



# MINUTES

**Executive Board  
Regular Meeting  
Wednesday, June 17, 2020  
3:00 PM – Online ONLY**

***Members of the Public:* Please join us for a live stream of the meeting on the CYMPO YouTube page by clicking here or copying and pasting the link: [https://www.youtube.com/channel/UC\\_ODJsFnDysG1hbdUv5V-IA](https://www.youtube.com/channel/UC_ODJsFnDysG1hbdUv5V-IA) or Google “CYMPO YouTube Page”**

## **CYMPO Executive Board**

Chair	Billie Orr, City of Prescott
Vice-Chair	Terry Nolan, Town of Dewey-Humboldt
Secretary/Treasurer	Kell Palguta, Town of Prescott Valley
Member	Craig L. Brown, Yavapai County Supervisor
Member	Mike Best, Town of Chino Valley
Member	Alvin Stump, ADOT Representative

### **1. CALL TO ORDER AND ROLL CALL**

Member Stump absent. All other members present.

### **2. PLEDGE OF ALLEGIANCE**

### **3. CALL TO THE PUBLIC**

This item is to provide an opportunity for presentation of comments from the public on subjects ***not on the agenda***. Individuals wishing to address the Board will need to **submit comments 24 hours in advance** by email to [christopher.bridges@yavapai.us](mailto:christopher.bridges@yavapai.us), or by voicemail by calling 928-442-5733. Comments received twenty-four (24) hours prior to the meeting will be entered into the official meeting record.

No public comments were submitted.

### **4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE MAY 20, 2020 EXECUTIVE BOARD REGULAR MEETING MINUTES**

*Chris Bridges, CYMPO Administrator  
(Task #100)*

#### **MOTION**

Member Best motioned to approve the May 20, 2020 Executive Board Regular Meeting Minutes. Secretary/Treasurer Palguta seconded the motion

#### **VOTE**

The vote on the motion was unanimous.

### **5. DISCUSSION AND POSSIBLE ACTION OF FUTURE MEETINGS PLATFORM**

Member Brown noted the possibility for Yavapai County meeting room closures to extend beyond the current July 5<sup>th</sup> opening date. The consensus of the board was to continue holding meetings on the Zoom platform and to livestream meetings to YouTube.

**6. REVIEW, DISCUSSION AND POSSIBLE ACTION TO AMEND AND RENEW LEASE WITH YAVAPAI COUNTY**

*Chris Bridges, CYMPO Administrator  
(Task #100)*

Mr. Bridges explained that the lease with Yavapai County for the CYMPO office is set to expire at the end of June and needs to be extended. Member Brown suggested renewing for one year, and to clean up the lease for future years.

**MOTION**

Member Brown motioned to approve a 1-year extension of the current lease between Yavapai County and CYMPO. Member Best seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**7. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE AMENDMENT TO FY19 5310 GRANT AGREEMENT WITH ADOT**

*Chris Bridges, CYMPO Administrator  
(Task #100)*

Mr. Bridges explained the proposed amendment to the existing FY19 5310 Mobility Management grant agreement is a small change in federal language to add terms and conditions to address receiving funds from multiple sources for the same award.

**MOTION**

Member Brown motioned to approve amending the FY19 5310 grant agreement with ADOT. Vice-Chair Nolan seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**8. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE THE CYMPO FY21 TITLE VI PLAN INCLUDING THE PUBLIC INVOLVEMENT PLAN (PIP) AND LIMITED ENGLISH PROFICIENCY PLAN (LEP)**

*Chris Bridges, CYMPO Administrator  
(Task #100)*

Mr. Bridges explained CYMPO submits these documents annually, and language has been added to describe new virtual public engagement practices.

**MOTION**

Member Brown motioned to approve the FY21 Title VI Plan, Public Involvement Plan, and Limited English Proficiency Plan. Vice-Chair Nolan seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**9. RTAC UPDATE**

*Kevin Adam, RTAC*

Mr. Adam noted that the Arizona State Transportation Board is scheduled to vote on the 5-year plan on June 19<sup>th</sup>. Mr. Adam explained that revenues have not been as badly affected as expected by COVID-19. A loss of \$1.1 billion over two years was expected, however, March revenue numbers came in at only a 32.7% drop in revenue and performed \$270 million better than anticipated.

Mr. Knight, member of the Arizona State Transportation Board meeting, noted that these changes in anticipated revenue shortfalls will be incorporated into the discussion at the State Transportation Board meeting on June 19<sup>th</sup>. Noted that it would be ideal to push projects into later years rather than removing them from the 5-year plan.

**10. ADDITIONAL DISCUSSION AND DIRECTION FOR STAFF**

*(No action will be taken as part of this item.)*

No items were discussed.

**11. ADJOURNMENT 3:30 PM**

**MOTION**

Vice-Chair Nolan motioned to adjourn. Member Best seconded the motion.

**VOTE**

The vote on the motion was unanimous.

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. However, during these trying times, the accommodations we can provide are limited. Please e-mail Allison.McCarthy@yavapai.us, 72 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.*