



# MEETING MINUTES

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Technical Advisory Committee (TAC)  
Regular Meeting  
Thursday, May 5, 2022  
**1:00 PM**

Hybrid (In-Person and Virtual)  
Yavapai County Public Works  
Conference Room B  
1100 Commerce Drive, Prescott, AZ

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**This meeting will also be accessible via Zoom Webinar:**

***Members of the Public may join the Zoom meeting as an “attendee” by accessing:***  
[https://us02web.zoom.us/webinar/register/WN\\_ORVZsr\\_ASKaiv-H9yMnXGA](https://us02web.zoom.us/webinar/register/WN_ORVZsr_ASKaiv-H9yMnXGA),

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## CYMPO Technical Advisory Committee

Chair	Norm Davis, Town of Prescott Valley
Vice-Chair	Ian Mattingly, City of Prescott
Member	John Hughes, Town of Dewey-Humboldt
Member	Dan Cherry, Yavapai County
Member	Frank Marbury, Town of Chino Valley
Member	Myrna Bondoc, ADOT MPD
Member	Andrew Roth, ADOT Northwest District
Member	Prescott National Forest – U. S. Forest Service - VACANT

### 1. CALL TO ORDER AND ROLL CALL

Members Bondoc, Roth, and Cherry attended the meeting virtually via Zoom Webinar. Member Marbury was absent. All other members were present.

*A reminder to those attending the meeting, please keep your line on mute until you wish to speak.*

### 2. TITLE VI POLICY AND MEETING PROCEDURES

*Allison McCarthy. CYMPO Administrative Assistant  
(Task #100)*

CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

### 3. CALL TO THE PUBLIC: This item is to provide an opportunity for presentation of comments by the public on subjects ***not on the agenda***. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

*Instructions for virtual meeting: Those who wish to participate in the CYMPO TAC meeting can access the meeting by using the Zoom Webinar link:*

[https://us02web.zoom.us/webinar/register/WN\\_ORVZsr\\_ASKaiv-H9yMnXGA](https://us02web.zoom.us/webinar/register/WN_ORVZsr_ASKaiv-H9yMnXGA). *Since this is a virtual conference meeting, everyone will be muted when they call into the meeting. Attendees may type comments in the “Q&A” feature or use the “Raise My Hand” feature to request to make a verbal comment.*

**4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE APRIL 7, 2022 REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)**

**MOTION**

Member Hughes motioned to approve the April 7, 2022 regular meeting minutes of the Technical Advisory Committee (TAC). Member Cherry seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**5. EXECUTIVE DIRECTOR’S UPDATE**

*Vincent Gallegos, CYMPO Executive Director*

Mr. Gallegos introduced John Pratt as the newest private citizen member of the EMAC. Announced that the open CYMPO Transit Planner position is currently posted and closes on May 10<sup>th</sup>. Also announced that the kickoff meeting for the Sundog Connector Design Concept Report & Environmental Overview (DCR & EO) will take place next week for the project’s Technical Advisory Committee to attend, and a Stakeholder Meeting will be held at the end of May.

Ms. Post noted that a monthly newsletter will be distributed to convey information related to the Sundog Connector (DCR & EO).

**6. MOBILITY MANAGEMENT/ TRANSIT UPDATE**

*Lindsay Post, CYMPO Transportation Planner*

Ms. Post announced a new funding program has been introduced from the Federal Transit Administration called “Safe Streets for All”, and explained the funding will not be routed through state Departments of Transportation.

Ms. Post announced that the Town of Prescott Valley has received buses for the YAVALINE micro transit system.

**8. RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC) UPDATE**

*Kevin Adam, RTAC*

Mr. Adam explained that state legislators are in the last phase of approving the state budget. Noted historical revenue balance surplus of approximately \$3.5 billion, of which \$2.8 is understood to be one-time in nature. Mr. Adam explained that two RTAC priority project bills are being considered.

Mr. Adam noted that the Governor has signed SB1239 into law, which will appropriate \$400 million for construction of the last segment of I-10 widening between Chandler and Casa Grande. Noted that ADOT will be applying for a MEGA grant in the amount of \$300 million, and intends to utilize the appropriated state funding to meet the matching requirement to become more competitive in the grant process. Explained that budget enactment is anticipated for late June.

Mr. Gallegos noted that Senator Sinema will be in Prescott on May 6<sup>th</sup> to provide a transportation forum.

**9. PRESENTATION, CONSIDERATION, AND DISCUSSION REGARDING URBAN SDK TECHNOLOGY**

*Lindsay Post, CYMPO Transportation Planner*

*Micah Dickman, Urban SDK*

*(Task #100)*

Ms. Post introduced Mr. Dickman with Urban SDK. Mr. Dickman provided presentation of the Urban SDK Technology.

Vice-Chair Mattingly inquired about how data is being acquired. Mr. Dickman explained that data Urban SDK contracts with three different data providers. Vice-Chair Mattingly inquired if lower levels of road classification can also be evaluated. Mr. Dickman explained that typically road classifications 1-3 are included, and that classification 4 can also be included upon request.

Mr. Pratt inquired if the public would have access to the data provided through Urban SDK. Mr. Dickman explained that the MPO will have full control of who has access.

Mr. Gallegos reviewed the cost breakdown for an annual subscription. Also explained that CYMPO pays for such data regardless, which has historically been paid to consulting firms when data is being collected for a specific project.

Member Cherry inquired if the service would cover the entire Yavapai County, or only the CYMPO boundary. Mr. Dickman clarified that the entire county will be included. Member Cherry noted that Yavapai County will likely follow suit for whatever determination is made by the urban local public agencies.

Ms. Post requested that the TAC direct any questions to her.

