



MEETING MINUTES

Technical Advisory Committee (TAC)
Regular Meeting
Thursday, March 3, 2022
1:00 PM

Hybrid (In-Person and Virtual)
Yavapai County Public Works
Conference Room B
1100 Commerce Drive, Prescott, AZ

This meeting will also be accessible via Zoom Webinar:

Members of the Public may join the Zoom meeting as an “attendee” by accessing:

https://us02web.zoom.us/webinar/register/WN_G1NbzifeQHGBHeR1wTcnwg,

or may view the live stream of the meeting on the CYMPO YouTube page at:

<https://www.youtube.com/playlist?list=PLUXH6D19fFNp9wnPVRNoMjPeW8hVlyqg-> or Google “CYMPO

CYMPO Technical Advisory Committee

Chair	Norm Davis, Town of Prescott Valley
Vice-Chair	Ian Mattingly, City of Prescott
Member	John Hughes, Town of Dewey-Humboldt
Member	Dan Cherry, Yavapai County
Member	Frank Marbury, Town of Chino Valley
Member	Myrna Bondoc, ADOT MPD
Member	John Litterer, ADOT Northwest District
Member	Prescott National Forest – U. S. Forest Service - VACANT

1. CALL TO ORDER AND ROLL CALL

Member Hughes absent. No representation from the Prescott National Forest was present.

A reminder to those attending the meeting, please keep your line on mute until you wish to speak.

2. TITLE VI POLICY AND MEETING PROCEDURES

*Allison McCarthy. CYMPO Administrative Assistant
(Task #100)*

CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

3. CALL TO THE PUBLIC: This item is to provide an opportunity for presentation of comments by the public on subjects ***not on the agenda***. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Instructions for virtual meeting: Those who wish to participate in the CYMPO TAC meeting can access the meeting by using the Zoom Webinar link:

https://us02web.zoom.us/webinar/register/WN_G1NbzifeQHGBHeR1wTcnwg. Since this is a virtual

conference meeting, everyone will be muted when they call into the meeting. Attendees may type comments in the “Q&A” feature or use the “Raise My Hand” feature to request to make a verbal comment.

4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE DECEMBER 2, 2021 REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)

*Vincent Gallegos, CYMPO Executive Director
(Task #100)*

MOTION

Member Cherry motioned to approve the December 2, 2021 Regular Meeting Minutes of the Technical Advisory Committee. Vice-Chair Mattingly seconded the motion.

VOTE

The vote on the motion was unanimous.

5. EXECUTIVE DIRECTOR’S UPDATE

Vincent Gallegos, CYMPO Executive Director

- New Transportation Planner
- In-Kind Match for HPMS data collection and reporting
- Project Update: \$4.7 million for SR69 Mill/Fill from Truwood to Stoneridge Drive

Mr. Gallegos introduced Lindsay Post as CYMPO’s new Transportation Planner.

Mr. Gallegos announced that CYMPO will begin collecting in-kind time from member agencies for Traffic Counting efforts. Mr. Gallegos provided an update on the status of the SR89/SR89A On-Ramps Alternatives Selection Report. Also noted that the final report for the Adaptive Signal Control Technology (ASCT) project will be distributed and the consultant will provide presentations to the TAC and Executive Board in April.

6. MOBILITY MANAGEMENT/ TRANSIT UPDATE

*Vincent Gallegos, CYMPO Executive Director
Kimberly Blanco, CYMPO Transit Planner*

Mr. Gallegos announced that Ms. Blanco is currently out of the office. Mr. Gallegos also noted that 5310 Mobility Management grants are due in March. Noted that the Town of Prescott Valley has solicited Requests for Proposals for operations and dispatch technology for the anticipated transit system. Also noted there is a Local Coordination Council meeting on March 15th.

Tom Shultz provided an update from Yavapai Regional Transit.

7. RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC) UPDATE

Kevin Adam, RTAC

Mr. Gallegos explained that the RTAC initiative for funding for Greater Arizona did not pass the House Appropriations Committee. Explained that RTAC efforts have shifted to pursue funding for state projects in Greater Arizona. CYMPO has increased its funding requests for the SR69/SR169 Roundabout and

SR89/SR89A On-Ramps Improvements, and added a request for funding for additional contingency funding for the SR69 Widening Project between Prescott Lakes Parkway and Yavpe Connector. CYMPO has also added a request to pursue \$25 million for SR89 improvements between Perkinsville Road and Road 5 North.

Mr. Adam explained that the latest state revenue surplus estimate is \$3.1 billion. Noted that \$1 billion is estimated to be permanent growth, and \$2.1 billion is considered a one-time surplus.

Mr. Adam reiterated that the House Appropriations Committee Chair, Regina Cobb, is opposed to including local projects in the state budget, but is supportive of including state transportation projects. Explained that RTAC is pursuing a new initiative to advocate that additional funding be allocated to various state transportation projects.

Member Cherry inquired how ADOT can be prepared to receive a large influx of one-time funding. Mr. Adam noted it will be a challenge, and explained that transportation stakeholders are attempting to persuade legislators to remove the lapsing stipulations from the potential funding.

