



MEETING MINUTES

**Executive Board
Regular Meeting
Wednesday, August 17, 2022
3:30 PM**

**Hybrid (In-Person and Virtual)
City of Prescott
Council Chambers
201 South Cortez Street
Prescott, Arizona**

*The virtual option for this meeting will be held via Zoom Webinar:
Members of the Public may join the Zoom meeting as an “attende” by accessing:
https://us02web.zoom.us/webinar/register/WN_GOUMoNHVTsCGSoCLgAM4Pw,
or by calling: 1-602-753-0140, Webinar ID: 843 3455 7196, Passcode: 193270*

CYMPO Executive Board

Chair	Kell Palguta, Town of Prescott Valley
Vice-Chair	Craig L. Brown, Yavapai County Supervisor
Secretary/Treasurer	Phil Goode, City of Prescott
Member	John Hughes, Town of Dewey-Humboldt
Member	Tom Armstrong, Town of Chino Valley
Member	Gary Knight, ADOT District 6 Representative

1. CALL TO ORDER AND ROLL CALL

Member Knight attended virtually via Zoom Webinar. All other members were present.

A reminder to those attending the meeting, please keep your line on mute until you wish to speak.

2. PLEDGE OF ALLEGIANCE

3. TITLE VI POLICY AND MEETING PROCEDURES

*Allison McCarthy, CYMPO Administrative Assistant
(Task #100)*

CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

4. CALL TO THE PUBLIC: This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

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Since this is a virtual conference meeting, attendees will be muted upon joining the meeting, and may request to speak or provide a written comment by using the “Raise My Hand” or “Q&A Comments” features available through the webinar.

No comments were provided.

5. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE JUNE 15, 2022 EXECUTIVE BOARD REGULAR MEETING MINUTES

*Vincent Gallegos, CYMPO Executive Director
(Task #100)*

MOTION

Vice-Chair Brown motioned to approve the June 15, 2022 Executive Board regular meeting minutes. Member Hughes seconded the motion.

VOTE

The vote on the motion was unanimous.

6. EXECUTIVE DIRECTOR’S UPDATE

Vincent Gallegos, CYMPO Executive Director

Mr. Gallegos acknowledged attendance of Representative Quang Nguyen, Ken Bennett, candidate for state Senate, and Selina Bliss, candidate for state Representative.

Mr. Gallegos noted that the SR69 Urbanized Corridor Master Plan is moving forward and the next step will be the selection of a project consultant.

7. PROJECT UPDATE OF SUNDGOG CONNECTOR DESIGN CONCEPT REPORT & ENVIRONMENTAL OVERVIEW

*Lindsay Post, CYMPO Planner
(Task #200)*

Ms. Post reviewed the history of the Sundog Connector and announced the upcoming public open house to be held on September 7th in the Espire Sports complex, previously the Sears building at the Gateway Mall.

8. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE THE CYMPO/RTAC 2023 TRANSPORTATION PRIORITIES WITH RTAC UPDATE

*Vincent Gallegos, CYMPO Executive Director
Kevin Adam, RTAC
(Task #200)*

Mr. Gallegos reviewed the mission of the Rural Transportation Advocacy Council. Also reviewed the pursuit of fiscal year 2023 state legislative funding led by RTAC that provided CYMPO with \$6.1 million in state funding for the SR89A On-Ramps, SR69/SR169 Roundabout, and SR69 Pavement Preservation.

Mr. Adam noted the importance for prioritizing projects through the programming systems in place. Explained that prior to the beginning of the last legislative session, it was clear that pursuing a permanent revenue source for HURF (Highway User Revenue Fund) was not politically viable. Explained that the large state budget surplus balance created a strong likelihood for a significant level of state funds to be directed to infrastructure. This resulted in a compromise approach to provide legislators with a list of prioritized projects from the Councils of

Governments (COGs) and Metropolitan Planning Organizations (MPOs) in Greater Arizona to be considered for earmarked funding. Mr. Adam noted that the state legislature directed over \$1 billion to infrastructure, and noted the collective efforts of Greater Arizona were instrumental in securing funds under the RTAC request.

Mr. Adam explained that programming provides the ability to prioritize the need for projects throughout the state. Noted that prioritization is not as simple when earmarking of funds.

Mr. Adam noted substantial turnover among legislators, including state governor. Explained that it is RTAC's intent to pursue state legislative funding once again for the upcoming session.

Secretary/Treasurer Goode inquired if the Inflation Reduction Act will provide additional funding for the state. Mr. Adam explained that the passing of the last 5-year federal reauthorization provides a significant increase in funding levels, which are fairly set and insulated. Also noted that the rate of inflation affecting infrastructure is currently over 30%.

