



SPECIAL MEETING MINUTES

**Technical Advisory Committee
Thursday March 11, 2021
1:00 P.M. – Online Only**

Members of the Public: Please join us for a live stream of the meeting on the CYMPO YouTube page by clicking here or copying and pasting the link: <https://www.youtube.com/playlist?list=PLUXH6D19fFNp9wnPVRNoMjPeW8hVlygg-> or Google “CYMPO YouTube Page”

CYMPO Technical Advisory Committee

Chair	Frank Marbury, Town of Chino Valley
Vice-Chair	Norm Davis, Town of Prescott Valley
Member	John Hughes, Town of Dewey-Humboldt
Member	Ian Mattingly, City of Prescott
Member	Dan Cherry, Yavapai County
Member	Dan Gabiou, ADOT MPD
Member	John Litteer, ADOT Northwest District
Member	Prescott National Forest – U. S. Forest Service - VACANT

1. CALL TO ORDER AND ROLL CALL

Member Bondoc sitting in to replace member Gabiou. No representation from the Prescott National Forest was present. Member Hughes absent.

2. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE FEBRUARY 4, 2021 REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)

*Allison McCarthy, CYMPO Accounting Specialist
(Task #100)*

MOTION

Member Cherry motioned to approve the February 4, 2021 regular meeting minutes of the Technical Advisory Committee. Member Litteer seconded the motion.

VOTE

The vote on the motion was unanimous.

3. AGENCY ANNOUNCEMENTS AND UPDATES

Updates were provided by the following agencies:

- Norm Davis, Town of Prescott Valley
- Dan Cherry, Yavapai County
- Myrna Bondoc, ADOT MPD
- John Litteer, ADOT Northwest District
- Frank Marbury, Town of Chino Valley

Mark Henige provided updates regarding the Highway Safety Improvement Program (HSIP).

4. CONSIDERATION AND POSSIBLE ACTION TO RECOMMEND APPROVAL OF THE SR69/SR169 INTERSECTION ALTERNATIVE SELECTION REPORT

Daniel Harmonick, CYMPO Transportation Planner

(Task #200)

Mr. Harmonick noted that the final report was received and distributed to the TAC for review.

MOTION

Member Cherry motioned to recommend approval of the SR69/SR169 Intersection Alternative Selection Report. Member Mattingly seconded the motion.

VOTE

The vote on the motion was unanimous.

5. CONSIDERATION AND POSSIBLE ACTION TO RECOMMEND APPROVAL OF THE SR89A/ROBERT ROAD TRAFFIC INTERCHANGE ALTERNATIVE SELECTION REPORT

Daniel Harmonick, CYMPO Transportation Planner

(Task #200)

Mr. Harmonick noted that this report looked at a phased approach to implementing the project. The final report has been received and distributed to TAC.

Vice-Chair Davis inquired if Yavapai County had the opportunity to provide comments on the project. Member Cherry confirmed comments were submitted.

MOTION

Vice-Chair Davis motioned to recommend approval of the SR89A/Robert Road Traffic Interchange Alternative Selection Report. Member Litterer seconded the motion.

VOTE

The vote on the motion was unanimous.

6. CONSIDERATION AND POSSIBLE ACTION TO RECOMMEND AMENDMENT TO THE FY20 – FY21 UNIFIED PLANNING WORK PROGRAM (UPWP) AND FY20-24 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)

Vincent Gallegos, CYMPO Administrator

(Task #100)

Mr. Gallegos noted that \$20,000 has been identified to procure a consultant for a 5-year crash data analysis and to prepare HSIP applications in FY21. Noted other amendments including staff and committee membership updates and PL funding reduction of \$639.

Chairman Marbury requested clarification regarding whether the hired consultant would prepare applications as part of the proposed Crash Data Analysis and HSIP Applications project. Mr. Gallegos confirmed, yes, the consultant would prepare up to three (3) HSIP applications for projects determined by the crash data analysis and consensus of the TAC. Also clarified that local agencies could work directly with the consultant to prepare possible additional applications.

Mr. Gallegos noted that the SR89A Eastbound Dual On-Ramps Alternative Selection Report is being placed on hold due to a funding adjustment needed to repay a deficit appearing on the ADOT Financial Ledger. The \$75,000 originally programmed to the SR89A Eastbound Dual On-Ramps ASR will be redistributed to offset the deficit of \$55,000 and program the remaining \$20,000 to the Crash Data Analysis and HSIP Applications project.

