



# MINUTES

**Executive Board  
Regular Meeting  
Wednesday, February 13, 2019  
3:00 PM**

**Yavapai County Administration Building  
Board of Supervisors Chambers  
1015 Fair Street  
Prescott, Arizona**

## **CYMPO Executive Board**

Chair	Billie Orr, City of Prescott
Vice-Chair	Mike Best, Town of Chino Valley
Secretary/Treasurer	Terry Nolan, Town of Dewey-Humboldt
Member	Mary Mallory, Councilwoman, Town of Prescott Valley
Member	Craig L. Brown, Yavapai County Supervisor
Member	Alvin Stump, ADOT Representative

### **1. CALL TO ORDER AND ROLL CALL**

Member Stump - absent

### **2. PLEDGE OF ALLEGIANCE**

### **3. CALL TO THE PUBLIC:**

This item is to provide an opportunity for presentation of comments by the public on subjects ***not on the agenda***. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

### **4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE NOVEMBER 14, 2018 EXECUTIVE BOARD MEETING MINUTES**

*Chris Bridges, CYMPO Administrator  
(Task #102)*

#### **MOTION**

Secretary/Treasurer Nolan presented a motion to approve the November 14, 2018 regular meeting minutes of the CYMPO Executive Board. The motion was seconded by Vice-Chair Best.

#### **VOTE ON THE MOTION**

The vote on the motion was unanimous.

### **5. AGENCY ANNOUNCEMENTS AND UPDATES**

Mr. Bridges explained HB2536 did not make it out of Ways and Means committee.

### **6. BOARD APPOINTMENT TO THE RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC)**

#### **MOTION**

Vice-Chair Best presented a motion to keep Member Mallory as the CYMPO RTAC representative and Secretary/Treasurer Nolan as the CYMPO RTAC alternate. The motion was seconded by Member Brown.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**7. DISCUSSION, REVIEW AND POSSIBLE ACTION TO APPROVE SUBMITTING RESOLUTION(S) IN SUPPORT OF INCREASE IN STATE AND LOCAL INVESTMENT IN TRANSPORTATION INFRASTRUCTURE**

Mr. Bridges explained HB2536 did not make it out of Ways and Means Committee. Explained there are two presented resolutions, one with a general approach, and one which specifically mentions HB2536.

**MOTION**

Vice-Chair Best motioned to send the general resolution with Madam Chair Orr’s signature to the Governor, Senate, and House of Representatives. Secretary/Treasurer Nolan seconded the motion

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**8. DISCUSSION, REVIEW AND POSSIBLE ACTION TO APPROVE SUBMITTING LETTER OF SUPPORT AND/OR RESOLUTION IN SUPPORT OF THE ARIZONA DEPARTMENT OF TRANSPORTATION’S INFRASTRUCTURE FOR REBUILDING AMERICA (INFRA) GRANT APPLICATION**

Mr. Bridges explained CYMPO is working on collecting letters of support from local businesses and members of Congress.

**MOTION**

Secretary/ Treasurer Nolan motioned to send the presented letter of support and resolution in support of the Arizona Department of Transportation’s INFRA Grant application. The motion was seconded by member Mallory.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**9. DISCUSSION, REVIEW AND POSSIBLE ACTION TO ADOPT ADOT’S PERFORMANCE MEASURE TARGETS IN PERPETUITY UNTIL FUTHER NOTICE**

Mr. Bridges explained MPOs are required to adopt ADOT’s performance targets or adopt their own. Explained that the presented letter allows CYMPO to adopt ADOT’s performance targets and any changes made to them, in perpetuity until otherwise notified by CYMPO.

**MOTION**

Secretary/Treasurer Nolan motioned to approve adopting ADOT’s performance targets in perpetuity until further notice. The motion was seconded by Vice-Chair Best.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**10. DISCUSSION, REVIEW AND POSSIBLE ACTION TO APPROVE 12-MONTH EXTENSION OF PROFESSIONAL SERVICES AGREEMENT WITH CABLE ONE FOR DISTRACTED DRIVING EDUCATION CAMPAIGN**

*Chris Bridges, CYMPO Administrator  
(Task #402)*

Mr. Bridges introduced Becky Banks with Cable One Advertising. Ms. Banks provided overview of results thus far for 2018 Distracted Driving Education Campaign

Mr. Bridges explained Sierra Vista MPO has offered to transfer \$10,000 of FY19 STBG funds to funds commercials during months of March through June 2019. CYMPO would pay Sierra Vista MPO back in FY20.

Madam Chair Orr acknowledged efforts made locally and explained these efforts have assisted in progressing State initiatives.

Mr. Bridges explained John Hall filmed commercial yesterday telling his story. Presented the D3arizona.org website to the Board and explained plans to involve youth in education. Explained building and hosting website and plans to include videos and blogs provided by other organizations.

#### **MOTION**

Secretary/Treasurer Nolan motioned to approve a 12-month extension of Cable One's Professional Services Agreement for the Distracted Driving Education Campaign. The motion was seconded by Vice-Chair Best.

#### **VOTE ON THE MOTION**

The vote on the motion was unanimous.

#### **11. DISCUSSION, REVIEW AND POSSIBLE ACTION OF THE DRAFT FY20-21 UNIFIED PLANNING WORK PROGRAM (UPWP)**

*Chris Bridges, CYMPO Administrator  
(Task #101)*

Mr. Bridges explained the UPWP and MTIP were reviewed in greater detail with the Technical Advisory Committee (TAC) at its February 7 meeting, and CYMPO has since incorporated the changes suggested by the TAC. Explained public hearing process will begin in March, ADOT Federal review will take place in April, and adoption should take place in May.

Norm Davis, with the Town of Prescott Valley, inquired about Board's desire to allocate more funding toward project assessments or leveraging projects. Mr. Bridges explained project assessments achieve a 15% design, which provide more accurate cost estimates of potential projects.

#### **12. DISCUSSION, REVIEW AND POSSIBLE ACTION OF THE DRAFT 2020-2024 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)**

*Chris Bridges, CYMPO Administrator  
(Task #200)*

Madam Chair Orr inquired about showing support for \$32 registration fee. Mr. Bridges suggested the Board contact state legislature individually to show support.

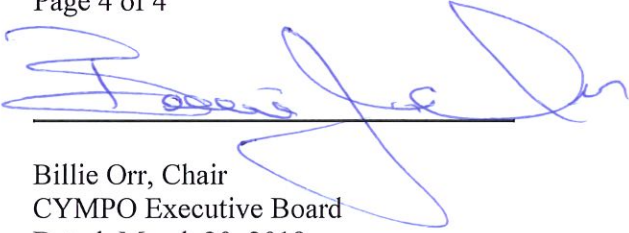
#### **13. ADJOURNMENT 3:45**

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928) 442-5730 or e-mail Allison.McCarthy@yavapai.us, 72 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.*

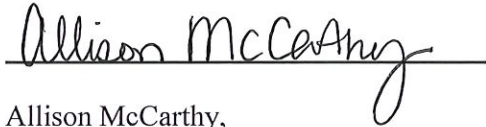
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Billie Orr, Chair  
CYMPO Executive Board  
Dated: March 20, 2019



Allison McCarthy,  
CYMPO Accounting Specialist  
Dated: March 20, 2019