



MEETING MINUTES

Technical Advisory Committee
Thursday, October 6, 2016
8:00A.M.

Prescott Valley Library Auditorium
7401 East Civic Circle – 1st Floor
Prescott Valley, AZ 86314

CYMPO Technical Advisory Committee

Chair	Ed Hanks, Town of Dewey-Humboldt
Vice-Chair	Michael Lopez, Town of Chino Valley
Member	Norm Davis, Town of Prescott Valley
Member	Ian Mattingly, City of Prescott
Member	Byron Jaspers, Yavapai County
Member	Dan Salcido, U.S. Forest Service
Member	Dan Gabiou, ADOT MPD
Member	Andy Roth, ADOT Northwest District

1. CALL TO ORDER AND ROLL CALL

Meeting was called to order at 8:00 AM by Chairman Ed Hanks. All members were present.

- 2. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

No public comments were made.

3. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE March 3, 2016 and April 7, 2016 REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)

Chris Bridges, CYMPO Administrator
(Task #102)

MOTION

Member Davis presented a motion to approve the Regular TAC Meeting of March 3, 2016 and April 7, 2016. Motion was seconded by Member Roth.

VOTE ON THE MOTION

The vote on the motion was unanimous.

4. DISCUSSION AND POSSIBLE ACTION TO REVIEW AND MAKE RECOMMENDATION TO THE EXECUTIVE BOARD ON THE REGIONAL MOBILITY MANAGEMENT PLAN

Chris Bridges, CYMPO Administrator
(Task #300)

Chris Bridges, CYMPO Administrator informed the TAC that the first draft of the Regional Mobility Management Implementation Plan has been distributed for your review. Monday, October 3rd there was a stakeholder meeting to present this draft and request comments. TAC member, Norm Davis, did make a few comments and those have been forwarded to the consultant. Jason Kelly has advised NACOG is still reviewing the document and they are not ready to make comment yet. Due to awaiting NACOG's review and wanting to add Yavapai County's Health Impact Assessment as an appendix to this document it would be best to defer the TAC's recommendation to the Executive Board until November. Dan Salcido made mention that nowhere in this document does it make any statement to environmental impact.

Steven Elston from Yavapai County Health Department made a presentation to the TAC on the Yavapai County Health Impact Analysis report that will be made part of the Appendices of the RMMIP.

Dan Gabiou said this HIA contained a lot of good information that would make a meaning addition to the Regional Mobility Management Plan. Mr. Gabiou asked Chris Bridges if the results mirrored what was received for the Mobility Management Plan, Mr. Bridges indicated yes.

Norm Davis asked who did the study and survey. Mr. Elston indicated a good deal of information was received from the CDC. Specifically 437 responds were received from Yavapai County residences. Professional services were used to assimilate the data.

Chairman Hanks advised this item will be deferred to the November meeting awaiting comments from NACOG and the inclusion of Yavapai County's HIA for additional review and comment.

5. DISCUSSION AND POSSIBLE ACTION OF FY18 HSIP FUNDING AND POTENTIAL PROJECTS

*Chris Bridges, CYMPO Administrator
(Task #404)*

Mr. Bridges reminded the TAC that FY18 was the last year HSIP funds could be used at our discretion. Beginning in FY19 HSIP funds will be awarded on a statewide competitive basis. Reference was made to the NTI Binder for samples of projects ADOT will be looking for.

Dan Gabiou, Program Manager for ADOT Multimodal Planning Division, reviewed basic requirements with the TAC:

- \$250,000 project minimum cost
- Cost impact ratio needs to be at least 1.5
- Cost to benefit ratio should be higher
- FHWA already knows the nine suggested projects will produce these benefit ratios

Systemic analysis can be used to produce the necessary statistics. The systemic approach makes us look at the entire area not just a segment. However, if there are fatalities at specific intersections, that data would also be included to help the BC Ratio for the entire system. This year and next year will be the last years CYMPO will receive dedicated HSIP funds.

Member Davis stated that every agency member still has signs they would like to see replaced and he would like to continue with the Regional Sign Project until it was completed. Sign inventories have been submitted to ADOT. Member Jaspers agreed as did Member Mattingly.

Eric Boyles, ADOT LPA Program Manager, said that if we were to proceed with Phase IV of the Sign Project we would still need a design phase and a construction phase. Make sure you have enough time to do that. Project must still meet the Benefit to Cost Ratio to be eligible.

Member Davis interjected that the design has already been approved.

Dan Gabiou made the recommendation that if it is decided to submit Phase IV of the Sign Project for FY18 a backup project should also be ready in the event the Sign Project does not meet the BC Ratio. Mr. Gabiou did offer to reach out to ADOT staff to see if they had enough information to move this project forward to determine if this project is realistic.

After much discussion Mr. Bridges confirmed that the TAC wants to move forward with Phase IV of the Sign Replacement Project to include signs and/or posts. Dan Gabiou stated he would prefer to wait until next month to vote on this item to give him time to find out if this project is even feasible.

MOTION

Member Davis presented a motion to use the FY18 portion of HSIP funds for Phase IV of the Sign Replacement Project. Motion was seconded by Member Mattingly.