8. FEDERAL AND STATE UPDATES

A) ADOT Local Public Agency (LPA) Update - *Mark Henige, ADOT LPA*

Mr. Henige provided announcements and updates regarding ADOT LPA projects. Also stated that a Call for Projects was issued on February 28th for Highway Safety Improvement Program (HSIP) funds for fiscal years 25/26. Final HSIP applications are due July 1, 2022.

Mr. Henige noted that the existing Everyday Counts committee has been renamed “Federal Aid Delivery”.

Chairman Davis inquired about CYMPO’s HSIP projects. Mr. Gallegos noted that Greenlight Traffic Engineering will present draft HSIP applications at the April TAC meeting. Mr. Henige noted a Webinar scheduled for Wednesday, March 9th for HSIP training.

B) ADOT Northwest District Office Report - *John Litterer, ADOT Northwest District*

Member Litterer provided updates on the following projects: 1) SR69 Widening project is in the late stages of design, 2) Pavement Preservation from Truwood to Stoneridge is in the early stages of design, 3) Pavement Preservation project from Big Bug to Poland Junction will go out for bid in the summer, 4) SR69 Roundabout is currently advertised for consultant design, 5) SR89A Pavement Preservation from SR89 to milepost 322 is in design, 6) SR89A Pavement Preservation from Glassford Hill Road to Coyote Springs Road is also in design.

C) ADOT Multimodal Planning Division (MPD) Update - *Myrna Bondoc, ADOT MPD*

Ms. Bondoc reminded the TAC that HSIP applications should be submitted by the local agencies rather than Greenlight Traffic Engineering. Also noted that the ADOT Long Range Transportation Plan has been finalized.

9. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE SELECTION OF AECOM TECHNICAL SERVICES, INC. AS TOP-RANKING FIRM AND REVIEW/APPROVAL OF SCOPE OF WORK FOR THE SUNDG CONNECTOR DESIGN CONCEPT REPORT AND ENVIRONMENTAL OVERVIEW PROJECT

Vincent Gallegos, CYMPO Executive Director
(Task #200)

Mr. Gallegos explained that at the CYMPO Board Retreat held in August, 2021, the Sundog Connector was identified as the top priority and moved to year 1 in the CYMPO Metropolitan Transportation Improvement Program (MTIP). Explained that in the 2013 Sundog Connector Corridor Study, the next identified step for the project is to complete a Design Concept Report.

Mr. Gallegos explained that the Sundog Connector Design Concept Report and Environmental Overview (DCR & EO) has been solicited and the TAC has reviewed and ranked the submittals. Noted that AECOM Technical Services, Inc. was identified as the top-ranked firm.

Mr. Bondy, with AECOM, reviewed the submitted Scope of Work, and explained that the public involvement portion has been restructured into two standalone public meetings, with a third public comment opportunity to be held at a CYMPO Executive Board meeting.

The TAC discussed various minor modifications and clarifications of the Scope of Work.

Chairman Davis inquired if the project will be segmented into a phased approach. Mr. Bondy explained that determination will be made during the process of the DCR & EO.

MOTION

Member Cherry motioned to approve AECOM Technical Services, Inc. as the top-ranking firm and recommend approval of the Scope of Work, with changes as discussed. Vice-Chair Mattingly seconded the motion.

VOTE

The vote on the motion was unanimous.

10. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND APPROVAL TO AMMEND THE FY22-23 UNIFIED PLANNING WORK PROGRAM

Vincent Gallegos, CYMPO Executive Director

(Tasks #100 & #200)

Mr. Gallegos requested that items 10 & 11 be tabled.

MOTION

Member Cherry motioned to table items 10 and 11. Member Bondoc seconded the motion.

VOTE

The vote on the motion was unanimous.

11. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND APPROVAL TO AMMEND THE FY22-26 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM

Vincent Gallegos, CYMPO Executive Director

(Tasks #100 & #200)

This item was tabled during item 10.

12. ADJOURNMENT 2:45PM

MOTION

Member Cherry motioned to adjourn. Member Bondoc seconded the motion.

VOTE

The vote on the motion was unanimous.

Upcoming Meetings:

March 16, 2022 – Executive Board Meeting 3:00pm

April 7, 2022 – Technical Advisory Committee Meeting 1:00pm

April 20, 2022 – Executive Board Meeting 3:00pm

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. However, during these trying times, the accommodations we can provide are limited. Please e-mail Allison.McCarthy@yavapaiaz.gov, **72 hours** prior to the meeting to request a reasonable accommodation to participate in this meeting.*

*El CYMPO se esfuerza por hacer que todas las reuniones públicas sean accesibles a las personas que necesitan asistencia en un idioma extranjero o con discapacidades. Por favor, envíe un correo electrónico a Allison.McCarthy@yavapaiaz.gov, por lo menos **72 horas** antes de la reunión para solicitar un acomodo razonable para participar en esta reunión.*