



# MEETING MINUTES

Executive Board  
Regular Meeting

Wednesday, June 16, 2021  
3:00 PM – Online ONLY

***Members of the Public*** may join the Zoom meeting as an “attendee” by accessing:

[https://us02web.zoom.us/webinar/register/WN\\_Q6Ae-j3gSnSgJn37g9vTng](https://us02web.zoom.us/webinar/register/WN_Q6Ae-j3gSnSgJn37g9vTng),

or may view the live stream of the meeting on the CYMPO YouTube page at:

<https://www.youtube.com/playlist?list=PLUXH6D19fFNp9wnPVRNoMjPeW8hVlyqg-> or Google “CYMPO

## CYMPO Executive Board

Chair	Kell Palguta, Town of Prescott Valley
Vice-Chair	Craig L. Brown, Yavapai County Supervisor
Secretary/Treasurer	Phil Goode, City of Prescott
Member	John Hughes, Town of Dewey-Humboldt
Member	Tom Armstrong, Town of Chino Valley
Member	Gary Knight, ADOT District 6 Representative

### 1. CALL TO ORDER AND ROLL CALL

Member Armstrong arrived at 3:08pm. All other members present.

### 2. PLEDGE OF ALLEGIANCE

### 3. TITLE VI POLICY AND MEETING PROCEDURES

*Allison McCarthy, CYMPO Accounting Specialist  
(Task #100)*

CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

A reminder to those attending the meeting: please keep your line on mute until you wish to speak

This meeting is available for public viewing on the CYMPO YouTube page.

4. **CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

*Instructions for virtual meeting: Those who wish to participate in the CYMPO Executive Board meeting can access the meeting by using the Zoom Webinar link at:*

[https://us02web.zoom.us/webinar/register/WN\\_Q6Ae-j3gSnSgJn37g9vTng](https://us02web.zoom.us/webinar/register/WN_Q6Ae-j3gSnSgJn37g9vTng).

*Since this is a virtual conference meeting everyone will be muted when they call into the meeting. Attendees may type comments in the “Q&A” feature or use the “Raise My Hand” feature to request to make a verbal comment.*

No comments were provided.

**5. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE MAY 19, 2021 EXECUTIVE BOARD REGULAR MEETING MINUTES**

*Vincent Gallegos, CYMPO Administrator  
(Task #100)*

**MOTION**

Member Hughes motioned to approve the May 19, 2021 Executive Board regular meeting minutes. Member Knight seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**6. CYMPO ADMINISTRATOR REPORT**

*Vincent Gallegos, CYMPO Administrator  
(Task #100)*

Mr. Gallegos noted that AECOM Technical Service Inc. has been selected as the consultant for the SR89 to SR89A On-Ramps Alternatives Selection Report project. Noted that the Board Retreat is scheduled for August 11<sup>th</sup> and location is yet to be determined. Also noted that staff intends to hold the August 18<sup>th</sup> Executive Board meeting in-person with a virtual option as well.

**7. RTAC UPDATE**

*Kevin Adam, RTAC*

Mr. Adam noted that efforts to permanently increase the revenue stream into Highway User Revenue Fund (HURF) have not been successful this year. There has, however, been tremendous support among legislators to direct \$319 million in one-time surplus funding to transportation projects across the state.

Mr. Adam explained that transportation and infrastructure are a currently top priorities at the federal level. The reauthorization of federal Surface Transportation Programs, which continually provide revenue that feeds into state, regional, and local road systems is due to be renewed, and legislature is evaluating a potential 34% to 50% increase in reauthorized funds. There is also a one-time infrastructure package being proposed on top of authorized funding.

Secretary/Treasurer Goode inquired if the one-time infrastructure package funding would be funneled through state administration to then be distributed to cities. Mr. Adam explained that 90% is formula funding to go through existing distribution structure.

Member Knight inquired if the proposed funding would be in addition to the RAISE and INFRA grants. Mr. Adam explained that the proposed reauthorization of funding would result in increase formula funding as well as increased grant amounts.

Vice-Chair Brown inquired about the timeline for the funding to reach the state. Mr. Adam explained that the implementation of the reauthorized funds would be anticipated to reach the state in 6 months to a year.

