



MINUTES

Technical Advisory Committee
Thursday, March 7, 2019
8:00A.M.

Prescott Valley Library Auditorium
7401 East Civic Circle – 1st Floor
Prescott Valley, AZ 86314

CYMPO Technical Advisory Committee

Chair	Ian Mattingly, City of Prescott
Vice-Chair	Dan Cherry, Yavapai County
Member	Frank Marbury, Town of Chino Valley
Member	John Wennes, ADOT MPD
Member	Andy Roth, ADOT Northwest District
Member	Kendra Bull, Prescott National Forest – U. S. Forest Service
Member	Ed Hanks, Town of Dewey-Humboldt
Member	Norm Davis, Town of Prescott Valley

1. CALL TO ORDER AND ROLL CALL

All members present.

- 2. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

3. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE FEBRUARY 7, 2019 REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)

Chris Bridges, CYMPO Administrator
(Task #102)

MOTION

Member Marbury motioned to approve the February 7, 2019 regular meeting minutes of the Technical Advisory Committee. Vice-Chair Cherry seconded the motion.

VOTE ON THE MOTION

The vote on the motion was unanimous.

4. AGENCY ANNOUNCEMENTS AND UPDATES

Agency announcement and updates were provided from the following member agencies:

- Ed Hanks, Town of Dewey-Humboldt
- Andy Roth, ADOT Northwest District
- Frank Marbury, Town of Chino Valley
- Ian Mattingly, City of Prescott

- Dan Cherry, Yavapai County
- John Wennes, ADOT MPD
- Norm Davis, Town of Prescott Valley

5. DISCUSSION, REVIEW AND POSSIBLE ACTION OF POTENTIAL PARTNERSHIP WITH FLAGSTAFF MPO AND NACOG FOR FY23 REGIONAL SAFETY PLAN AND POSSIBLE HSIP APPLICATION

Mr. Bridges explained Flagstaff MPO and NACOG are interested in partnering with CYMPO to complete next Regional Safety Plan that is due in FY23. Also explained that match funds would be met with collection of in-kind time, and that HSIP applications are due April 1, 2019. Member Davis requested neighborhood cost of last safety plan. Mr. Bridges to follow up with FMPO for estimated cost.

MOTION

Member Marbury motioned to recommend approval of potential partnership with Flagstaff MPO and NACOG for FY23 Regional Safety Plan and possible HSIP application. Member Hanks seconded the motion.

VOTE ON THE MOTION

The vote on the motion was unanimous.

6. DISCUSSION, REVIEW AND POSSIBLE ACTION TO AMEND THE FY19 UPWP AND FY19-23 MTIP FOR CONTINUATION OF 2018 DISTRACTED DRIVING EDUCATION CAMPAIGN, AND TO AMEND FY19 UPWP FOR REALLOCATION OF 5310 AND 5305d FUNDS

Mr. Bridges explained Executive Board approved extension of Distracted Driving Professional Services Agreement for an additional 12 months, and FY20 funds for the campaign are not available until July 1, 2019. Explained that Sierra Vista MPO has agreed to loan CYMPO \$10,000 STBG funds for the months of March through June 2019, to be repaid by CYMPO in FY20.

Mr. Bridges explained ADOT transit is no longer accepting in-kind contributions outside of volunteer time for 5310 in-kind match. This is due to the information that was inputted in the 2018 5310 grant application. Mr. Bridges explained CYMPO is looking to shift budgeted funds from the 5310 grant to the 5305d grant in order to collect additional in-kind match outside of volunteer time contributions.

Mr. Bridges explained rapid deterioration of State Route 89 South of the Phippen roundabout to Willow Lake Road and need for urgent repair prior to monsoon season. Explained potential option of moving FY20 funds to FY19 to contribute \$480,000 toward re-pavement of SR89. Mr. Bridges explained that Alvin Stump, Northwest District Engineer, is looking into whether the state engineer's office can credit the funding back to MPO in a future fiscal year.

