



MEETING MINUTES

**Executive Board
Regular Meeting
Wednesday, April 20, 2022
3:00 PM**

**Hybrid (In-Person and Virtual)
Town of Prescott Valley
Library Auditorium
7401 Skoog Blvd, Prescott Valley**

This meeting will also be held virtually via Zoom Webinar:

Members of the Public may join the Zoom meeting as an “attende” by accessing:

https://us02web.zoom.us/webinar/register/WN_YWYiGY9eTHWQwkd527XJBw,

or may view the live stream of the meeting on the CYMPO YouTube page at:

<https://www.youtube.com/playlist?list=PLUXH6D19fFNp9wnPVRNoMjPeW8hVlyqg-> or Google “CYMPO

CYMPO Executive Board

Chair	Kell Palguta, Town of Prescott Valley
Vice-Chair	Craig L. Brown, Yavapai County Supervisor
Secretary/Treasurer	Phil Goode, City of Prescott
Member	John Hughes, Town of Dewey-Humboldt
Member	Tom Armstrong, Town of Chino Valley
Member	Gary Knight, ADOT District 6 Representative

1. CALL TO ORDER AND ROLL CALL

All members were present. Members Armstrong and Knight attended virtually.

A reminder to those attending the meeting, please keep your line on mute until you wish to speak.

2. PLEDGE OF ALLEGIANCE

3. TITLE VI POLICY AND MEETING PROCEDURES

*Allison McCarthy, CYMPO Administrative Assistant
(Task #100)*

CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

4. CALL TO THE PUBLIC: This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Instructions for virtual meeting: Those who wish to participate in the CYMPO Executive Board meeting can join this meeting as an “attende” by using the Zoom Webinar link at:

https://us02web.zoom.us/webinar/register/WN_YWYiGY9eTHWQwkd527XJBw.

Since this is a virtual conference meeting, attendees will be muted upon joining the meeting, and may request to speak or provide a written comment by using the “Raise My Hand” or “Q&A Comments” features available through the webinar.

5. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE MARCH 16, 2022 EXECUTIVE BOARD REGULAR MEETING MINUTES

*Vincent Gallegos, CYMPO Executive Director
(Task #100)*

MOTION

Vice-Chair Brown motioned to approve the March 16, 2022 Executive Board Regular Meeting Minutes. Member Hughes seconded the motion.

VOTE

The vote on the motion was unanimous.

1. EXECUTIVE DIRECTOR’S UPDATE

Vincent Gallegos, CYMPO Executive Director

- Recorded meetings on YouTube
- Update on status of SR89/89A Alternatives Selection Report (May)
- Congressionally Directed Spending (SR89A DCR, SR89/SR89A On-Ramps)
- Multimodal Project Discretionary Grant
- Introduction of new City of Prescott Public Works Director, Ashley Couch
- Introduction of new ADOT Northwest District Administrator, Anthony Brozich

Mr. Gallegos announced that CYMPO TAC and Executive Board meetings will no longer be available through YouTube Livestream. Noted that the final report for the SR89/SR89A On-Ramps Alternatives Selection Report will be presented to the Executive Board for approval at the May meeting.

Mr. Gallegos explained that CYMPO submitted applications for funding through Congressionally Directed Spending for the SR89A Design Concept Report and construction of the SR89/SR89A On-Ramps improvements.

Mr. Brozich was introduced to the Executive Board.

Mr. Gallegos noted that provided updates of upcoming meetings related to the Sundog Connector Design Concept Report and Environmental Overview.

7. MOBILITY MANAGEMENT/ TRANSIT UPDATE

Lindsay Post, CYMPO Transportation Planner

Ms. Post provided highlights of staff’s attendance of AzTA conference held in Tucson. Also announced that CYMPO was awarded 5305e Transit Planning grant funds to perform an Active Transportation Plan and Regional Marketing Plan.

Mr. Post also noted that New Horizons Disability Empowerment Center was selected as the operating provider for Town of Prescott Valley Micro Transit System. Noted that the Micro Transit System is anticipated to launch in August this year.

Ms. Post noted that staff has submitted an additional grant application for 5310 Mobility Management funds, for a total of \$180,000 split across two years.

8. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE RESOLUTION #2022-01 FOR THE 5310 GRANT APPLICATION

*Lindsay Post, CYMPO Transportation Planner
(Task #400)*

Ms. Post read Resolution #2022-01 to the Executive Board.

