



MEETING MINUTES

**Executive Board
Regular Meeting
Wednesday, June 15, 2022
3:00 PM**

**Virtual Only
Zoom Webinar**

This meeting will be held virtually via Zoom Webinar:
***Members of the Public** may join the Zoom meeting as an “attende” by accessing:*
https://us02web.zoom.us/webinar/register/WN_NMN46y1NS4GPLDpmeuNHPg,

CYMPO Executive Board

Chair	Kell Palguta, Town of Prescott Valley
Vice-Chair	Craig L. Brown, Yavapai County Supervisor
Secretary/Treasurer	Phil Goode, City of Prescott
Member	John Hughes, Town of Dewey-Humboldt
Member	Tom Armstrong, Town of Chino Valley
Member	Gary Knight, ADOT District 6 Representative

1. CALL TO ORDER AND ROLL CALL

Councilmember McCafferty served as proxy for Member Armstrong. Secretary/Treasurer Goode arrived at 3:20pm. Member Knight was absent. All other members were present.

A reminder to those attending the meeting, please keep your line on mute until you wish to speak.

2. PLEDGE OF ALLEGIANCE

3. TITLE VI POLICY AND MEETING PROCEDURES

*Allison McCarthy, CYMPO Administrative Assistant
(Task #100)*

CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

4. CALL TO THE PUBLIC: This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

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Since this is a virtual conference meeting, attendees will be muted upon joining the meeting, and may request to speak or provide a written comment by using the “Raise My Hand” or “Q&A Comments” features available through the webinar.

No comments were provided.

5. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE MAY 18, 2022 EXECUTIVE BOARD REGULAR MEETING MINUTES

*Vincent Gallegos, CYMPO Executive Director
(Task #100)*

MOTION

Member Hughes motioned to approve the May 18th, 2022 Executive Board Regular Meeting Minutes. Proxy McCafferty seconded the motion.

VOTE

The vote on the motion was unanimous.

6. EXECUTIVE DIRECTOR’S UPDATE

Vincent Gallegos, CYMPO Executive Director

Mr. Gallegos announced that staff has received notification that the request for Congressionally Directed Spending for the SR89A Design Concept Report will be included in Senator Kelly’s request for funding. Also announced that CYMPO was awarded a 5310 grant in the amount of \$90,000 per year for the next two years for Mobility Management efforts.

Vice-Chair Brown inquired about how the \$90,000 5310 funds can be used. Mr. Gallegos responded that the funds will be used to fund the Transit Planner position. Vice-Chair Brown requested an update on the status of transit-providing agencies within Yavapai County. Mr. Gallegos noted that a full report will be provided at the upcoming Strategic Planning Retreat to be held in September. Vice-Chair Brown requested an update at the next regular Executive Board meeting.

7. TRANSIT PLANNING UPDATE

Lindsay Post, CYMPO Transportation Planner

Ms. Post noted the award of 5310 Mobility Management funds in the amount of \$90,000 per year for the next two years, and provided examples for how funding may be used.

8. RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC) UPDATE

Kevin Adam, RTAC

This item was taken as item #9.

Mr. Adam explained that state leadership and the Governor have come to an agreement that includes designation of roughly \$1 billion to infrastructure. This includes \$50 million set aside for the Governor’s State Match Advantage for Rural Transportation (SMART) Fund, which would provide funding for application assistance and local match contributions for federal competitive grants.

Mr. Adam explained that there is a line item included in the released draft budget that includes \$66 million for local projects in Greater Arizona with all indications that projects included in the original RTAC Priority Projects

List will be included in that amount. Also noted that approximately \$120 million will be directed toward inflation adjustments related to maintenance work as well as existing projects that are already underway.

9. PROJECT UPDATE OF SUNDOG CONNECTOR DESIGN CONCEPT REPORT & ENVIRONMENTAL OVERVIEW

*Lindsay Post, CYMPO Transportation Planner
(Task #200)*

This item was taken as item #8.

Ms. Post noted that the first Stakeholder Meeting was held on June 3rd. Also noted that the next project newsletter will go out next week and will address some frequently asked questions. Announced that the project webpage is up and running on CYMPO website.

10. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE ADVERTISEMENT OF THE REQUEST FOR PROPOSALS (RFP) FOR THE SR69 URBANIZED CORRIDOR MASTER PLAN

*Vincent Gallegos, CYMPO Executive Director
Lindsay Post, CYMPO Transportation Planner
(Task #200)*

Mr. Gallegos explained that it is CYMPO's goal to have both the Sundog Design Concept Report Environmental Overview (DCR) & EO) and SR69 Urbanized Corridor Master Plan completed near the same time in order to provide decision makers with the information needed in order to determine which project to move forward.

Ms. Post reviewed the project Scope of Work, Schedule, and Review Process. Noted that the project will be advertised on July 1st.

MOTION

Member Hughes motioned to approve advertisement of the Request for Proposals for the SR69 Urbanized Corridor Master Plan. Vice-Chair Brown seconded the motion.

