



# MEETING MINUTES

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**Technical Advisory Committee**  
**Thursday, April 7, 2016**  
**8:00A.M.**

**Prescott Valley Library Auditorium**  
**7401 East Civic Circle – 1<sup>st</sup> Floor**  
**Prescott Valley, AZ 86314**

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## **CYMPO Technical Advisory Committee**

Chair	Ed Hanks, Town of Dewey-Humboldt
Vice-Chair	Michael Lopez, Town of Chino Valley
Member	Norm Davis, Town of Prescott Valley
Member	Ian Mattingly, City of Prescott
Member	Byron Jaspers, Yavapai County
Member	Dan Salcido, U.S. Forest Service
Member	Dan Gabiou, ADOT MPD
Member	Andy Roth, ADOT Northwest District

### **1. CALL TO ORDER AND ROLL CALL**

Meeting was called to order at 8:00 AM by Chairman Ed Hanks. Roll call was performed by Deb Hernandez. All members were present.

- 2. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

No public comments were made.

### **3. DISCUSSION AND POSSIBLE ACTION TO REVIEW AND MAKE AMENDMENT RECOMMENDATIONS TO THE FY16-25 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) TO THE EXECUTIVE BOARD**

*Chris Bridges, CYMPO Administrator*  
*(Task #300)*

Chris Bridges, CYMPO Administrator, reviewed proposed amendments to the FY16-25 MTIP. Special attention was given to the transfer of HSIP funds to make up the shortage of funds needed for the Prescott Valley Multi-use Path. Eric Boyles from ADOT explained how this was a special circumstance and a one-time only offer to use HSIP funds in order to deliver a project that already has a substantial amount of money invested in it.

Member Jaspers asked if other projects would be affected if CYMPO used our HSIP funds for the Prescott Valley Multi-use Path. Both Eric Boyles and Chris Bridges indicated that it would not affect other projects.

Member Jaspers wanted to know where this money came from. Mr. Bridges explained that this money was originally designated for a Regional Safety Study. NACOG has taken on the leadership role for this study and has enough funds of their own thereby freeing up what CYMPO has reserved to contribute.

**MOTION**

Member Davis presented a motion to recommend the CYMPO Executive Board approve changes to the MTIP as set forth in Amendment #3 with stated changes. Motion was seconded by Vice-Chair Lopez.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**4. DISCUSSION AND POSSIBLE ACTION ON FY 17 CYMPO WORK PROGRAM**

*Chris Bridges, CYMPO Administrator*

*(Task #101)*

Mr. Bridges stated the Federal Review of the FY17 Work Program went very well. Recommended changes were made to the first draft in accordance with discussion from that meeting. The Work Program does list all the projects previously discussed.

Member Davis questioned the usage of 5303 funds. Mr. Bridges answered that some of the money was to be held in reserve for CYMPO's Regional Transportation Plan, some was apportioned to cover the Remix contract with the balance going towards professional services (salaries). Additionally, he asked if the current Regional Mobility Study being performed by TransitPlus would be completed by June 30<sup>th</sup>. Mr. Bridges replied that it would not. Lastly, Member Davis inquired why the amount of 5310 funds indicated had been changed from the first draft. Mr. Bridges replied that Vinny is working jointly with other COG's and MPO's on a Statewide Mobility Management Plan with additional amounts programmed for the renewal of the Remix software in the future. Member Davis reminded Mr. Bridges that there was conversation about showing the STP funding source in the Work Program, will that be indicated in FY17? Mr. Bridges said he would amend this draft to clearly indicate STP funds prior to taking to the Executive Board for their approval.

**MOTION**

Member Davis presented a motion to recommend the Executive Board approve the attached FY17 Final Draft Work Program with STP funds added to page 14. Motion was seconded by Member Roth.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**5. CYMPO AND AGENCY UPDATES**

➤ **CYMPO UPDATES**

- State Transportation Board Meeting: **Friday, April 15, 2016** in Phoenix
- Executive Board Meeting: **Wednesday, April 20, 2016, at 4:00 PM**, Yavapai County Board of Supervisors Room, 1015 Fair Street, Prescott, AZ

➤ **AGENCY UPDATES**

- Ian Mattingly, City of Prescott
- Norm Davis, Town of Prescott Valley
- Michael Lopez, Town of Chino Valley
- Ed Hanks, Town of Dewey-Humboldt
- Dan Gabiou, ADOT MPD
- Andy Roth, ADOT Northwest District

**6. ADJOURNMENT 9:00 A.M.**