MOTION

Chairman Palguta motioned to approve Resolution #2022-01 for the 5310 grant application. Vice-Chair Brown seconded the motion.

VOTE

The vote on the motion was unanimous.

9. RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC) UPDATE

Kevin Adam, RTAC

This item was taken as item #10.

Mr. Adam provided an update on the status of approval of the state budget. Explained that the state legislature has an available \$5 billion surplus to implement into the budget. It is estimated that \$3 billion of which is one-time funding in nature. Noted that there is bipartisan support among the House and Senate to direct a portion of the one-time funding to transportation.

Mr. Adam explained that House of Representatives is favoring transportation funding for state projects, and the Senate is favoring original RTAC initiative which includes local projects. It is anticipated that the budget will pass close to July 1st.

Member Knight inquired if the Governor has weighed in regarding items he would like to see in the budget. Mr. Adam explained that Governor has indicated if his priorities are not included, he will not support the budget.

10. PRESENTATION AND POSSIBLE ACTION TO APPROVE THE FINAL ADAPTIVE SIGNAL CONTROL TECHNOLOGY (ASCT) ASSESSMENT OF NEED, BENEFIT, AND IMPLEMENTATION PLAN

*Vincent Gallegos, CYMPO Executive Director
Dana Biscan, Burgess & Niple
Norm Davis, Town of Prescott Valley, CYMPO TAC
Ian Mattingly, City of Prescott, CYMPO TAC
Andrew Roth, ADOT Northwest District, CYMPO TAC
(Task #200)*

This item was taken as item #9.

Mr. Gallegos provided an introduction and overview of the Adaptive Signal Control Technology project, and noted that the project consultant, Burgess & Niple, will provide a presentation of the overall project at the Executive Board meeting in May.

Mr. Roth, ADOT Northwest District Assistant District Engineer, provided presentation of the traffic signals on SR69. Noted that all signals on SR69 contain radar detection and advance detection technology. Also noted that signals are programmed on a “time of day” plan to better accommodate rush hour trends. Explained that any

adjustments for short term adjustments can be adjusted by ADOT technicians. Explained that the improvements identified from the ASCT project would not be of significant benefit enough to justify the cost associated with the improvements.

Mr. Davis, Town of Prescott Valley Public Works Director and Chairman of the Technical Advisory Committee, noted that recent upgrades have been made to the traffic signal technology on Glassford Hill Road. Explained that the ASCT project found that with the predictable traffic patterns on Glassford Hill Road, Adaptive Signal Technology would not provide much benefit to the corridor. Noted that instead, Burgess & Niple was able to identify signal timing adjustments to improve traffic flow as part of the ASCT study.

Dan Prijic, member of the public, noted that speed camera police lights seem to be very effective in deterring speeding on Glassford Hill Road.

Mr. Mattingly, City of Prescott Traffic Engineer and Vice-Chair of the Technical Advisory Committee, noted that the study identified the need for upgrades of traffic signals on Willow Creek Road. Explained that the City of Prescott is in the process of purchasing and installing the upgraded equipment identified in the ASCT study. Also noted improvements are being implemented to allow for improved signal communication. Secretary/ Treasurer noted support for improvements in the City of Prescott.

MOTION

Member Hughes motioned to approve the final Adaptive Signal Control Technology (ASCT) Assessment of Need, Benefit, And Implementation Plan. Secretary/Treasurer Goode seconded the motion.

VOTE

The vote on the motion was unanimous.

Ashely Couch, City of Prescott Public Works Director, was introduced to the Executive Board.

11. UPDATE OF DRAFT APPLICATIONS FOR THE FY25/26 HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) CALL FOR PROJECTS

Vincent Gallegos, CYMPO Executive Director

Mike Blankenship, Greenlight Traffic Engineering

(Task #200)

Mr. Gallegos explained that CYMPO hired Greenlight Traffic Engineering to identify eligible projects for the FY25/26 competitive HSIP funds available through ADOT, and to prepare applications for those identified projects.