Vice-Chair Davis requested anticipated project timeline for the Great Western Corridor Update to prepare for the FY22 start date on July 1, 2021. Mr. Gallegos confirmed staff would begin preparation for this project.

Member Cherry suggested looking into the possibility of programming the SR89A Eastbound Dual On-Ramps ASR in FY22 and use remaining FY22 funding in combination with FY23 funding to program the Great Western Corridor Update. Vice-Chair Davis noted support for this scenario.

Vice-Chair Davis inquired if there is possibility to pause the Distracted Driving Education Campaign in order to make funding available to offset the ADOT deficit. Member Cherry noted that by deferring the SR89A Eastbound Dual On-Ramps ASR, funding is also freed up to program the Crash Data Analysis and HSIP Applications project, whereas cancelling the Distracted Driving Education Campaign would not free up enough funds to repay the deficit or fund the HSIP project. Vice-Chair Davis noted the importance to have planning documents prepared for potential federal funding distribution opportunities. Chairman Marbury noted that it would be preferable to find an alternate solution due to the existing contract for the Distracted Driving Education Campaign. Marbury also expressed support for finding alternate ways to keep the SR89A Eastbound Dual On-Ramps ASR programmed in FY22.

Mr. Gallegos requested the conversation be postponed for agenda item #8.

MOTION

Member Cherry motioned to recommend approval to amend the FY20-21 Unified Planning Work Program and FY20-24 Metropolitan Transportation Improvement Program, and to include noted changes from today's presentation. Chairman Marbury seconded the motion.

VOTE

The vote on the motion was unanimous.

7. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND APPROVAL TO POST THE FY2022-2023 DRAFT UNIFIED PLANNING WORK PROGRAM (UPWP) FOR PUBLIC COMMENT

*Vincent Gallegos, CYMPO Administrator
(Task #100)*

Mr. Gallegos noted various highlights of the document, including the new fund source called Consolidated Planning Grant (CPG) which combines PL and 5305d funds into one fund type that is subject to a 5.7% match.

Member Cherry noted needed correction to remove the SR89A Eastbound Dual On-Ramps Alternative Selection Report from FY21 Accomplishments.

MOTION

Member Cherry motioned to recommend approval to post the FY2022-2023 Draft Unified Planning Work Program for public comment, with modifications discussed today. Chairman Marbury seconded the motion.

VOTE

The vote on the motion was unanimous.

8. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND APPROVAL TO POST THE DRAFT FY2022-2026 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) FOR PUBLIC COMMENT

Vincent Gallegos, CYMPO Administrator

(Task #100)

Mr. Gallegos reviewed the FY22-26 MTIP and noted suggestions made by staff.

Member Litterer noted the HSIP cycle may be biannual – will confirm.

Chairman Marbury noted he would like to see rearrangement of funds to program the SR89A Eastbound Dual On-Ramps ASR in FY22, and program the Great Western Corridor Update using funds spanning across both FY22 and FY23. Member Cherry noted support for the idea, and for potential to reevaluate the amount programmed to the SR69 Corridor Plan in FY23.

Member Mattingly noted support of the rearrangement of funds across FY22 and FY23 as discussed.

Vice-Chair Davis and Chairman Marbury requested scopes be prepared for upcoming FY22 and FY23 projects for TAC review.

Mr. Gallegos noted that Arizona MPOs (Metropolitan Planning Organizations) and COGs (Councils of Government) have been working with the RTAC (Rural Transportation Advocacy Council) and been advised it appears the condition of the economy looks better than expected. Noted that legislation is being proposed for numerous individual transportation projects. RTAC is attempting to put together a statewide proposal for next legislative session beginning in January 2022. RTAC is recommending pursuing a one-time funding distribution of \$40 million for transportation projects in greater Arizona. Mr. Gallegos noted that the \$40 million would likely be divided to MPOs and COGs based upon population and CYMPO could potentially receive approximately \$4 million. In order to proceed with this statewide effort, the CYMPO MTIP would need to reflect projects that have been vetted through the CYMPO TAC and Executive Board. Mr. Gallegos noted those identified projects have been included in the FY22-26 draft MTIP as “Potential Future Projects”.

MOTION

Chairman Marbury motioned to recommend approval to post the draft FY22-26 Metropolitan Transportation Improvement Program for public comment, with modifications discussed today. Member Cherry seconded the motion.

VOTE

The vote on the motion was unanimous.

9. ADJOURNMENT 3:30PM

CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. However, during these trying times, we will not be able to make those accommodations in person for this meeting but will provide any available information to those requesting it.