VOTE

Secretary/Treasurer Goode voted no. Remaining 4 votes were in favor.

11. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE AMENDMENT OF THE FY22-23 UNIFIED PLANNING WORK PROGRAM (UPWP)

*Vincent Gallegos, CYMPO Executive Director
Allison McCarthy, CYMPO Administrative Assistant
(Task #100)*

Mr. Gallegos reviewed amendments being proposed to the FY22-23 UPWP. Noted that \$40,000 is being programmed to conduct Project Assessments to identify projects that would be competitive for federal grant funding opportunities. Noted that \$20,000 has been programmed to conduct a Social Equity Analysis, which is a requirement to qualify for Safe Streets for All funding.

Mr. Gallegos also announced that CYMPO has received \$184,375 of Carbon Reduction Program (CRP) funding, and will receive that amount annually for the next five years. Reviewed eligible uses for the funds and noted that staff will continue to collect more information about the funding.

Vice-Chair Brown inquired if CRP funds would pay eligible to fund trail head parking lots and restrooms. Mr. Gallegos replied, yes. Vice-Chair Brown explained that these elements are needed in order to complete the Circle Trail.

MOTION

Vice-Chair Brown motioned to approve amendment of the FY22-23 Unified Planning Work Program. Member Hughes seconded the motion.

VOTE

The vote on the motion was unanimous.

12. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE AMENDMENT OF THE FY22-26 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)

Allison McCarthy, CYMPO Administrative Assistant

(Task #100)

Ms. McCarthy reviewed the amendments proposed for the FY22-26 Metropolitan Transportation Improvement Program.

MOTION

Vice-Chair Brown motioned to approve amendment of the FY22-26 Metropolitan Transportation Improvement Program. Member Hughes seconded the motion.

VOTE

The vote on the motion was unanimous.

13. ADOT NORTHWEST DISTRICT REPORT

Anthony Brozich, Administrator

Mr. Andrew Roth, Assistant Northwest District Engineer, provided the following updates:

1. The FY23-27 tentative 5-year construction program will be considered for approval by the State Transportation Board on June 17th,
2. Construction is in progress for the I-17 Anthem Way to McGuireville Rest Area broadband project,
3. Construction is anticipated to begin in June or July on SR69 from Onyx Drive in Mayor to Main Street Dewey-Humboldt,
4. Pavement Preservation project on SR89A from Glassford Hill Road to Coyote Springs Road is anticipated to begin in June or July,
5. Construction anticipated to begin on the I-17 Sunset Point rest area rehab project after the Fourth of July holiday,
6. Pavement Preservation project on SR89A from SR89 to Glassford Hill Road is anticipated to begin in June or July,
7. Bid Advertisement for the Pavement Preservation project on SR69 from Truwood Drive to Stoneridge is anticipated in the second quarter of FY23,
8. Bid Advertisement for the widening on SR69 from Prescott Lakes Parkway to Frontier Village is anticipated in the second quarter of FY23,
9. Bid Advertisement for the deck replacement on the I-17/SR169 Traffic Interchange is anticipated in the second quarter of FY23,
10. Bid Advertisement for the SR169 Grantwoods Parkway to I-17 Centerline Rumble Strip project is anticipated in the second quarter of FY23,
11. SR69/SR169 Roundabout programmed for 4th quarter of FY23,
12. Centerline rumble strip installation on SR89 from Paulden to Ashfork is anticipated in fourth quarter of FY23.

14. STATE TRANSPORTATION BOARD REPORT

Gary Knight, ADOT District 6 Representative

No update was provided.

15. UPCOMING MEETINGS

Mr. Gallegos reviewed upcoming meetings and noted no meetings for the Technical Advisory Committee (TAC) or Executive Board are scheduled in July. Also noted the Rural Transportation Summit will be held in September in the City of Maricopa.

June 17, 2022 – State Transportation Board Meeting 9:00am (San Carlos)

June 27, 2022: EMAC Meeting 10:00am

July 2022 – No Technical Advisory Committee or Executive Board Meetings Scheduled

August 4, 2022 – Technical Advisory Committee Meeting 1:00pm

August 17, 2022 – Executive Board Meeting 3:30 (City of Prescott)

September 2022 (Date to be Determined) – CYMPO Strategic Planning Workshop

September 14 – 15, 2022 – Rural Transportation Summit in Maricopa (Invite Only)

16. ADJOURNMENT 3:47PM

MOTION

Chairman Palguta motioned to adjourn the meeting.

VOTE

The vote on the motion was unanimous.

CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please e-mail Allison.McCarthy@yavapai.gov, 72 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.

El CYMPO se esfuerza por hacer que todas las reuniones públicas sean accesibles a las personas que necesitan asistencia en un idioma extranjero o con discapacidades. Por favor, envíe un correo electrónico a Allison.McCarthy@yavapai.us, por lo menos 72 horas antes de la reunión para solicitar un acomodo razonable para participar en esta reunión.