Mr. Blankenship explained that award notices will be issued by the end of the year, and reviewed the four projects that have been identified:

- Lakeshore Drive, Papago Ln to Badger Rd (Town of Prescott Valley)
- SR69, Walker Rd to Lee Blvd (ADOT)
- Williamson Valley Rd, Left-Turn Lane at Stazenski Rd (Yavapai County)
- Gail Gardner/Fair Street Traffic Signal (City of Prescott)

Secretary/Treasurer Goode inquired about the timeline for design and construction, should a project be awarded funding. Mr. Gallegos clarified that design would take place in 2025, and construction would take place in 2026.

12. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE AMENDMENT OF THE FY22-23 UNIFIED PLANNING WORK PROGRAM

Vincent Gallegos, CYMPO Executive Director

Allison McCarthy, CYMPO Administrative Assistant

(Tasks #100 & #200)

Ms. McCarthy reviewed the amendments to the FY22-23 Unified Planning Work Program (UPWP). Mr. Gallegos explained that staff would like to use a portion of the surplus funding available to identify priority projects that would be considered competitive for the grant opportunities that are becoming available.

MOTION

Member Hughes motioned to approve amendment of the FY22-23 Unified Planning Work Program with discussed changes. Chairman Palguta seconded the motion.

VOTE

The vote on the motion was unanimous.

13. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE AMENDMENT OF THE FY22-26 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM

Vincent Gallegos, CYMPO Executive Director

Allison McCarthy, CYMPO Administrative Assistant

(Tasks #100 & #200)

Ms. McCarthy reviewed the amendments to the FY22-26 Metropolitan Transportation Improvement Program.

MOTION

Secretary/Treasurer Goode motioned to approve amendment of the FY22-26 Metropolitan Transportation Improvement Program as presented. Member Hughes seconded the motion.

VOTE

The vote on the motion was unanimous.

14. ADOT NORTHWEST DISTRICT REPORT

Anthony Brozich, Administrator

Mr. Roth provided the following project announcements/updates:

- 1) The FY23-27 tentative 5-year construction program is currently out for review,
- 2) Micro surfacing project taking place on SR89 from Wilhoit to Ponderosa Road,
- 3) Construction is in progress for the I-17 Anthem Way to McGuireville Rest Area broadband project,
- 4) Pavement Preservation project taking place on SR69 Big Bug to Poland Junction,
- 5) Pavement Preservation project on SR89A from Glassford Hill Road to Coyote Springs Road to begin in May,
- 6) I-17 Sunset Point Rest Area Rehab Project is in progress,
- 7) Bid opening for Pavement Preservation project from SR89 to Glassford Hill Road in May,
- 8) Bids will advertise in second quarter of FY23 for the pavement preservation project on SR69 from Truwood to Stoneridge Drive,
- 9) Bids are anticipated to be advertised in the second quarter of FY23 for the SR69 Prescott Lakes Parkway to Frontier Village widening project,
- 10) Bids are anticipated in the second quarter of FY23 for the I-17 the SR169 underpass deck replacement project,
- 11) Centerline rumble strip installation on SR89 from Bramble Drive to Ashfork is anticipated in FY23,
- 12) A public meeting will be held on April 26th in Black Canyon City for the I-17 flex lane project.

15. STATE TRANSPORTATION BOARD REPORT

Gary Knight, ADOT District 6 Representative

Mr. Knight explained that a Pavement Preservation project on SR69 from Cordes Junction to Prescott Highway has been awarded for construction. Noted that rumble strips and shoulder widening will be constructed in Cornville between Tissaw Road and Beaver Head Flat Road in FY23. Noted SR89A pavement preservation from Glassford Hill Road to Coyote Springs Road has been awarded for construction.

16. ADJOURNMENT 4:22PM

MOTION

Member Hughes motioned to adjourn the meeting. Vice-Chair Brown seconded the motion.

VOTE

The vote on the motion was unanimous.

Upcoming Meetings:

May 5, 2022 – Technical Advisory Committee Meeting 1:00pm

May 18, 2022 – Executive Board Meeting 3:00pm

May 20, 2022 – State Transportation Board Meeting 9:00am (Salt River Pima-Maricopa Indian Community)

CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please e-mail Allison.McCarthy@yavapai.gov, 72 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.

El CYMPO se esfuerza por hacer que todas las reuniones públicas sean accesibles a las personas que necesitan asistencia en un idioma extranjero o con discapacidades. Por favor, envíe un correo electrónico a Allison.McCarthy@yavapai.us, por lo menos 72 horas antes de la reunión para solicitar un acomodo razonable para participar en esta reunión.