



MINUTES

**Executive Board
Regular Meeting
Wednesday, June 20, 2018
3:00 PM**

**Yavapai County Administration Building
Board of Supervisors Chambers
1015 Fair Street
Prescott, Arizona**

CYMPO Executive Board

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| Chair | Craig L. Brown, Yavapai County Supervisor |
| Vice-Chair | Mary Mallory, Councilwoman, Town of Prescott Valley |
| Secretary/Treasurer | Billie Orr, City of Prescott |
| Member | Mike Best, Town of Chino Valley |
| Member | Terry Nolan, Town of Dewey-Humboldt |
| Member | Alvin Stump, ADOT Representative |

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. CALL TO THE PUBLIC:

This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE APRIL 18, 2018 REGULAR MEETING MINUTES OF THE CYMPO EXECUTIVE BOARD

*Chris Bridges, CYMPO Administrator
(Task #102)*

MOTION

Member Nolan presented a motion to approve the Meeting Minutes of April 18, 2018. The motion was seconded by Member Best.

VOTE ON THE MOTION

The vote on the motion was unanimous.

5. AGENCY ANNOUNCEMENTS AND UPDATES

Mr. Bridges informed Board that the Arizona State Transportation Board approved the programming of the State Route 69 Widening Project in ADOT's Long Range Plan. Design pending.

6. RECOGNITION OF AWARD PRESENTED TO NEW HORIZONS AT AzTA CONFERENCE

Ms. Stotler introduced Becky Miller, Executive Director of AzTA. Ms. Miller acknowledged work of CYMPO and announced award given to New Horizons from ADOT and AzTA. Mr. Seigler, Executive Director of New Horizons, thanked CYMPO for partnership. Mr. Bridges acknowledged New Horizons for services provided in Yarnell to and from the Hot Shot Memorial.

7. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE NAIPTA PARTNERSHIP AND SCOPE OF WORK FOR THE TRANSIT IMPLEMENTATION PLAN REQUEST FOR PROPOSALS (RFP)

*Chris Bridges, CYMPO Administrator
(Task #502)*

Mr. Bridges explained the NAIPTA Board approved partnership to pass 5307 funds through NAIPTA to CYMPO for the Transit Implementation Plan. Explained that an official contract agreement will be reviewed in August.

MOTION

Member Nolan presented a motion to approve partnership with NAIPTA and the scope of work for the Transit Implementation Plan Request for Proposals. The motion was seconded by Secretary/Treasurer Orr.

VOTE ON THE MOTION

The vote on the motion was unanimous.

8. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE CYMPO TO JOIN THE JOINT PLANNING ADVISORY COUNCIL (JPAC)

*Chris Bridges, CYMPO Administrator
(Task #102)*

Mr. Bridges provided overview of JPAC and explained the Chair of the MPO Executive Board and MPO Administrator typically attend biannual JPAC meetings. Explained Sun Corridor Megapolitan region could provide possible opportunities for future funding.

MOTION

Member Nolan presented a motion to approve CYMPO to join the Joint Planning Advisory Council (JPAC). The motion was seconded by Member Best.

VOTE ON THE MOTION

The vote on the motion was unanimous.

9. REVIEW, DISCUSSION, AND POSSIBLE ACTION REGARDING BUILD GRANT APPLICATION(S) AND ASSOCIATED MTIP AMENDMENTS

*Chris Bridges, CYMPO Administrator
(Task #102)*

Chairman Brown explained Yavapai County will no longer be submitting a BUILD Grant for Verde Valley area. Mr. Bridges explained CYMPO is working on BUILD Grant application for SR89 between Road 3 North and 5 North in Chino Valley, and suggested Yavapai County consider submitting a BUILD Grant for SR69/SR169 improvements or study. Explained that the Department of Transportation is focusing largely on granting funds for projects in rural areas. Explained that submissions for rural projects provide potential for 100% funding, and that showing regional contributions make submissions more competitive.

Member Stump explained SR69/SR169 might be a good candidate for a District Minor Project.

MOTION

Member Nolan presented a motion to approve CYMPO to submit a BUILD Grant for SR89 from Road 3 North to Road 5 North, and the associated MTIP amendments. The motion was seconded by Vice-Chair Mallory.

VOTE ON THE MOTION

The vote on the motion was unanimous.

10. REVIEW, DISCUSSION, AND POSSIBLE ACTION REGARDING CYMPO’S SUPPORT OF THE ADOT PERFORMANCE TARGETS

*Chris Bridges, CYMPO Administrator
(Task #102)*

Mr. Bridges explained that MPOs must adopt State’s performance targets or create its own.

MOTION

Vice-Chair Mallory presented a motion to approve CYMPO to adopt the ADOT Performance Targets. The motion was seconded by Member Nolan.

VOTE ON THE MOTION

The vote on the motion was unanimous.

11. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE THE CYMPO FY19 TITLE VI PLAN INCLUDING THE PUBLIC INVOLVEMENT PLAN (PIP) AND LIMITED ENGLISH PROFICIENCY PLAN (LEP)

*Chris Bridges, CYMPO Administrator
(Task #401)*

Mr. Bridges explained the Title VI documents are due to ADOT by August 1, 2018.

MOTION

Chairman Brown presented a motion to approve the CYMPO FY19 Title VI Plan including the Public Involvement Plan (PIP) and Limited English Proficiency Plan (LEP). The motion was seconded by Secretary/Treasurer Orr.

VOTE ON THE MOTION

The vote on the motion was unanimous.

12. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE THE DRAFT NOTICE OF REQUEST FOR PROPOSALS FOR THE 2045 REGIONAL TRANSPORTATION PLAN

*Chris Bridges, CYMPO Administrator
(Task #300)*

Mr. Bridges explained that a Regional Transportation Plan is required by ADOT every 5 years. CYMPO has been assigned a 0% DBE goal, and ADOT is willing to provide traffic modeling services at no charge. Reviewed RFP and pointed out additions including EMAC and opportunity to provide optional grant assistance. Explained that emphasis will be placed on strategies to fund a variety of projects rather than solely expansion. Suggested accelerating schedule to acquire consultant and explained the TAC’s desire to make interviews optional.

MOTION

Secretary/Treasurer Orr presented a motion to approve the draft Notice of Request for Proposals for the 2045 Regional Transportation Plan. The motion was seconded by Member Nolan.

VOTE ON THE MOTION

The vote on the motion was unanimous.

13. ADJOURNMENT 4:00 PM

CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928) 442-5730 or e-mail Allison.McCarthy@yavapai.us, 72 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.