



MEETING MINUTES

**Executive Board
Regular Meeting
Wednesday, May 18, 2022
3:00 PM**

**Hybrid (In-Person and Virtual)
Town of Prescott Valley
Library Auditorium
7401 Skoog Blvd, Prescott Valley**

***This meeting will also be held virtually via Zoom Webinar:
Members of the Public may join the Zoom meeting as an “attendee” by accessing:
https://us02web.zoom.us/webinar/register/WN_Ui9qjp_WSm6nctDDRd37nw***

CYMPO Executive Board

Chair	Kell Palguta, Town of Prescott Valley
Vice-Chair	Craig L. Brown, Yavapai County Supervisor
Secretary/Treasurer	Phil Goode, City of Prescott
Member	John Hughes, Town of Dewey-Humboldt
Member	Tom Armstrong, Town of Chino Valley
Member	Gary Knight, ADOT District 6 Representative

1. CALL TO ORDER AND ROLL CALL

Vice-Chair Brown and Member Knight attended via Zoom. All other members were present in-person.

A reminder to those attending the meeting, please keep your line on mute until you wish to speak.

2. PLEDGE OF ALLEGIANCE

3. TITLE VI POLICY AND MEETING PROCEDURES

*Allison McCarthy, CYMPO Administrative Assistant
(Task #100)*

CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

4. CALL TO THE PUBLIC: This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Instructions for virtual meeting: Those who wish to participate in the CYMPO Executive Board meeting can join this meeting as an “attendee” by using the Zoom Webinar link at:

https://us02web.zoom.us/webinar/register/WN_Ui9qjp_WSm6nctDDRd37nw.

Since this is a virtual conference meeting, attendees will be muted upon joining the meeting, and may request to speak or provide a written comment by using the “Raise My Hand” or “Q&A Comments” features available through the webinar.

5. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE APRIL 20, 2022 EXECUTIVE BOARD REGULAR MEETING MINUTES

*Vincent Gallegos, CYMPO Executive Director
(Task #100)*

MOTION

Vice-Chair Brown motioned to approve the April 20, 2022 Executive Board regular meeting minutes. Member Armstrong seconded the motion.

VOTE

The vote on the motion was unanimous.

6. EXECUTIVE DIRECTOR’S UPDATE

Vincent Gallegos, CYMPO Executive Director

Mr. Gallegos noted that he recently facilitated a transportation discussion regarding the Infrastructure Investment and Jobs Act (IIJA) amongst local elected officials and Senator Sinema.

Mr. Gallegos announced CYMPO has hired Bryn Stotler as the new Transit Planner.

7. MOBILITY MANAGEMENT/ TRANSIT UPDATE

Lindsay Post, CYMPO Transportation Planner

Ms. Post noted that CYMPO anticipates notice of awards for 5310 Mobility Management funding to be distributed next week. Explained that Yavapai Apache Transit has received funds to expand their services into central Yavapai County and is currently working with CYMPO to identify connection points. Noted that Yavapai Regional Transit received less 5311 Public Transit funds than anticipated, and is working on an appeal to ADOT.

Ms. Post displayed photos of the Town of Prescott Valley’s Yavaline buses to be used for the Micro Transit system.

Ms. Post announced that People Who Care was recognized by the Yavapai County Board of Supervisors and the Governor for its 30 years of service.

Mr. Gallegos noted that Governor Ducey recently signed legislation to allow counties with a population up to 400 thousand to be eligible to form an Intergovernmental Public Transit Authority (IPTA). Mr. Gallegos also explained that CYMPO, together with the Town of Prescott Valley, is requesting to keep the \$1.6 million 5307 funds that are apportioned to the urbanized area in Prescott and Prescott Valley.

8. RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC) UPDATE

Kevin Adam, RTAC

Mr. Adam explained that legislators are reviewing the state budget in the final stage of session. Noted historical revenue balance surplus of approximately \$3.5 billion, of which \$2.8 is understood to be one-time in nature. Explained that two RTAC priority project bills are being considered. Also noted that the Governor has signed a \$400 million appropriation for the I-10 widening.

Secretary/Treasurer Goode inquired if \$400 million will be enough for I-10 widening. Mr. Adam explained that it is not, and the estimated total cost is \$1 billion.

Mr. Gallegos noted the Rural Transportation Summit will be held September 14th and 15th, and invitations will be limited to MPO/COG staff, board, and TAC members.

9. PROJECT UPDATE OF SUNDOG CONNECTOR DESIGN CONCEPT REPORT & ENVIRONMENTAL OVERVIEW

Vincent Gallegos, CYMPO Executive Director

Lindsay Post, CYMPO Transportation Planner

(Task #200)

Mr. Gallegos noted that the Sundog Connector Design Concept Report & Environmental Overview (DCR & EO) kickoff meeting took place on May 10th. Also announced that the federal 10-year construction clock is being discontinued.

Ms. Post provided a PowerPoint presentation of the Sundog Connector DCR & EO. Reviewed members of the Sundog Technical Advisory Committee and draft study schedule. Mr. Gallegos noted that the first Public Outreach meeting is anticipated in August or September. Ms. Post noted a Stakeholder meeting will be held in late May or early June.

10. REVIEW AND DISCUSSION OF THE DRAFT SCOPE OF WORK FOR THE SR69 URBANIZED CORRIDOR MASTER PLAN

Vincent Gallegos, CYMPO Executive Director

Lindsay Post, CYMPO Transportation Planner

(Task #200)

Ms. Post reviewed the scope of work for the SR Urbanized Corridor Master Plan. Mr. Gallegos explained that the goal is for the Sundog Connector DCR & EO and SR69 Urbanized Corridor Master Plan to be completed near the same time.