Mr. Gallegos explained that this year's RTAC pursuit of state funding for Greater Arizona transportation will be one of three options:

- 1) Greater Arizona request for \$100 million, with \$7.7 million routed to CYMPO
- 2) Greater Arizona request for \$200 million, with \$15.4 million routed to CYMPO
- 3) Greater Arizona request for \$300 million, with \$23.1 million routed to CYMPO

Mr. Gallegos explained that CYMPO receives roughly \$1 million per year for its transportation planning activities, and goes through a lengthy process to develop a 25-year Regional Transportation Plan, costing approximately \$250 thousand, to prioritize projects in the Central Yavapai region. Explained that the projects being submitted by CYMPO to be included in the next RTAC funding initiative are based on the prioritized list of projects identified in the 25-year Regional Transportation Plan, as well as what would be considered politically viable. Mr. Gallegos noted the three projects CYMPO is proposing to include in RTAC's pursuit of legislative funding:

- A) Local Project: Glassford Hill Road widening from 4 to 6 lanes between SR89A to Long Look Drive for an estimated total cost of \$7.43 million
- B) State Project: SR89 widening from 2 to 4 lanes between Road 3 North to Road 4 North for an estimated cost of \$7.6 million
- C) State Project: SR89 widening from 2 to 4 lanes between Road 4 North and Road 5 North, and construction of roundabout at Road 5 North for an estimated cost of \$10.81 million.

Mr. Gallegos noted that each project's estimated cost factors in 30% inflation as well as a 10% local match, pending approval from the respective Town Councils. Also explained that depending on the funding that is available through the RTAC pursuit of state funding, project A would be funded should CYMPO receive \$7.7 million, projects A and B would be funded should CYMPO receive \$15.4 million, and projects A, B, and C would be funded should CYMPO receive \$23.1 million.

Vice-Chair Brown noted that projects B and C are within ADOT's jurisdiction, and noted importance for completing project B before project C.

Mr. Gallegos mentioned the upcoming Rural Transportation Summit to be held in Maricopa on September 14th and 15th, and the focus will be on Greater Arizona's ask for state legislative funding through RTAC. Mr. Adam noted that ADOT's Executive team will be in attendance to share developing information about the IJA (Infrastructure Investment and Jobs Act).

MOTION

Member Hughes motioned to approve the 2023 CYMPO/RTAC priority projects as presented. Vice-Chair Brown seconded the motion.

VOTE

The vote on the motion was unanimous.

9. TRANSIT PLANNING UPDATE

Bryn Stotler, CYMPO Planner

Ms. Stotler noted that the Town of Prescott Valley’s micro transit system, Yavaline, is scheduled to begin service on September 12th. Noted that the Local Coordination Committee (LCC) met in July at the New Horizons Disability Empowerment Center, and the next LCC meeting is scheduled for September 20th. Noted that the Statewide Mobility Managers meeting was held on August 8th.

Ms. Stotler explained that Yavapai-Apache Pubic Transit intends to expand transit routes from the Verde Valley to Western Yavapai County. Noted that the Tribe is looking to implement stops along the State Route 69 corridor as well as at the VA Hospital.

Vice-Chair Brown inquired if Tom Shultz, with Yavapai Regional Transit, has been in contact with the Yavapai-Apache Tribe regarding the expansion into Yavapai County. Mr. Shultz replied that contact has not yet been made, but is intended in the near future. Ms. Stotler noted that CYMPO will assist in the coordination between the two agencies.

Secretary/Treasurer Goode requested updates related to potential stops in Western Yavapai County.

10. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO ADOPT RESOLUTION 2022-02 REGARDING PRESERVATION OF OPEN SPACE ON GLASSFORD HILL

Lindsay Post, CYMPO Planner

(Task #100)

Ms. Post presented resolution #2022-02 and noted that it is being submitted by the EMAC (Ecosystem Connectivity Mitigation Advisory Committee).

MOTION

Member Hughes motioned to adopt resolution #2022-02. Vice-Chair Brown seconded the motion.

VOTE

The vote on the motion was unanimous.

11. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE THE FISCAL YEAR 2023 TITLE VI PLAN, PUBLIC INVOLVEMENT PLAN, AND LIMITED ENGLISH PROFICIENCY PLAN

Allison McCarthy, Administrative Assistant

(Task #100)

Ms. McCarthy provided PowerPoint presentation and noted that an annual update is performed to CYMPO’s Title VI Plan, Limited English Proficiency Plan, and Public Involvement Plan.

Secretary/Treasurer Goode inquired how the percentage of population that speaks English “Less Than Very Well” is determined. Ms. McCarthy responded that the data is provided through the data collected during the 2020 census. Secretary/Treasurer Goode inquired how the 3.6% Limited English Proficient demographic relates to the

percentage found in the 2010 census. Mr. Gallegos responded that staff would follow up with Secretary/Treasurer Goode to provide that information.