**8. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE THE INTERGOVERNMENTAL AGREEMENT (IGA) FOR ADDITIONAL FUNDING FOR THE STATE ROUTE 69 SAFETY AND CAPACITY IMPROVEMENTS PROJECT AND SUBSEQUENT AMENDMENT TO THE FY20-24 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)**

*Vincent Gallegos, CYMPO Administrator*

*Todd Steinberger, Assistant Northwest District Engineer-Development  
(Task #100)*

Mr. Gallegos explained the project widens State Route 69 from 4 lanes to 6 lanes from Prescott Lakes Parkway to Yavape Road. A median will be installed from Prescott Lakes Parkway to Heather Heights. Mr. Gallegos noted that this project has been in progress since 2013 and is one of the few remaining expansion projects in the state. CYMPO has contributed \$800,000, Yavapai County has contributed \$300,000, and the City of Prescott has contributed \$300,000 to the project.

Mr. Gallegos explained that CYMPO is responsible for the design of the project and any related cost overruns. Noted that an additional \$350,000 is needed to continue the project. Mr. Steinberger explained that factors related to COVID-19 interruptions, safety improvements, right-of-way clearance, utilities, and pothole clearance have contributed to the cost overruns of \$350,000.

Mr. Gallegos explained that the City of Prescott and Yavapai County have agreed to split the cost overruns three ways. Mr. Gallegos reviewed the amendment necessary to provide additional funds in fiscal year 2022.

Secretary/Treasurer Goode noted that the City of Prescott council is one meeting away from voting on the additional contribution. Dan Cherry, Yavapai County Public Works Director and CYMPO TAC member, noted that the Yavapai County Board of Supervisors will be voting on the additional contribution at the July 7<sup>th</sup> meeting.

**MOTION**

Member Hughes motioned to approve the intergovernmental agreement for additional funding for the State Route 69 Safety and Capacity Improvements project. Secretary/Treasurer Goode seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**9. REVIEW AND DISCUSSION OF PARK AND RIDE SYSTEM**

*Vincent Gallegos, CYMPO Administrator*

Mr. Gallegos noted that Secretary/Treasurer Goode has brought a Park and Ride system to CYMPO as an item for discussion, and noted that with the board's general support, CYMPO staff can present additional related information at the Board Retreat.

Secretary/Treasurer Goode explained that this potential project was introduced in anticipation that there may be some federal funding for a project that would be submitted by CYMPO. Mr. Goode noted that after meeting with CYMPO staff, the City of Prescott would like to retract the proposition due to absence of interest in advocating for expansion of a full public transportation system in the City of Prescott at this time.

Mr. Gallegos acknowledged Secretary/Treasurer Goode's comments and noted that CYMPO will continue to evaluate this as an option and may reintroduce a Park and Ride project at another time.

**10. REGIONAL MOBILITY MANAGEMENT/ TRANSIT UPDATE**

*Vincent Gallegos, CYMPO Administrator*

Mr. Gallegos explained that the Town of Prescott Valley is moving forward with implementing a micro transit system utilizing CARES Act funding.

Mr. Gallegos also explained that CYMPO currently has a Service Agreement with Northern Arizona Council of Governments (NACOG) to handle Mobility Management activities in Yavapai County.

**11. ADOT NORTHWEST DISTRICT REPORT**

*Todd Steinberger, Assistant Northwest District Engineer-Development*

Mr. Steinberger explained that construction of the SR89/Road 1 North Traffic Signal is anticipated soon. Also noted that construction for the SR69 Widening project between Prescott Lakes Parkway and Frontier Village will be advertised in FY23.

**12. STATE TRANSPORTATION BOARD UPDATE**

*Gary Knight, ADOT District 6 Representative*

Mr. Knight reviewed anticipated changes to the 2022-2026 ADOT Transportation Improvement Program.

**13. FUTURE ITEMS FOR AGENDA**

No suggestions were provided.

**14. ADJOURNMENT 3:45 PM**

**Upcoming Meetings:**

June 18, 2021 – Arizona Transportation Board Meeting 9:00am

July 16, 2021 – Arizona State Transportation Board Meeting 9:00am

August 11, 2021 – CYMPO Board Retreat 12:00pm

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please e-mail [Allison.McCarthy@yavapai.us](mailto:Allison.McCarthy@yavapai.us), **72 hours** prior to the meeting to request a reasonable accommodation to participate in this meeting.*

*El CYMPO se esfuerza por hacer que todas las reuniones públicas sean accesibles a las personas que necesitan asistencia en un idioma extranjero o con discapacidades. Por favor, envíe un correo electrónico a [Allison.McCarthy@yavapai.us](mailto:Allison.McCarthy@yavapai.us), por lo menos **72 horas** antes de la reunión para solicitar un acomodo razonable para participar en esta reunión.*