



# DRAFT MEETING MINUTES

**Executive Board  
Regular Meeting  
Wednesday, January 18, 2023  
3:30 PM**

**Hybrid (In-Person and Virtual)  
Yavapai County  
Board of Supervisors Meeting Room  
1015 Fair Street  
Prescott, Arizona**

***The virtual option for this meeting will be held via Microsoft Teams Webinar:  
Members of the Public may register to join the webinar as an “attendee” clicking [here](#),  
or by calling: 1-480-939-4892, Meeting ID: 223 924 495 817, Passcode: 826AzA***

## **CYMPO Executive Board**

|                     |   |
|---------------------|---|
| Chair               | Craig L. Brown, Yavapai County Supervisor   |
| Vice-Chair          | John Hughes, Town of Dewey-Humboldt         |
| Secretary/Treasurer | Phil Goode, City of Prescott                |
| Member              | Tom Armstrong, Town of Chino Valley         |
| Member              | Kell Palguta, Town of Prescott Valley       |
| Member              | Gary Knight, ADOT District 6 Representative |

### **1. CALL TO ORDER AND ROLL CALL**

Member Knight joined by phone call at 3:38pm.

Virtual option was not available via Microsoft Teams.

### **2. PLEDGE OF ALLEGIANCE**

### **3. TITLE VI POLICY AND MEETING PROCEDURES**

*Allison McCarthy, CYMPO Administrative Assistant  
(Task #100)*

**Title VI:** CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

**Meeting Procedures:** Chair may or may not allow for public comment on items on the agenda. The Chair may limit the number of speakers and the length of comments provided.

- 4. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Please complete a **Request for Public Input** card and submit to CYMPO staff prior to the beginning of the meeting. Speakers are limited to three (3) minutes. *Any members of the public attending virtually wishing to address the board may request to speak or provide a written comment by using the “Raise My Hand” or “Q & A Comments” features available through the webinar.*

No comments were provided.

**5. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE NOVEMBER 16, 2022 EXECUTIVE BOARD REGULAR MEETING MINUTES**

**MOTION**

Vice-Chair Hughes motioned to approve the November 16, 2022 Executive Board regular meeting minutes. Secretary/Treasurer Goode seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**6. EXECUTIVE DIRECTOR'S UPDATE**

*Vincent Gallegos, CYMPO Executive Director*

Mr. Gallegos provided updates regarding presentations being made by CYMPO to local radio stations, as well as the councils and boards of the City of Prescott, Towns of Prescott Valley, Chino Valley, and Dewey-Humboldt, and Yavapai County. Also noted that Member Knight has been elected Chair of the State Transportation Board and that CYMPO will be hosting the State Transportation Board for dinner in March 2023. Mr. Gallegos acknowledged the passing of Billie Orr, and requested a moment of silence.

**7. HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) UPDATE**

*Vincent Gallegos, CYMPO Executive Director*

*Lindsay Post, CYMPO Planner*

*(Task #201)*

Ms. Post provided an update regarding local projects that were awarded HSIP funding for fiscal years 2025 and 2026. Secretary/Treasurer Goode commented on the benefit of the awarded traffic signal at the intersection of Gail Gardner and Fair Street for the City of Prescott.

Dan Cherry, Yavapai County Public Works Director and Chair of CYMPO's Technical Advisory Committee (TAC), noted that Yavapai County was able to piggyback on CYMPO's contract with Greenlight Traffic Engineering to pursue passing lanes on Iron Springs Road toward the west side of Prescott. Noted that the project was awarded just over \$ 4 million of HSIP funding. Member Palguta requested staff provide a list of historical HSIP projects that have been awarded to the region. Mr. Gallegos explained that CYMPO intends to apply for additional HSIP funding during the next grant cycle, and encouraged the local communities to partake in the program. Mr. Cherry noted improvements being pursued on Williamson Valley Road.

