



MEETING MINUTES

Technical Advisory Committee (TAC)
Regular Meeting
Thursday, September 1, 2022
1:00 PM

Hybrid (In-Person and Virtual)
ADOT NW District Office
Conference Room
1109 Commerce Drive, Prescott, AZ

This meeting will also be accessible via Zoom Webinar:

Members of the Public may join the Zoom meeting as an “attendee” by accessing:
https://us02web.zoom.us/webinar/register/WN_ZPPk5Z6xSsq5HMhUeEy2JA,

CYMPO Technical Advisory Committee

Chair	Norm Davis, Town of Prescott Valley
Vice-Chair	Ian Mattingly, City of Prescott
Member	John Hughes, Town of Dewey-Humboldt
Member	Dan Cherry, Yavapai County
Member	Frank Marbury, Town of Chino Valley
Member	Myrna Bondoc, ADOT MPD
Member	Andrew Roth, ADOT Northwest District
Member	Prescott National Forest – U. S. Forest Service - VACANT

1. CALL TO ORDER AND ROLL CALL

Members Hughes and Bondoc attended the meeting virtually. The Prescott National Forest seat is vacant. All other members were present.

A reminder to those attending the meeting, please keep your line on mute until you wish to speak.

2. TITLE VI POLICY AND MEETING PROCEDURES

Allison McCarthy, CYMPO Administrative Assistant
(Task #100)

CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

3. CALL TO THE PUBLIC: This item is to provide an opportunity for presentation of comments by the public on subjects **not on the agenda**. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

Instructions for virtual meeting: Those who wish to participate in the CYMPO TAC meeting can access the meeting by using the Zoom Webinar link:

https://us02web.zoom.us/webinar/register/WN_ZPPk5Z6xSsq5HMhUeEy2JA. Since this is a virtual conference meeting, everyone will be muted when they call into the meeting. Attendees may type comments in the “Q&A” feature or use the “Raise My Hand” feature to request to make a verbal comment.

No comments were provided.

4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE AUGUST 4, 2022 REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)

MOTION

Member Hughes motioned to approve the August 4, 2022 regular meeting minutes of the Technical Advisory Committee. Member Cherry seconded the motion.

VOTE

The vote on the motion was unanimous.

5. SUNDOG CONNECTOR UPDATE

*Lindsay Post, CYMPO Planner
(Task #200)*

Ms. Post noted the upcoming Public Open House for the Sundog Connector Design Concept Report & Environmental Overview (DCR & EO) on September 7th. Chairman Davis noted that comments received regarding the project will be incorporated into the Sundog Connector DCR & EO project.

Mr. Kaplan, member of the public, requested to verify that CYMPO received a letter from Gary Anderson noting opposition to the project, and support for the No-Build option.

Member Cherry noted that Yavapai County has collected traffic data in Yavapai Hills and Diamond Valley, which is now available to the AECOM project team.

6. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND APPROVAL OF CONSULTANT SELECTION FOR THE SR69 URBANIZED CORRIDOR MASTER PLAN

*Lindsay Post, CYMPO Planner
(Task #200)*

Ms. Post noted that four proposals were submitted for the SR69 Urbanized Corridor Master Plan. Announced that Kittelson & Associates was the highest-scoring firm.

Chairman Davis noted that SR69 Urbanized Corridor Master Plan is being funded with federal funds provided to CYMPO and has been prioritized by the CYMPO Executive Board as the second CYMPO priority in line behind the Sundog Connector DCR & EO.

Mr. Kaplan, member of the public, inquired about the relation between the SR69 Urbanized Corridor Master Plan and the Sundog Connector DCR & EO. Ms. Post responded that the two projects are being conducted concurrently with the intent to have both studies completed near the same time to provide decision makers with the necessary information in order to move forward. Ms. Post also explained that the consultant staff for both plans will collaborate on a regular basis regarding both projects. Member Cherry clarified that the CYMPO Executive Board prioritized the funding for the Sundog DCR & EO ahead of the SR69 Master Plan, but with the intent for both projects to be conducted concurrently and to be completed at the same time.

Mr. Kaplan inquired why AECOM was not also chosen to be the design consultant for the SR69 Urbanized Corridor Master Plan. Member Cherry responded that AECOM did not submit a proposal for the SR69 Master Plan project, and noted that key staff from AECOM is included in the proposal submitted by Kittelson & Associates.

Mr. Gallegos clarified that both studies are anticipated to be completed by the end of 2023.

Explained that the SR69 plan will have to take into consideration whether or not Sundog Connector is built. Mr. Kaplan inquired why the Sundog Connector was prioritized over State Route 69. Ms. Post explained that the priority rankings were determined at the prior year's CYMPO Strategic Planning Retreat. Mr. Gallegos clarified that the Executive Board determined the priorities, keeping in mind that the goal is to have both studies completed at the end of next year.

Member Cherry noted that a key component in selecting Kittelson & Associates was their strong traffic modeling background.

MOTION

Member Hughes motioned to recommend approval the selection of Kittelson and Associates as the project consultant for the SR69 Urbanized Corridor Master Plan. Member Roth seconded seconded the motion.

VOTE

The vote on the motion was unanimous.

7. HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) UPDATE

Lindsay Post, CYMPO Planner

Mike Blankenship, Greenlight Traffic Engineering

(Task #200)

Ms. Post noted that HSIP applications are due to ADOT on September 9th. Also noted that the HSIP project on Lakeshore Drive in Prescott Valley is being retracted after responses received during ADOT's preliminary review of the application.