Mr. Dotseth explained involvement of CYMPO is intended to make funds available in FY19 and are anticipated to be repaid at a future date. Member Davis inquired about CYMPO's mission to conduct planning studies and use of funds for maintenance.

Member Marbury inquired about the history of CYMPO's involvement in construction and maintenance projects. Mr. Bridges explained in the past, CYMPO has leveraged large construction projects on the

state system. However, due to lack of expansion money in state’s budget, CYMPO has shifted use of funds towards planning to position itself to be eligible for grant funding. Chairman Mattingly inquired about when shift of funds use took place. Mr. Bridges explained over the last two years the CYMPO Executive Board has decided to transition from construction to planning studies.

Chairman Mattingly inquired about potential timeline should SR89 re-pavement be approved. Mr. Bridges explained Intergovernmental Agreement (IGA) would need to be approved in May in order to re-pave before monsoon season.

Mr. Bridges suggested continuing the discussion at a future Special Meeting in anticipation of receiving information regarding ADOT’s ability to repay borrowed funds from CYMPO.

MOTION

Member Marbury motioned to defer discussion for the completion of item to a future Special Meeting. Member Hanks seconded the motion.

VOTE ON THE MOTION

The vote on the motion was unanimous.

PUBLIC HEARING

7. CALL TO THE PUBLIC FOR COMMENT ON THE DRAFT FY 2020-2021 UNIFIED PLANNING WORK PROGRAM (UPWP)

This is an opportunity for citizens to discuss items of interest regarding the Draft FY20-21 Work Program

No comments were received.

MOTION

Member Roth motioned to close public hearing. Vice-Chair Cherry seconded the motion.

VOTE ON THE MOTION

The vote on the motion was unanimous.

8. CALL TO THE PUBLIC FOR COMMENT ON THE DRAFT 2020-2024 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)

This is an opportunity for citizens to discuss items of interest regarding the Draft 2020-2024 Metropolitan Transportation Improvement Program (MTIP)

No comments were received.

MOTION

Member Roth motioned to close public hearing. Vice-Chair Cherry seconded the motion.

VOTE ON THE MOTION

The vote on the motion was unanimous.

REGULAR MEETING AGENDA

9. DISCUSSION AND REVIEW OF THE FY 2020-2021 DRAFT UNIFIED PLANNING WORK PROGRAM (UPWP)

Chris Bridges, CYMPO Administrator

(Task #101)

Mr. Bridges suggested to defer to Special Meeting.

MOTION

Vice-Chair Cherry motioned to defer agenda item to future Special Meeting. Member Marbury seconded the motion.

VOTE ON THE MOTION

The vote on the motion was unanimous.

10. DISCUSSION AND REVIEW OF THE 2020-2024 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)

Chris Bridges, CYMPO Administrator

(Task #200)

Mr. Bridges suggested to defer to Special Meeting.

MOTION

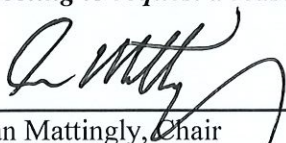
Vice-Chair Cherry motioned to defer agenda item to future Special Meeting. Member Marbury seconded the motion.

VOTE ON THE MOTION

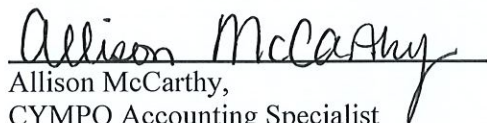
The vote on the motion was unanimous.

11. ADJOURNMENT 9:30 AM

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928) 442-5730 or e-mail Allison.McCarthy@yavapai.us, **72 hours** prior to the meeting to request a reasonable accommodation to participate in this meeting.*



Ian Mattingly, Chair
CYMPO Technical Advisory Committee
Dated: March 18, 2019



Allison McCarthy,
CYMPO Accounting Specialist
Dated: March 18, 2019