



# SPECIAL MEETING MINUTES

**Executive Board  
Regular Meeting  
Wednesday, July 15, 2020  
3:00 PM – Online ONLY**

***Members of the Public:* Please join us for a live stream of the meeting on the CYMPO YouTube page by clicking here or copying and pasting the link: [https://www.youtube.com/channel/UC\\_0DJsFnDysG1hbdUv5V-IA](https://www.youtube.com/channel/UC_0DJsFnDysG1hbdUv5V-IA) or Google “CYMPO YouTube Page”**

## **CYMPO Executive Board**

Chair	Billie Orr, City of Prescott
Vice-Chair	Terry Nolan, Town of Dewey-Humboldt
Secretary/Treasurer	Kell Palguta, Town of Prescott Valley
Member	Craig L. Brown, Yavapai County Supervisor
Member	Mike Best, Town of Chino Valley
Member	Alvin Stump, ADOT Representative

### **1. CALL TO ORDER AND ROLL CALL**

Member Brown joined the meeting at 3:05PM. All members were present.

### **2. PLEDGE OF ALLEGIANCE**

### **3. TITLE VI POLICY AND MEETING PROCEDURES**

CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

A reminder to those attending the meeting: 1) please keep your line on mute until you wish to speak, 2) voting will take place by rollcall taken by the Chair.

This meeting is available for public viewing on the CYMPO YouTube page.

### **4. CALL TO THE PUBLIC**

This item is to provide an opportunity for presentation of comments from the public on subjects ***not on the agenda***. Individuals wishing to address the Board will need to **submit comments 24 hours in advance** by email to [christopher.bridges@yavapai.us](mailto:christopher.bridges@yavapai.us), or by voicemail by calling 928-442-5733. Comments received twenty-four (24) hours prior to the meeting will be entered into the official meeting record.

No comments were received.

### **5. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE JUNE 17, 2020 EXECUTIVE BOARD REGULAR MEETING MINUTES**

*Chris Bridges, CYMPO Administrator  
(Task #100)*

#### **MOTION**

Vice-Chair Nolan motioned to approve the June 17, 2020 Executive Board Regular Meeting Minutes.

Member Best seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**6. REVIEW, DISCUSSION AND POSSIBLE ACTION TO AMEND THE JOINT PROJECT AGREEMENT (JPA) FOR THE SR69 WIDENING DESIGN PROJECT**

*Chris Bridges, CYMPO Administrator*

*(Task #100)*

Mr. Bridges noted that the proposed amendment will add an additional \$100,000 contribution from CYMPO to the SR69 Widening Design Project.

**MOTION**

Vice-Chair Nolan motioned to approve amending the Joint Project Agreement for the SR69 Widening Design project, as presented. Member Best seconded the motion.

**VOTE**

The vote on the motion was 5 in favor. Member Stump abstained from the vote.

**7. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE THE PROFESSIONAL SERVICES AGREEMENT WITH SPARKLIGHT ADVERTISING FOR THE DISTRACTED DRIVING EDUCATION CAMPAIGN 2020**

*Chris Bridges, CYMPO Administrator*

*(Task #301)*

Mr. Bridges explained the proposed agreement would begin a new two-year contract with Sparklight Advertising for the Distracted Driving Education Campaign 2020.

**MOTION**

Member Brown motioned to approve the Professional Services Agreement with Sparklight Advertising for the Distracted Driving Education Campaign 2020-2021 in the amount of \$45,750, contingent on attorney approval. Member Best seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**8. REVIEW, DISCUSSION AND POSSIBLE ACTION TO AMEND THE FY2020-2024 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)**

*Chris Bridges, CYMPO Administrator*

*(Task #100)*

Mr. Bridges provided overview of changes being proposed to the FY20-24 MTIP. Noted that the changes reflect recommendations made by the CYMPO Technical Advisory Committee (TAC). Madam Chair Orr acknowledged the outstanding work performed by the TAC.

**MOTION**

Vice-Chair Nolan motioned to approve the amendment to the FY20-24 Metropolitan Transportation Improvement Program. Member Brown seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**9. REVIEW, DISCUSSION AND POSSIBLE ACTION TO AMEND THE FY20-21 UNIFIED PLANNING WORK PROGRAM (UPWP)**

*Chris Bridges, CYMPO Administrator*

*(Task #100)*

Mr. Bridges explained that the proposed amendments to the FY20-21 Unified Planning Work Program reflect the amendments made to the FY20-24 MTIP as presented in agenda item #8.

**MOTION**

Member Brown motioned to approve amending the FY20-21 Unified Planning Work Program as presented.

Member Best seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**10. RTAC UPDATE**

*Kevin Adam, RTAC*

Mr. Adam explained that state revenue losses have proved to be dramatically better than what was originally forecasted. Mr. Adam noted that the previous COVID-19 relief package did not address funding for highways, but there is a big push to address transportation funding in the next passage currently being considered at a federal level.

**11. AGENCY UPDATES, ADDITIONAL DISCUSSION AND DIRECTION FOR STAFF**

*(No action will be taken as part of this item.)*

Mr. Bridges explained that the Rural Transportation Summit for 2020 has been cancelled.

**12. ADJOURNMENT 3:40PM**

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. However, during these trying times, the accommodations we can provide are limited. Please e-mail Allison.McCarthy@yavapai.us, **72 hours** prior to the meeting to request a reasonable accommodation to participate in this meeting.*