Mr. Lopez, more than 24,000 vehicles travel this intersection every day. This is a regional project not a local project.

11. ANNOUNCEMENTS AND UPDATES:

CYMPO Administrator, Chris Bridges provided updated on the following:

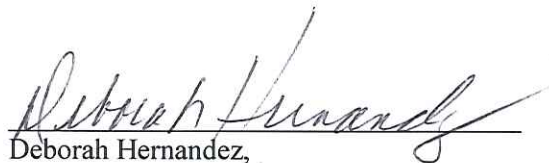
- MTIP and Work Program
- SR89, Chino Valley to Paulden
- Prescott Valley Transit District
- RMMIP
- Regional Safety Plan
- I-17 Resolution Adopted by the City of Cottonwood
- ADAQ Air quality boundary

12. ADJOURNMENT 5:15 PM

ATTEST:



Craig L. Brown,
CYMPO Executive Board Chairman



Deborah Hernandez,
CYMPO Program Assistant