



# MEETING MINUTES

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**Executive Board  
Regular Meeting**

**Wednesday, August 18, 2021  
3:00 PM – Online ONLY**

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**Members of the Public may join the Zoom meeting as an “attendee” by accessing:**

[https://us02web.zoom.us/webinar/register/WN\\_tUB0YbYRf-twsO5NAhP8w](https://us02web.zoom.us/webinar/register/WN_tUB0YbYRf-twsO5NAhP8w),

**or may view the live stream of the meeting on the CYMPO YouTube page at:**

<https://www.youtube.com/playlist?list=PLUXH6D19fFNp9wnPVRNoMjPeW8hVlyqg-> or Google “CYMPO”

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## **CYMPO Executive Board**

Chair	Kell Palguta, Town of Prescott Valley
Vice-Chair	Craig L. Brown, Yavapai County Supervisor
Secretary/Treasurer	Phil Goode, City of Prescott
Member	John Hughes, Town of Dewey-Humboldt
Member	Tom Armstrong, Town of Chino Valley
Member	Gary Knight, ADOT District 6 Representative

### **1. CALL TO ORDER AND ROLL CALL**

Member Hughes absent. Vice-Chair Brown arrived at 3:40pm.

### **2. PLEDGE OF ALLEGIANCE**

### **3. TITLE VI POLICY AND MEETING PROCEDURES**

*Allison McCarthy, CYMPO Accounting Specialist  
(Task #100)*

CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

A reminder to those attending the meeting: please keep your line on mute until you wish to speak

This meeting is available for public viewing on the CYMPO YouTube page.

- ### **4. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

*Instructions for virtual meeting: Those who wish to participate in the CYMPO Executive Board meeting can access the meeting by using the Zoom Webinar link at:*

[https://us02web.zoom.us/webinar/register/WN\\_tUB0YbYRf-twsO5NAhP8w](https://us02web.zoom.us/webinar/register/WN_tUB0YbYRf-twsO5NAhP8w).

*Since this is a virtual conference meeting everyone will be muted when they call into the meeting. Attendees may type comments in the “Q&A” feature or use the “Raise My Hand” feature to request to make a verbal comment.*

Mr. Sheehy, Chairman of Lake Havasu Metropolitan Planning Organization (LHMPO), Mr. Lane, Board member of LHMPO, and Mr. Hembree, Director of LHMPO, provided acknowledgment of Mr. Gallegos work as former Director of Lake Havasu MPO.

**5. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE JUNE 16, 2021 EXECUTIVE BOARD REGULAR MEETING MINUTES**

*Vincent Gallegos, CYMPO Administrator  
(Task #100)*

**MOTION**

Member Knight motioned to approve the June 16, 2021 Executive Board regular meeting minutes. Member Armstrong seconded the motion.

**VOTE**

The vote on the motion was unanimous.

*Item #12 was advanced to item #6.*

**6. CYMPO ADMINISTRATOR REPORT**

*Vincent Gallegos, CYMPO Administrator  
(Task #100)*

Mr. Gallegos reported that the Rural Transportation Summit will take place October 13<sup>th</sup> and 14<sup>th</sup> in Maricopa, and that attendance will be limited to the Boards and staff of state Metropolitan Planning Organizations (MPOs) and Councils of Governments (COGs) due to COVID-19 restrictions.

Member Knight noted that the State Transportation Board meeting taking place Friday, October 15<sup>th</sup> in Casa Grande will be held virtually for the public.

**7. TITLE VI NONDISCRIMINATION TRAINING**

*Vincent Gallegos, CYMPO Administrator  
Joanna Lucero, ADOT Civil Rights Office  
(Task #100)*

Mr. Gallegos explained that CYMPO adopts a Title VI Nondiscrimination Plan on an annual basis as a requirement for being a recipient of federal funding. Introduced Joanna Lucero with the ADOT Civil Rights Office.

Ms. Lucero provided training regarding Title VI of the Civil Rights Act of 1964, and explained that the plan is a living document that is updated on an as-needed-basis, and must be approved by the board annually.