VOTE ON THE MOTION

The vote on the motion was unanimous.

6. DISCUSSION AND POSSIBLE ACTION TO REVIEW AND MAKE RECOMMENDATION TO THE EXECUTIVE BOARD ON AMENDMENT 5 OF THE FY16-25 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)

*Chris Bridges, CYMPO Administrator
(Task #200)*

Mr. Bridges present proposed Amendment #5 to the FY16-25 MTIP. He clarified that in September the CYMPO Executive Board voted to move forward with the NACOG funding exchange for the SR69 Final Design. NACOG would give us \$650,000 in FY 17 and we would repay them in FY19. Phase III of the Sign Project needs to be moved from FY16 to FY17. After discussion it was decided the following changes should be submitted to the CYMPO Executive Board:

- Government Canyon Bridge Replacement – move from FY17 to FY18
- HSIP Regional Sign Project – move from FY16 to FY17
- HSIP Regional Sign Project – continued in FY18
- SR69 Safety and Capacity Improvements: \$650,000 loan from NACOG in FY17 with CYMPO payback occurring in FY19
- Move FY16 residual fund balance from Prescott Valley Multi-Use Path to FY17 (ADOT will advise exact amount)

The plausibility of advancing the SR89A / Robert Road Traffic Interchange was discussed.

MOTION

Member Gabiou presented a motion to recommend the CYMPO Executive Board approve the above noted changed to the FY16-25 Metropolitan Transportation Improvement Program, MTIP. Motion was seconded by Member Davis.

VOTE ON THE MOTION

The vote on the motion was unanimous.

7. DISCUSSION AND REVIEW OF UPCOMING FAST ACT AND MAP-21 PERFORMANCE MEASURES

Chris Bridges, CYMPO Administrator

(Task #405)

Mr. Bridges made available a training to provide information on the Fast Act and MAP-21 Performance Measures. Copies of the binder used for this training were made so you could make reference to it in the future.

Dan Gabiou stated he had been asked to make a presentation to the CYMPO Executive Board next week. As soon as he has it ready, he would share with TAC members as well. Generally, there has been several rule making proposals. Performance targets will be established. ADOT must set those targets by August 31, 2017. All MPO's must post their safety target 180 days from that date. Performance targets must be included in plans, moving forward; link the investment priority to performance priority; also will be required to report on the progress. Currently all we have to focus on is "Safety" this applies to all public roadways. Eventually, performance measures will be established for all other funding and will be tracked through your MTIP.

Chris explained that this will be a much more data driven force rather than emotional. We will all be held to a greater level of responsibility to keep the data on projects we deliver.

8. DISCUSSION OF IN-KIND TIME REPORTING

Chris Bridges, CYMPO Administrator

(Task #102)

Deb Hernandez, CYMPO Program Secretary informed that CYMPO received funds through a 5310 grant. This grant will be used to pay a large part of Vincent Gallegos' wage. This was done as a means to free up PL and SPR funds for future studies. This puts a greater burden on each agency to participate in Mobility Management. In-kind time from each individual agency will be tracked and should we, as a whole, not meet our federal requirement using in-kind time, it will be necessary for me to send each of you an invoice for hard dollars. Please take time to report all of your time accurately and fully.

9. DISCUSSION OF UPCOMING MEETING SCHEDULE

Chris Bridges, CYMPO Administrator

(Task #102)

Mr. Bridges brought to everyone's attention that it has been the policy of the TAC to not have meetings unless there was something that needed action taken. November we will have a meeting to approve the 2017 calendar and election of new officers. At this point we do not know if we will need to meet in December but we will NOT be meeting in January of 2017 due to the Rural Transportation Summit.

This past year we had a very large gap between meeting and some of you feel you missed the continuity of information. He opened for conversation how often the TAC would like to meet.

Member Lopez stated going from March to October was a rather long stretch to go without meeting.

Member Davis and Member Jasper agreed.

Mr. Bridges advised we would proceed and set the monthly meeting schedule for 2017 and discuss next month the frequency desired to have actual meetings in order to provide updates.

10. CYMPO AND AGENCY UPDATES

- Regional Project Updates
 - 89A Corridor Study – ADOT is working on JPA, CYMPO Attorney and Yavapai County Attorney will review and it will be submitted to Yavapai County Board of Supervisors and CYMPO Executive Board for approval
 - 89 Design update from Andy Roth, ADOT Norwest District
 - Rural Transportation Summit – request for volunteers
 - Regional Safety Plan – Jason James, NACOG
- Future Agenda Items
 - Regional Mobility Management Implementation Plan
 - 2017 Meeting Calendar
 - Election of Officers
- CYMPO Executive Board Meeting: **Wednesday, October 12, 2016, at 4:00 PM**, Yavapai County Board of Supervisors Chambers, 1015 Fair Street, Prescott, AZ

11. ADJOURNMENT 10:15AM

*CYMPO endeavors to make all public meetings accessible to persons with disabilities. Please call (928) 442-5730 or e-mail Deborah.Hernandez@yavapai.us, **72 hours** prior to the meeting to request a reasonable accommodation to participate in this meeting.*