



MEETING MINUTES

Technical Advisory Committee (TAC)
Regular Meeting
Thursday, April 7, 2022
1:00 PM

Hybrid (In-Person and Virtual)
Yavapai County Public Works
Conference Room B
1100 Commerce Drive, Prescott, AZ

This meeting will also be accessible via Zoom Webinar:

Members of the Public may join the Zoom meeting as an “attendee” by accessing:

https://us02web.zoom.us/webinar/register/WN_KXAtDy3hRYaGXgqdycc6xw,

or may view the live stream of the meeting on the CYMPO YouTube page at:

<https://www.youtube.com/playlist?list=PLUXH6D19fFNp9wnPVRNoMjPeW8hVlyqg-> or Google “CYMPO

CYMPO Technical Advisory Committee

Chair	Norm Davis, Town of Prescott Valley
Vice-Chair	Ian Mattingly, City of Prescott
Member	John Hughes, Town of Dewey-Humboldt
Member	Dan Cherry, Yavapai County
Member	Frank Marbury, Town of Chino Valley
Member	Myrna Bondoc, ADOT MPD
Member	John Litterer, ADOT Northwest District
Member	Prescott National Forest – U. S. Forest Service - VACANT

1. CALL TO ORDER AND ROLL CALL

Member Hughes absent. Vice-Chair Mattingly and Members Litterer and Bondoc attended virtually. No representation from the Prescott National Forest was present.

A reminder to those attending the meeting, please keep your line on mute until you wish to speak.

2. TITLE VI POLICY AND MEETING PROCEDURES

*Allison McCarthy. CYMPO Administrative Assistant
(Task #100)*

CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

3. CALL TO THE PUBLIC: This item is to provide an opportunity for presentation of comments by the public on subjects ***not on the agenda***. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Instructions for virtual meeting: Those who wish to participate in the CYMPO TAC meeting can access the meeting by using the Zoom Webinar link:

https://us02web.zoom.us/webinar/register/WN_KXAtDy3hRYaGXgqdycc6xw. Since this is a virtual conference meeting, everyone will be muted when they call into the meeting. Attendees may type comments in the “Q&A” feature or use the “Raise My Hand” feature to request to make a verbal comment.

4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE MARCH 3, 2022 REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)

Vincent Gallegos, CYMPO Executive Director

(Task #100)

MOTION

Member Cherry motioned to approve the March 3, 2022 regular meeting minutes of the Technical Advisory Committee. Member Marbury seconded the motion.

VOTE

The vote on the motion was unanimous.

5. EXECUTIVE DIRECTOR’S UPDATE

Vincent Gallegos, CYMPO Executive Director

- Recorded meetings on YouTube
- Update on status of SR89/89A Alternatives Selection Report
- Congressionally Directed Spending (SR89A DCR/ SR89/SR89A On-Ramps)

This item was taken as item #6.

Mr. Gallegos announced that CYMPO’s virtual meetings will no longer be streamed live through YouTube, but will remain accessible via Zoom Webinar. Noted that the TAC will be receiving the final report for the SR89/89A On-Ramps Alternatives Selection Report in the next month.

Mr. Gallegos announced that Andrew Roth will be replacing John Litterer on the TAC going forward. Announced there is a new Public Works Director for the City of Prescott, Ashley Couch, and a new ADOT Northwest District Administrator, Anthony Brozich.

Mr. Gallegos noted that CYMPO will be working with the Northern Arizona Council of Governments (NACOG) and the Flagstaff Metropolitan Planning Organization (MPO) on a joint Regional Safety Study.

Mr. Gallegos explained that Congressionally Directed Spending has been earmarked by Senators Kelly and Sinema’s offices. Explained that CYMPO has applied for \$450,000 to fund the SR89A Design Concept Report and Environmental Overview, as well as \$5.5 million to fund the SR89/89A On-Ramps project. Member Cherry noted that Yavapai County has also applied for funding for a roundabout on Tissaw and Cornville Road.

6. MOBILITY MANAGEMENT/ TRANSIT UPDATE

Lindsay Post, CYMPO Transportation Planner

Vincent Gallegos, CYMPO Executive Director

Ms. Post explained that she will be overseeing Mobility Management activities in Kimberly Blanco’s absence. Ms. Post noted that staff has submitted a grant for 5310 Mobility Management funds. Explained that Yavapai Apache Transit is looking to add stops in CYMPO communities. Announced that the Town of Prescott Valley has selected Q-Ride as the software vendor, and New Horizons Disability Empowerment Center as the operating contractor for the micro transit system.

Mr. Gallegos announced that CYMPO was awarded 5305e Transit Planning funding for a Transit Marketing Plan and Active Transportation Plan.

7. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND APPROVAL OF RESOLUTION #2022-01 FOR THE 5310 GRANT APPLICATION

Lindsay Post, CYMPO Transportation Planner

(Task #400)

Ms. Post reviewed Resolution #2022-01 for the 5310 grant application with the TAC members.

MOTION

Member Marbury motioned to recommend approval of Resolution #2022-01 for the 5310 grant application. Member Cherry seconded the motion.

VOTE

The vote on the motion was unanimous.

8. RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC) UPDATE

Kevin Adam, RTAC

This item was taken as item #5.

Mr. Adam explained that legislative committee hearings are complete. Noted that state revenue collections remain very strong. Explained that RTAC’s pursuit of \$50 million for transportation projects in Greater Arizona did not pass the House Appropriations Committee. In response, RTAC is pursuing a new initiative to provide additional funding for state transportation projects. Mr. Adam explained that Senate President Fann has expressed support of the original ask of \$50 million for local transportation projects in Greater Arizona. Member Cherry inquired if it is more likely that either scenario will be passed as a bill, or directly inserted into the budget. Mr. Adam explained that once legislators shift focus to the state budget, the activity on the proposed bills comes to a halt.

Mr. Adam noted that additional federal funding opportunities have been released, and noted that the INFRA, MEGA, and Rural Infrastructure grant programs have been combined this year.

9. PRESENTATION AND POSSIBLE ACTION TO RECOMMEND APPROVAL OF THE ADAPTIVE SIGNAL CONTROL TECHNOLOGY (ASCT) ASSESSMENT OF NEED, BENEFIT, AND IMPLEMENTATION PLAN

Vincent Gallegos, CYMPO Executive Director

Dana Biscan, Burgess & Niple

(Task #200)

Ms. Biscan provided a presentation of the Adaptive Signal Control Technology project, and noted that signal timing adjustments have been made in the Town of Prescott Valley and the City of Prescott. Ms. Biscan explained that the potential improvements identified for SR69 were not substantial enough to warrant the costs of adaptive signal control technology.

10. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPOINT A NEW PRIVATE CITIZEN MEMBER TO THE ECOSYSTEM CONNECTIVITY MITIGATION ADVISORY COMMITTEE (EMAC)

*Vincent Gallegos, CYMPO Executive Director
(Task #100)*

Mr. Gallegos explained that as a subcommittee of the TAC, the TAC oversees the selection of committee members for the EMAC.

MOTION

Member Cherry motioned to appoint John Pratt as a private citizen member to the Ecosystem Connectivity Mitigation Advisory Committee (EMAC). Vice-Chair Mattingly seconded the motion.

VOTE

The vote on the motion was unanimous.

11. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE THE DRAFT APPLICATIONS FOR THE FY25/26 HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) CALL FOR PROJECTS

*Vincent Gallegos, CYMPO Executive Director
Mike Blankenship, Greenlight Traffic Engineering
(Task #200)*

Mr. Gallegos explained that CYMPO hired Greenlight Traffic Engineering to provide Crash Data Analysis and prepare applications for the FY25/26 HSIP call for projects. Noted that applications have been prepared for the following projects: 1) Lakeshore Drive, Papago Ln to Badger Rd (Town of Prescott Valley), 2) SR69, Walker Rd to Lee Blvd (ADOT), 3) Williamson Valley Rd, Left-Turn Lane at Stazenski Rd (Yavapai County), and 4) Gail Gardner/Fair Street Traffic Signal (City of Prescott).

Mr. Blankenship explained that draft applications are due at the end of May and final applications are due August 1st. Noted that cost estimates should be thoroughly considered due to estimated project costs consistently coming in higher than expected.

Mr. Blankenship reviewed each application with the TAC. Member Bondoc inquired if the inflation factor is being calculated for each year leading up to project construction. Mr. Blankenship clarified that the inflation factor is being calculated as one lumpsum increase of 13% for design costs and 18% for construction.

MOTION

Member Cherry motioned to approve the following draft applications for the FY25/26 HSIP call for projects:

- Lakeshore Drive, Papago Ln to Badger Rd (Town of Prescott Valley)
- SR69, Walker Rd to Lee Blvd (ADOT)
- Williamson Valley Rd, Left-Turn Lane at Stazenski Rd (Yavapai County)
- Gail Gardner/Fair Street Traffic Signal (City of Prescott)

Member Marbury seconded the motion.

VOTE

The vote on the motion was unanimous.

12. REVIEW AND DISCUSSION OF THE DRAFT SCOPE OF WORK FOR THE SR69 URBANIZED CORRIDOR MASTER PLAN

Vincent Gallegos, CYMPO Executive Director

Lindsay Post, CYMPO Transportation Planner

(Task #200)

Mr. Gallegos explained that the SR69 Urbanized Corridor Master Plan will begin in fiscal year 2023 and Ms. Post will serve as the project manager. Ms. Post reviewed the parameters of the project.