**8. REVIEW, DISCUSSION, AND POSSIBLE ACTION APPROVE THE FISCAL YEAR 2022 TITLE VI PLAN, LIMITED ENGLISH PROFICIENCY PLAN, AND PUBLIC INVOLVEMENT PLAN**

*Daniel Harmonick, Transportation Planner  
(Task #100)*

**MOTION**

Member Knight motioned to approve the FY22 Title VI Plan including the Limited English Proficiency Plan, and Public Involvement Plan. Member Armstrong seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**9. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE THE UPDATED LEASE AGREEMENT, ENTERPRISE SUPPORT SERVICES AGREEMENT, AND ITS AGREEMENT WITH YAVAPAI COUNTY**

*Vincent Gallegos, CYMPO Administrator  
(Task #100)*

Mr. Gallegos explained CYMPO has an agreement with its member agencies (the Town of Prescott Valley, City of Prescott, Town of Chino Valley, Town of Dewey-Humboldt, and Yavapai County) indicating that the five member agencies will provide the match requirements needed to access the federal funding that is apportioned to CYMPO. Noted that CYMPO is currently leasing office space from Yavapai County, and also has a Support Services agreement with Yavapai County for services such as Finance, Facilities, and Human Resources, in exchange for “in-kind” match contribution from the county. Mr. Gallegos recommended approval of the Lease Agreement, Support Services Agreement, and ITS Agreement with Yavapai County for an additional four-year term.

**MOTION**

Member Knight motioned to approve the Lease Agreement, Enterprise Support Services Agreement, and ITS Agreement with Yavapai County. Member Armstrong seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**10. ADOT NORTHWEST DISTRICT REPORT**

*Todd Steinberger, Assistant Northwest District Engineer-Development*

Mr. Steinberger noted ADOT is currently reviewing the 95% design phase of the SR69 widening project from Prescott Lakes Parkway to Frontier Village. Noted that the project is tentatively scheduled to advertise in May or June of 2022 with construction expected to begin in Fall of 2022.

Explained that the traffic signals at SR89/Road 1 North Traffic Signal and SR69/Spring Lane are being finalized.

**11. STATE TRANSPORTATION BOARD REPORT**

*Gary Knight, ADOT District 6 Representative*

Member Knight noted that the State Transportation Board meeting on Friday August 20<sup>th</sup> will be held virtually. Also noted that Intelligent Transportation Systems (ITS) infrastructure is being installed between Interstate-17 and the McGuire Ville rest area to Flagstaff.

**12. RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC) REPORT**

*Kevin Adam, RTAC*

*This item was advance to item #6.*

Mr. Adam explained that the Federal Transportation Program is due for reauthorization and noted there has been a big push for infrastructure investment. Reported that there is a bi-partisan group of senators who have reached agreement on an infrastructure package that includes reauthorization through 2026, and also includes substantial increases in infrastructure investment over that time period. The estimated value of the package is \$1.2 trillion, including the continuation of many existing infrastructure investment levels. Explained \$550 billion of the \$1.2 trillion is new spending on top of the baseline levels. Roughly \$274 billion of the \$550 billion is being distributed to State Departments of Transportation. Noted that \$105 billion is being appropriated for federal grants over the next five years. The bill has passed the Senate and the President appears to be on board. The remaining factor is the decision of the House. It is expected that the bill will be passed in September at which time the reauthorization of funds is due.

Member Knight inquired if the lawsuits filed challenging the budget reconciliation process used by the state legislature to pass many of the transportation earmark bills will affect the bills being passed at a federal level. Mr. Adam explained that budget reconciliation takes on a different meaning at the federal level, and is skeptical that there will be a successful challenge. Explained that it has been a long-held practice that when there is majority of House and Senate, a vote for budget, and governor does not veto, it will be enacted.

**13. FUTURE ITEMS FOR AGENDA**

No items were provided.

**14. ADJOURNMENT 3:45PM**

**Upcoming Meetings:**

September 2, 2021 – CYMPO Technical Committee Meeting 9:00am

September 15, 2021 – CYMPO Executive Board Meeting 3:00pm

October 13-14, 2021 – AZ Rural Transportation Summit (City of Maricopa)

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please e-mail [Allison.McCarthy@yavapai.us](mailto:Allison.McCarthy@yavapai.us), **72 hours** prior to the meeting to request a reasonable accommodation to participate in this meeting.*

*El CYMPO se esfuerza por hacer que todas las reuniones públicas sean accesibles a las personas que necesitan asistencia en un idioma extranjero o con discapacidades. Por favor, envíe un correo electrónico a [Allison.McCarthy@yavapai.us](mailto:Allison.McCarthy@yavapai.us), por lo menos **72 horas** antes de la reunión para solicitar un acomodo razonable para participar en esta reunión.*