



MEETING MINUTES

**Executive Board
Regular Meeting
Wednesday, March 16, 2016
4:00 PM**

**Yavapai County Administration Building
Board of Supervisors Chambers
1015 Fair Street
Prescott, Arizona**

CYMPO Executive Board

Chair	Craig L. Brown, Yavapai County Supervisor
Vice-Chair	Mary Mallory, Councilwoman, Town of Prescott Valley
Secretary/Treasurer	Arlene Alen, Town of Dewey-Humboldt
Member	Jack Miller, Town of Chino Valley
Member	Billie Orr, City of Prescott
Member	Alvin Stump, ADOT Representative

1. CALL TO ORDER AND ROLL CALL

Chairman Brown called the meeting to order at 4PM. Prior to the roll call, Chairman Brown introduced new CYMPO Executive Board Members; Arlene Alen from the Town of Dewey-Humboldt, Billie Orr from the City of Prescott and Jack Miller from the Town of Chino Valley. Deb Hernandez performed roll call. All members were present.

2. PLEDGE OF ALLEGIANCE

Vice-chair Mallory led everyone in the Pledge of Allegiance

3. CALL TO THE PUBLIC:

This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Michael Lopez, Town of Chino Valley provided an update on the Road 1 North and SR89 signal.

4. DISCUSSION AND UPDATE FROM KEVIN ADAM, RTAC, RURAL TRANSPORTATION ADVISORY COUNCIL

Kevin Adam, RTAC
(Task # 102)

Kevin Adams, RTAC, gave a brief history of the formation of the Rural Transportation Advisory Council. He also provided a Legislative Update and what we can expect to see come out of the Budget Talks at the state level.

5. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE February 17, 2016 EXECUTIVE BOARD MEETING MINUTES

*Chris Bridges, CYMPO Administrator
(Task #102)*

MOTION

Vice-chair Mallory presented a motion to approve the Meeting Minutes of November 18, 2015. The motion was seconded by Member Alen.

VOTE ON THE MOTION

The vote on the motion was unanimous.

6. DISCUSSION AND POSSIBLE ACTION TO AMEND THE FY16-25 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)

*Chris Bridges, CYMPO Administrator
(Task #300))*

Mr. Bridges explained that the MTIP is the document where the actual dollar amount for each project is assigned; then the State incorporates our MTIP into their Statewide Transportation Plan. The TAC reviewed these changes and their recommendation to the Executive Board was to approve an amendment to the FY16-25 for the following projects:

- FY16 – Add \$120,000 for SR89A Corridor Study (\$70,000 STP Funds, \$50,000 split between PL and SPR funds)
- FY16 – Add \$10,000 for Distracted/Impaired Drivers Public Service Announcements (using STP funds)
- FY16 – Modify Mile High and Mt Oaks to \$222,000 for design (COP Transportation Enhancement Grant)
- FY18 Modify Mile High and Mt Oaks to \$282,000 for construction (COP Transportation Enhancement Grant)
- FY16 – Modify Gurley Street Pedestrian Enhancement to \$250,265 for total design
- FY18 – Modify Gurley Street Pedestrian Enhancement to \$171,000 for construction
- FY16 – Add \$20,000 5304 Federal Funds to be used for the Public Private Partnership Transit Implementation Plan Update

MOTION

Member Orr presented a motion to amend the FY16-25 MTIP as indicated above. The motion was seconded by Member Miller.

VOTE ON THE MOTION

The vote on the motion was unanimous.

7. DISCUSSION AND POSSIBLE ACTION TO AMEND THE FY16 WORK PROGRAM

*Chris Bridges, CYMPO Administrator
(Task #101)*

Chris Bridges informed the Executive Board staff is requesting the FY16 Work Program be amended to include a Public Service Announcement/Campaign targeting “Distracted and Impaired Drivers”. He explained the wide-spread local support and support from the TAC for this project. It also a qualified project, within the scope of Arizona’s Strategic Highway Safety Plan. Currently, CYMPO has leftover STP funds and \$10,000 can be programmed into this project.

The second part of this amendment would be to add the 89A Corridor Study using \$120,000 in bid savings from the Dewey-Humboldt Traffic Signal. Supervisor Brown indicated that the Board of

Supervisors has voted to commit monies toward this study as well. Alvin Stump, ADOT Northwest District, said when he submits this project it is good to be able to show local support and contribution.

Lastly, CYMPO was awarded \$20,000 5304 funds for Public Private Transit Planning and those funds need to be reflected in our Work Program.

MOTION

Vice-chair Mallory presented a motion to approve amending the FY2016 Work Program as indicated above with the noted changes. The motion was seconded by Member Alen.

VOTE ON THE MOTION

The vote on the motion was unanimous.

8. DISCUSSION AND POSSIBLE ACTION TO REVIEW DRAFT FY17 WORK PROGRAM

Chris Bridges, CYMPO Administrator
(Task #101)

Mr. Bridges made reference to Draft of the FY17 Work Program. The Work Program details all of the activities the MPO will set out to accomplish for the next fiscal year. If a project is not named in the Work Program, CYMPO is not able to perform it or bill against it. The TAC has reviewed this attached draft and recommended we move forward with it. CYMPO's annual Federal Review will take place Monday, April 4th. One item still up for discussion is the Public Service Announcements. You just approved using FY16 funds to start this campaign into the next fiscal year we must add it to the FY17 Work Program.

A topic up for discussion is the funds we receive through the Highway Safety Improvement Program, HSIP. CYMPO will have \$320,000 in FY17 that must be programmed. If we program \$25,000 towards the Public Service Announcements there remains a balance of \$295,000 that we need to decide what to do with. The TAC has had various conversations on how best to use these funds; should we replace the Pedestrian Heads on traffic signals to comply with current standards; should we invest in Speed Limit Visible Awareness radar signs; or, divide the funds, according to population, and let each individual jurisdiction use them according to their specific need? Comments were received from Byron Jaspers, Yavapai County and Michael Lopez, Town of Chino Valley.

After discussion, the general consensus was to gather more information and wait until after the Federal Review to make a final decision tonight.

Steve Silvernale asked how the table on page 15 related to the individual tasks. Mr. Bridges advised the table on page 15 breaks out the funds between Personnel and Operating Expenses; this is still a draft and we will better clarify this table prior to the approval of the final document.

9. ANNOUNCEMENTS AND UPDATES:

Announcements and/or updates may be provided by Board Members, CYMPO Administrator or other invitees.

- **CYMPO UPDATES**

- FY17 Work Program Review, April 4th
- Public Service Announcements
- Regional Mobility Management Implementation Plan
- Prescott Valley Transit District
- ADEQ
- UBBER

- Rural Transportation Summit
- Corridor Profile Studies on I-17
- REGIONAL UPDATES PROVIDED BY:
 - Craig Brown, Yavapai County
 - Jack Miller, Town of Chino Valley

10. ADJOURNMENT 5:20 P.M.

ATTEST:



Craig L. Brown, Supervisor
CYMPO Executive Board



Deborah Hernandez, Program Assistant
CYMPO