Vice-Chair Brown inquired about what would occur if the Executive Board did not approve CYMPO’s Title VI Plan. Mr. Gallegos noted that CYMPO’s funds could be affected should the Title VI Plan not be approved.

Member Armstrong inquired what “Less Than Very Well” means. Ms. McCarthy responded that is a specific measure that is included as part of the census data collection process.

MOTION

Vice-Chair Brown motioned to approve the Fiscal Year 2023 Title VI Plan, Public Involvement Plan, and Limited English Proficiency Plan. Member Hughes seconded the motion.

VOTE

The vote on the motion was unanimous.

12. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO AMEND THE FY22-23 UNIFIED PLANNING WORK PROGRAM (UPWP)

*Bryn Stotler, CYMPO Planner
(Task #100)*

Ms. Stotler reviewed the amendments to the FY22-23 UPWP related the Yavapai micro transit system in the Town of Prescott Valley.

MOTION

Member Hughes motioned to approve amendment of the FY22-23 Unified Planning Work Program, as presented. Secretary/Treasurer Goode seconded the motion.

VOTE

The vote on the motion was unanimous.

13. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO AMEND THE FY22-26 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)

*Allison McCarthy, CYMPO Administrative Assistant
(Task #100)*

Ms. McCarthy reviewed the amendments to the FY22-26 Metropolitan Transportation Improvement Program.

MOTION

Vice-Chair Brown motioned to approve amendment of the FY22-26 Metropolitan Transportation Improvement Program. Member Hughes seconded the motion.

VOTE

The vote on the motion was unanimous.

14. ADOT NORTHWEST DISTRICT REPORT

Anthony Brozich, Administrator

Mr. Brozich noted the following updates for projects in construction:

- 1) I-17 Anthem Way to McGuireville Rest Area broadband project is wrapping up,
- 2) Pavement Preservation project in progress from Mayer to Dewey-Humboldt,

- 3) Pavement Preservation projects on SR89A from SR89 to Glassford Hill Road and from Glassford Hill Road to Coyote Springs Road are starting night work,
- 4) I-17 Sunset Point Rest Area Rehab project has been postponed until after the Labor Day holiday,
- 5) I-17 Flex Lane project is in progress,

Mr. Brozich noted the following updates for projects in design:

- 1) State legislative funds have been added to the Pavement Preservation project on SR69 from Truwood Drive to Stoneridge
- 2) Bid Advertisement for the widening on SR69 from Prescott Lakes Parkway to Frontier Village is anticipated in the second quarter of FY23,
- 3) Bid Advertisement for the deck replacement on the I-17/SR169 Traffic Interchange is anticipated in the second quarter of FY23,
- 4) Bid Advertisement for the SR169 Grantwoods Parkway to I-17 Centerline Rumble Strip project is anticipated in the third quarter of FY23,
- 5) State legislative funds have been added to the SR69/SR169 Roundabout project programmed for 4th quarter of FY23,
- 6) Centerline rumble strip installation on SR89 from Paulden to Ashfork is anticipated in fourth quarter of FY23.

15. STATE TRANSPORTATION BOARD REPORT

Gary Knight, ADOT District 6 Representative

Mr. Knight reviewed projects to be included on the State Transportation Board's agenda for the August 19th meeting:

- 1) Establish new right of way for construction for widening of SR69 between Prescott Lakes Parkway and Frontier Village,
- 2) Economic Strength Project for the Town of Chino Valley,
- 3) Verde Valley Ranch Road Railway/Highway safety upgrade

16. ADJOURNMENT 4:50PM

MOTION

Vice-Chair Brown motioned to adjourn. Member Hughes seconded the motion.

VOTE

The vote on the motion was unanimous.

Upcoming Meetings:

- August 19, 2022 – State Transportation Board Meeting (Gilbert/Virtual)
- September 1, 2022 – Technical Advisory Committee Meeting 1:00pm
- September 14-15, 2022: Rural Transportation Summit in Maricopa (Invite Only)
- September 16, 2022: State Transportation Board Meeting (Maricopa)
- September 21, 2022: Executive Board Meeting 3:30pm (City of Prescott)
- September 22, 2022: CYMPO Strategic Planning Retreat 10:00am

CYMPO endeavors to make all public meetings accessible to persons in need of language assistance or with disabilities. Please call (928)442-5730 or e-mail Allison.McCarthy@yavapai.gov 72 hours prior to the meeting requesting reasonable accommodations.

CYMPO se esfuerza por hacer que todas las reuniones públicas sean accesibles para las personas que necesitan asistencia con el idioma o con discapacidades. Llame al (928) 442-5730 o envíe un correo electrónico a Allison.McCarthy@yavapai.gov 72 horas antes de la reunión para solicitar adaptaciones razonables.