



# ***SPECIAL MEETING MINUTES***

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**Technical Advisory Committee  
Thursday October 1, 2020  
8:00 A.M. – Online Only**

***Members of the Public:*** Please join us for a live stream of the meeting on the CYMPO YouTube page by clicking here or copying and pasting the link: [https://www.youtube.com/channel/UC\\_0DJsFnDysG1hbdUv5V-IA](https://www.youtube.com/channel/UC_0DJsFnDysG1hbdUv5V-IA) or Google “CYMPO YouTube Page”

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## **CYMPO Technical Advisory Committee**

Chair	Dan Cherry, Yavapai County
Vice-Chair	Frank Marbury, Town of Chino Valley
Member	Ed Hanks, Town of Dewey-Humboldt
Member	Norm Davis, Town of Prescott Valley
Member	Ian Mattingly, City of Prescott
Member	John Wennes, ADOT MPD
Member	John Litteer, ADOT Northwest District
Member	Prescott National Forest – U. S. Forest Service - VACANT

### **1. CALL TO ORDER AND ROLL CALL**

Chairman Cherry absent. No representation from the Prescott National Forest was present.

### **2. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE AUGUST 13, 2020 REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)**

*Chris Bridges, CYMPO Administrator  
(Task #100)*

#### **MOTION**

Member Hanks motioned to approve the August 13, 2020 regular meeting minutes of the Technical Advisory Committee (TAC). Member Davis seconded the motion.

#### **VOTE**

The vote on the motion was unanimous.

### **3. AGENCY ANNOUNCEMENTS AND UPDATES**

Updates were provided by the following agencies:

- Ed Hanks, Town of Dewey-Humboldt
- Norm Davis, Town of Prescott Valley
- Ian Mattingly, City of Prescott
- Frank Marbury, Town of Chino Valley
- John Wennes, ADOT MPD
- John Litteer, ADOT Northwest District

**4. REVIEW, DISCUSSION AND POSSIBLE ACTION TO RECOMMEND APPROVAL OF CONSULTANT SELECTION FOR THE REGIONAL ADAPTIVE SIGNAL CONTROL TECHNOLOGY (ASCT) IMPLEMENTATION AND DEPLOYMENT PLAN**

*Chris Bridges, CYMPO Administrator  
(Task #200)*

Mr. Bridges noted that the submittals were competitive, and that the highest scoring firm was Burgess & Niple.

**MOTION**

Member Davis motioned to recommend approval to select Burgess & Niple as consultant for the Regional Adaptive Signal Control Technology (ASCT) Implementation and Deployment Plan, and to select AECOM Technical Services, Inc. as runner up. Member Mattingly seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**5. REVIEW, DISCUSSION AND POSSIBLE ACTION TO RECOMMEND APPROVAL OF REQUEST FOR QUOTES FOR SR89/ SR89A EASTBOUND ON-RAMP ALTERNATIVE SELECTION REPORT**

*Daniel Harmonick, CYMPO Transportation Planner  
(Task #200)*

Member Davis requested confirmation that the SR89 to Robert Road Transportation Study performed by AECOM in 2018 will be referenced in the Request for Qualifications (RFQ). Member Davis also inquired if the Initial Report referenced in the RFQ will require review from only the TAC, or if ADOT and FHWA are involved. Suggested that the Initial Report be reviewed by ADOT to ensure it meets all requirements and then to have TAC review afterwards. Member Litteer clarified that this type of study would also be included in ADOT's design review. Noted that a study such as this would typically take roughly 3 to 4 weeks for review.

Mr. Bridges noted that changes will be made to clarify timeline for Initial Report. Also noted modifications being made to change reference of "dual on-ramp" to "additional lane", to reference the previously completed SR89 to Robert Road Transportation Study performed in 2018, and to change scoring method from percentages to points. Mr. Bridges noted that due dates will be modified to reflect postponing advertisement until January 2021.

**MOTION**

Member Davis motioned to table the advertisement of Request for Quotes for the SR89/SR89A Eastbound On-ramp Alternative Selection Report until after January 1<sup>st</sup>, with noted changes as discussed today. Member Hanks seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**6. DISCUSSION AND POSSIBLE ACTION TO HOLD ELECTION OF OFFICERS FOR TAC CHAIRMAN AND VICE-CHAIRMAN – POSITIONS ARE EFFECTIVE JANUARY 1, 2021**

*Chris Bridges, CYMPO Administrator  
(Task #100)*

Mr. Bridges noted that a rotation is typically followed for election of officers, and that Dewey-Humboldt has requested to pass its rotation for 2021.

**MOTION**

Member Hanks motioned to nominate Frank Marbury as Chair and Norm Davis as Vice-Chair of the CYMPO Technical Advisory Committee (TAC). Member Mattingly seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**7. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE 2021 TAC MEETING SCHEDULE**

*Chris Bridges, CYMPO Administrator  
(Task #100)*

Mr. Bridges noted that the proposed schedule holds TAC meetings on the first Thursday of the month, and that the Prescott Valley Library Crystal Room has been reserved for each meeting.

**MOTION**

Member Hanks motioned to accept the presented meeting schedule for the Technical Advisory Committee (TAC) for 2021. Member Davis seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**8. ADJOURNMENT 8:40 AM**

***CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. However, during these trying times, we will not be able to make those accommodations in person for this meeting but will provide any available information to those requesting it.***