Ms. Post noted the cost increases that are affecting the cost/benefit ratio of the HSIP applications being submitted by Yavapai County. Member Cherry explained that so long as costs are rising across the board, the competitiveness among submitted projects should not be affected.

Chairman Davis noted that each agency will be responsible for submitting their respective applications. Vice-Chair Mattingly requested clarification regarding whether applications should be submitted to ADOT through CYMPO. Mr. Blankenship confirmed that final applications should be submitted by the respective agencies to CYMPO, to then be submitted to ADOT.

Member Bondoc clarified the reason that the local jurisdictions are responsible for submitting their own applications is due to the federal funding, which was used to hire Greenlight Traffic Engineering to prepare the applications. Mr. Gallegos confirmed that the jurisdictions will be submitting the applications, and the CYMPO will serve as the mail carrier to forward the applications on to ADOT.

8. FEDERAL AND STATE UPDATES

A) ADOT Local Public Agency (LPA) Update - *Mark Henige, ADOT LPA*

B) ADOT Northwest District Office Report – *Andrew Roth, ADOT Northwest District*

C) ADOT Multimodal Planning Division (MPD) Update - *Myrna Bondoc, ADOT MPD*

A) Mr. Henige noted there are two separate SMART Funds, one is federal and one is specific to Arizona. The Arizona SMART Fund will provide opportunity to obtain funding for up to 50% of grant writing expenses, reimbursement of non-federal match for a federal grant, and reimbursement for design.

Also noted that the September Everyday Counts Meeting has been cancelled due to scheduling conflicts with the Rural Transportation Summit and Roads and Streets Conference.

Member Cherry inquired about Congressionally Directed Spending made available through Senator Kelly's office. Explained that Yavapai County has been shortlisted for funding, and inquired what processes the county would need to follow should the funds be awarded. Member Bondoc explained that the ADOT Multimodal Division has not yet received direction regarding the process for potential projects funded through Congressionally Directed Spending, and that Direct Recipient status may still be an option.

Mr. Gallegos noted that CYMPO also applied for \$480,000 in Congressionally Directed Spending to fund the SR89A Design Concept Report and Environmental Overview. Explained that based on webinars regarding the topic, the funds, if awarded, would go through the Federal Highway Administration (FHWA) process.

Member Marbury suggested that ADOT consider bringing back PARA funding.

B) Mr. Roth noted the following updates for projects in design and/or construction:

- 1) Pavement Preservation spot repairs complete on SR69 from Mayer to Dewey-Humboldt. ACFC will be completed next season,
- 2) Pavement Preservation spot repairs complete on SR89A from SR89 to Glassford Hill Road and from Glassford Hill Road to Coyote Springs Road. ACFC will be completed next season,
- 3) I-17 Sunset Point Rest Area Rehab project has been postponed until after the Labor Day holiday. A temporary rest area is being set up at Badger Springs to allow for closure at the Sunset Point Rest Area for estimated 8-month period.
- 4) State legislative funds have been added to the Pavement Preservation project on SR69 from Truwood Drive to Stoneridge. Construction bids scheduled for second quarter of FY23,
- 5) Bid Advertisement for the widening on SR69 from Prescott Lakes Parkway to Frontier Village is anticipated in the second quarter of FY23,
- 6) Bid Advertisement for the deck replacement on the I-17/SR169 Traffic Interchange is anticipated in the second quarter of FY23,
- 7) Bid Advertisement for the SR169 Grantwoods Parkway to I-17 Centerline Rumble Strip project is anticipated in the third quarter of FY23,
- 8) State legislative funds have been added to the SR69/SR169 Roundabout project programmed for 4th quarter of FY23,
- 9) Centerline rumble strip installation on SR89 from Paulden to Ashfork is anticipated in fourth quarter of FY23.

C) Member Bondoc explained the ADOT Planning to Programming (P2P) process for the FY24-28 Program is underway. Also noted the Long-Range Transportation Plan is underway and currently open for agency comments. Noted the Freight Plan is also underway and in the process of identifying potential projects. The Statewide Rest Area Study is being conducted to identify deficiencies in state system. Noted additional new study being conducted for the purpose of developing guidelines and design standards for installing wireless communication infrastructure within the ADOT right of way.

Mr. Henige inquired if there is any interest in Emergency Relief funding. Chairman Davis requested more information be provided at a future TAC meeting.

9. ADJOURNMENT 2:15PM

Upcoming Meetings:

September 14-15, 2022: Rural Transportation Summit in Maricopa (Invite Only)

September 16, 2022: State Transportation Board Meeting (Maricopa)

September 21, 2022: Executive Board Meeting 3:30pm (City of Prescott)

September 22, 2022: CYMPO Strategic Planning Retreat 10:00am

CYMPO endeavors to make all public meetings accessible to persons in need of language assistance or with disabilities. Please call (928)442-5730 or e-mail Allison.McCarthy@yavapai.gov 72 hours prior to the meeting requesting reasonable accommodations.

CYMPO se esfuerza por hacer que todas las reuniones públicas sean accesibles para las personas que necesitan asistencia con el idioma o con discapacidades. Llame al (928) 442-5730 o envíe un correo electrónico a Allison.McCarthy@yavapai.gov 72 horas antes de la reunión para solicitar adaptaciones razonables.