11. PRESENTATION OF THE FINAL ADAPTIVE SIGNAL CONTROL TECHNOLOGY (ASCT) ASSESSMENT OF NEED, BENEFIT, AND IMPLEMENTATION PLAN

Vincent Gallegos, CYMPO Executive Director

Dana Biscan, Burgess & Niple

(Task #200)

Ms. Biscan provided presentation of ASCT project. Explained that the ASCT system is costly to implement and maintain, and other measures are typically implemented to improve traffic flow prior to the installation of ASCT.

Ms. Biscan noted that the City of Prescott elected to continue making infrastructure upgrades on Willow Creek Road, without the implementation of ASCT. The Town of Prescott Valley requested that the traffic signals on Glassford Hill Road be retimed based on the findings of the ASCT study. The study found that ASCT would benefit the traffic signals on SR69 during unpredictable traffic patterns. However, it was determined that traffic patterns on SR69 are very predictable, and the benefits of ASCT would not justify the associated cost.

Ms. Biscan explained that based on the study findings, Burgess & Niple collaborated with CYMPO to reassess the continuation of ASCT study. It was determined appropriate to end the study early and under budget. Mr. Gallegos acknowledged Ms. Biscan's partnership in determining the best options for the region.

12. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO ACCEPT OF THE SR89 SR89A ON-RAMPS ALTERNATIVES SELECTION REPORT

Lindsay Post, CYMPO Transportation Planner

Matt Bondy, AECOM

(Task #200)

Mr. Gallegos provided background of the SR89 to SR89A On-Ramps Alternatives Selection Report (ASR) project and noted that CYMPO has applied for funds to construct the preferred alternative through the RTAC funding initiatives as well as through Congressionally Directed Spending available through Senators Sinema and Kelly's offices.

Mr. Bondy, Project Manager with AECOM, provided a PowerPoint presentation for the SR89/SR89A On-Ramps ASR. Noted that the preferred alternative is estimated to cost \$5.4 million.

Secretary/Treasurer Goode noted that the report reflects negative growth for the City of Prescott despite increase in dwelling units, and requested that data be double checked.

MOTION

Vice-Chair Brown motioned to accept the SR89/SR89A On-Ramps Alternatives Selection Report. Member Hughes seconded the motion.

VOTE

The vote on the motion was unanimous.

13. ADOT NORTHWEST DISTRICT REPORT

Anthony Brozich, Administrator

Mr. Andrew Roth, Assistant Northwest District Engineer, provided the following updates:

1. The FY23-27 tentative 5-year construction program is currently out for review through June 2nd,
2. SR89 Spars micro surfacing project is complete,
3. State routes within CYMPO boundary will be undergoing a weed-treatment program from May 23rd through June 13th,
4. Construction is in progress for the I-17 Anthem Way to McGuireville Rest Area broadband project,
5. Pavement Preservation project on SR69 Big Bug to Poland Junction is anticipated to begin in June or July
6. Pavement Preservation project on SR89A from Glassford Hill Road to Coyote Springs Road anticipated to begin in June or July,
7. Information regarding the Flex-Lane project on I-17 from Anthem Way to Sunset Point can be found at <http://www.improvingi17.com/>
8. I-17 Sunset Point Rest Area Rehab Project is on the State Transportation Board agenda for May 20th for consideration of award,
9. Bid opening on May 20th for Pavement Preservation project from SR89 to Glassford Hill Road,
10. Bids will advertise in second quarter of FY23 for the pavement preservation project on SR69 from Truwood to Stoneridge Drive,
11. Bids are anticipated in the second quarter of FY23 for the SR69 Prescott Lakes Parkway to Frontier Village widening project,
12. Bids are anticipated in the second quarter of FY23 for the I-17/SR169 traffic interchange underpass deck replacement project,
13. Centerline rumble strip installation on SR89 from Bramble Drive to Ashfork is anticipated in FY23,

14. STATE TRANSPORTATION BOARD REPORT

Gary Knight, ADOT District 6 Representative

Member Knight provided the following updates:

- 1) Road widening project on Prescott Lakes Parkway to Frontier Village is being increased from \$1 million to \$1.3 million due to a change in scope and increase in budget.
- 2) Centerline rumble strips project on Grantwoods Parkway to I-17 on SR169 has been advanced from FY23 to FY22.
- 3) Replacement of vehicle detection sensors will occur in Cottonwood, Chino Valley, and Prescott Valley.
- 4) Rest Area complete rebuild at Sunset Point to cost \$7.5 million.
- 5) US93 pavement markings, crack seal, and centerline rumble strips project from milepost 161.8 to 182.6.

15. ADJOURNMENT 4:36PM

MOTION

Chairman Palguta motioned to adjourn the meeting.

VOTE

The vote on the motion was unanimous.

Upcoming Meetings:

May 20, 2022 – State Transportation Board Meeting 9:00am (Salt River Pima-Maricopa Indian Community)

June 2, 2022 – Technical Advisory Committee Meeting 1:00pm

June 15, 2022 – Executive Board Meeting 3:00pm (Dewey-Humboldt)

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please e-mail Allison.McCarthy@yavapai.gov, **72 hours** prior to the meeting to request a reasonable accommodation to participate in this meeting.*

*El CYMPO se esfuerza por hacer que todas las reuniones públicas sean accesibles a las personas que necesitan asistencia en un idioma extranjero o con discapacidades. Por favor, envíe un correo electrónico a Allison.McCarthy@yavapai.us, por lo menos **72 horas** antes de la reunión para solicitar un acomodo razonable para participar en esta reunión.*