



# MEETING MINUTES

**Executive Board  
Regular Meeting  
Wednesday, July 20, 2016  
4:00 PM**

**Yavapai County Administration Building  
Board of Supervisors Chambers  
1015 Fair Street  
Prescott, Arizona**

## **CYMPO Executive Board**

Chair	Craig L. Brown, Yavapai County Supervisor
Vice-Chair	Mary Mallory, Councilwoman, Town of Prescott Valley
Secretary/Treasurer	Arlene Alen, Town of Dewey-Humboldt
Member	Mike Best, Town of Chino Valley
Member	Billie Orr, City of Prescott
Member	Alvin Stump, ADOT Representative

### **1. CALL TO ORDER AND ROLL CALL**

Chairman Brown called the meeting to order at 4PM. Deb Hernandez performed roll call.

**Absent:** Member Mike Best with Darryl Croft sitting in as proxy

Member Stump excused himself, due to an ADOT emergency, at 4:05 and returned at 4:45.

### **2. PLEDGE OF ALLEGIANCE**

CYMPO Transportation Planner, Vincent Gallegos, led everyone in the Pledge of Allegiance.

### **3. CALL TO THE PUBLIC:**

This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

City of Prescott Public Works Director, Henry Hash, announced the Ribbon Cutting for the "New" Willow Creek Road would be, Thursday, August 4<sup>th</sup>.

### **4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE June 15, 2016 EXECUTIVE BOARD MEETING MINUTES**

*Chris Bridges, CYMPO Administrator  
(Task #102)*

#### **MOTION**

Vice-Chair Mallory presented a motion to approve the Meeting Minutes of June 15, 2016. The motion was seconded by Member Orr.

#### **VOTE ON THE MOTION**

The vote on the motion was unanimous.

### **5. DISCUSSION AND UPDATE ON THE 5311 GRANT AWARDED TO PRESCOTT TRANSIT AUTHORITY**

*Chris Bridges, CYMPO Administrator  
(Task #600)*

In the absence of Steve Silvernale of Prescott Transit Authority, CYMPO Administrator, Chris Bridges provided a brief explanation of the grant awarded to Prescott Transit Authority. Mr. Silvernale was awarded a 5311 Grant

an inter-city route, which would tie Prescott to Phoenix. He would have various stops around the Prescott area and drop passengers off at the Greyhound Bus Station in Phoenix. Ron Romley of Yavapai Regional Transit has advised that he and Mr. Silvernale have gotten together to see how they can coordinate their efforts.

**6. DISCUSSION AND POSSIBLE ACTION ON THE DISTRACTED DRIVER CAMPAIGN**

*Vincent Gallegos, CYMPO Transportation Planner  
(Task #500)*

Vincent Gallegos, CYMPO Transportation Planner provided the Board with an update on the Distracted Driver Campaign. He began with informing the Board of a recent radio interview he and Supervisor Brown gave. Furthermore, the Yavapai County Board of Supervisors declared July as Distract Driver Awareness month. Supervisor Brown, Chris Bridges and himself attended the State Transportation Board Meeting in Camp Verde where they were able to show the first Distracted Driver video.

Next month Mr. Gallegos would like to provide an update regarding expanding this campaign to local radio stations.

Mr. Gallegos advised he had been successful in obtaining signatures from most of the local law enforcement agencies showing their support of this campaign and solicited their financial support.

In preparation of the second video, we looked to expand the arena of distractions from “Don’t Text and Drive” into other distractions; as will be demonstrated.

**7. DISCUSSION AND POSSIBLE ACTION TO AMEND THE FY16-25 METROPOLITAN TRANSPORTATION IMPROVEMENT PLAN (MTIP) TO REFLECT ADOT TRANSIT GRANT AWARDS**

*Chris Bridges, CYMPO Administrator  
(Task #200)*

Mr. Bridges explained that ADOT provided CYMPO notification of 5310 Grant awardees and requested all of these projects be added to our MTIP. The recipients and corresponding grants are as follows:

- CYMPO – \$90,000 plus federal match of \$22,500
- Adult Care Services – New 9 passenger Vehicle \$56,474 plus federal match of \$6,275
- New Horizons – New Vehicle \$48,016 plus federal match of \$5,335
- New Horizons – Dispatch/Scheduling Software \$ 38,700 plus federal match \$4,300
- NAU – Operating Award \$21,000 plus federal match of \$21,000
- New Horizons – Operating Award \$40,000 plus federal match of \$40,000
- People Who Care – Operating Award \$30,000 plus federal match of \$30,000

**MOTION**

Proxy Member Croft presented a motion to amend the FY16-25 MTIP to include ADOT Transit Grant Awards. The motion was seconded by Vice-Chair Mallory.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**8. DISCUSSION AND POSSIBLE ACTION ON SR69 WIDENING**

*Chris Bridges, CYMPO Administrator  
(Task #300)*



Mr. Bridges informed that the ADOT State Transportation Board did not include SR69 Safety, Capacity, and Widening Improvements and in the Five-Year Construction Plan, in spite of their support for this project. Discussion continues that if locally we move forward with the design, they will look for ways to insert this project in the program. This gives us time to put a place a funding exchange with NACOG. It also gives us time to work with City of Prescott staff and council as well as Yavapai County staff and Board on their potential contributions towards the final design and environment aspects of this project.

