



MEETING MINUTES

Technical Advisory Committee
Thursday, March 3, 2016
8:00A.M.

Prescott Valley Library Auditorium
7401 East Civic Circle – 1st Floor
Prescott Valley, AZ 86314

CYMPO Technical Advisory Committee

Chair	Ed Hanks, Town of Dewey-Humboldt
Vice-Chair	Michael Lopez, Town of Chino Valley
Member	Norm Davis, Town of Prescott Valley
Member	Ian Mattingly, City of Prescott
Member	Byron Jaspers, Yavapai County
Member	Dan Salcido, U.S. Forest Service
Member	Dan Gabiou, ADOT MPD
Member	Andy Roth, ADOT Northwest District

1. CALL TO ORDER AND ROLL CALL

Meeting was called to order at 8:00 AM by Chairman Ed Hanks. Roll call was performed by Deb Hernandez.

Member Absent:

- Norm Davis with Boyd Robertson in as Proxy
- Michael Lopez

2. CALL TO THE PUBLIC: This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

No public comments were made.

3. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE February 4, 2016 REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)

Chris Bridges, CYMPO Administrator
(Task #102)

MOTION

Member Robertson presented a motion to approve the Regular TAC Meeting of February 4, 2016. Motion was seconded by Member Roth.

VOTE ON THE MOTION

The vote on the motion was unanimous.

4. DISCUSSION AND POSSIBLE ACTION TO REVIEW AND MAKE POSSIBLE AMENDMENT RECOMMENDATIONS TO THE FY16-25 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) TO THE EXECUTIVE BOARD

Chris Bridges, CYMPO Administrator
(Task #300)

CYMO Administrator, Chris Bridges, opened the discussion by making reference to the last working group session and stated Eric Boyles and Jason Bottjen from ADOT were present to help clarify those changes. Ian Mattingly from the City of Prescott has been working very closely with ADOT on the dollar amounts needed for construction and design of Safe Routes to School projects as well as a couple of Pedestrian Enhancement projects. Once finalized, those corrected amounts will be reflected in our TIP.

Mr. Bridges also explained there was bid savings on the Dewey-Humboldt Traffic Signal that he would like to put towards the SR89A Corridor Study with the understanding that Alvin Stump would apply for the additional funds needed to cover the entire study.

Staff is also requesting \$10,000 for Distracted/Impaired Drivers Public Service Campaign. Rebecca Banks and Kurt Greves explained to the TAC what this campaign would cost, who the target audience would be and how CableOne could partner with CYMPO.

Additionally, \$20,000 of 5304 Funds would be used to update our Transit Implementation Plan.

MOTION

Member Jaspers presented a motion to recommend the CYMPO Executive Board approve amendments to the FY16-25 MTIP as discussed. Motion was seconded by Member Roth.

VOTE ON THE MOTION

The vote on the motion was unanimous.

5. DISCUSSION AND POSSIBLE ACTION TO REVIEW AND MAKE AMENDMENT RECOMMENDATIONS OF THE FY16 WORK PROGRAM TO THE EXECUTIVE BOARD

*Chris Bridges, CYMPO Administrator
(Task #300)*

Mr. Bridges informed the TAC that by approving the amendments to the MTIP, we now will have to make the corresponding changes to our FY16 Work Program. The FY16 Work Program would need the following amendments:

- Task 700 – Public Participation Plan – Distracted and Impaired Drivers Public Service Announcements/Campaign funded with STP funds
- Task 500 – Special Project Planning – 89A Corridor Study funded with STP funds

MOTION

Member Jaspers presented a motion to recommend the CYMPO Executive Board approve amending the FY16 Work Program as discussed. Motion was seconded by Member Roth.

VOTE ON THE MOTION

The vote on the motion was unanimous.

6. DISCUSSION AND POSSIBLE ACTION ON FY 17 CYMPO WORK PROGRAM

*Chris Bridges, CYMPO Administrator
(Task #101)*

Referring to the draft FY17 Work Program, Mr. Bridges stated to the TAC that further adjustments are needed to reflect changes made to the FY16 Work Program. Mr. Bridges asked the TAC for their input and recommendations.

Member Mattingly asked Mr. Bridges for clarification of HSIP funds. Proxy Member Robertson requested clarification of the SR89A Study.

MOTION

Member Gabiou presented a motion to recommend the CYMPO Executive Board approve the Draft FY17 Work Program as discussed. Motion was seconded by Member Roth.

VOTE ON THE MOTION

The vote on the motion was unanimous.

7. CYMPO AND AGENCY UPDATES

➤ **CYMPO UPDATES**

- ADEQ – Air Quality results for CYMPO Region
- Executive Board Meeting: **Wednesday, March 16, 2016, at 4:00 PM**, Yavapai County Board of Supervisors Room, 1015 Fair Street, Prescott, AZ

➤ **AGENCY UPDATES**

- Ian Mattingly, City of Prescott
- Boyd Robertson, Town of Prescott Valley
- Byron Jaspers, Yavapai County
- Ed Hanks, Town of Dewey-Humboldt
- Dan Gabiou, ADOT MPD
- San Salcido, U.S. Forest Service
- Andy Roth, ADOT Northwest District

9. ADJOURNMENT 8:45