



MINUTES

Technical Advisory Committee
Thursday, February 7, 2019
8:00A.M.

Prescott Valley Library Auditorium
7401 East Civic Circle – 1st Floor
Prescott Valley, AZ 86314

CYMPO Technical Advisory Committee

Chair	Ian Mattingly, City of Prescott
Vice-Chair	Dan Cherry, Yavapai County
Member	Frank Marbury, Town of Chino Valley
Member	John Wennes, ADOT MPD
Member	Andy Roth, ADOT Northwest District
Member	Kendra Bull, Prescott National Forest – U. S. Forest Service
Member	Ed Hanks, Town of Dewey-Humboldt
Member	Norm Davis, Town of Prescott Valley

1. CALL TO ORDER AND ROLL CALL

Chairman Mattingly – Absent
Member Roth- Absent
Member Bull- Absent

- 2. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

3. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE NOVEMBER 1, 2018 REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)

Chris Bridges, CYMPO Administrator
(Task #102)

MOTION

Member Davis motioned to approve the November 1, 2018 regular meeting minutes of the Technical Advisory Committee. Member Hanks seconded the motion.

VOTE ON THE MOTION

The vote on the motion was unanimous.

4. AGENCY ANNOUNCEMENTS AND UPDATES

Agency announcement and updates were provided from the following member agencies:

- Ed Hanks, Town of Dewey-Humboldt
- Frank Marbury, Town of Chino Valley

- John Wennes, ADOT MPD
- Norm Davis, Town of Prescott Valley
- Dan Cherry, Yavapai County

Mr. Bridges provided the following updates:

- A draft resolution and letter of support for ADOT’s INFRA grant application for I-17 have been distributed to the CYMPO Executive Board for review. INFRA grants are due March 4, 2019. Member Davis questioned if the 1-17 project between Sunset Point and Anthem is fully funded. Mr. Bridges explained the project is partially funded in the ADOT 5-year program, and that the Governor’s Executive Budget, which is pending approval, would provide funding to allow 1-17 project to be fully funded. Vice-Chair Cherry explained importance of letters of support from local businesses and affected parties to be included with grant application.
- Design for SR69 Widening, between Prescott Lakes Parkway and Frontier Village, should begin in mid-February pending a signed contract with ADOT and AECOM Technical Services, Inc.
- CYMPO attorney is near completion with the On-Call procurement list. A draft of the contract is expected in March.
- Fuel Tax Bill, HB2536, passed out of 1st committee.
- The 2045 Regional Transportation Plan is underway, and the team is looking into public engagement options in the coming months.
- The Transit Implementation Plan Update is underway, and the team is looking at adding parties to the stakeholder committee. The next meeting will be held March 21, 2019.

5. DISCUSSION, REVIEW AND POSSIBLE ACTION TO RECOMMEND APPROVAL OF 12-MONTH EXTENSION OF PROFESSIONAL SERVICES AGREEMENT WITH CABLE ONE FOR DISTRACTED DRIVING EDUCATION CAMPAIGN

Chris Bridges, CYMPO Administrator
(Task #402)

Mr. Bridges explained current Professional Services Agreement with Cable One for 2018 Distracted Driving Education Campaign expires February 2019. CYMPO is looking to extend the contract for an additional 12-months to continue the campaign. Mr. Bridges explained CYMPO is currently looking into options that would allow production to continue despite FY2020 funds not becoming available until July 1, 2019.

MOTION

Member Hanks motioned to recommend approval of 12-month extension of the Professional Services Agreement with Cable One for the Distracted Driving Education Campaign. Member Marbury seconded the motion.

VOTE ON THE MOTION

The vote on the motion was unanimous.

6. DISCUSSION AND REVIEW OF THE FY20-21 DRAFT UNIFIED PLANNING WORK PROGRAM (UPWP)

Chris Bridges, CYMPO Administrator
(Task #101)

Mr. Bridges explained CYMPO is now required to adopt a 2-year Unified Planning Work Program. Provided overview of Draft FY20-21 UPWP and explained new additions regarding list of projects, Transportation Education, and new funding allocations. Explained possible partnership opportunities with Maricopa Association of Governments and NACOG for use of 5310 funds.

Member Davis made the following comments/inquiries: 1) Page 13- 5307 funding does not appear as a fund source. Mr. Bridges explained 5307 funds are being applied for and directly distributed to NAIPTA for the Transit Implementation Plan Update, 2) Page 14- Will the carry forward balances be dissolved upon completion of 2045 RTP? Mr. Bridges -yes, 3) Page 17- Should SR89 and SR89A studies be added to the bullet that reads “Implement recommendations from CYMPO planning regional planning studies”. Consensus from TAC was that either all projects should be listed, or none, 4) Page 18 – Should additional verbiage be added regarding LTAP funding? Mr. Bridges- yes, 5) Page 20 – Should Section 502 be embellished to include more information about CYMPO’s partnership with NAIPTA? Mr. Bridges- yes, 6) Page 26- Requested the Distracted Driving and Education Campaign be listed separately on the Budget Summary for clarity.

7. DISCUSSION AND REVIEW OF THE 2020-2024 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)

*Chris Bridges, CYMPO Administrator
(Task #200)*

Mr. Bridges inquired about the TAC’s interest in making HURF Swap funds available in the 2020-2024 MTIP. Vice-Chair Cherry explained HURF Swap funds could be useful for smaller projects that may be in need of extra funding. Member Davis explained preference to see funds allocated to planning assessments. Mr. Bridges explained project assessments will be accounted for under “Regional Transportation Studies and Grant Assistance” category. HURF Swap funds could be made available in the event CYMPO is not in the position to begin another project assessment at the time. Mr. Bridges suggested including an attachment that lists potential Project Assessments.

Mr. Bridges requested 5-year capital improvement program from TAC members to attach on Operations and Maintenance tab.

Tricia Lewis, ADOT LPA, explained opportunities for partnership with ADOT when considering use of HURF Swap funds.

8. ADJOURNMENT 9:35

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928) 442-5730 or e-mail Allison.McCarthy@yavapai.us, **72 hours** prior to the meeting to request a reasonable accommodation to participate in this meeting.*

Technical Advisory Committee – **Minutes**

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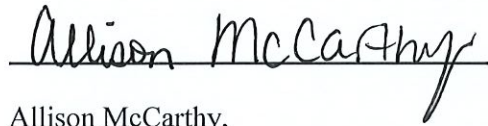
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Ian Mattingly, Chair

CYMPO Technical Advisory Committee

Dated: March 7, 2019



Allison McCarthy,

CYMPO Accounting Specialist

Dated: March 7, 2019