**10. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND APPROVAL OF THE SR89 SR89A ON-RAMPS ALTERNATIVES SELECTION REPORT**

*Lindsay Post, CYMPO Transportation Planner*

*Matt Bondy, AECOM*

Ms. Post explained that in Summer of 2021 CYMPO identified \$75,000 to perform the SR89 to SR89A eastbound On-Ramps Alternatives Selection Report (ASR). Explained CYMPO is currently seeking funding to construct the project's preferred alternative through the RTAC bill as well as Congressionally Directed Spending through the offices of Senators Kelly and Sinema.

Mr. Bondy, project manager with AECOM, explained that the draft Alternatives Selection Report is out for the TAC's final review and comments. Noted that the draft identifies six build alternatives, as well as a no-build alternative. Explained that the top recommendation from draft report is to move forward with alternative #2, at a cost to construct of approximately \$5.4 million.

Mr. Gallegos explained that funding for this project is being pursued through the RTAC transportation funding initiatives.

**MOTION**

Vice-Chair Mattingly motioned to recommend approval of the SR89 to SR89A On-Ramps Alternatives Selection Report. Member Cherry seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**11. REVIEW AND DISCUSSION OF THE DRAFT SCOPE OF WORK FOR THE SR69 URBANIZED CORRIDOR MASTER PLAN**

*Lindsay Post, CYMPO Transportation Planner  
(Task #200)*

Ms. Post provided overview of the draft scope of work for the SR69 Urbanized Corridor Master Plan.

Chairman Davis inquired about the project solicitation timeline. Ms. Post explained that the goal is to have both the Sundog Connector DCR & EO and the SR69 Urbanized Corridor Master Plan completed around the same time. Mr. Gallegos noted that if both projects can be completed around the same time, CYMPO will be able to present the results of both plans to decision makers to consider which to prioritize moving forward. Member Cherry noted support for keeping things moving in light of potential future grant opportunities.

Chairman Davis suggested that the portion of SR69 between 169 and Maverick be considered high priority.

Mr. Gallegos noted that the scope of work will be developed further and brought back for the TAC's consideration in June.

**12. FEDERAL AND STATE UPDATES**

A) ADOT Local Public Agency (LPA) Update - *Mark Henige, ADOT LPA*

Mr. Henige reminded the TAC of the upcoming LPA Project Life Cycle Training. Noted Memorandum regarding how to access data from the ADOT crash data system. Noted the next Everyday Counts meeting will be held in June. Chairman Davis inquired about status of HSIP applications. Mr. Gallegos noted that the submittal deadline for HSIP applications is August 1, 2022.

B) ADOT Northwest District Office Report – *Andrew Roth, ADOT Northwest District*

Mr. Roth explained that the FY23-27 ADOT Construction Program is currently open for comments, and a Public Hearing will be held on May 20.

Mr. Roth provided the following updates for projects in construction: 1) Pavement preservation on SR89 between Wilhoit and Ponderosa Road, 2) I-17 to McGuireville broadband project in progress, 3) Pavement preservation on SR69 between Big Bug to Poland Junction to begin in mid-June, 4) Pavement preservation on SR89A between Glassford Hill Road to Coyote Springs will begin in mid-June.

Mr. Roth provided the following updates for projects in design: 1) Bids for the I-17 Rest Area Rehab Project have come in 71% above department estimates. Waiting to hear back from Contracts and Specs for how to address, 2) Bids for a pavement preservation project on SR89A between SR89 to Glassford Hill Road will open May 20th, 3) Advertisement for the project on SR69 from Truwood to Stoneridge is anticipated in the 2<sup>nd</sup> quarter of FY23, 4) Advertisement for the widening on SR69 from Prescott Lakes Parkway to Frontier Village is anticipated in the 2<sup>nd</sup> quarter of FY23, 5) Advertisement for the deck replacement on the I-17/SR169 traffic interchange (TI) is anticipated in the 2<sup>nd</sup> quarter of FY23, 6) Center line rumble strip project on SR89 from Bramble Drive to Ashford is anticipated to advertise in FY23.

C) ADOT Multimodal Planning Division (MPD) Update - *Myrna Bondoc, ADOT MPD*

Ms. Bondoc introduced Sanja Katic Jaurar, MPD Traffic Monitoring Local Government Liaison. Ms. Katic Jaurar provided a presentation about Highway Performance Monitoring System (HPMS) Traffic Data Coordination. Lucas Murray, ADOT HPMS Analyst, also provided presentation.

Mr. Gallegos explained that historically, CYMPO’s member agencies have collected data individually and reported that information to ADOT on CYMPO’s behalf. Sage Donaldson, ADOT Data Analytics Manager, explained that traffic counting is best counted by the local public agencies.

### 13. ADJOURNMENT 3:03 PM

#### MOTION

Member Hughes motioned to adjourn the meeting. Vice-Chair Mattingly seconded the motion.

#### VOTE

The vote on the motion was unanimous.

#### *Upcoming Meetings:*

May 18, 2022 – Executive Board Meeting 3:00pm (Prescott Valley)

June 2, 2022 – Technical Advisory Committee Meeting 1:00pm

June 20, 2022 – Executive Board Meeting 3:00pm

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. However, during these trying times, the accommodations we can provide are limited. Please e-mail [Allison.McCarthy@yavapaiaz.gov](mailto:Allison.McCarthy@yavapaiaz.gov), 72 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.*

*El CYMPO se esfuerza por hacer que todas las reuniones públicas sean accesibles a las personas que necesitan asistencia en un idioma extranjero o con discapacidades. Por favor, envíe un correo electrónico a [Allison.McCarthy@yavapaiaz.gov](mailto:Allison.McCarthy@yavapaiaz.gov), por lo menos 72 horas antes de la reunión para solicitar un acomodo razonable para participar en esta reunión.*