Chairman Davis inquired about the inclusion of multimodal efforts for the corridor. Mr. Gallegos noted that those efforts will be considered and that current funding opportunities favor the inclusion of multimodal amenities.

Member Cherry noted the EMAC should be included in the formation of the scope of work. Also noted that it may be beneficial to include evaluation of utility needs of the corridor.

Member Litteer noted that ADOT management is looking into updating existing corridor studies throughout the state, and that SR69 is one of the corridors being considered for the update. Member Litteer suggested coordinating with ADOT in performing the SR69 Corridor Master Plan.

Member Cherry suggested including a grant application into the scope of work.

Member Marbury suggested looking into including accommodations for autonomous vehicle technologies.

Mr. Gallegos explained that the intent is for the results of the Sundog Connector Design Concept Report and Environmental Overview and the SR69 Urbanized Master Corridor Plan to be available at the same time so that decision makers may determine which option will be best to move forward.

13. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND APPROVAL TO AMEND THE FY22-23 UNIFIED PLANNING WORK PROGRAM

Vincent Gallegos, CYMPO Executive Director

Allison McCarthy, CYMPO Administrative Assistant

(Tasks #100 & #200)

Ms. McCarthy reviewed the proposed changes to the FY22-23 Unified Planning Work Program (UPWP). Mr. Gallegos noted that CYMPO is looking into using a portion of its available carry forward funding for the purpose of performing project assessments to determine projects eligible for federal grant opportunities.

MOTION

Member Marbury motioned to recommend the Executive Board approve amending the FY22-23 Unified Planning Work Program with the changes regarding the \$114,000 carry forward funds, as discussed. Member Cherry seconded the motion.

VOTE

The vote on the motion was unanimous.

14. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND APPROVAL TO AMEND THE FY22-26 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM

Vincent Gallegos, CYMPO Executive Director

Allison McCarthy, CYMPO Administrative Assistant

(Tasks #100 & #200)

Ms. McCarthy reviewed the proposed changes to the FY22-26 Metropolitan Transportation Improvements Program (MTIP). Noted the FY22 transit award amounts are being updated to reflect actual award amounts for human service providers within the CYMPO boundary.

MOTION

Member Cherry motioned to recommend the Executive Board approve amending the FY22-26 Metropolitan Transportation Improvements Program, as presented and as discussed for changes including removal of the SR69 Pavement Preservation legislative funding project from the “Potential Future Projects” page. Member Marbury seconded the motion.

VOTE

The vote on the motion was unanimous.

15. FEDERAL AND STATE UPDATES

A) ADOT Local Public Agency (LPA) Update - *Mark Henige, ADOT LPA*

No update was provided.

B) ADOT Northwest District Office Report - *John Litterer, ADOT Northwest District*

Member Litterer provided updates on the following projects: 1) Construction of the Pavement Preservation project from Big Bug to Poland Junction is anticipated for the summer of 2022, 2) Pavement Preservation from Truwood to Stoneridge is in the early stages of design, 3) SR69 Widening project between Frontier Village and Prescott Lakes Parkway is in the late stages of design, 4) Construction of the Pavement Preservation project on SR89A from Glassford Hill Road to Coyote Springs Road is anticipated for the summer of 2022, 5) SR89A Pavement Preservation from SR89 to Glassford Hill Road is in late stages of design, 6) The Bungalos development is under construction and will be making improvements to SR169 for improved access, 7) SR69/SR169 Roundabout project is currently advertised for consultant design.

C) ADOT Multimodal Planning Division (MPD) Update - *Myrna Bondoc, ADOT MPD*

Ms. Bondoc reminded the TAC of HSIP deadlines, and noted that comments from ADOT should be expected by June 30th. Noted that the Call for Projects for the FY24-28 P2P nominations are due on April 29th. Announced that the Unique entity ID number has replaced DUNS numbers for federal awards.

16. ADJOURNMENT 3:08PM

MOTION

Member Marbury motioned to adjourn the meeting. Member Cherry seconded the motion.

VOTE

The vote on the motion was unanimous.

Upcoming Meetings:

April 20, 2022 – Executive Board Meeting 3:00pm

May 5, 2022 – Technical Advisory Committee Meeting 1:00pm

May 18, 2022 – Executive Board Meeting 3:00pm

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. However, during these trying times, the accommodations we can provide are limited. Please e-mail Allison.McCarthy@yavapaiaz.gov, **72 hours** prior to the meeting to request a reasonable accommodation to participate in this meeting.*

*El CYMPO se esfuerza por hacer que todas las reuniones públicas sean accesibles a las personas que necesitan asistencia en un idioma extranjero o con discapacidades. Por favor, envíe un correo electrónico a Allison.McCarthy@yavapaiaz.gov, por lo menos **72 horas** antes de la reunión para solicitar un acomodo razonable para participar en esta reunión.*