**8. REVIEW, DISCUSSION, AND POSSIBLE ACTION OF THE EXPANSION OF THE CYMPO PLANNING BOUNDARY**

*Vincent Gallegos, Executive Director*

*(Task #200)*

Mr. Gallegos explained there are three different boundary expansion scenarios to consider. Noted that CYMPO's planning boundary was established 20 years ago and currently consists of 400 square miles. Explained that additional developments throughout the region affect the transportation network of CYMPO and recommends the current boundary be evaluated for possible expansion. Explained that Scenario A would extend CYMPO's boundary to encompass all of State Route (SR) 169 to Interstate (I) -17, as well as include all of SR69 to I-17. Scenario B would include the expansion described in Scenario A, and also include the communities to the south of CYMPO's current boundary, such as Wilhoit and Congress. Mr. Gallegos noted that CYMPO acknowledges that any potential

boundary expansion will directly affect the NACOG (Northern Arizona Council of Governments) boundary, and explained that NACOG has been involved in the boundary expansion discussions, and has shown support throughout.

Mr. Gallegos explained that Scenario C would encompass all of Yavapai County, and noted the Verde Valley has expressed interest in a county-wide boundary. Explained that there are pros and cons for each scenario, noting that smaller communities may not receive the same benefits that have been customary in the past. Mr. Gallegos suggested that staff hire a consultant to evaluate the three different scenarios in order to better understand the implications of a boundary expansion.

Chairman Brown suggested that a name change might be necessary depending on the type of expansion that takes place. Secretary/Treasurer Goode noted that expanding to the I-17 corridor makes a lot of sense.

Member Armstrong expressed support for and evaluation of the different scenarios. Member Palguta expressed support for evaluation by a consultant, and suggested a decision be postponed until the results are provided. Vice-Chair Hughes expressed support for evaluation.

#### **MOTION**

Chairman Brown motioned to hire a consultant to evaluate the CYMPO boundary expansion at cost of no more than \$20,000. Vice-Chair Hughes seconded the motion.

#### **VOTE**

The vote on the motion was unanimous.

### **9. REVIEW AND DISCUSSION OF CYMPO LEGISLATIVE PROJECTS AND RTAC UPDATE**

*Vincent Gallegos, Executive Director*

*Kevin Adam, RTAC*

*(Task #200)*

Mr. Gallegos explained that CYMPO has two projects included in the bill being submitted by RTAC in pursuit of state funding for transportation in Greater Arizona: 1) Glassford Hill Road widening between SR89A and Long Look Drive, 2) SR89 Improvements – widening from 2 to 4 lanes between Road 3 North and Road 5 North, and roundabout at Road 5 North.

Mr. Gallegos explained that in addition to the bill being submitted by RTAC, state legislators are pursuing additional separate bills for the same projects. Noted that Representative Nguyen is pursuing funding for the full amount needed for the Glassford Hill Road widening, and Representative Bliss is pursuing the full amount for the SR89 Improvements.

Mr. Adam explained that the state is seeing a substantial revenue surplus, and that legislators have indicated support for directing funding to transportation via earmarked funding. Explained that RTAC is attempting to blend the earmark and formula distribution of funding approach by working with the regional planning agencies to develop a list of prioritized projects in Greater Arizona. Explained there is no expectation that this bill, or any other bill will actually be enacted, but rather used as a tool to bring discussion and action. When leadership is ready to draft budget, the work on bills halts, and the subjects of bills are considered as part of the budget.

Mr. Adam explained that the success of projects being included in the budget will depend on legislators' support for projects. Noted that the CYMPO region is in very good shape in terms of legislator support. Explained that there are a lot of needs beyond what RTAC can pursue through the RTAC bill, and that additional funding could be pursued by a region separate from the RTAC bill. Also noted that many role changes are taking place at the State Capitol, including the Governor who has indicated intent to direct some surplus funding to transportation.

Chairman Brown inquired if there is any other way to help the RTAC initiative. Mr. Adam responded that the CYMPO region is in good shape in terms of legislator support. Chairman Brown inquired if the Governor will be interested in supporting transportation for Greater Arizona. Mr. Adam explained that there are many different priorities between legislative leadership and the Governor, which will likely result in many negotiations. The success of transportation initiatives will depend on how the Governor will budget political capital with each of her initiatives.