Discussion continued regarding what action and/or direction should be taken by the City of Prescott, Yavapai County, ADOT Northwest District and CYMPO to get this project included in the next State Transportation Board's Five-Year Construction Plan.

No action was taken at this time.

**9. DISCUSSION AND UPDATE ON THE SR89 NORTH STUDY**

*Chris Bridges, CYMPO Administrator*  
(Task #400)

Mr. Bridges stated the SR89 Corridor Study encompasses Chino Valley (Road 3 North) north past Paulden into the forest boundary area. This study is to look at safety and capacity improvements as well as prioritizing future projects. The consultant has provided us with the following updates:

- Working Paper 1, Current and Future Conditions, is being finalized. The paper identified current and future conditions in the corridor, and included traffic and safety analysis. The corridor conditions were mapped in a Current Conditions Map Book.
- The Study has identified a need to improve safety and access management in the corridor. Capacity needs will be met through the planning horizon.
- South of Road 5N, land use is more urban and there are more frequent access points. Crashes in this portion of the corridor are primarily at intersections, with rear end, left turn, and sideswipe as the predominant crash types.
- North of Road 5N, land use is more rural in nature. Over 50 percent of crashes in this portion of the corridor are single vehicle collisions, with fixed object, rear end, and animal collisions as the most prevalent crash types.
- Working Paper 2, or Plan of Improvements, is currently underway and is expected to be completed this fall. Potential improvements for evaluation have been reviewed with the Study Team.
- The Study is expected to be finalized in January 2017.

Chairman Brown reminded everyone of the meeting scheduled for July 21<sup>st</sup> at the ADOT Northwest District Office. He also mentioned that an Antelope Crossing has been discussed in the area of Old Hwy 89. This was discussed as being a “phased” project due to the length of the roadway being studied.

Prescott resident and City Councilman Sischka commented on the need for passing lanes on the northern this stretch of this roadway.

No action was taken.

**10. DISCUSSION AND UPDATE ON THE SR89 SOUTH PROJECT**

*Chris Bridges, CYMPO Administrator*  
(Task #300)

Mr. Bridges stated that final design was underway to be completed possibly by the end of this calendar year. This is the stretch of SR89 from the airport down towards SR89A.

Alvin Stump, ADOT Northwest District Engineer announced plans for a public meeting to be held August 30<sup>th</sup> at 5pm in Centennial Hall; the purpose is to gather public comment on the sound-wall plans. ADOT will advertise the project in December of 2016 and hopefully construction will begin in March of 2017.

No action was taken.

**11. DISCUSSION AND UPDATE ON I-17 IMPROVEMENTS**

*Chris Bridges, CYMPO Administrator*

*(Task #400)*

Mr. Bridges advised; as a result of the implementation of the Fast Act funds were freed up funds thereby, advancing projects in the six – 10 year plan forward into years one through five. With years six – 10 wide open, they seized the opportunity to open discussion with the State Transportation Board members about I-17 Improvements. The preliminary design for Two-Way Reversible Lanes for I-17 has been added in Fiscal Year 17; Fiscal Year 19 would be final design with construction following in Fiscal Year 22.

Alvin Stump, ADOT Northwest District Engineer, commented that this is a big victory and thanked everyone for keeping this project in the forefront.

**12. ANNOUNCEMENTS AND UPDATES:**

Announcements and/or updates may be provided by Board Members, CYMPO Administrator or other invitees.

- Chairman Brown discussed the possibility of expanding CYMPO's boundary to include all of Yavapai County
- CYMPO Updates
  - Remix Kick-off
  - Arrange an Executive Board Work Study Session to give history of MPO, review of acronyms, provide an overview of FTA and/or FHWA funding
  - Adding "Possible Future Agenda Items"
- Jason Kelly, NACOG, on the progress of the Regional Safety Study

**13. ADJOURNMENT – 5:10pm**

**ATTEST:**



Craig L. Brown, Supervisor  
CYMPO Executive Board



Deborah Hernandez, Program Assistant  
CYMPO