## 10. ADOT NORTHWEST DISTRICT REPORT

*Anthony Brozich, Administrator*

Mr. Andrew Roth, Assistant Northwest District Engineer, provided an update on behalf of the ADOT Northwest District Office:

Projects in Construction:

- 1) I-17 Anthem Way to McGuireville Rest Area broadband project has been completed,
- 2) Spot repairs on SR69 from Mayer to Dewey-Humboldt are complete, but friction course improvements have been postponed for the winter, due to weather conditions,
- 3) Pavement Preservation projects on SR89A from SR89 to Glassford Hill Road and from Glassford Hill Road to Coyote Springs Road has been postponed for the winter, due to weather conditions,
- 4) I-17 Sunset Point Rest Area Rehab project is in progress. Rest Area is currently closed.
- 5) I-17 Flex Lane project is in progress and more information can be found at [www.ImprovingI17.com](http://www.ImprovingI17.com),

Projects in Design:

- 6) Bid Advertisement for the deck replacement on the I-17/SR169 Traffic Interchange opened in December 2022,
- 7) Bid Advertisement for the widening on SR69 from Prescott Lakes Parkway to Frontier Village is anticipated in April,
- 8) Bid Advertisement for the Pavement Preservation project on SR69 from Truwood Drive to Stoneridge is anticipated for February,
- 9) Bid Advertisement for the SR69/SR169 Roundabout project is anticipated for second quarter of fiscal year 2024,
- 10) Bid Advertisement for the SR169 Grant Woods Parkway to I-17 Centerline Rumble Strip project is anticipated in the fourth quarter of FY23,
- 11) Centerline rumble strip installation on SR89 from Paulden to Ashfork is anticipated in fourth quarter of FY23.

Mr. Gallegos inquired about the SR89A On Ramps Improvements. Chairman Brown inquired how to speed up the process. Mr. Roth explained there is a nationwide shortage in construction staff, and will follow up on the status of the SR89A On-Ramps improvements.

Mr. Gallegos explained that the SR89A On-Ramps project is currently lacking \$2 million in order to make the project whole. Secretary/Treasurer Goode inquired how the project moves forward with not enough funding. Mr. Gallegos explained that one of the project alternatives comes in at a cost of \$2.5 million, however, CYMPO's recommendation was to pursue the more comprehensive alternative costing \$5.5 million. Explained that the design consultant will move forward with design for the \$2.5 million project, and address additional design changes should additional funding be identified.

## 11. STATE TRANSPORTATION BOARD REPORT

*Gary Knight, ADOT District 6 Representative*

No updates were provided.

## 12. ADJOURNMENT 4:50PM

### MOTION

Member Armstrong motioned to adjourn the meeting. Vice-Chair Hughes seconded the meeting.

### VOTE

The vote on the motion was unanimous.

### Upcoming Meetings:

January 20, 2023: State Transportation Board Meeting 9:00am (Sierra Vista)

February 2 2023: Technical Advisory Committee and Executive Board Meeting 1:00pm

February 15, 2023: CYMPO Executive Board Meeting 3:00pm (Yavapai County)

February 17, 2023: State Transportation Board Meeting 9:00am (Oro Valley)

*CYMPO endeavors to make all public meetings accessible to persons in need of language assistance or with disabilities. Please call (928)442-5730 or e-mail [Allison.McCarthy@yavapaiaz.gov](mailto:Allison.McCarthy@yavapaiaz.gov) 72 hours prior to the meeting requesting reasonable accommodations.*

*CYMPO se esfuerza por hacer que todas las reuniones públicas sean accesibles para las personas que necesitan asistencia con el idioma o con discapacidades. Llame al (928) 442-5730 o envíe un correo electrónico a [Allison.McCarthy@yavapaiaz.gov](mailto:Allison.McCarthy@yavapaiaz.gov) 72 horas antes de la reunión para solicitar adaptaciones razonables.*